

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 16, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Dr. Terence Maher, Consulting Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Courtesy to the Floor

V. Presentations

1. Kelly Fritz / Marie Reese - Shull-David Accelerated Reading Record-Breaking Event Results
2. Brenda Eckley - Lehigh Support Staff - Traveling Chinese Auction
3. Jason Galloway (Lehigh Republican Club) - Results of the "2012 Dollar Bill Presidents' Day Contest"
4. District Nurses - Immunization Update
5. Jens Damgaard (Rhoads & Sinon LLP) - Bond Issue

VI. Communications

1. Superintendent's Report - *Dr. Maher*
2. Board President's Report - *Mr. Ahner*
3. Lehigh Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Krause*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Shyanne Kleintop*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Stern*
11. LCCC - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 26, 2012 regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for March 2012.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 223,624.29
Benefits	\$ -----
Food Service Fund	\$ 1,999.45
Capital Reserve	\$ -----
Athletic Fund	\$ <u>10,236.90</u>
Total	\$ 235,860.64

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Carolyn Hawk in the amount of \$122.50.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the Athletic Trainers from OAA to sell wrist bands for \$1.00 each in support of the Greg Moyer fund, for the remainder of the 2011-2012 school year. Proceeds of this fund raiser are used to purchase defibrulators for various school districts.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the Proposed Final Budget for the 2012-2013 General Fund Budget.

(Enc. 6 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the 2012-2013 proposed Food Service Budget from Chartwell School Dining Services.

(Encl. 7 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ that upon recommendation by the Solicitor, the District hereby authorizes the Building and Grounds Committee to seek requests for proposals for engineering services in regards to the building envelope at the Lehigh Area High School. Said requests for proposals of service shall relate only to the building envelope issues at the high school, including, but not necessarily limited to, the maintenance and improvement of the roofing and exterior masonry.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to adopt the Resolution (#11/12-07) presented by Bond Counsel authorizing a refunding bond issue to refund Lehigh Area School District's 2004 Bonds and its 2006 and 2007A Note if a minimum net savings of 2% of the refunded debt can be achieved.

(Encl. 8 – Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Felicia Amorim** – May 7 – June 20, 2012 / Conducting & Writing a Review of Ed.
 2. **Jennifer Boyle** – May 14 – June 20, 2012 / Psychological Foundations (for either the on-line course or the campus course, whichever is not cancelled. Both the on-line version and the campus version are for the same course and same dates.)
 3. **Jennifer Boyle** – June 20 – 26, 2012 / Student Engagement and Standards-Based Learning
 4. **Pamela Firkal** – May 15 – June 21, 2012 / Internet Literacy for Educators
 5. **Pamela Firkal** – July 2 - 19, 2012 / Using Assessment to Guide Instruction
 6. **Jessica Grasso** – June 11 – July 12, 2012 / US Historiography
 7. **Jessica Grasso** – July 16 – August 15, 2012 / Action Research in Education
 8. **Jessica Grasso** – July 16 – August 15, 2012 / History of Modern Germany
 9. **Jessica Grasso** - (2012-2013 School Year) August 27 – December 14, 2012 / Applied Technology Integration in Education
 10. **Joanna Kozyra-Barilla** – June 8 – 24, 2012 / Survey of US History
 11. **Lisa Krause** – May 7 – July 1, 2012 / Educational Administration
 12. **Lisa Krause** – May 7 – July 1, 2012 / Problems in School Administration & Supervision
 13. **Lisa Krause** – May 7 – July 1, 2012 / Principal as Administrator
 14. **Lisa Krause** – May 7 – July 1, 2012 / School Finance
(Lisa will take two of the four courses – depending on which courses are not cancelled.)
 15. **Jacob Marushak** – May 14 – June 24, 2012 / Internet Literacy for Educators
 16. **Julie McHugh** – July 5 – 11, 2012 / Classroom Management
 17. **Courtney Schleicher** – May 14 – August 12, 2012 / Teaching and Evaluation Theory
 18. **Marianne Slaby** – June 4 – August 5, 2012 / Developing Reading & Writing Across Curriculum
 19. **Marianne Slaby** – June 4 – August 15, 2012 / Action Research for Ed. Change
 20. **Melissa Volcskai** – May 21 – June 20, 2012 / Research in Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the 2011-2012 and 2012-2013 school years.

(Encl. 9,10- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached **Extra-Curricular** hire for the **2011-2012** school year.

