

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 26, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Courtesy to the Floor

V. Presentations

1. Dr. Robert Culp (CLIU 21) - eLearn 21
2. PFM - Zach Williard

VI. Communications

1. Superintendent's Report - Mr. Kraky
2. Board President's Report - Mr. Ahner
3. Lehigh Memorial Library Report - Mr. Finnegan
4. Legislative Policy Committee of PSBA Report - Mr. Krause
5. Title I Advisory Committee Report - Mr. Zimmerman
6. CCTI Report - Mr. Yenser
7. CLIU Report - Mr. Wentz
8. Student Representative Report - Shyanne Kleintop
9. Solicitor's Report - Attorney William Schwab
10. Building/Grounds Report - Mr. Stern
11. LCCC - Mr. Stern

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the February 27, 2012 regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for February 2012.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 703,080.02
Benefits	\$ 29,718.15
Food Service Fund	\$ 71,775.44
Capital Reserve	\$ -----
Athletic Fund	\$ <u>24,534.71</u>
Total	\$ 829,108.32

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Kathy Geffert in the amount of \$125.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Dennis C. Hallman in the amount of \$245.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to acknowledge the receipt of the Pennsylvania Department of the Auditor General Performance Audit Report dated February 2012.

(Encl. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to select Communication Systems, Inc. (CSI)'s proposal to upgrade the surveillance system at the Lehigh Area High School as per project #C01998 at a cost not to exceed \$123,000, through the state Co-Stars Purchasing Program.

(Encl. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to upgrade the front door camera at the Middle School as outlined in ADT's estimate number 1-KTA32V at a cost not to exceed \$1,800, through the state Co-Stars Purchasing Program.

(Encl. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that the Lehigh Area Board of School Directors does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor and Rhoads and Sinon, as Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series of 2012, via a competitive internet auction for the purpose of current refunding the School District's General Obligation Bonds, Series of 2004, General Obligation Notes, Series of 2006 and General Obligation Notes, Series A of 2007 for a net minimum savings target of 2%.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the proposal from Miller Flooring Company, Inc. to renovate the Middle School Gymnasium at a cost of **\$199,154.59** through the Keystone Purchasing Network.

(Encl. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the proposal from Miller Flooring Company, Inc. to renovate the High School Gymnasium bleacher railing system at a cost of **\$6,138.72** through the Keystone Purchasing Network.

(Encl. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Wendy Bussey-Williams** - March 31 - April 28, 2012 / Student Engagement & Standards-Based Learning
2. **Michele Kirsch** - March 31 - April 28, 2012 / Student Engagement & Standards-Based Learning
3. **Amanda Yusella** - May 15 - June 21, 2012 / Internet Literacy for Educators
4. **Amanda Yusella** - July 2 - 19, 2012 / Using Assessment to Guide Instruction

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012 Substitute** list pending clearances.

(Encl. 10 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of **Athletic** hires for **Spring 2012** and the **2012-2013** school year.

(Encl. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve an uncompensated parental leave for **Employee #446** to immediately follow her approved FMLA leave and run from September 26, 2012 through November 21, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve two (2) uncompensated leave days for Part-time **employee # 592** that were used for illness.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept an intent to retire effective June 15, 2012 from part-time cafeteria worker, **Emma Koch**, employed with the District since September 17, 2007.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ that the Lehigh Area School Board hereby denies the grievance of the Service Personnel Association (Grievance #2012-03) seeking to be paid for working Friday, December 23, 2012 as "December 23rd", the Friday before Christmas, has not traditionally been considered a holiday nor under the plain language reading of the contract is a holiday.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ that Section I of the Appendix labeled "Retirement" of the Collective Bargaining Agreement between the Lehigh Area School District and the Lehigh Area Education Association (hereinafter "Provision") shall remain open to any member of the Association until April 13, 2012. As such, if an Association member submits their unconditional letter of retirement before or on this date, they will receive the same amount of funds per accumulated sick day pursuant to lines 49-51 on page 25 and lines 1-5 of page 26 of said Provision as if they have submitted their retirement letter on or before December 31, 2011. This Motion is only effective until April 13, 2012, and, after said date, the language of this provision in the Collective Bargaining Agreement is again in effect. This Motion does not modify or alter any other terms of the Retirement Provision or of the Collective Bargaining Agreement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #53** - effective January 19, 2012

