

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, June 20, 2011 at 7:00PM

Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

**Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

1. Dorothy Hartney - HEAP Training Overview
2. Diane Brownmiller - Tech Wizards

VI. Communications

1. Superintendent's Report - *Mr. Kraky*
2. Lehigh Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the
May 16, 2011 regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the
June 1, 2011 special meeting.
(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High
School Activities Fund for May 2011. (Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 4 - Blue)

General Fund	\$ 466,152.85
...Health Benefits	\$ _____
Food Service Fund	\$ _____
Capital Reserve	\$ _____
Athletic Fund	\$ <u>13,936.25</u>
Total	\$ 480,089.10

Note: Members with questions or requesting a copy of any payment, please
contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following Fund Balance Resolution (#10/11-08): "Be it resolved that the Lehigh Area School District Board of Education directs the administration to commit a portion of its current General Fund Unassigned Fund Balance into a Committed Fund Balance for PSERS rate stabilization and to fund future OPEB liability obligations."

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the 2011-2012 Budget Resolution and PA Department of Education Form PDE-2028 to include a 0.75 mill real estate tax increase (Resolution #10/11 - 06).

(Enc. 6 - Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the 2011-2012 Homestead and Farmstead Exclusion, (Resolution #10/11 – 07).

(Enc. 7 – Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Tina Dowd, Member	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the enclosed Letter of Agreement between CMS Medical Care Corporation, a subsidiary of the Blue Mountain Health System, referred to as the “Healthy Smiles, Happy Kids Dental Van” and the Lehighon Area School District for the provision of State mandated dental examination service to the Lehighon Area School District using “Healthy Smiles, Happy Kids Dental Van.”

(Enc. 8 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a transfer from the General Fund to the Food Service Fund in the amount of \$75,000.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve a transfer from General Fund to the Athletic Fund in the amount of \$460,000.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the 2011-2012 insurance package policies for property, general liability, auto, boiler and machinery, workers' compensation, umbrella, error and omissions, in the amount of \$174,284.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve issuing checks dated June 30, 2011 to pay invoices remaining for the 2010-2011 school year. Payments will be included in July 2011 Board agenda for confirmation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the Janitorial supply bids for the 2011-2012 budget year in the amount of \$31,387.50, effective July 1, 2011.

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the Art supply bids for the 2011-2012 budget year in the amount of \$ 9,967.28, effective July 1, 2011.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the Wood Shop supply bids for the 2011-2012 budget year in the amount of \$6,586.92, effective July 1, 2011.

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the Metal Shop supply bids for the 2011-2012 budget year in the amount of \$2,108.42, effective July 1, 2011.

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve the Photo Shop supply bids for the 2011-2012 budget year in the amount of \$2,828.46, effective July 1, 2011.

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve the K-11 Student Photographs bid for the 2011-2012, 2012-2013, and 2013-2014 school years.

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve a contract with Dr. Thomas E. Munshower, D.O. for the 2011-2012 school year paid as follows: \$6,000 stipend paid with the signed contract and a per exam fee of \$7.00 per Physical Examination and \$3.00 per Scoliosis examination.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- S. MOTION by _____, SECONDED by _____ to approve a contract with Pavement Maintenance Contractors, Inc. for the purpose of painting stripe markings on the athletic track at a quoted price of \$5,085.

(Enc. 15 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- T. MOTION by _____, SECONDED by _____ to approve a contract with Blue Mountain Fencing / Service Team for the purpose of replacing fencing at the Football Stadium at a quoted price of \$7,800.

(Enc. 16 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- U. MOTION by _____, SECONDED by _____ to authorize the Business Administrator, after reviewing quotes and consulting with the District's Solicitor, to enter into a contract for Health Insurance Stop Loss coverage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012 Substitute** list pending clearances.

(Enc. 17 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative/support requests for pre-approval of courses for continuing education:

1. **Sarah Beck** – July 11 – 22, 2011 / Collaboration in Ed. Process
2. **Jennifer Boyle** – June 22 – 28, 2011 / Collaborative Inquiry for Students: Preparing Minds for the Future
3. **Vicky Fox-Meyer** – July 5 – August 15, 2011 / Inclusive Classroom Practices
4. **Ashley Kovatch** – July 15 – August 15, 2011 / Teach Well, Learn Well
5. **Ashley Kovatch** – July 15 – August 15, 2011 / Gender Matters: How Boys and Girls Learn

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve **James A. Kraky**, Superintendent, to attend the 2011 Lehigh University School Study Council Study Tour in Washington, DC, during September 27 – 30, 2011, at a 2011-2012 budgeted cost of \$750.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve **Wanda Rousenberger**, School Psychologist, to attend the NASP 2011 Summer Conference in Baltimore, MD, for July 25 – 27, 2011, at a 2011-2012 budgeted cost of no more than \$608.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve an FMLA Leave for the following employee.

