

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 28, 2011 at 7:00PM
Executive Session @ 5:30PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

**Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

1. District Nurses – Kathy Lloyd - Obesity
Abie Guardiani – SAP Program

VI. Communications

1. Superintendent's Report – *Mr. Kraky*
2. Lehigh Memorial Library Report – *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report – *Mr. Krause*
4. Title I Advisory Committee Report – *Mr. Resh*
5. CCTI Report – *Mr. Yenser*
6. CLIU Report – *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report – *Attorney William Schwab*
9. Building/Grounds Report – *Mr. Stern*
10. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 24, 2011 regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for January 2011. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | |
|--------------------|---------------------|
| General Fund | \$ 1,047,375.33 |
| ...Health Benefits | \$ _____ |
| Food Service Fund | \$ 53,818.96 |
| Capital Reserve | \$ _____ |
| Athletic Fund | \$ <u>21,588.00</u> |
| Total | \$ 1,122,782.29 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve Resolution #10/11-02, the 2011-2012 Proposed Operating Budget for the Carbon Career & Technical Institute.
(Enc. 4 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, President	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mrs. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to adopt the 2011-2012 Operations and Program Services Budget of the Carbon Lehigh Intermediate Unit #21, Resolution # 10/11-03
(Enc. 5 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Larry Stern, Vice-President	☐	☐	☐	☐
Mrs. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to adopt the 2011-2012 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution # 10/11-04. (Enc. 6 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mrs. Tina Dowd, Member	☐	☐	☐	☐
Mr. Duane Eidem, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Member	☐	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Dave Krause, President	☐	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the 3-year contract submitted by PenTeleData for fiber connections to the schools. This is required to add the item to E-Rate. (Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the contract submitted by School World for district's internet pages. This is required to add the item to E-Rate. (Enc. 8 - - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District agrees to a settlement agreement with Frank L. Tamburri and Margaret L. Alberici in the amount of \$6,500.00 for the overpayment of property taxes to the District during the years of 2006, 2007, 2008 on real property located at 375 Jefferson Street, Lehighton, PA 18235 (Parcel ID No. 54D-12-A10). This settlement agreement is in lieu of a total refund of overpaid taxes pursuant to Title 72 Pa.C.S.A. §5453.703(c).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

(Enc. 9- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #562** - effective January 13, 2011
2. **Employee #22** - effective March 21, 2011
3. **Employee #427** - effective May 6, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative requests for pre-approval of courses for continuing education:

1. **Sarah Beck** - April 1 - April 16, 2011 / Classroom Diversity
2. **Wendy Bussey-Williams** - April 1 - April 16, 2011 / Classroom Diversity
3. **Sharon Focht** - April 1 - April 16, 2011 / Classroom Diversity
4. **Mark Maholick** - April 1 - April 16, 2011 / Classroom Diversity
5. **Julie McHugh** - March 5 - April 3, 2011 / Student Engagement & Standards
6. **Amy Meixsell** - April 1 - April 16, 2011 / Classroom Diversity
7. **Dana Miller** - March 23 - May 31, 2011 / Ethics and Standards of Prof. Psychology
8. **Jacob Molchany** - April 1 - April 16, 2011 / Classroom Diversity
9. **Rachel Quinn** - April 1 - April 16, 2011 / Classroom Diversity
10. **Yvette Sharrow** - April 1 - April 16, 2011 / Classroom Diversity
11. **Cynthia Smith** - April 1 - April 16, 2011 / Classroom Diversity
12. **Susan Stufflet** - April 1 - April 16, 2011 / Classroom Diversity
13. **Mary Zimmerman** - April 1 - April 16, 2011 / Classroom Diversity

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following professional teacher/administrative requests to attend a conference/workshop:
1. **Tina Holmes** (Asst. Business Adm.) - March 9 - 11, 2011 - A/CAPA, Child Accounting conference in Hershey, PA at a cost of **\$620.00**.
 2. **Jonathan J. Cleaver** (Federal Grant Coordinator) and **Dan Plesniarski, Dave Kurtz, and John Carter (Concern Home for Boys)** - April 3 - 6, 2011 - PA Assoc. of Federal Program Coordinators Conference at Seven Springs Resort, Champion, PA, at a total amount not to exceed **\$3,928.00**, to be taken from Title I, Part A and Part D Grant Funds, 2010-2011.
 3. **Mark McGalla** (MS Principal) - April 3 - 5, 2011 - Education Policy Fellowship Program in Washington, DC, at a total amount not to exceed **\$1,133.56**, to be taken from Accountability Block Grant Funds, Professional Development, 2010-2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the recommendation to hire for the following position: **2010-2011 and 2011-2012 Athletic** position, (candidate per attached list), at the current contract rate.

