

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, May 16, 2011 at 7:00PM

Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. **Music Students / Dave Perkins** – Presentation of participation of the music students in District, Regional, State, and National competitions.
2. **EP Envirothon Team / Gretchen Laviolette** – 1st place in Envirothon Competition

VI. Communications

1. Superintendent's Report – *Mr. Kraky*
2. Lehigh Memorial Library Report – *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report – *Mr. Krause*
4. Title I Advisory Committee Report – *Mr. Resh*
5. CCTI Report – *Mr. Yenser*
6. CLIU Report – *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report – *Attorney William Schwab*
9. Building/Grounds Report – *Mr. Stern*
10. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 18, 2011 regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for April 2011. (Enc. 2- Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | | |
|--------------------|----|------------------|
| General Fund | \$ | 452,820.17 |
| ...Health Benefits | \$ | 59,225.95 |
| Food Service Fund | \$ | 61,563.56 |
| Capital Reserve | \$ | _____ |
| Athletic Fund | \$ | <u>23,569.47</u> |
| Total | \$ | 597,179.15 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. President calls for nominations for School Board Treasurer per policy #005 for a one (1) year term, effective July 1, 2011 to June 30, 2012, at an annual rate of \$800.00.

_____ nominates _____ for Treasurer

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

MOTION by _____, SECONDED by _____ to elect _____, as Treasurer.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the fiscal year 2009-2010 final budget transfers.

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the 2011-2012 proposed Food Service Budget from Chartwell School Dining Services.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

(Encl. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the Proposed Final Budget for the 2011-2012 General Fund Budget.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the Addendum for the License Agreement with Franklin Township for Christman Field as drafted by our Solicitor and authorizes the appropriate officers to sign same.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the district agrees to retain William G. Schwab as its Solicitor for an additional year, commencing on July 1, 2012 at his existing hourly rate of **\$135.00**, provided that and contingent upon all other employees of the district through individual contracts or pursuant to Collective Bargaining Agreements agree to (1) a salary freeze for the school year 2011-2012 such that each employee will receive the same compensation that he/she received during the prior school year of 2010-2011, otherwise, the District agrees to retain William G. Schwab as its Solicitor for an additional year at his existing hourly rate to change on January 1, 2012 to an hourly rate of **\$140.00**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

(Enc. 9- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative/support requests for pre-approval of courses for continuing education:

1. **Paula Bonser** – August 1 - 5, 2011 / Nature and Needs
2. **Jennifer Boyle** – June 14 - August 8, 2011 / Teaching Through Learning Channels
3. **Jennifer Boyle** – June 14 - August 8, 2011 / SAS for PA Educators
4. **Jennifer Boyle** – May 31 - July 25, 2011 / Orchestrating a Community of Learners
5. **Jennifer Boyle** – May 17 - June 26, 2011 / Integrating Technology into the Curriculum
6. **Jennifer Boyle** – July 5 - August 14, 2011 / Inclusive Classroom Practices
7. **Jessica Bruch** – June 13 - July 22, 2011 / Early Intervention
8. **Pamela Firkal** – July 5 - 21, 2011 / Curriculum & Instruction
9. **Michele Kirsch** – August 3 - 9, 2011 / Achieving Student Outcomes through Cooperative Learning
10. **Michael Lusch** – July 25 - August 12, 2011 / Instructor Training for Classroom Emergencies
11. **Dana Miller** – June 8 - August 16, 2011 / Advanced Research Methods
12. **Dana Miller** – June 8 - August 16, 2011 / Ethics & Standards of Prof. Psychology
13. **Beth Perkins** – June 24 - 25, 2011 / Music Marching Academy
14. **Michelle Rohrbach** – May 17, - June 23, 2011 / Curriculum of the Secondary School
15. **Michelle Rohrbach** – June 13 - 30, 2011 / Methods of Research
16. **Michelle Rohrbach** – July 6 - August 4, 2011 / Learning & Teaching Mathematics
17. **Michelle Rohrbach** – July 11 - 15, 2011 / Student Diversity & Critical Pedagogy
18. **Michelle Rohrbach** – July 11 - 28, 2011 / Change in Education
19. **Cody Schuler** – May 23 - June 23, 2011 / Development of Projected Digital Instructional Resources
20. **Cody Schuler** – July 6 - August 4, 2011 / Learning & Teaching Mathematics
21. **Cody Schuler** – July 11 - 28, 2011 / School Law
22. **Yvette Sharrow** – June 11 - 22, 2011 / Purposeful Learning through Multiple Intelligences
23. **Yvette Sharrow** – June 27 - August 14, 2011 / Differentiated Support by Technology
24. **Cynthia Smith** – June 1 - August 15, 2011 / Future is Now: Re-visioning Skills for the 21st Century Classroom
25. **Amanda Yusella** – July 5 - 21, 2011 / Curriculum & Instruction
26. **Amanda Yusella** – July 25 - August 5, 2011 / Utilizing Emerging Tech to Improve Learning

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve an FMLA Leave for the following employee.

1. **Employee #361** – effective April 18, 2011
2. **Employee #697** – effective May 11, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the hiring of the following summer school positions, at the current contracted hourly rate of pay. Summer school programs are self-sufficient.
1. **Melissa Blocker** - High School Summer School Teacher
 2. **Rick Bennett** - High School Summer School Teacher
 3. **Jessica Corliss** - Middle School Summer School Teacher (should the summer school be needed.)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the hiring of the following summer positions, at the current contracted hourly rate of pay.
1. **Thomas Weidner** - Grades 5 & 6 Summer Band/Orchestra
 2. **Beth Perkins** - Grade 7 & 8 Summer Band/Orchestra
 3. **Bryan Buffington** - HS Summer Band

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire for the following positions: **2010 - 2011 and 2011-2012 Athletic** position, (candidate per attached list), at the current contract rate.