1. **Employee #811** – effective August 24, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve a medical leaves for the **2011-2012** school year for the following professional employees. Employees' sick time will be used.

1. **Employee # 101**
2. **Employee #12**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire for the following positions: **2011-2012 Athletic** positions, (candidate per attached list), at the current contract rate.

(Enc. 18- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire for the following positions: **2011-2012 Department Chair / Head Teacher / Team Leader** positions, (candidate per attached list), at the current contract rate.

(Enc. 19- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve hiring **James Corpora** at a per diem rate for no more than three (3) days to assist in the transition with the new Director or Student Services and Facilities Planning.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the hiring of the following temporary professional employee as a long-term substitute for the **2011 - 2012** school year as listed:

1. **Amber Konek** - HS Language Arts - **Step 2B, \$38,716.00**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to accept the resignation of **Beth Perkins** as Advisor for 2011 Summer Band Camp /Orchestra, Grades 7 & 8, effective June 12, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to hire **Sara Pysher** as Advisor for 2011 Summer Band/Orchestra, Grades 7 & 8. Sara served in this capacity for the 2010 summer session.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Elyse Roman** and **Kimberly Wilk**, district professionals, as Title I Reading Instructors for the **Elementary Title I Summer Reading Program**, to be held **July 11 - 28, 2011**, at a rate of **\$28.00 per hour** (per the current Collective Bargaining Agreement), to be paid out of regular Title I, Part A Grant 2010-11.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve **the 1st reading** of Lehighton Area School District Policy **#006 (Meetings)**.
(Enc. 20 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the use of school vans for the following groups:
1. **Wrestling team** to go to Penn State University for a wrestling camp on July 13-16, 2011 (2 vans).
 2. **Football team** for the following dates:
 - a. To Williamsport, PA for a passing camp on June 25, 2011 (3 vans)
 - b. To Slatington, PA for a passing camp on August 1, 2011 (3 vans)
 - c. To Slatington, PA for a passing camp on August 3, 2011 (3 vans)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve revisions/additions to the 2011-2012 Student Handbooks/Calendars for the Middle School and High School.
(Enc. 21, 22- Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Lehighton Cheerleading Squad to participate in all games, practices, competitions, and camps for the 2011-2012 school year, while representing the Lehighton Area School District.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the Getting Results Continuous Improvement Plan for the 2011-2012 school year developed by the Administration and staff at Lehighton Area High School.

(Enc. 23 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, July 25, 2011.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, June 20, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 220,360.04
---Health Benefits	\$ 29,736.84
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ -----
Total	\$ 250,096.88

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following report:
a. Treasurer's Reports

1. General Fund
2. Capital Reserve Fund
3. Athletic Fund
4. Food Service Fund

(Encl. 2 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District denies Grievance Number 2011-01 originally submitted in writing on May 9, 2011 by the **Lehigh Area Education Association** on behalf of Bargaining Unit Member(s). Said Grievance was previously denied at Level I and Level II in writing pursuant to Article VIII of the Collective Bargaining Agreement (i.e. Grievance Procedure).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District denies Grievance Number 2011-01 originally submitted in writing on May 11, 2011 by the **Lehighton Education Support Professional Association (LESPA)**. Said Grievance was previously denied at Step I and Step II in writing pursuant to Article XVI of the Agreement between Lehighton Area School District and Lehighton Area Educational Support Personnel Association (i.e. Grievance Procedure)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, June 20, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District authorizes King, Spry, Herman, Freund & Faul, LLC (District Labor Counsel) to file Unfair Labor Practices against **Lehigh Area Educational Association** for failing to bargain in good faith for the following reasons:

1. Commencing Grievance Procedures (Grievance Number 2011-01) based on alleged violations of Appendix B (Hospitalization) pursuant to contract language which was previously negotiated and agreed to.
2. Attempt to renegotiate contract language previously negotiated wherein the Education Association agreed to hospitalization coverage that "will be equal to and mirror the Blue Cross of Northeastern Pennsylvania . . ."
3. Filing of grievance over negotiated contract language prior to any action of the District.
4. Failure to follow proper grievance procedures.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District authorizes King, Spry, Herman, Freund & Faul, LLC (District Labor Counsel) to file Unfair Labor Practices against **Lehigh Area Educational Support Personnel Association** for failing to bargain in good faith for the following reasons:

1. Commencing Grievance Procedures (Grievance Number 2011-01) based on alleged violations of Appendix B-B (Medical Insurance) pursuant to contract language which was previously negotiated and agreed to.
2. Attempt to renegotiate contract language previously negotiated wherein the Support Association agreed to accept the same medical coverage provided to the Lehigh Area Education Association which includes hospitalization coverage that "will be equal to and mirror the Blue Cross of Northeastern Pennsylvania . . ."
3. Filing of grievance over negotiated contract language prior to any action of the District.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District shall create a new confidential business secretary position as a result of the long term illness of a current employee and her possible use of accumulated sick days.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____