

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, April 18, 2011 at 7:00PM

Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. **Craig Reichl** - High School Rotary and Legion Essay Winners

VI. Communications

1. Superintendent's Report - *Mr. Kraky*
2. Lehigh Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 28, 2011 regular meeting.
(Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for March 2011.
(Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)
- | | |
|--------------------|--------------------|
| General Fund | \$ 609,578.80 |
| ...Health Benefits | \$ 29,574.72 |
| Food Service Fund | \$ 60,393.89 |
| Capital Reserve | \$ ----- |
| Athletic Fund | \$ <u>7,152.31</u> |
| Total | \$ 706,699.72 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.
(Enc. 4 - Green)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to refund Real Estate Tax for tax years 2007, 2008, and 2009 to Northland Development Corporation in the amount of \$412.87, \$474.64, and \$490.81 for a total of **\$1,378.32**. The property owner paid the taxes on this property twice.
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the bid of \$ **943.88** on property: Map Number 54-13-A50 Leased 4, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve obtaining quotes for the District's health insurance stop loss coverage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ approve Gorman & Associates, P.C. as District auditor for the **2010-2011** school year in the amount of \$**25,850** (including single audit fee) and additional services at a rate of \$**72 per hour**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the District joining the Lehigh Valley Business Coalition on Health Care, membership allows the District to receive a discount on dental insurance.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the staging of an auto accident on school property on May 13, 2011 sponsored by Students Against Destructive Decisions. Event is staged preliminary to Prom to caution students to make responsible decisions when operating and riding in motor vehicles.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

(Enc. 5 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative/support requests for pre-approval of courses for continuing education:

1. **Felicia Amorim** – May 9 – June 24, 2011 / Contemporary Issues in Ed.
2. **Floyd Brown** – May 11 – 26, 2011 / Strategic Leadership
3. **Floyd Brown** – May 31 – June 27, 2011 / Instructional Leadership
4. **Jessica Bruch** – May 9 – 27, 2011 / Curriculum & Instruction for Mod/Severe Profound Disabilities
5. **Melissa Ebling** – June 20 – 30, 2011 / Mid-Level Curriculum & Instruction
6. **Kathy Goldberg** – May 23 – August 17, 2011 / Math 100
7. **Kathy Goldberg** – May 23 – August 17, 2011 / Behavior Management and Guide
8. **Jessica Grasso** – June 6 – July 7, 2011 / US History
9. **David Perkins** – July 10 – 16, 2011 / Show Choir Camps of America
10. **David Perkins** – July 22 – 23, 2011 / Choral Magic – Capital Area
11. **Elyse Roman** – May 22 – July 7, 2011 / Reading Clinic
12. **Elyse Roman** – July 11 – August 10, 2011 / Research in Education
13. **Stephanie M. Smith** – June 22 – 28, 2011 / SAS for PA Educators
14. **Tiffany Strausberger** – June 13 – July 21, 2011 / Reading Practicum
15. **Jena Wassmer** – July 5 – August 15, 2011 / Inclusive Classrooms
16. **Laurel Zimmerman** – June 15 – 21, 2011 / Purposeful Learning Through Multiple Intelligences
17. **Laurel Zimmerman** – July 6 – 12, 2011 / Differentiated Instruction
18. **Laurel Zimmerman** – July 20 – 26, 2011 / SAS for PA Educators

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve an uncompensated Leave of Absence for the following employee.

1. **Employee #25** – effective November 7 – November 18, 2011 – This leave will follow the FMLA leave scheduled for August 29 – November 4, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the hiring of the following summer positions:

1. **Nicholas Schaeffer** – Summer Technology Helper at the rate of **\$7.25/hour**
2. **Zachary Shiner** – Summer Technology Helpers at the rate of **\$7.25/hour**
3. **Kelly Fadden** – Summer Cleaner at the contracted hourly rate
4. **Alicia Moyer** – Summer Cleaner at the contracted hourly rate
5. **Richard Armbruster** – Summer Cleaner at the contracted hourly rate
6. **Vikki Johnson** – Summer Cleaner at the contracted hourly rate
7. **Virginia Fairchild** – Summer Cleaner at the contracted hourly rate
8. **Teri Koch** – Summer Cleaner at the contracted hourly rate
9. **Echo Bretz** – Summer Grounds Helper at the rate of **\$7.25/hour**.
10. **Tyler Helmer** – Summer Grounds Helper at the rate of **\$7.25/hour**.
11. **Nathaniel Kresge** – Summer Grounds Helper at the rate of **\$7.25/hour**.
12. **Noah Tkach** – Summer Grounds Helper at the rate of **\$7.25/hour**.
13. **Kara Serfass** – Summer Grounds Helper at the rate of **\$7.25/hour**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve high school **Dorothy Hartney** to attend Council of Chief State School Officers – HEAP (Health Education Assessment Project) on Mary 15 – 18, 2011 in Charlotte, NC at no cost to the District.

