

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 27, 2012 at 7:00PM

Agenda

I. Pledge of Allegiance

****Moment of silence for deceased employee – Lisa Hine**

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Courtesy to the Floor

V. Presentations

VI. Communications

1. Superintendent's Report – *Mr. Kraky*
2. Board President's Report – *Mr. Ahner*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
5. Title I Advisory Committee Report – *Mr. Resh*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Stern*
11. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 23, 2012 regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for January 2012. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | |
|-------------------|---------------------|
| General Fund | \$ 703,704.83 |
| Benefits | \$ 29,892.50 |
| Food Service Fund | \$ 161,406.85 |
| Capital Reserve | \$ ----- |
| Athletic Fund | \$ <u>19,077.00</u> |
| Total | \$ 914,081.18 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 4-Green)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve Resolution #11/12-03, the 2012-2013 Proposed Budget for the Carbon Career & Technical Institute.

(Enc. 6 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to adopt the 2012-2013 Proposed General Operating Budget of the Carbon Lehigh Intermediate Unit #21, Resolution #11/12-04.

(Enc. 7 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to adopt the 2012-2013 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #11/12-05.
(Enc. 8 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to refund Occupational & Per Capita Taxes for year 2011 to Laurie A. Ahner in the amount of **\$132.30**. The taxpayer earned less than \$10,000 per year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Lynn Frable in the amount of **\$122.50**. The taxpayer is disabled.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to refund Occupational & Per Capita Taxes for year 2011 to Sharon K. Hinkle in the amount of **\$132.30**. The taxpayer earned less than \$10,000 per year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Terry J. Whiteman in the amount of **\$125.00**. The taxpayer earned less than \$10,000 per year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to James J. Kinsella in the amount of \$ **275.00**. The taxpayer earned less than \$10,000 per year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the fiscal year 2010-2011 final budget transfers.

(Enc. 9 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to accept the audit report from Gorman & Associates, P.C. for fiscal year ending June 30, 2011.

(Enc. 10 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the business office to release checks for the reimbursement of the prescription co-pays, per the Memorandum of Understanding between the Lehigh Area School District and the Lehigh Area Educational Association dated December 5, 2011, when the employee submitted receipts are properly validated.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Cynthia Smith** – March 5 – June 30, 2012 / Homework: Where, When, Why?
2. **Julie McHugh** – April 13 – 28, 2012 / Collaborative Inquiry for Students
3. **Joanna Kozyra-Barilla** – May 11 – 20, 2012 / Educational Philosophy & Ethics
4. **Joanna Kozyra-Barilla** – June 8 – 24, 2012 / Creative Drama in the Classroom

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012 Substitute** list pending clearances.

(Enc. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of **Athletic** hires for **Spring 2012** and the **2012-2013** school year.

(Enc. 12 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #446** – effective tentatively April 24, 2012
2. **Employee #895** – effective tentatively March 26, 2012
3. **Employee #468** – effective tentatively March 5, 2012

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept resignations for the intent to retire for the following support employees, effective as follows:

1. **Terry Christman** – Custodian – effective June 8, 2012. Hired 10-23-2007.
2. **Judith McHugh** – MS Paraprofessional – effective the end of the 2011-2012 school year. Hired 11/30/1993.
3. **Darlene Serfass** – MS Cafeteria – effective June 30, 2012. Hired 11/22/1999 (PT) and 9/16/2005 (FT).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ that the Board accepts the resignation of **Suzanne Howland** as Elementary RTII Teacher of the Lehigh Area School District, effective February 28, 2012, and approves Mrs. Howland as an Elementary Principal assigned to East Penn and Franklin Elementary Schools, effective February 29, 2012, at a salary of \$67,500.00 (pro-rated).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve attendance for **Shaun McElmoyle** at the PA Dept. of Ed. Annual Conference at Hershey Lodge and Convention Center on March 1 & 2, 2012, at a 2011-12 budgeted cost not to exceed \$337.29.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a sabbatical leave for the professional **employee # 526** for the 2012-2013 school year, for the purpose of professional development.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that the Board hereby designates that the last regular work day for Superintendent Kraky prior to his retirement, shall be March 30, 2012, and his last date as an employee of the district being June 30, 2012, pursuant to the Memorandum of Understanding between the district and Superintendent Kraky.