(Enc. 10- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire for the following: **2010-2011 Extra-Curricular** position, (candidate per attached list), at the current contract rate.

(Enc. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the Lehigh Area Educational Support Association to establish a sick bank for support **employee #953**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve 2 uncompensated days for **employee #953**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that in recognition of the years of service that **Dr. Nicholas Brogno** has given this District, that the district will deposit in a 403 (b) plan for **\$100** per unused sick day, and **\$100** for each year of service, notwithstanding his non-compliance with the District's contract with LAEA.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:
1. **FCS Child Development (Julie McHugh)** – March 1-2, 2011 (8:45 – 10:45 a.m.) to observe and interact at Lehighton Headstart.
 2. **Science Olympiad Team (Doug Bowman)** – March 4, 2011 (7 a.m. – 2:30 p.m.) to participate in competition at Northampton Community College.
 3. **LAHS Band (Bryan Buffington)** – March 8, 9, 10, 2011 (7:30 a.m. – 3:00 p.m.) to participate in the 2011 Carbon County Band at Panther Valley High School.
 4. **HS Honors Psychology Class (Seniors only) (Leon Brong)** – March 18, 2011 (9am – 4 pm) to attend the Brain Awareness Week Symposium at LCCC in Schnecksville.
 5. **7th & 8th Grade Band (Beth Perkins)** – April 1, 2011 to participate in Intermediate Band Fest at Catasauqua High School.
 6. **7th & 8th Grade Band (Beth Perkins)** – April 9, 2011 (8 am – 3 pm) to participate in a PMEA Small Ensemble Adjudication Festival at Kutztown University.
 7. **Shull-David Kindergarten (Jan Wentz)**– April 12, 2011 (8:45 a.m. – 2:45 p.m.) to travel to the Crayola Factory in Easton, PA
 8. **Franklin Grade 4 (Denise Gerber, Audrey Hedash, Dena Sirsky, Tiffany Strausberger)** – April 12, 2011 (8:45 a.m. – 2:30 p.m.) to the Franklin Fire Co. for their annual PA Dutch Day. (Enc. 12 – Peach)
 9. **HS Mass Media Class (Amber Konek)** – April 13, 2011 (10:30 am – 1:30 pm) to the Times News – Mahoning Valley.
 10. **East Penn Kindergarten (Kristine Betz, Jena Wassmer)** – April 14, 2011 (8:45 a.m. – 2:30 p.m.) to travel to the Crayola Factory in Easton, PA
 11. **Shull-David Grade 4 (Melanie Dillman, Beth Cressley)** – April 19, 2011 (8:45 a.m. – 2:45 p.m.) to travel to Quiet Valley Living Historical Society, Stroudsburg, PA.
 12. **East Penn Grade 2 (Debra Biery, Paula Bonser)** – April 29, 2011 (8:50 a.m. – 2:45 p.m.) to the Lehigh Gap Nature Center and Ice Cream World in Walnutport, PA (Enc. 13 – Peach)
 13. **Mahoning Grade 1 (Shirley Rodgers, Kaye Miller)** – May 2, 2011 (8:45 a.m. - 1:45 p.m.) to Bear Mtn. Butterfly in Jim Thorpe, PA
 14. **Mahoning Grade 3 (Cale Kresge, Karen Blisard)** – May 3, 2011 (9 a.m. – 3 p.m.) to an Iron Pigs Game in Bethlehem, PA
 15. **Franklin Kindergarten (Mary Zimmerman, Faye Hlavaty, Stephanie Smith)** – May 6, 2011 (8:45 a.m. – 2 p.m.) to the Crayola Factory in Easton, PA.
 16. **Shull-David Grade 4 (Melanie Dillman, Beth Cressley)** – May 13, 2011 (9:30 a.m. – 2:30 pm.) to the Christ Evangelical Free Church for PA Dutch Day.

