

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 19, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mr. Ahner*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Stern*
11. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 22, 2012, regular meeting.
(Enc. 1 - White)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 1, 2012, special meeting.
(Enc. 2 - White)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for October 2012.
(Enc. 3 - Gold)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 4 - Blue)
- | | | |
|-------------------|----|------------------|
| General Fund | \$ | 656,674.33 |
| Benefits | \$ | 32,723.40 |
| Food Service Fund | \$ | 86,930.88 |
| Capital Reserve | \$ | ----- |
| Athletic Fund | \$ | <u>22,559.36</u> |
| Total | \$ | 798,887.97 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment changes as per the attached list.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve **Mark McGalla, Craig Reichl, Gretchen Laviolette, and Sharon Leitzel** to the SAS Institute 2012 Conference at Hershey Lodge, Hershey, PA from December 2-5, 2012 at a cost of \$1,020.40 (\$200 per person plus mileage) from the 2012-2013 Curriculum Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the District Administrative Office HVAC Unit Replacement bid from L & S Electrical Construction company, Inc. in the amount of \$22,520.00 per the attached tabulation.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve attendance at the following conference:
1. **Tina Holmes** – Annual PASBO Conference in Pittsburg, PA, March 19-22, 2013, at a cost of \$850.00.
 2. **J. Michael Malay, Jr.** – Annual PASBO Conference in Pittsburg, PA, March 19-22, 2013, at a cost of \$850.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Felicia Amorim** – January 13 – May 3, 2013 / Action Research Thesis (MEDU705)
 2. **Felicia Amorim** – January 14 – May 3, 2013 / Action Research Thesis (MEDU704)
 3. **Catherine Hontz** – January 28 – May 17, 2013 / Teaching Reading to Students with Disabilities
 4. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / Survey of US History
 5. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / Special Education
 6. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / CALE in Sec. Social Studies
 7. **Beth Perkins** – January 21 – April 28, 2013 / Sp. Ed. Programming & Adm.
 8. **Daniel Repsher** – January 9 – May 8, 2013 / Communication Theory and Organization Design

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 9 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

(Enc. 10– Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following professional employees for **tenure**:

1. **Karen Blisard** - Mahoning Elem. Teacher - effective hire date 8/26/2009
2. **Stephanie Kulpa** - Mahoning/Shull-David Teacher - effective 8/26/2009
3. **Timothy O'Connor** - High School Teacher - effective hire date 8/25/2008

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #930** - effective approximately January 9, 2013
2. **Employee # 100** - effective October 8, 2012
3. **Employee #670** - effective approximately February 28, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the following employee, **#1078**, to extend her parental leave from January 14, 2013 until the end of the 2012-2013 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve thirteen (13) uncompensated leave days for Part-time **Employee # 1107**, that were used for travel.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **HS Band (Bryan Buffington)** - January 23 - 26, 2013 - for qualifying students to participate in District 10 Band Festival at Conrad Weiser High School.
2. **MS/HS Odyssey of the Mind (M. Windbeck / B. Ronemus / B. Perkins)** - March 9, 2013 - to travel to Pocono Mtn. West HS for the regional Odyssey of the Mind Competition
3. **MS Flute Ensemble (Beth Perkins)** - March 25, 2013 (7:30 a.m. - 4 p.m.) - to the State Capitol Building in Harrisburg to perform in the Rotunda.
4. **MS/HS Odyssey of the Mind (M. Windbeck / B. Ronemus / B. Perkins)** - April 13, 2013 - to travel to Williamsport, PA for state Odyssey of the Mind competition.
5. **SD Grade 1 (Matthew Schaeffer)** - May 13, 2013 (9:30 a.m. - 2:10 p.m.) - to the Bear Mtn. Butterfly Sanctuary.
6. **EP Grade 4 (Brooke Breiner / Amanda Yusella)** - December 7, 2012 (5-7:30 pm) - to Lehighton Boro for Christmas caroling / pizza
7. **HS Music Express (David Perkins)** - December 22, 2012 (12 - 10 p.m.) - to perform in Christmas Candylane Program in Hershey Park.
8. **HS Chorus (David Perkins)** - March 13-16, 2013 to travel to Dallas, TX to chaperone and attend the ACDA National Honor Choir and Conference.
9. **HS Student Volunteers (Doug Bowman)** - Date to be Determined (6 a.m. - 9 p.m.) to travel to the area affected by Hurricane Sandy to clean-up.

(Enc. 11 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #10174 and Student # 52381.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the attached surplus items.

(Enc. 12 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LABC Cheerleaders (Christine Bauer)** – Mondays, Tuesdays, Thursdays from November 20, 2012 – January 24, 2013 (6-8 p.m.) to use the MS foyer to practice wrestling cheers.
 2. **Ss. Peter & Paul Basketball (Dale McCandless)** – Saturdays, December 2012, January 2013, February 2, 9, 2013 to use the MS Gym to conduct CYO basketball games.
 3. **CLIU 21 Transportation Dept. (Randy Williams)** – August 15, 2013 (7 a.m. – 4 p.m.) to use the HS Cafeteria, Auditorium and lobby to conduct in-service.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:
1. **#217 – Graduation Requirements**

(Enc. 13 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School to offer a winter credit recovery program for students at a cost not to exceed \$150 per class using the APEX Learning System for 15, 2 hour sessions beginning February 4th to February 28th 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, November 19, 2012.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____