

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Held at Carbon Career & Technical Institute
Jim Thorpe, PA 18229
Monday, March 28, 2011 at 7:00PM
Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. Lehigh Area Republican Club (Jason Galloway, Pres.) – Presentation to winner of essay contest (Kirk Ahner).
2. EI Associates – Building Task Force Update

VI. Communications

1. Superintendent's Report – *Mr. Kraky*
2. Lehigh Memorial Library Report – *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report – *Mr. Krause*
4. Title I Advisory Committee Report – *Mr. Resh*
5. CCTI Report – *Mr. Yenser*
6. CLIU Report – *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report – *Attorney William Schwab*
9. Building/Grounds Report – *Mr. Stern*
10. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the February 28, 2011 regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for February 2011. (Enc. 2- Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | |
|--------------------|---------------------|
| General Fund | \$ 449,666.45 |
| ...Health Benefits | \$ 29,889.86 |
| Food Service Fund | \$ 71,703.77 |
| Capital Reserve | \$ ----- |
| Athletic Fund | \$ <u>12,421.67</u> |
| Total | \$ 563,681.75 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 4 - Green)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the contract for improvements/upgrades to the computer network infrastructure as given by Omega Systems of West Lawn, PA, at a budgeted cost of \$164,673.16. (Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the final payment to Sargent Enterprises, Inc. in the amount of **\$396.20**, this is the final installment payment on the East Penn Elementary School Asbestos Abatement project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

(Enc. 6 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #160** - effective March 16, 2011
2. **Employee #25** - effective August 29, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative requests for pre-approval of courses for continuing education:

1. **Brooke Breiner** - May 31 - July 25, 2011 / Reading Across the Curriculum
2. **Mollie Llewellyn** - March 29 - June 6, 2011 / Teaching Secondary Math
3. **Mollie Llewellyn** - March 29 - June 6, 2011 / Conflict Resolution
4. **Jennifer Lusch** - May 16 - June 26, 2011 / Issues, Laws & Trends in Education
5. **Jennifer Lusch** - July 5 - August 15, 2011 / Internet Literacy for Educators
6. **Jennifer Lusch** - July 5 - August 15, 2011 / Using Print Media to Support Ed.
7. **Julie McHugh** - July 28 - August 5, 2011 / SAS for PA Educators
8. **Kim Wilk** - May 31 - July 25, 2011 / Reading Across the Curriculum

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Lehigh Area Educational Association to establish a sick bank for professional **employee #1070**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the following resignations:

1. **Shawn Hindy** - from the position of 2011-2012 Field Hockey Head Coach
2. **Shawn Hindy** - from the position of Director of Student Activities/Athletics, effective **April 1, 2011**
3. **Courtney Schleicher** - from the position of 2011-2012 Field Hockey Asst. Coach

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to accept the following resignations for the intent to retire, effective the end of the 2010-2011 school year:

1. **Beverly Mertz** - Paraprofessional assigned to the High School - employed 11 yrs.
2. **Jan Haydt** - Kindergarten Teacher assigned to Shull-David - employed 34.5 yrs.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Grade 8 Music (Laura Welkey)** - April 12, 2011 (10:30 a.m. - 1:45 p.m.) to The Central Moravian Church in Bethlehem, PA, for a free concert by the Bach Choir of Bethlehem.
2. **Grade 2, 3 & 4 from East Penn / Franklin / Mahoning / Shull-David** - April 15, 2011 - (8:30 - 10:30 a.m.) to attend the Middle School Play "Wooing Wed Widing Hood."
3. **HS Chemistry I Honors Students (Jessica McCarroll)** - April 15, 2011 - (7 a.m. - 2:30 p.m.) to Quaker Chemical - introduction to laboratory/work environment.
4. **Grade 3 (Kris Snyder, Trevor Gilotti, Laurel Zimmerman)** - April 18, 2011 - (8:30 a.m. - 2:30 p.m.) to Lost River Cavern, Hellertown, PA
5. **Grades 5 & 6 Chorus (Thomas Weidner)** - April 19, 2011 (2:25 p.m.) - to Cypress Lanes, Lehighton.
6. **East Penn Kindergarten (Kristine Betz, Jena Wassmer)** - April 20, 2011 (9:20 a.m. - 11:00 a.m.) to Pleasant Trees Care Home - Egg hunt with residents.
7. **HS Government Class (Leon Brong)** - April 28, 2011 (8 a.m. - 2:20 p.m.) - to the Jim Thorpe Courthouse Annex for Annual Carbon Co. Government Day.
8. **Franklin Grade 4 (Tiffany Strausberger, Denise Gerber, Audrey Hedash)** - May 4, 2011 - (8:40 a.m. - 5 p.m.) - to Philadelphia, PA (Independence Hall, Liberty Bell, US Mint).
9. **Grades 5 & 6 Chorus / Jazz Ensemble (Thomas Weidner)** - April 19, 2011 (2:25 p.m.) - to Cypress Lanes, Lehighton.
10. **Franklin Grade 2 (Martha Cox, Colleen Hoppes, Robin Roberts)** - May 11, 2011 - (9 a.m. - 2:45 p.m.) - to the Lehigh Valley Zoo in Schnecksville, PA
11. **HS Math Class (Cody Schuler)** - May 12, 2011 - (7:15 a.m. - 8:30 p.m.) - to Physics Day at Hershey Park, Hershey, PA
12. **Mahoning Grade 2 (Annette Boyle, Kathy Lewis)** - May 17, 2011 (9 a.m. - 2 p.m.) - to Lehigh Gap Nature Center.
13. **Middle School Grade 8 (Jennifer Lopata, Eric Mushrush)** - May 20, 2011 - (8:30 a.m. - 7:00 p.m.) - to Hershey Park, Hershey, PA
14. **Mahoning / Shull-David Grade 4 (Rhonda Rupell, Kira Stahler, Beth Cressley, Melanie Dillman)** - May 25, 2011 (8:45 a.m. - 1:30 p.m.) - to visit the Middle School - pen pal day / spelling bee.
15. **Franklin Grade 1 (Nichole Hydro, Michele Kirsch, Wendy Bussey-Williams)** - June 1, 2011 (8:45 a.m. - 3:00 p.m.) - to Pioneer Tunnel - coal mine history.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 7 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

C. MOTION by _____, SECONDED by _____ to approve homebound instruction for the
Student #16040.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

A. MOTION by _____, SECONDED by _____ to approve the 1st reading of the following
Lehighton Area School District Policy #620.
(Enc. 8 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the following "Requests for
Use of School Facilities":

1. **Boy Scout Troop #82 (Judy Winger)** - to use the stadium / track / field for Cub Scout Olympics - August 6, 2011 (8 a.m. - 1 p.m.) - rain date August 7, 2011.
2. **LASD Senior Class All-Night Party (Tammy Serfass)** - to use the HS Gym for a Basket Raffle - May 1, 2011 (9 a.m. - 5 p.m.)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2011-2012 Facilities Plan Committee Report as adopted by the CLIU Facilities Plan Committee on January 28, 2011. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes. (Resolution # 10/11 - 05)

(Enc. 9 - Yellow)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mrs. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve **Friday, June 10, 2011**, at 7:00 p.m. for Commencement for the Class of 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following summer programs if needed:

Senior High Summer School
Middle School Summer School

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, April 18, 2011.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

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ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 63,933.48
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>3,284.99</u>
Total	\$ 67,218.47

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following School
Journey requests:

1. **Scholastic Scrimmage (Sharon Leitzel) :**

April 8, 2011 - IU 21 - Compete in match with other Carbon/Lehigh students.

April 19, 2011 - Weather Middle School - to compete in Carbon Co. Academic
meet

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve a Board Workshop facilitated
by PA School Boards Association on April 2, 2011 at the Administration Building at
a budgeted cost of \$850.00 plus expenses.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehighton Area School District

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ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the hiring of **James Corpora** as the acting Interim Activities / Athletic Director, effective **March 29, 2011**, until the appointment of the permanent candidate at a date to be determined.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

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ADDENDUM (3)

Agenda

- A. MOTION by _____, SECONDED by _____ to allow the administration to execute any documents needed to make the District's health insurance plan mirror the Blue Cross of Northeastern Pennsylvania standard PPO plan including prescription and traditional health program including prescription.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____