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve seven football coaches to attend the Colgate University Football Coaching Staff workshop in Hamilton, NY, at a budgeted cost not to exceed \$520.00, April 5 - 6, 2012. School is not in session during these days; therefore, substitute teachers will not be needed.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Elementary/MS Gifted (James Blakeslee)** – March 28, 2012 (9 a.m. – 1:45 p.m.) – to travel to the Allentown Art Museum for a Gifted Field Trip.
2. **HS Scholastic Scrimmage (Sharon Leitzel/Melissa Volcskai)** – March 30, 2012 (7:45 a.m. – 3 p.m.) – to travel to the CLIU 21 to compete in Carbon/Lehigh Academic Competition.
3. **HS – FCCLA (Julie McHugh)** – March 31, 2012 (9 a.m. – 2 p.m.) – to travel to the Carbon Plaza Mall for a bake sale.
4. **FR Grade 4 (Denise Gerber/Audrey Hedash/Dena Sirsky/Tiffany Strausberger)** – April 11, 2012 (8:50 a.m. – 2:30 p.m.) to participate in a PA Dutch Day at the Franklin Fire Co.
5. **HS Child Development Class (Julie McHugh)** – April 11 & 12, 2012 (12 – 2:30 p.m.) to travel to Head Start, Lehigh, to observe and interact with preschool children.
6. **HS Chemistry Students (Jessica McCarroll)** – April 20, 2012 (7 a.m. – 2:20 p.m.) to the Quaker Chemical Corporation to visit a functioning laboratory.
7. **HS Business Law Students (Matthew Fisher)** – May 1, 2012 (8:15 a.m. – 1 p.m.) – to travel to the Carbon County Courthouse in Jim Thorpe to participate in Law Day.
8. **FR Kindergarten (Mary Barilla/Faye Hlavaty/Stephanie Smith)** – May 4, 2012 (8:45 a.m. – 1:45 p.m.) to travel to the Crayola Factory in Easton, PA for a PTO sponsored field trip.
9. **FR Gr. 4 – (Tiffany Strausberger/Denise Gerber/Audrey Hedash/Dena Sirsky)** – May 4, 2012 (8:15 a.m. – 4:30 p.m.) – to travel to Lancaster to an Amish farm as a PTO sponsored field trip.
10. **Grade 5 Envirothon Team (Chris Knappenberger)** – May 8, 2012 (8:15 a.m. – 2 p.m.) to travel to the Carbon Co. Environmental Center to compete in the Envirothon.
11. **Grade 6-8 Envirothon Team (Yvette Sharrow/Todd Serfass)** – May 9, 2012 (8:15 a.m. – 2 p.m.) to travel to the Carbon Co. Environmental Center to compete in the Envirothon.
12. **HS FBLA (Matthew Fisher/Kim Mychalyszyn-Simko)** – May 14, 2012 (7:30 a.m. – 8:30 p.m.) to travel to New York City to tour various points of interest.

13. **MA Grade 2 (Annette Boyle/Kathleen Lewis)** – May 16, 2012 (8:45 a.m. – 2:30 p.m.) to travel to Lehigh Gap Nature Center for a PTO sponsored field trip.
14. **MS Grade 6 White (Todd Serfass)** – May 16, 2012 (8:30 a.m. – 2 p.m.) – to travel to Crystal Cave for a PTO sponsored field trip.
15. **FR Grade 1 (Nichole Hydro/Michele Kirsch/Wendy Bussey-Williams)** – May 16, 2012 (8:30 a.m. – 1:45 p.m.) – to travel to the Lehigh Vly. Zoo for a PTO sponsored field trip.
16. **Grade 8 (Jennifer Lopata/Eric Mushrush)** – May 17, 2012 (8:30 a.m. – 7 p.m.) to Hershey Park for the 8th Grade Celebration Math/Science Activities. Trip sponsored by MS - PTO.
17. **Grade 5 White Team (Chris Knappenberger)** – May 17, 2012 – (8 a.m. – 2 p.m.) to travel to the Asa Packer Mansion and Old Jail in Jim Thorpe, and #9 Mine in Lansford for a PTO sponsored field trip.
18. **All Fourth Grade Students** – May 22, 2012 – to the LAMS for a spelling bee.
19. **MS Gr. 6 Maroon (Jennifer Lusch)** – Various dates during the 4th Marking Period (12:47 – 1:30 p.m.) to travel to the Shull-David Elementary School to work with 1st grade students.
20. **HS Students (Melissa Blocker)** – March 30, 2012 (8 a.m. – 4 p.m.) to travel to Wilkes University for the Engineering Olympics Competition.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following students:
Student #53242
Student #16000
Student #15172