17. **Shull-David Grade 1 (Janine Matika, Melissa Petit-Clair, Matthew Schaeffer)** - May 20, 2011 (8:45 a.m. – 2:00 p.m.) to Charlie Brown Ice House in Bethlehem, PA for a theatric presentation.
18. **Shull-David Grade 3 (Jennifer Boyle)** – May 20, 2011 (9 a.m. – 2:30 p.m.) to the Lehigh Valley Zoo in Schnecksville, PA.
19. **Shull-David Grade 2 (Lisa Barth, Jessica Grasso, Donald Herman)** – May 24, 2011 (8:45 a.m. – 2:30 p.m.) to an Iron Pigs Game in Bethlehem, PA.
20. **FBLA (Matthew Fisher, Kim Mychaliszyn-Simko)** – May 24, 2011 (9 a.m. – 2:30 p.m.) to the Lehigh Vly. Iron Pigs Game for Education Day.
21. **District Fourth Graders (Deb McKain)** – May 25, 2011 (8:40 a.m. – 1:30p.m.) to the Middle School for a Spelling Bee/Orientation/ Pen Pal Program.
22. **East Penn Grade 1 (Rhonda Zerbe, Jessica Bruch)** – May 27, 2011 (8:30 a.m. – 4 p.m.) to the Philadelphia Zoo.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to readopt the following Lehigh Area School District Policies: **#113 and #217.**

(Enc. 14 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following “Requests for Use of School Facilities”:
1. **ESU Graduate Class (Classroom Diversity: Creating Positive Environments) (Ron Mihalko)** – to use the MS Library Fridays/Saturdays - April 1 – April 16, 2011.
(Enc. 15 – Yellow)
 2. **Melody’s Dance Studio (Melody Kline)** – to use the HS Auditorium/Band Room – June 24, 2011 (3-8 p.m.), and June 25, 2011 (12 – 8 p.m.)– Dance Recital.
 3. **Dance with Kim (Kim Semmel)** – to use the HS Auditorium, Band Room and Concession Stand on June 17 and 18, 2011 (9 a.m. – 5 pm) – Dance Production
 4. **Lehigh Valley Volleyball Program (TJ O’Connor)** – Sundays – March 7 – May 15, 2011, (5-8 pm) HS Gym – volleyball open gym.
 5. **Lehigh Valley American Legion Baseball (George Zellers, Jr.)** – End of May 2011 through July 2011 – to use the outside fields for practice and scheduled games.
 6. **Lehigh Valley Indians Youth Baseball (Peter Salerno)** – March 26, 27; April 23, 30, 2011 (2 – 6 pm) and May 7, 2011 (12 – 6 pm) to use the outside fields to play games.
 7. **Hunter Meckes Memorial Soccer Tournament (Sherry Meckes)** – April 17, 2011 (7 a.m. – 5 p.m.) to use all outside fields except the baseball fields and track area, for a memorial soccer tournament.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, March 28, 2011.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 28, 2011 at 7:00PM
Executive Session @ 5:30 PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 427,781.94
---Health Benefits	\$ 30,020.97
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>2,692.32</u>
Total	\$ 460,495.23

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the hiring of the
following athletic positions at the contracted rate:
1. **Matt Dierolf** - Spring 2011 - JV Baseball Coach
 2. **Jonathan Hakim** - Spring 2011 - Asst. Girls' Soccer Coach
 3. **Jessica McCarroll / Terry Haberman** - Fall 2011 - Assistant Volleyball
Coaches - Stipend to be split between the two coaches.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to accept the resignation of **Jacob
Marushak** as Spring 2011 Assistant Track Coach pending his hire as head coach.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve homebound instruction
for **Student #53366**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 28, 2011 at 7:00PM
Executive Session @ 5:30 PM

ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ to approve that the Board hires John Freund and the law firm of King Spry to represent the district in upcoming employee and union negotiations including negotiations concerning the Superintendent contract's, Administration (Act 93) and Non-Bargaining Unit Personnel Agreement, Professional Association Contract and Service Personnel Association Contract at an hourly fee of \$160 per hour for Attorneys and \$80 per hour for paralegal work. The following costs will be reimbursed in addition to the fee: Outside experts/consultation, extraordinary or third party copy charges, overnight delivery charges for packages, and any other direct out of pocket expenses. Postage, ordinary copy charges, telephone fees or mileage will not be charged.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to re-elect Duane Eidem as CLIU Representative as of June, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the position of Athletic Director is abolished as of June 30, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that effective as of July 1, 2011, the position of Director of Student Services and Facilities Planning shall be hereby established, which shall include the Athletic Director's duties along with facility planning duties and security duties. The current athletic director may, should he choose to, apply for the newly created position.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____