(Encl. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the extension of an uncompensated parental leave for **Employee #74**. The present leave is effective until April 27, 2012. The extension is requested from that dated until the end of the 2011-2012 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve a Leave of Absence for the purpose of restoration of health for **Employee #12** for the 2012-2013 school year. Per employees request, sick days and personal days will be applied. A Doctor's excuse has been provided.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Chelsea Winkelspecht** as a long-term substitute speech therapist, effective for the 2012-2013 school year, salary based on the Lehigh Area Education Association Collective Bargaining Agreement, Step 1 Masters.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Donald Dorward** as a full-time Custodian, effective April 17, 2012, at a pro-rated salary of \$23,347.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Jessica Gasper** as a full-time art teacher, effective for the 2012-2013 school year, salary based on the Lehigh Area Education Association Collective Bargaining Agreement, Step 1 Bachelors.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve an uncompensated leave for the purpose of travel for full-time Employee #420 for June 8 - 12, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **HS Government Students (Cory Hartsell)** - April 26, 2012 (8:15 a.m. - 3 p.m.) - to travel to the Carbon County Court House for Carbon County Government Day 2012.
2. **EP Kindergarten & Grade 1 (Rhonda Zerbe)** - April 27, 2012 (8:30 a.m. - 4 p.m.) - to travel to the Philadelphia Zoo for a PTO field trip.
3. **Federal Government Class (James Corpora)** - April 30, 2012 (8:30 a.m. - 1:45 p.m.) - to travel to the Carbon County Court House for "Sentencing Day" cases.
4. **MS Jazz Ensemble (Thomas Weidner)** - May 9, 2012 (2:30 pm) to Cypress Lanes, Lehighton, for an end-of-the-year party.
5. **HS Envirothon Team (Robert Barowski)** - May 10, 2012 (8 a.m. - 2:30 pm.) to the Carbon County Environmental Center for Envirothon Competition.
6. **HS Student Council/Civics Students (Michael Feifel)** - May 10, 2012 (7 a.m. - 2:30 p.m.) - to travel to PSU - Schuylkill Haven Campus for Senator Argall's "Senator for a Day".
7. **FR Grade 2 (Martha Cox/Colleen Hoppes/Robin Roberts)** - May 15, 2012 (8:45 a.m. - 2:45 p.m.) - to travel to Crystal Cave / West Penn Park for a PTO sponsored field trip.
8. **HS Sports & Entertainment Marketing Class (Jonathan Hakim)** - May 16, 2012 (8:30 a.m. - 5 p.m.) - to travel to Dorney Park for Business & Marketing Career Day.
9. **SD Grade 2 (Jessica Grasso/Jan Wentz/Donald Herman/Lisa Barth)** - May 18, 2012 (12:30 - 2 p.m.) - to travel to the Lehighton Recreation Center for the Health Fair.
10. **MS Gr. 5/6 (John Lopata)** - May 29, 2012 (11:45 a.m. - 3 p.m.) - to travel to the Lehigh Valley Zoo as a Tribe Pride reward.
11. **MS Gr. 7/8 (John Lopata)** - May 29, 2012 (11:45 a.m. - 7:15 p.m.) to travel to Dorney Park as a Tribe Pride reward.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Lehighton Area School District to establish a formal Affiliation Agreement with Bloomsburg University to allow for credit-bearing internships to take place within the school district's technology department. This agreement will cover all Bloomsburg internship placements for a five-year period.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. Good News Club - Tuesdays October 23, 2012 - April 2013 (3 - 4:45 p.m.) - to use the Shull-David All-Purpose Room for meetings.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the following summer programs:

1. HS Band Camp (100)

2. Middle School Music Program (170 hours) as follows:

Band Orchestra Gr. 5 & 6 (85 hours)

Band Orchestra Gr. 7 & 8 (85 hours)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of high school seniors as candidates for graduation on Friday, June 1, 2012.
(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the **HS Senior Class Outing** scheduled for **May 21, 2012** (9 a.m. - 5 p.m.) at Split Rock Lodge, at no cost to the district. It must also be understood should there be any insubordination or any other misconduct (especially involving the use of drugs and/or alcohol) the involved may be excluded from participation in commencement exercises.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the staging of an auto accident on school property on May 11, 2012 sponsored by Students Against Destructive Decisions. Event is staged preliminary to Prom to caution students to make responsible decisions when operating and riding in motor vehicles.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve Composition and Communication to be a required course beginning with the class of 2016. This course is designed to provide an opportunity for students to improve upon competencies in reading, writing, speaking, and listening. Total credit requirements for graduation will remain at 28.

(Encl. 13 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, May 21, 2012.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

James A. Kraky, Superintendent

J. Michael Malay, Business Administrator

Jonathan J. Cleaver, Coordinator of Curriculum, Instruction and Grant Writing

1000 Union Street, Lehighton, Pennsylvania 18235

Telephone: 610-377-4490 Fax: 610-577-0035

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

ATHLETIC HIRE CANDIDATES

April 16, 2012

2011-2012

Kris Hoffner – Volunteer Track/Field Coach

Erica Pagotto – Volunteer Track/Field Coach

2012-2013

Daniel Williams – Head Wrestling Coach

Matthew Kosciolk – Football Assistant Coach

EXTRA-CURRICULAR HIRE CANDIDATE

2011-2012

Bernie Shea – HS Photographer Advisor (pro-rated salary)

"Educating together to prepare our students for life's journey."

"Together We Can"

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 16, 2012 at 7:00PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 142,862.23
---Health Benefits	\$ 29,851.90
Food Service Fund	\$ 75,004.29
Capital Reserve	\$ -----
Athletic Fund	\$ <u>4,982.41</u>
Total	\$ 252,700.83

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the intent to retire for the
following professional employees, effective the end of the 2011-2012 school year:
1. **James Corpora** - HS Social Studies Teacher - Hired July 23, 1979
 2. **John Gill** - HS Special Education Teacher - Hired as Long-term Sub
September 12, 1994, and Full-time on August 14, 1995

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, April 16, 2012 at 7:00PM

ADDENDUM (2)

Agenda

MOTION by _____, SECONDED by _____ to that any direct negotiations between individual board members and association officers/members was not authorized. Board ratifies Paul Blunt as chief negotiator.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____