(Enc. 13 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ that Dr. Terrence Maher shall be hired as a consultant to manage the District as of April 1, 2012 for \$450.00 a day plus \$30.00 per day for mileage, with a maximum of \$300.00 per month for mileage, to assist in the transition as a result of the retirement of Superintendent Kraky. As of July 1, 2012, Dr. Maher shall be named as Acting Superintendent of Lehigh Area School District. He shall work a maximum of twelve (12) days per month during the last three (3) months of Superintendent Kraky's term, a period running from March 30, 2012 to June 30, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ that the Lehigh Area School District hereby appoints the Pennsylvania School Board Association to provide the Executive Leadership Program for the Board Search Committee for recruit of a permanent Superintendent. An executive session will be held with PSBA concerning personnel issues on February 29, 2012 at 6 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Special Education community Based Instructional Trips** – related to students' individualized education plans for the 2011-2012 school year.
2. **HS Student (Schyler Cordova)** – Spring 2012 – to participate in the Hugh O'Brian Youth Leadership Seminar (HOBY) at a cost of \$150.00 for registration
3. **MS Odyssey of the Mind (Beth Perkins)** – March 3, 2012 (6 a.m. – 10 p.m.) to participate in Regional competition at Pocono Mt. West High School.
4. **HS Odyssey of the Mind (Michael Windbeck)** – March 3, 2012 (6 a.m. – 10 p.m.) to participate in Regional competition at Pocono Mt. West High School.
5. **Grades 3 & 4 Title I Students (Lindsey Hauser/Marsha Long/Suzanne Cordes)** – March 30, 2012 (1 – 2:30 p.m.) to set-up for the 7th Annual Book Swap at the LASD Middle School.
6. **Grades 7 & 8 Band (Beth Perkins)** – April 13, 2012 (7:30 a.m. – 10 p.m.) to travel to Bethlehem, PA to participate in the PMEA Band festival.
7. **SD Kindergarten (Susan Maloney / Deb Rakos)** – April 17, 2012 (8:45 a.m. – 2:45 p.m.) to travel to the Crayola Factory in Easton, PA for a PTO sponsored field trip.
8. **Grade 7 & 8 Band (Beth Perkins)** – April 20, 2012 (4 – 11 p.m.) to attend a Reading Phillies game.
9. **SD Grade 3 (Jennifer Boyle/Kim Wilk/Jeanne Weiss)** – April 20, 2012 (9 a.m. – 2 p.m.) to the Lehigh Valley Zoo for a PTO sponsored field trip.
10. **HS Physics & American History Classes (Doug Bowman)** – to travel to NY to visit the All Memorial and the Statue of Liberty.
11. **Grade 8 Art Seminar (Diane Micheletti)** – April 24, 2012 – to Bethlehem, PA to the Banana Factory for a multi-media art class & glass blowing demonstration sponsored by the Art Show proceeds.
12. **MA Grade 4 (Kira Stahler/Rhonda Rupell)** – April 27, 2012 (8:40 a.m. – 4 p.m.) to the State Museum in Harrisburg, PA for a PTO sponsored field trip.
13. **SD Grade 4 (Melanie Dillman/Beth Cressley)** – May 8, 2012 (8:45 a.m. – 2:45 p.m.) to Quiet Valley Farms for a PTO sponsored field trip.

14. **EP Grade 4 (Brooke Breiner)** – May 10, 2012 (11 a.m. – 3 p.m.) to Cedar Crest College to attend Hydro Mania Water Festival.
15. **FR Grade 4 (Tiffany Strausberger)** – May 10, 2012 (11:15 a.m. – 3 p.m.) to Cedar Crest College to attend Hydro Mania Water Festival.
16. **HS Physics Classes (Doug Bowman)** – May 10, 2012 (* a.m. – 8 p.m.) to Hershey Park for Physics Day activities.
17. **SD Grade 2 (Jessica Grasso/Lisa Barth/Jan Wentz/Donald Herman)** – May 16, 2012 (8:45 a.m. – 2:15 p.m.) to the DaVinci Science Center in Allentown, PA for a PTO sponsored field trip.
18. **MA Grade 3 (Cale Kresge/Kirn Blisard)** – May 22, 2012 (9 a.m. – 3 p.m.) to attend Coca Cola Park to attend an Iron Pigs game for a PTO sponsored field trip.
19. **SD Grade 1 (Matthew Schaeffer)** – May 22, 2012 (9:30 a.m. – 1:30 p.m.) to the Blue Mountain Butterflies Museum in Jim Thorpe, PA for a PTO sponsored field trip.
20. **HS Top 10% Banquet** – May 23, 2012 (6:30 p.m.) at the Franklin Twp. Fire Co.
21. **HS Mass Media Class (Amber Konek)** – to the Times News to analyze journalism first-hand.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #15050.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Lehigh Area Pool Pals (Diane Hoffman)** – March 24, 2012 (6-10 pm) – to use the HS Auditorium/refreshment stand for the purpose of an ADD Concert fund raiser to support swimming lessons.
 2. **CLIU 21 (Deb Dendas)** – July 9 – August 3, 2012 – (Mondays – Thursdays) (8 a.m. – 12 pm) to use the HS and MS MDS Classrooms for the purpose of extended school year educational programs.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve Lehigh Area School District to move to the Schuylkill League, beginning with the 2014-2015 school year in all sports offered by both the league and Lehigh.

(Enc. 14 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- C. MOTION by _____, SECONDED by _____ to approve the Track and Field team to practice on Sunday, May 6, 2012, to prepare for the MVC Championship Meet on Monday, May 7, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the community event between Lehighton Borough and our District Title I staff promoting community/parent involvement, to be held **Thursday, June 14, 2012** (5:30 – 8:30 p.m.) at the Lehighton Community Pool. Needed funding to be paid through Title I, 2011-12. Raindate – Friday, June 15, 2012.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve Title I Summer Reading and Math Programs for Lehighton Area School District to be held at Shull David Elementary Building. Tentative dates are July 9, 2012-July 26, 2012 for Math program and July 30, 2012-August 16, 2012 for Reading program. Camps will be paid using Title I Funds 2011-12.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next regular scheduled meeting is Monday, March 26, 2012.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 27, 2012 at 7:00PM

ADDENDUM

Agenda

A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 647,773.23
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ -----
Total	\$ 647,773.23

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____