

Lehigh Area School District

Lehigh, Pennsylvania

Reorganization Meeting of School Board

Monday, December 3, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

*** Moment of silence for deceased employee (Sherry Snyder) and student (Gavin Krum)

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

**Notice of Executive Session

IV. Courtesy to the Floor

V. Election of Temporary President

Vice President presides and opens nominations for Temporary President.

_____ nominates _____ for Temporary President.

Vice President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Temporary President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Election of President

A. Temporary President presides and calls for nominations for President.

_____ nominates _____ for President.

Temporary President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

The President assumes the Chair.

VII. Election of Vice President

A. President presides and calls for nominations for Vice President.

_____ nominates _____ for Vice President.

President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Vice President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. President will conduct the appointment of the following positions:

- A. Negotiations/Personnel Committee (December 2012 to December 2013)

Appointees (4): _____

- B. Budget/Finance Committee (December 2012 to December 2013)

Appointees (3): _____

- C. Building and Grounds Committee (December 2012 to December 2013)

Appointees (2): _____

- D. Policy Committee (December 2012 to December 2013)

Appointees (3): _____

- E. Wellness Committee (December 2012 to December 2013)

Appointee (1): _____

F. Lehigh Memorial Library Board (December 2012 to December 2013)

Appointees (2): _____

G. Athletic Committee (December 2012 to December 2013)

Appointees (3): _____

H. Legislative Policy Committee of PSBA (December 2012 to December 2013)

Appointees (2): _____

I. Advisory Committee of Title I (December 2012 to December 2013)

Appointee (1): _____

IX. President will conduct election of the following positions:

A. **Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee** (December 2012 to December 2013)

President calls for nominations.

_____ nominates _____

MOTION by _____, SECONDED by _____ to close nominations and elect _____,
as Carbon Career & Technical Institute Alternate Representative to Joint Operating
Committee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Calendar of Regular School Board Meetings:

MOTION by _____, SECONDED by _____ to approve the Lehigh Area School District Regular School Board 2013 Meeting Schedule. [Encl. 1 – Letterhead]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Presentations

XII. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mr. Almer*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Stern*
11. LCCC – *Mr. Stern*

XIII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 19, 2012 special meeting.

(Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 3 -Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2012 in the amount of \$122.50 to Virginia Fairchild.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve issuing checks dated December 17, 2012 to pay invoices remaining up to December 17, 2012, should a second meeting in December 2012 not be held. Payments will be included in the January 2013 Board Agenda for confirmation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the proposal from Communications Systems, Inc. (CSI) to purchase a High School Gymnasium Sound System at a cost of \$21,957.00 through the Co-Stars Purchasing Program.

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to direct the administration to Commit a portion of its current General Fund Unassigned Fund Balance into a Committed Fund Balance: \$8,000,000 for PSERS and \$2,000,000 for Other Post-Employment Benefits.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the proposal #111612-02 from JMSI Environmental Corp for completion of an asbestos abatement project design for the proposed renovation project which will be completed at East Penn Elementary.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the proposal #111612-03 from JMSI Environmental Corp for completion of an asbestos abatement project design for the proposed renovation project which will be completed at Mahoning Elementary.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the fiscal year 2011-2012 final budget transfers.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the following resolution (#11/12-11), A RESOLUTION OF THE GOVERNING BOARD OF LEHIGHTON AREA SCHOOL DISTRICT, CARBON COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIASON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF EIT FOR THE DISTRICT FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

(Enc. 8 - Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the following resolution (#11-12/12), A RESOLUTION OF THE GOVERNING BOARD OF LEHIGHTON AREA SCHOOL DISTRICT, PENNSYLVANIA, AUTHORIZING AND EMPOWERING ITS LOCAL TAX COLLECTOR, BERKHEIMER, TO IMPOSE AND RETAIN COSTS OF COLLECTION ON DELINQUENT TAXES.

(Enc. 9 - Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Natasha Brown** - January 21 - April 28, 2013 / Using Assessment to Guide Instruction
 2. **Kenneth Eck, Jr.** - January 21 - April 28, 2013 / Teaching Authentic Content
 3. **Melissa Geiser** - January 7 - March 10, 2013 / Word Study (K-3) Print Awareness
 4. **Chris Knappenberger** - January 21 - April 22, 2013 / Psychological Foundations of Education
 5. **Jennifer Kovach** - January 28 - May 17, 2013 / Reading & Language Development for Diverse Learners
 6. **Jennifer Kovach** - January 28 - May 17, 2013 / Teaching Content Area Reading to Diverse Learners
 7. **Lisa Krause** - January 28 - May 10, 2013 / Field Experience in Educational Leadership
 8. **Jessica Scholl** - January 15 - March 11, 2013 / Classroom Management: Orchestrating a Community of Learners Online
 9. **Dennis Semmel** - January 21 - April 22, 2013 / Psychological Foundations of Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 10 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic / Extra-Curricular hires for the **2012-2013** school year.

(Enc. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following employee, **#501**, for a parental leave to begin January 2, 2013 until February 13, 2013, and to use sick days as requested.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVI. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **LAMS Yearbook (Amy Smith)** - December 13, 2012 (11 a.m. - 2 p.m.) - to travel to Pizza Hut as a reward for a magazine fundraiser.
2. **Mahoning (K-4)** - One day during the week of December 17, 2012 (8:45 - 11 a.m.) - to the Mahoning Valley Cinema as a present of the PTO
3. **MA Kindergarten (Mrs. Kocher, Mrs. Geiser, Mrs. Cardell)** - May 2, 2013 (8:45 a.m. - 2:15 p.m.) - to participate in a field trip to the Lehigh Valley Zoo.
4. **HS - Foods for Fitness Class (Julie McHugh)** - January 2-4, 2013 (8 - 9 a.m.) - to travel to Lehigh Giant store for comparison foods project.
5. **HS Juniors (Doug Bowman)** - April 5, 2013 (7:30 a.m. - 4:30 p.m.) - for Junior students interested in engineering to travel to Wilkes University for Engineering Olympics.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVII. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LAHS Volleyball (TJ O'Connor)** - (Available Sundays January - April 28, 2013) to use the high school gym / weight room for volleyball conditioning.
 2. **Lehighton Soccer Club (Sherry Meckes)** - April 14, 2013 (7 a.m. - 6 p.m.) - to use the HS fields for the 6th Annual Hunter-Meckes Memorial Soccer Tournament

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the revisions of the following Lehighton Area School District Policies:

1. #006 - Meetings
2. #336 - Personal Necessity Leave
3. #707.1 - Emergency and Disaster Plans
4. #903 - **Attachment** - Public Participation in Board Meetings
(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVIII. Old Business for Discussion

XIX. New Business for Discussion

XX. Adjournment

Next regular scheduled meeting is Monday, January 28, 2013.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Re-organization Meeting of School Board

Monday, December 3, 2012 at 7:00PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve Barry Isett & Assoc. to complete proposal survey of all District properties and sites. The scope of the service that will be provided will be of the amount of \$45,500.00. This is a reimbursable event through the PlanCon process.

(Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve an uncompensated leave for the purpose of restoration of health for **Employee #592** for 3 days (November 12, 13 & 14, 2012).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____