

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, October 22, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

1. **Tim Tkach** – PSSA School-wide Presentation

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mr. Ahner*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Stern*
11. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 20, 2012, special meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 24, 2012, regular meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for September 2012.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$	853,750.52
Benefits	\$	-----
Food Service Fund	\$	3,452.92
Capital Reserve	\$	-----
Athletic Fund	\$	<u>21,779.06</u>
Total	\$	878,982.50

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment changes as per the attached list.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the following coaches: Jake Marushak, Bill Brong, Amber Konek, James Blakeslee, and one coach to be announced, to attend the 31st Annual All-Star Track and Field/Cross Country Clinic on December 13-14, 2012, at Atlantic City, NJ, at a budgeted cost not to exceed \$885.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ that Mr. Cleaver is directed to meet with EI & Associates (Mark Barnhardt) to begin planning to renovate East Penn Elementary and Mahoning Elementary according to the guidelines of the PlanCon process and PDE. They will be responsible for developing proposals for the renovations with financial estimates for final ratification and approval by the board.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the final payment to Bognet, Inc. in the amount of \$3,741.50 on the High School Hot Water Heater replacement project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Julie Borruso** - January 28 - May 17, 2013 / Special Education Law
2. **Julie Borruso** - January 28 - May 17, 2013 / Advanced Studies of Learning Disabilities

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 8 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

(Enc. 9- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following professional employees for **tenure**:

1. **Jessica Bruch** - East Penn Elem. Teacher - effective hire date 8/26/2009
2. **Jessica McCarroll** - High School Teacher - effective hire date 8/26/2009
3. **Elyse Roman** - Elem. Reading Teacher - effective hire date 8/26/2009

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #532** – effective approximately January 2, 2013
2. **Employee #1075** – effective approximately February 11, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following employee, **#0081**, for an extended parental leave to immediately follow an FMLA leave. The parental leave will begin approximately November 21, 2012 until December 21, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **East Penn Elem. (Gr. K-4)** – October 23, 2012 – (Varied times) to Troxell's Pumpkin Patch for School-wide Celebration
2. **FR Gr. 3 (Trevor Gilotti/Kris Snyder/Laurel Zimmerman/Lauren Strohl)** – October 23, 2012 (8:45 a.m. – 2 p.m.) – to Lehigh Gap Nature Center – science curriculum.
3. **HS FCCLA (Julie McHugh)** – **October 25-26, 2012** – to travel to Franklin and Shull-David Elementary for Halloween Safety Program.
4. **HS AP Government/Politics Class and AP Psychology Class (Cory Hartsell/Leon Brong)** – October 29, 2012 (7:30 a.m. – 2:20 p.m.) – to the Constitution Center in Philadelphia.
5. **SD Gr. 3 (Jennifer Boyle/Carol Weiss/Kim Wilk/Jan Wentz) and EP Gr. 3 (Diane Schnell)** – October 30, 2012 (8:45 a.m. – 2 p.m.) – to Lehigh Gap Nature Center – science curriculum.
6. **SD Grade 4 (Melanie Dillman/ Beth Cressley)** – November 2012 (11:00 a.m. – 2:45 p.m.) for a Tour of Lehighton (history).
7. **HS – FCCLA (Julie McHugh)** – November 2, 2012 (7:30 a.m. – 3 p.m.) – to Kutztown University to the Eastern Regional Leadership Conference.
8. **HS Gr.9 Ecology/East Science Class (Guy Potts)** – November 14, 2012 (7:55 a.m. – 3 p.m.) to travel to Harrisburg, PA to visit the State Museum and Whitaker Science Center.
9. **HS Grades 11 – 12 Anatomy (Melissa Blocker)** – November 29, 2012 (8:30 a.m. – 2 p.m.) – to the DaVinci Science Center in Allentown, PA, to the Bodies Revealed exhibit.
10. **MA/Sd Tech Wizards Jr. (Diane Brownmiller)** – November 30, 2012, January 4, 2013, February 20, 2013, and April 3, 2013 – (8:35 a.m. – 2:35 p.m.) to IU21, Schnecksville, for Tech Wizards.