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the student with the identification number of **16064** shall be expelled pursuant to the terms and conditions as stated in the "Lehigh Area School District Waiver of Expulsion Hearing and Admission of Facts" (hereinafter "agreement"). The length and placement of said suspension are also pursuant to the terms of the Agreement. (Encl 12 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that the student with the identification number of **54841** shall be expelled pursuant to the terms and conditions as stated in the "Lehigh Area School District Waiver of Expulsion Hearing and Admission of Facts" (hereinafter "Agreement"). The length and placement of said suspension are also pursuant to the terms of the Agreement. (Encl. 12 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the attached surplus items. (Encl. 13- Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **The Takedown Club (Fred Kemmerer, Jr.)** - May 19, 2012 (8 am - 5 pm) - to use the MS gym and food stand for the 2nd Annual Dodgeball Tournament.
 2. **LAHS Soccer Booster Club (Thomas Lawler)** - June 16, 2012 - (4 - 11:30 p.m.) - to use the MS Student Parking Lot to park vehicles while on a bus trip.
 3. **The Takedown Club (Fred Kemmerer, Jr.)** - July 23 - 25, 2012 (7 a.m. - 4 p.m.) to use the HS gym, cafeteria, teacher's lounge, for the 2nd Annual Lehigh Wrestling Camp.
 4. **Ragnar Relay (Carrie Snyder)** - October 6, 2012 (7 a.m. - 2 p.m.) - to use the HS gym, cafeteria, parking lots, locker rooms as an exchange point (30) for the relay race.
 5. **Ragnar Relay (Carrie Snyder)** - October 6, 2012 (4 a.m. - 11:30 a.m. - to use the EP parking lot area as an exchange point (28) for the relay race.
 6. **Christian Churchman's Softball League (DelRoy Ruch)** - May 31 - August 13, 2012 (Monday - Friday / Weekends if needed) - 5:30 - 9 p.m. / afternoons if needed - Outside Softball Practice Field for the purpose of softball games.
 7. **Franklin Twp. Athletic Assoc. (Ryan Wentz)** - April 1 - June 30, 2012 (weekday evenings / weekend mornings) - FR outside ball field for the purpose of practicing baseball / softball.
 8. **LABC Track (Julie Harris)** - Various days April 23 - May 25, 2012 (6 - 8 p.m.) and May 26, 2012 (7 a.m. - 7 p.m.) - to us the Track for the LABC Track practice and meet.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve Lehigh Area School District to join the Anthracite Football League, beginning with the 2014-2015 school year.

(Encl. 14 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- C. MOTION by _____, SECONDED by _____ to approve the Lehigh Area School District-run Special Education Extended School-Year Program to be held July 9 - 27, 2012, from 9 a.m. - 12 p.m. at the Franklin Elementary School.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the 2012-2013 Facilities Plan Committee Report as adopted by the CLIU Facilities Plan Committee on January 27, 2012. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes. (Resolution # 11/12 - 06)

(Encl. 15 - Yellow)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following summer programs if needed: **Senior High Summer School (June 11 - 23, 2012)**
Middle School Summer School

(Encl. 16 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve for the Varsity and Junior Varsity Field Hockey team to play their September 22, 2012 Home Field Hockey game vs. Archbishop John Carroll High School at Iron Lakes Sports Club at a budgeted rate of \$70 an hour. Total rental time is expected to be 3 ½ hours.
(Encl. 17 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve **Friday, June 1, 2012**, at 7:00 p.m. for Commencement for the Class of 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is **Monday, April 16, 2012**.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 26, 2012 at 7:00PM

Agenda

INSERT PRIOR TO:

VIII. FINANCIAL MATTERS -

ITEM J

MOTION by _____, SECONDED by _____ to approve the District's participation in the Keystone Purchasing Network program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 26, 2012 at 7:00 P.M.

ADDENDUM

MOTION

MOTION is hereby made by _____ and SECONDED by _____ that the student with the identification number of 14099 shall be expelled pursuant to the terms and conditions as stated in the "Lehigh Area School District Waiver of Expulsion Hearing and Admission of Facts" (hereinafter "Agreement"). The length and placement of said suspension are also pursuant to the terms of the Agreement.

VOTE: YES-_____ NO-_____ ABSENT-_____ ABSTENTIONS-_____

MOTION

MOTION is hereby made by _____ and SECONDED by _____ that, in regards to Grievance #2011-2 filed by the Lehigh Educational Support Personnel Association on behalf of Employee, Attorney Paul Blunt is directed to fully contest said Grievance.

VOTE: YES-_____ NO-_____ ABSENT-_____ ABSTENTIONS-_____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 26, 2012 at 7:00PM

ADDENDUM

Agenda

A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 – Blue)

General Fund	\$ 143,928.96
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>6,376.72</u>
Total	\$ 150,305.68

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

March 26, 2012