(Enc. 10, 11- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the hiring of the Joshua Haja and Michael Hadeed as unpaid Information Technology Interns for the 2011 summer months at no cost to the District. Mr. Haja and Mr. Hadeed are students at Lehigh-Carbon Community College who need work experience in the Information Technology field to graduate.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the Lehigh Area Educational Support Association to establish a sick bank for support **employee #562**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the Lehigh Area Educational Association to establish a sick bank for professional **employee #697**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Angela Swanson** and **Candace Gandy**, district professionals, as Title I Math Instructors for the **Elementary Summer 2011 Title I Math Program**, (per the current hourly rate per the Collective Bargaining Agreement), to be paid from regular Title I, Part A Grant of 2010-11.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following paraprofessionals: **Bonnie Helmer** at a rate of **\$12.87 per hour**, **Kathy Goff** at a rate of **\$11.67 per hour**, and **Melissa Pickerin** at a rate of **\$11.67 per hour**, for the **Summer Title I Math and Reading Programs**, to be paid out of regular Title I, Part A Grant of 2010-11.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Kristin Black** for the position of Director of Student Services and Facilities Planning, at the pro-rated annual salary of **\$47,000**, effective **June 1, 2011**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District agrees to accept Amendments to the Contract of the Superintendent which will (1) freeze his salary for the school year of **2011-2012** such that said employee will receive the same compensation that he received during the prior school year of **2010-2011**; (2) he will receive a salary raise in accordance with his respective contract with the District each year thereafter commencing on the school year of **2012-2013**; and (3) he will receive a one (1) year contract extension.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the district agrees to accept Amendments to the Contracts of the Business Administrator which will (1) freeze his salary for the school year of **2011-2012** such that said employee will receive the same compensation that he received during the prior school year of **2010-2011**; (2) he will receive a salary raise in accordance with his respective contract with the District each year thereafter commencing on the school year of **2012-2013**; (3) he will receive a one (1) year contract extension; and (4) Contract Section 16 - Agreement Termination shall be changed as follows: Business Administrator may terminate this agreement at any time by not less than sixty (60) days written notice to Superintendent and Board of School Directors of his intention to do so.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

O. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District agrees to accept Amendments to the Agreement of the Act 93 Employees and other Non-Bargaining Unit Employees which will (1) freeze each salary of the aforementioned employees of the District for the school year of **2011-2012** such that each employee will receive the same compensation that he/she received during the prior school year of **2010-2011**; (2) each employee will receive a salary raise in accordance with his/her respective contract with the District each year thereafter commencing on the school year of **2012-2013**; and (3) each employee will receive a one (1) year contract extension, provided that and contingent upon the Lehigh Area Education Association ("Association") and the Lehigh Area Education Support Personnel Association, ESPA/PSEA/NEA ("Support Association") acceptance of Contract Extension to their respective Collective Bargaining Agreements that (1) freezes each bargaining member's salary for the school year of **2011-2012** such that each member will receive the same salary that he/she received during the **2010-2011** school year; (2) each member will receive a salary raise in accordance with the respective Collective Bargaining Agreements with the District each year thereafter commencing on the school year of **2012-2013**; and (3) each Collective Bargaining Agreement will be extended for one (1) additional year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **FR Students (Andrea Boyer / Brenda Eckley)** - May 31, 2011 - (10 a.m. to 1:30 p.m.)
Classes alternately travel to Phifer's Ice Dam as a reward for collecting box tops.
2. **MS Student Advisory Council (John Lopata)** - June 6, 2011 (12 - 7 p.m.) - to
Dorney Park as reward for working members.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the Student #52149.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the ELL Summer Camp to be funded through Title II funds, at no cost to the district.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following books for the Required Summer Reading Programs:

Elementary:

Grade 4 - Lunch Money by Andrew Clements

Middle School:

Grade 5 - The Tale of Despereaux by Kate DiCamillo

Grade 6 - Milkweed by Jerry Spinelli

Grade 7 - Messenger by Lois Lowry

Grade 8 - The Five People You Meet in Heaven by Mitch Albom

High School:

Grade 9 - Hole in My Life by Jack Gantos

Grade 10 - The Color of Water by James McBride

Grade 11 - The Boy in the Striped Pajamas by John Boyne

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2nd reading and final adoption of Lehighton Area School District Policy #620 (Fund Balance).

(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Lehighton Takedown Club (Fred Kemmerer, Jr.)** - to use the HS Gym / Football Field on Sunday, June 5, 2011 (8 a.m. - 4 p.m.) for a dodgeball fundraiser tournament.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the abolishment of the Driver Education Program and contract with Carbon Lehigh Intermediate Unit #21 for Driver Education at a cost not to exceed **\$2,500** per year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, June 20, 2011.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, May 16, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 180,075.11
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>1,155.00</u>
Total	\$ 181,230.11

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. EP - PTO (Stacy Schleicher) - to use the EP Multi-Purpose Room, fields,
playground, and hallway for their annual "Summer Bash", June 4, 2011 (June 5 -
raindate), 10 a.m. to 5 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Memorandum of
Understanding between the Lehighton Area School District Board of Education and
the Lehighton Area Education Support Personnel Association contingent upon
approval of the support association.

(Enc. 2 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, May 16, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the Lawn Mowing Services bid per the attached bid tabulation, subject to finalization by Administration.
(Encl. 1 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____