

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, August 22, 2011 at 7:00PM
Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. Jan Wentz / Lisa Radcliffe - "The Seeing Eye" Organization

VI. Communications

1. Superintendent's Report - *Mr. Kraky*
2. Lehigh Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the July 25, 2011 regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for July 2011. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | |
|-------------------|---------------------|
| General Fund | \$ 498,837.42 |
| Food Service Fund | \$ 990.39 |
| Capital Reserve | \$ _____ |
| Athletic Fund | \$ <u>11,989.00</u> |
| Total | \$ 511,816.81 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

C. MOTION by _____, SECONDED by _____ to approve the following reports:
Treasurer's Reports

1. General Fund
2. Capital Reserve Fund
3. Athletic Fund
4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$46,080, to be paid from IDEA Funding (2011-2012 - \$23,040) and District Funds (2011-2012 - \$23, 040).

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve a contract with Lehigh Carbon Community College for the District to supply meals to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed \$3.30 per meal served.

(Enc. 7- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve a contract with Lehigh Carbon Community College for the District to supply transportation to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed by the grant for the difference between the state transportation reimbursement amount and the actual cost of the transportation.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the bid of \$955.97 on property: Map Number 71-37-B9, Lot 22, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the District selling surplus items on the internet.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve a contract with Behavioral Health Associates.

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the Inter-District Cooperative Busing Agreement for Non-Public School Children with Jim Thorpe Area School District and George's Transportation Company.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Barry E. Boyer in the amount of \$132.30. The taxpayer retired in June 2009.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Evelyn M. Boyer in the amount of \$132.30. The taxpayer retired in January 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Felicia Amorim** - August 29 - December 16, 2011 / Standards-based Curriculum Design
 2. **Jennifer Boyle** - September 12 - December 11, 2011 / Using Assessment to Guide Instruction
 3. **Floyd Brown** - August 29 - December 17, 2011 / School Supervision Leadership
 4. **Melissa Ebling Clark** - August 29 - December 17, 2011 / Issues & Concerns for Teachers
 5. **Melissa Ebling Clark** - August 29 - December 17, 2011 / Effective Secondary Ed. Seminar
 6. **Catherine Hontz** - August 29 - December 17, 2011 / Reading & Language Development for Diverse Learners
 7. **Catherine Hontz** - August 29 - December 17, 2011 / Reading in Content Areas
 8. **Michele Kirsch** - September 13 - November 29, 2011 / SAS for PA Educators
 9. **Susan Maloney** - October 10 - December 11, 2011 / Teacher Leadership
 10. **Julie McHugh** - September 30 - October 29, 2011 / Meaningful Activities to Generate Interesting Classrooms
 11. **Dana Miller** - August 24 - November 1, 2011 / Advanced Research Methods
 12. **Michelle Rohrbach** - August 29 - December 17, 2011 / Foundations of Geometry
 13. **Michelle Rohrbach** - August 29 - December 17, 2011 / Methods of Research
 14. **Elyse Roman** - August 29 - October 18, 2011 / Org/Supv/Adm/ Reading Program
 15. **Courtney Schleicher** - September 12 - December 11, 2011 / Second Language Program Development
 16. **JoAnn Schoenberger** - September 13 - December 6, 2011 / Internet Literacy for Education
 17. **JoAnn Schoenberger** - September 15 - December 10, 2011 / Using Assessment to Guide Instruction
 - 18.. **Marianne Slaby** - September 6 - December 11, 2011 / The Need for Change
 19. **Marianne Slaby** - October 10 - December 11, 2011 / Using Assessments to Guide Curriculum
 20. **Melissa Volcskai** - August 29 - December 16, 2011 / Adv. Foundations of Ed.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the following resignations:
1. **Carolyn Frankino** - part-time cafeteria worker - effective **August 9, 2011**.
 2. **Pamela McCullion** - Middle School Principal's Secretary - effective **August 18, 2011**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employee:

1. **Employee # 868** – effective June 20, 2011
2. **Employee #488** – effective August 29, 2011
3. **Employee #1069** – effective approximately September 25, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

(Enc. 11 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the **2011-2012** school year.

(Enc. 12 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following professional employee for **tenure**:

1. **Julie McHugh** – assigned to the High School – effective hire date 7/28/2008.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following candidate for a professional position for the start of the 2011-2012 school year as per the terms of the Collective Bargaining Agreement, pending updated clearances and receipt of emergency certification from PDE:

1. **Carly Finkboner** – Full-time, permanent Speech and Language Teacher, at a salary of **\$38,716, Step 2, Bachelors**.

(Enc. 13 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2011-2012** school year:

Ashley Kovatch / Carly Finkboner (1/2 the allotted hours)

David Matsinko / Carly Finkboner (1/2 the allotted hours)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve uncompensated leave of absence for professional employee, **Christine Quay**, November 2, 2011 to the end of the 2011-2012 school year, to accompany her husband to an out-of-state job assignment. Christine would return to her assigned position at the start of the 2012-2013 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the hiring of Tech Intern, Robert Deibert, Jr. as an unpaid Information Technology Intern for the 2011-2012 school year, pending clearances, at no cost to the District. Mr. Deibert is a student at Lehigh-Carbon Community College who requires work experience in the Information Technology field to graduate.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Sandra Michalik** to attend the State Special Education Administrative Conference to be held in Hershey, PA on October 26, - 28, 2011, at cost not to exceed **\$521.34** to be paid from the 2011-2012 budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve **James Kraky** to attend the Integrated Learning: The School-to-Career Connection Conference at Penn State Conference Center, State College, PA on November 14 – 16, 2011, at a 2011-2012 budgeted cost not to exceed **\$388.70**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous - None

XI. Programs

This motion was tabled at the Board Meeting of July 25, 2011:

- A. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the Lehigh Area School District Policy **#334.1 (Sick Leave Bank)**.
(Enc. 14 – Yellow)

Board Options:

1. Take no action and it remains tabled.
2. Vote to take it off table (majority vote of those present).
3. If taken off table, vote on merits of original motion. Majority vote required.

MOTION by _____, SECONDED by _____ to select Board Option _____.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the Lehigh Area School District Policies **#122 (Extra-Curricular Activities)** and **#123 (Interscholastic Athletics)**.
(Enc. 15 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, September 26, 2011.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, August 22, 2011 at 7:00PM
Executive Session @ 5:30 PM

ADDENDUM

Agenda

A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 378,338.91
---Health Benefits	\$
Food Service Fund	\$ 3,595.16
Capital Reserve	\$ -----
Athletic Fund	\$ <u>7,471.47</u>
Total	\$ 389,405.54

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____