(Enc. 6 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:
1. **HS Fitness II (Joe Ellis/Dorothy Hartney)** – April 19, 2011 (10:30 a.m. – 2 p.m.) to Fritz Lanes, Lehighton, for organized bowling.
 2. **HS Guitar Students (David Perkins)** – April 20, 2011 – (4 – 11:30 p.m.) to attend a college guitar recital at West Chester University.
 3. **HS Business Law (Matthew Fisher)** – April 29, 2011 – (8:15 a.m. – 1:30 p.m.) to attend the Carbon County Bar Assoc.’s 2011 Law Day Program in Jim Thorpe, PA
 4. **HS Senior Class Officers (Dorothy Hartney)** – April 30, 2011 (Saturday) (10 am – 8 pm) to Hotel Bethlehem/IDEA/AC Moore – to purchase decorations for prom centerpieces.
 5. **Grade 7 White Team (Joseph Yescavage)** – May 2, 2011 – (8:30 a.m. – 2:00 p.m.) to the DaVinci Science Center in Allentown, PA
 6. **Grade 7 Maroon Team (Yvette Sharrow)** – May 6, 2011 – (8:30 a.m. – 1:45 p.m.) to the DaVinci Science Center in Allentown, PA
 7. **EP/FR/MA/SD – Grade 3 (Sherry Snyder, Laurel Zimmerman, Cale Kresge, Jennifer Boyle)** – May 9, 2011 (8:45 a.m. – 2:30 p.m.) to attend the Mauch Chunk Lake Park Envirothon.
 8. **Grade 5 (Chris Knappenberger)** – May 10, 2011 (8:15 a.m. – 1:45 p.m.) – to CCEEC in Jim Thorpe, PA to compete in current environmental issues.
 9. **Grade 6-8 (Chris Knappenberger)** – May 11, 2011 (8:15 a.m. – 1:45 p.m.) to CCEEC in Jim Thorpe, PA to compete in current environmental issues.
 10. **SD Kindergarten (Jan Wentz)** – May 13, 2011 (8:45 a.m. – 10:20 a.m.) – to the Lehighton Grove to explore signs of spring / exercise.
 11. **HS Student Council (Michael Feifel)** – May 13, 2011 – six student council members to LCCC for “Senator for a Day”.
 12. **Grade 6 White & Maroon Teams (Todd Serfass/Barbara Jones)** – May 24, 2011 (8:30 a.m. – 3:30 p.m.) to attend the Scranton/Wilkes-Barre Yankees Game
 13. **HS Electronics Class (Joseph Farkas – CCTI Instructor)** – May 26, 2011 (7:45 a.m. – 2:15 p.m.) to Tobyhanna Army Depot to tour.
 14. **Grades 5 & 6 (John Lopata)** – May 31, 2011 (8 a.m. – 2:30 p.m.) to attend the Philadelphia Zoo as a reward for Homeroom of the Year.
 15. **Grades 7 & 8 (John Lopata)** – June 1, 2011 (9 a.m. – 6:30 p.m.) to Dorney Park in Allentown, PA as a reward for Homeroom of the Year.
 16. **Grade 5 Maroon Team (Julie Solt)** – June 2, 2011 (8 a.m. – 2 p.m.) to the Wildlands Conservancy
 17. **Grade 5 White Team (Christ Knappenberger)** – June 2, 2011 – (8 a.m. – 2 p.m.) – to the Asa Packer Mansion in Jim Thorpe and the #9 Coal Mine in Lansford.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 7 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- C. MOTION by _____, SECONDED by _____ to approve homebound instruction for the
Student #53366, Student #52806, and Student #52706.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the following "Requests for Use of School Facilities":
1. **Lehighton Athletic Booster Club (Kyle Elsasser)** - to use the HS Track for practices and meet May 2 - 27, 2011 (6 - 8 pm) for practices and May 28, 2011 (9 a.m. - 5 p.m.) for the meet. Raindate for meet May 29, 2011.
 2. **Christian Churchmen Softball League (DelRoy Ruch)** - to use the JV Softball Field for games - Beginning May 31, 2011 and continuing until approximately mid-August 2011 (6 p.m. - 9 p.m.)
 3. **Lehighton Area Soccer Club (JD Light)** - to use any available outside HS Fields for 3V3 Tournament - June 19, 2011 (7 a.m. - 6 p.m.)
 4. **CLIU 21 (Dr. Elaine Eib)** - to use the HS Lobby, gym, cafeteria, and auditorium for their Transportation In-Service - August 18, 2011 (7 a.m. - 4:30 p.m.)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following summer programs:

1. **HS Band Camp (100)**
2. **Middle School Music Program (170 hours) as follows:**
 - Band orchestra Gr. 5 & 6 (85 hours)
 - Band Orchestra Gr. 7 & 8 (85 hours)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of high school seniors as candidates for graduation on Friday, June 10, 2011.

(Enc. 8 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the community event between Lehighton Borough and our District Title I staff promoting community/parent involvement, to be held **June 16, 2011** (5:30 – 8:30 p.m.) at the Lehighton Community Pool. Needed funding to be paid through Title I Stimulus money (2010-2011).
Raindate – June 17, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the **HS Senior Class Outing** scheduled for **May 20, 2011** (9 a.m. – 5 p.m.) at Split Rock Lodge, at no cost to the district. It must also be understood should there be any insubordination or any other misconduct (especially involving the use of drugs and/or alcohol) the involved may be excluded from participation in commencement exercises.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the Title I Reading and Math summer camp programs to be funded through 2010-2011 Title I funds.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve athletic competition on Sundays for all 2011 Spring athletic teams, only as necessary, if both schools involved cannot satisfy their athletic schedules during the week.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for **Monday, May 23, 2011.**

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 18, 2011 at 7:00PM
Executive Session @ 5:30 PM

ADDENDUM

Agenda

A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 7,661.65
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>200.00</u>
Total	\$ 7,861.65

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, April 18, 2011 at 7:00PM

Executive Session @ 5:30 PM

ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ that the proposed agreement to allow bargaining unit member to serve as Interim Student Activities/ Athletic Director, subject to approval of Association (minor changes may be made by Solicitor).

(Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ that James Corpora is named as Interim Student Activities/ Athletic Director at normal teaching salary if agreement is approved by Association set forth above.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____