

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, September 24, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

1. **Carmen F. Ambrosino** - Wyoming D & A, CEO

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mr. Ahner*
3. Lehigh Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Krause*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report -
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Stern*
11. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the August 27, 2012, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 13, 2012, special meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for August 2012.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$	509,373.35
Benefits	\$	32,423.10
Food Service Fund	\$	20,541.73
Capital Reserve	\$	-----
Athletic Fund	\$	<u>15,323.97</u>
Total	\$	577,662.15

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2012 in the amount of \$367.50 to Barbara Jones.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2012 in the amount of \$245.00 to Spener Diehl.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve **Sandy Michalik** to attend the Eastern PA Special Ed. Administrative Conference in Hershey, PA, on October 24, 25, 26, 2012, at an approximate cost of \$380.00, plus mileage, to be paid from the 2012-2013 budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve Barry Isett & Associates to proceed with bid specifications and to bid the replacement of the main HVAC unit in the Administrative Office Building.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the proposal from Singer Equipment Company, for the purchase and installation of a Vulcan Gas Convection Steamer at Franklin Elementary in the amount of \$13,744.60.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment changes as per the attached list.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Kenneth Eck, Jr.** - October 8 - December 9, 2012 / Developing Reading & Writing Across the Curriculum
2. **Jessica Scholl** - October 16 - December 10, 2012 / Successful Teaching for Acceptance of Responsibility
3. **Jena Wank** - November 5 - 30, 2012 / Research Based Strategies for Increasing Student Achievement
4. **Jena Wank** - December 3 - 28, 2012 / Multicultural & Socioeconomical Ed.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 8 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

(Enc. 9 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following professional employees for **tenure**:

1. **Felicia Amorim** – Franklin Elem. Teacher – effective hire date 8/26/2009
2. **Jennifer Boyle** – Shull-David Elem. Teacher – effective hire date 8/26/2009
3. **Jessica Corliss** – Middle School Teacher – effective hire date 8/26/2009
4. **Pamela Firkel** – Middle School Teacher – effective hire date 8/26/2009
5. **Melissa Geiser** – Mahoning Elem. Teacher – effective hire date 8/26/2009
6. **Jessica Grasso** – Shull-David Elem. Teacher – effective hire date 8/26/2009
7. **James Gurka** – High School Teacher – effective hire date 2/2/2009
8. **Catherine Hontz** – Middle School Teacher – effective hire date 8/26/2009
9. **Michele Kirsch** – Franklin Elementary Teacher – effective hire date 8/26/2009
10. **Jacob Marushak** – High School Teacher – effective hire date 8/26/2009
11. **Jacob Molchany** – Middle School Teacher – effective hire date 8/26/2009
12. **JoAnn Schoenberger** – Middle School Teacher – effective hire date 8/26/2009
13. **Jessica Scholl** – FR/East Penn Teacher – effective hire date 8/26/2009
14. **Marianne Slaby** – High School Teacher – effective hire date 8/26/2009
15. **Stephanie Smith** – Franklin Elementary Teacher – effective hire date 8/26/2009
16. **Melissa Volcskai** – High School Teacher – effective hire date 8/26/2009
17. **Jena Wank** – Middle School Teacher – effective hire date 8/26/2009
18. **Amanda Yusella** – East Penn Elem. Teacher – effective hire date 8/26/2009

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Scholastic Scrimmage (Sharon Leitzel/ Melissa Volcskai)** – October 10, 2012 – (8 a.m. – 1 p.m.) to Channel 39 / Bethlehem, PA.
2. **HS – Gr. 9 Earth Science/Ecology (Guy Potts/ Beth Daubert)** – October 17, 2012 – (9 a.m. – 1:30 p.m.) – Lehigh Gap Nature Center, Walnutport, PA
3. **HS – FBLA (Kim Mychalyszyn-Simko/ Matthew Fisher)** – October 18, 2012 – to travel to Pleasant Valley HS / FBLA Reg. 21 Workshop
4. **HS Ski Club (Doug Bowman)** – November 14, 28, December 5, 12, 2012 (3 :30 p.m. – 8:30 p.m.) – to travel to North Summit, Reading Rocks for indoor rock climbing.
5. **HS Ski Club (Doug Bowman)** – January 8, 15, 22, 29, February 5, 12, 19, 2013 – to travel to Blue Mountain Ski Area.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve early graduation in January 2013 for the following students: **#13039 and #12175.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- C. MOTION by _____, SECONDED by _____ to approve Big Creek BBQ to set up in the south corner of the Football Stadium to sell food for the Friday, October 26, 2012 Home Football Game. All proceeds from the game will be given directly to the Lehighon Touchdown Club.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Graduation Project (Tim O'Connor)** - October 7, 2012 - (Sunday) - (10:00 a.m.- 3:00 p.m.) to use the High School Gymnasium a Volleyball Tournament.
 2. **LABC Wrestling (Mike Gornick)** - Various dates October 29, 2012 - February 1, 2013 (6 - 8:30 p.m.) - to use the MS Main Hallway and Wrestling Room for Lehighon youth wrestling practice.
 3. **LABC Wrestling (Mike Gornick)** - November 24, 25, December 2, 16/2012 - to use the High School gymnasium for set-up, annual tournament and two home matches.
 4. **Lehighon Booster Club (Kyle Elsasser)** - Various dates per approval of bldg.. administration - to use the Middle & High School gymnasiums for boys' and girls' basketball games.
 5. **LHS Softball (Greg Poremba)** - Various Sundays (Nov. 18 - Feb. 24, 2012) - 3 -5:30 p.m. - HS gymnasium - for open gym softball.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the revisions of the following Lehighon Area School District Policies:

1. **#202** - Eligibility of Non-Resident Students

(Enc. 10 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Junior-Senior Prom at the Woodstone Country Club, Danielsville, PA, on May 10, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- D. MOTION by _____, SECONDED by _____ to approve the Senior outing on May 17, 2013 at the Split Rock Lodge, Lake Harmony, PA, at no cost to the District. It must also be understood, should there be any insubordination or any other misconduct (especially involving the use of drugs and/or alcohol) the involved may be excluded from participation in commencement exercises.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, October 22, 2012.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____