

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, August 27, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Courtesy to the Floor

V. Presentations

1. Aaron Sebelin / Joseph Hauser – Review of Shull-David traffic patterns.

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mr. Ahner*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report –
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Stern*
11. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the August 7, 2012, special meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for June 2012.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 933,169.90
Benefits	\$ 33,307.90
Food Service Fund	\$ 3,699.42
Capital Reserve	\$ -----
Athletic Fund	\$ <u>18,270.61</u>
Total	\$ 988,447.83

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the proposal from Communications Systems, Inc. (CSI) to purchase a Middle School Gymnasium Sound System at a cost of \$21,957 through the Co-Stars Purchasing Program.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the proposal from Mobile Lifts, Inc. to purchase an Aerial Work Platform at a cost of \$9,995.00.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve a contract with Lehigh Carbon Community College for the District to supply meals to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed \$3.40 per meal served.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a contract with Lehigh Carbon Community College for the District to supply transportation to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed by the grant for the difference between the state transportation reimbursement amount and the actual cost of the transportation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve a contract with Behavioral Health Associates (BHA).
(Enc. 8 - Green)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- J. MOTION by _____, SECONDED by _____ to approve with PA Treatment and Healing (PATH).
(Enc. 9 - Green)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- K. MOTION by _____, SECONDED by _____ to approve a contract with Safeway Driving School.
(Enc. 10 - Green)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- L. MOTION by _____, SECONDED by _____ to approve the first payment to Bognet, Inc. in the amount of \$35,280.00 on the High School Hot Water Heater Replacement project.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- M. MOTION by _____, SECONDED by _____ to approve the first payment to J B M Mechanical, Inc. in the amount of \$4,117.68 on the Franklin Sidewalk Replacement project, pending receipt of the appropriate prevailing wage documents.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- N. MOTION by _____, SECONDED by _____ to approve Change Order Number: 001 for the High School Hot Water Heater Replacement project in the amount of \$635.95.
(Enc. 11 - Green)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve Superintendent, Jonathan J. Cleaver, membership to the Lehigh Study Council (LUSSC), membership dues for 2012-2013 of \$1,000.00. (Enc. 12 – Green)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2012 to Ralph McElvar in the amount of \$245.00.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Melissa Clark** – August 27 – TBD / Internship / Practicum in Supervision
2. **Amber Konek** – September 11 – December 4, 2012 / Authoring Systems / Instructional Design
3. **Lisa Krause** – August 27 – December 14, 2012 / Field Experience in Educational Leadership.
4. **JoAnn Schoenberger** – September 10 – December 3, 2012 / Internet Literacy for Educators
5. **JoAnn Schoenberger** – September 11 – December 4, 2012 / Authoring Systems / Instructional Design

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:
1. **Employee #995** – effective August 22, 2012

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following employee, #995, for extended parental leave to immediately follow an FMLA leave. The parental will begin approximately November 15, 2012 until the end of the 2012-2013 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following employee, **#1078**, for an extended parental leave to immediately follow an FMLA leave. The parental leave will begin approximately November 15, 2012 until January 11, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 13 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

(Enc. 14 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2012-2013** school year:

Jessica Gasper / Diane Micheletti

Adrienne Fedor / Diane Brownmiller

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the resignation of **Meggyn Hauck** who was hired June 18, 2012 as a long-term substitute for Language Arts.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Lisa Crum** as a part-time cleaner assigned to East Penn Elementary, effective per clearances, at the contracted rate of pay, pending clearances.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Michelle Blasiak** as a paraprofessional effective August 22, 2012 (pending clearances), at the contracted rate of pay, pending clearances.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Adrienne Fedor** as a full-time Art Teacher assigned to Shull-David / Mahoning Elementary Schools, effective August 22, 2012, at Step 1 B, pending clearances.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to accept with regret the resignation of **Shaun McElmoyle** as Supervisor of Special Services, effective August 21, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:
1. **LAMS Music Express (Laura Welkey)** - November 7, 2013 - to travel New York City, to attend a Broadway show.
 2. **Grade 8 Music Students (Laura Welkey)** - January 8, 2013 - to travel to a free concert of the Bach Choir in Bethlehem, PA.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge Amanda Grogan, A Wilkes University student, as an intern in the concentration of Special Education.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to permit the Lehigh Area Crime Watch organization to sell games of chance fund raisers to benefit funding for the Crime Watch organization. The fund raiser will be held at all home football games beginning August 31, 2012.

(Enc. 15 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Ss. Peter & Paul CYO Program (Phil Liszka)** – March 9, 2013 (snowdate March 16, 2013) - (8:00 a.m.- 6:00 p.m.) to use the Middle School Gymnasium for the “9th Annual Biddy Basketball Tournament”.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:

1. **#122 (Extra-Curricular Activities) – Page 2**
2. **#123 (Interscholastic Athletics) – Page 2**
3. **#348 (Unlawful Harassment) – Page 2**
4. **#801 (Public Records) – Page 4, 5**
5. **#815 (Acceptable Use of Communications & Information Systems) – Page 19**
(Enc. 16 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, September 24, 2012.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, August 27, 2012 at 7:00PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Enc. 1 - Blue)

General Fund	\$ 139,702.35
---Health Benefits	\$ -----
Food Service Fund	\$ 1,930.00
Capital Reserve	\$ -----
Athletic Fund	\$ <u>5,670.75</u>
Total	\$ 147,303.10

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the second payment to JBM
Mechanical, Inc. in the amount of \$33,682.32 on the Franklin Sidewalk Replacement
project documents.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the second payment to
Bognet, Inc. in the amount of \$23,725.45 on the High School Hot Water Heater
Replacement project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve that the North end of the
press box section previously directed by the Board not to be used, may be used after
modifications are made as recommended and limited to a maximum of four
occupants.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____