11. **LAHS Band (Bryan Buffington)** – December 1, 2012 (7:30 a.m. – 4 p.m.) – to Parkland High School for District 10 Auditions.
12. **MS Gr. 7/8 Band (Beth Perkins)** – December 1, 2012 (8 a.m. – 2 p.m.) – to travel to Parkland HS for District 10 Band Auditions.
13. **LAMS Drama Club (Susan McElvar)** –December 3, 2012 – to travel to DeSales University for a production and “Talk Back” Session with Actors.
14. **LAMS Music Express (Laura Welkey)** – December 6, 2012 (1 – 5 p.m.) to travel to Christkindlmarkt, Bethlehem, PA to perform for shoppers.
15. **HS – FBLA (Matthew Fisher / Kim Mychalyszyn-Simko)** – December 18, 2012 (7:45 a.m. – 5 p.m.) – to travel to East Stroudsburg University for FBLA Region 21 Leadership Conference.
16. **HS Science Olympiad Team (Doug Bowman)** – January 19, 2013 (5 – 9 p.m.) to travel to Athens HS for Science Olympiad Competition.
17. **HS Science Olympiad Team (Doug Bowman)** – February 1, 2013 (7:30 a.m. – 3:30 p.m.) to travel to Wilkes University for College visit and science training.
18. **LAMS Gr. 7/8 Band (Beth Perkins)** – February 1, 2013 (7:30 a.m. – 10 p.m.) to travel to Saucon Vly. HS for Intermediate Bandfest.
19. **LAMS Selected Gr. 8 Students (Laura Welkey)** – February 2, 2012 (8 a.m. – 9 p.m.) to Parkland High School for District 10 Intermediate Song-Fest.
20. **HS Chorus (David Perkins)** – February 7-9, 2013 – to travel to Berks Catholic High School for the PMEA District 10 Chorus
21. **HS Science Olympiad Team (Doug Bowman)** – February 9, 2013 (7:15 a.m. – 2 p.m.) to travel to Northwestern Lehigh HS for Science Olympiad Competition.
22. **HS Ski Club (Doug Bowman)** – February 9 – 11, 2013 to travel to Mount Snow, VT for ski club outing.
23. **HS Science Olympiad Team (Doug Bowman)** – February 22, 2013 (7 a.m. – 2:30 p.m.) to travel to Northampton Community College for Science Olympiad Competition.
24. **HS Science Olympiad Team (Doug Bowman)** – March 6, 2013 (6:15 a.m. – 7 p.m.) to travel to Penn State/Wilkes for Science Olympiad Competition.
25. **LAMS Odyssey of the Mind (Beth Perkins)** – March 9, 2013 (8 a.m. – 10 p.m.) to travel to Pocono Mt. West HS for Regional Odyssey of the Mind Competition.
26. **HS Chorus (David Perkins)** – March 21 – 23, 2013 – to travel to Hamburg Area High School for the PMEA Regional V Chorus.
27. **LAMS Odyssey of the Mind (Beth Perkins)** – April 13, 2013 (8 a.m. – 10 p.m.) to travel to Williamsport, PA for State OM Competition.
28. **LAHS Band (Bryan Buffington)** – April 16 – 20, 2013 – to travel to Orlando, FL to perform at Universal and Sea World.
29. **HS Chorus (David Perkins)** – April 18-21, 2013 – to travel to Erie, PA for the PMEA All-State Festival.
30. **HS Science Olympiad Team (Doug Bowman)** – April 25 – 26, 2013 to Juniata College for Science Olympiad Competition
31. **MA Grade 4 (Rhonda Rupell)** – May 3, 2013 (8:45 a.m. – 2 p.m.) to travel to Quiet Valley Farm, Stroudsburg, PA.
32. **LAMS Gr. 7/8 Band/Chorus (Beth Perkins / Laura Welkey)** – May 17, 2013 (7:30 a.m. – 7 p.m.) – to Dorney Park to perform for adjudication.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge Megan Hess and Kaitlin Mikitka, Kutztown University students, as student teachers assigned to the Middle School.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 10 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **American Cancer Society (Caylan Chanwik)** – Various Dates October 16, 2012– May 21, 2013 - (6 - 8 p.m.) to use the Middle School Cafeteria for Relay For Life Committee / team meetings.
 2. **American Cancer Society (Caylan Chanwik)** – May 30 – June 2, 2013 to use the Stadium / outside field / concession stands / restrooms – for the Relay for Life Fundraising event.
 3. **Takedown Club (Fred Kemmerer / Karen Flexr)** – November 24, 2012 (8 a.m. – 5 p.m.) – to use the MS gym for the 2nd Annual Brett Flexer Dodgeball Tournament.
 4. **TNT Studio of Dance (Deb Strausberger)** – November 29 & 30, 2012 (5 – 9 p.m.)– to use the Middle School Auditorium / hallway for annual Christmas Dance Recital.
 5. **LABC Wrestling (Michael Gornick)** – December 9, 2012 (8:30 a.m. – 5 p.m.) to use the High School gym / concession stand to host a league quad wrestling match.
 6. **HS Drama Club (Robert Barowski)** – March 1 – 3, 2013 – (various times)to use the HS gym/auditorium/concession stand for the Pocono Juggle Fest.
 7. **HS Chorus (David Perkins)** – May 5, 2013 (3 – 5:30 p.m.) – to use the HS Auditorium / band & chorus classrooms for the Annual Spring Concert.
 8. **LAHS Volleyball Boosters (Lynn Jordan)** – November 18, 2012 (5-8 p.m.) to use the HS Cafeteria for the HS Volleyball Banquet.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:
1. **#202** – Eligibility of Non-Resident Students

(Enc. 11 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the revisions of the following Lehigh Area School District Policies:
1. **#217** – Graduation Requirements

(Enc. 12 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Lehigh Area School District and **Alvernia University** for the purpose of providing experiential learning for Education students.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Lehigh Area School District and **Albright College** for the purpose of providing experiential learning for Education students.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve a Dual Enrollment Agreement between Lehigh Area School District and Lehigh Carbon Community College.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, November 19, 2012.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____