

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, July 25, 2011 at 7:00PM

Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. Jonathan Cleaver - PSSA Brief Update

VI. Communications

1. Superintendent's Report - *Mr. Kraky*
2. Lehigh Memorial Library Report - *Mr. Yenser*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Hill*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the
June 20, 2011 regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High
School Activities Fund for July 2011. (Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 403,728.84
Food Service Fund	\$ 28,508.38
Capital Reserve	\$ _____
Athletic Fund	\$ <u>1,618.00</u>
Total	\$ 433,855.22

Note: Members with questions or requesting a copy of any payment, please
contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- a. Revenue Report
 - b. Budget Report
 - c. Treasurer's Reports

- 1. General Fund
- 2. Capital Reserve Fund
- 3. Athletic Fund
- 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the refund of **\$246.31** to Viola B. Hoffman for the 2010 Homestead reduction.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve **Dave Krause**, Board President, to attend the PSBA School Leadership Conference in Hershey, PA on October 19 - 20, 2011 at a cost of approximately **\$523.25**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the following school lunch prices for the 2011-2012 school year:

	Breakfast		Lunch	
	<u>2010-11</u>	<u>2011-12</u>	<u>2010-11</u>	<u>2011-12</u>
Elementary	\$1.00	\$1.00	\$1.70	\$1.80
Middle School	\$1.25	\$1.25	\$2.00	\$2.10
High School	\$1.25	\$1.25	\$2.00	\$2.10
Staff	\$1.50	\$1.50	\$2.75	\$2.95
Milk	\$ -.50	\$ -.55	\$ -.50	\$ -.55

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the bid from Amerigas Propane, L.P. for the 2011-2012 school year in the amount of 0.48 cents per gallon fixed plus a fluctuating cost per gallon based on the Mt. Belvieu posting for LP gas, as per the Wall Street Journal at time of delivery.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that transfers between the District bank accounts held by Mauch Chunk Trust Company require the signatures of two of the following individuals: Board Treasurer, Superintendent, and Business Administrator.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the student accident insurance policy from National Union Fire Insurance Company purchased through the William J. Flynn Corporation in the amount of \$27,959 for Interscholastic Sports/Football and voluntary rates at \$25 for school time and \$98 for 24-hour coverage for the 2011-2012 term.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Sarah Beck** - August 8 - 12, 2011 / Emotionally Disturbed
 2. **Jessica Corliss** - August 29 - December 17, 2011 / Elementary-Secondary School Administration
 3. **Pamela Firkal** - September 15 - December 8, 2011 / Psychological Foundations
 4. **Jessica Grasso** - August 29 - December 16, 2011 / Secondary-Middle School Curriculum
 5. **Susan Maloney** - September 6 - December 11, 2011 / Early Literacy Practicum: Applying Action Research
 6. **Jacob Marushak** - September 10 - December 15, 2011 / Psychological Foundations
 7. **Julie McHugh** - September 23 - October 15, 2011 / Building Communication and Teamwork in the Classroom
 8. **Stephanie Smith** - August 3 -9, 2011 / Achieving Student Outcomes Through Cooperative Learning
 9. **Stephanie Smith** - September 24 - November 19, 2011 / Classroom Management: Orchestrating a Community of Learners
 10. **Amanda Yusella** - September 15 - December 8, 2011 / Psychological Foundations
 11. **Jessica Grasso** - March 14 - May 6, 2011 / Research in Ed. *** (Clerical error - paperwork missed for approval prior to start of class.)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the following resignations:
1. **Carol Kunkle** - part-time cafeteria worker - effective **June 9, 2011**.
 2. **Brenda Klotz** - part-time cleaner - effective **July 9, 2011**.
 3. **Joseph Ellis** - 2011-2012 Co-head Golf Coach - effective **July 7, 2011**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employee:

1. **Employee # 139** - effective August 24, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

(Enc. 6 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the **2011-2012** school year.

(Enc. 7 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the attached list of hires for Extra-Curricular positions for the **2011-2012** school year.

(Enc. 8 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the following Department Heads for the **2011-2012** school year:

1. **Felicia Amorim** - K-4 Social Studies Head
2. **Marsha Long** - K-4 Reading Head
3. **Tim Sharrow** - K-12 Health & Physical Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to authorize the Superintendent to hire individuals needed in order to be fully staffed for the opening of the **2010-2011** school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the following professional employee for **tenure**:

1. **Cody Schuler** - assigned to the High School - effective hire date 8/19/2008.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve **Shaun McElmoyle** to attend the State Special Education Administrative Conference in Hershey, PA, on October 26, 27, 28, 2011, at a cost not to exceed **\$521.34** to be paid from the 2011-2012 budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Sandra Michalik** to attend the Communicate with Professionalism Conference to be held in Allentown, PA on August 11 & 12, 2011, at cost not to exceed **\$328.45** to be paid from the 2011-2012 budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the hiring of the following temporary professional employee as a long-term substitute for the **2011 - 2012** school year as listed:

1. **Jonathan Hakim** - HS Business Ed. - **Step 3M, \$40,648.00**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve **James Kraky**, Superintendent, to attend the PSBA School Leadership Conference in Hershey, PA, on October 18 - 20, 2011 at an approximate cost of **\$816.50**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to appoint **Dave Krause** as a voting delegate to participate in the PSBA Legislative Policy Council meeting to be held on Thursday, October 20, 2011 during the School Leadership Conference in Hershey.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the Lehighton Area School District Policy **#334.1 (Sick Leave Bank)**.

(Enc. 9 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the Lehighton Area School District Policy **#006 (Meetings)**.

(Enc. 10 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve Use of School Property for:

1. **Lehighton Takedown** – to use the high school gym, wrestling room, and refreshment stand for the purpose of a wrestling camp on July 31, 2011.

2. **Ragnar Relay – PA (Carrie Snyder)** – to use the EP and HS parking lots for the purpose of a check point / exchange area for the race on October 8, 2011.

(Enc. 11 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, August 22, 2011.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, July 25, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 334,876.04
---Health Benefits	\$ 56,222.60
Food Service Fund	\$ 1,027.50
Capital Reserve	\$ -----
Athletic Fund	\$ <u>8,271.00</u>
Total	\$ 400,397.14

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the
following employee:

1. **Employee # 411** - effective June 19, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the Board hereby denies the
grievance filed by the Lehigh Area Education Association dealing with retiree
health benefits.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____