

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, December 16, 2013 at 7:00PM
Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

****Moment of silence for deceased employee – Brenda Strausberger
Brenda was employed as the Shull-David Elementary Principal's Secretary
since 1991.**

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Public Comment on Agenda

V. Presentations

1. EI Associates – East Penn & Mahoning Elementary Building Plans

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mrs. Bowman*
3. Lehigh Memorial Library Report - *Mr. Zimmerman*
4. Legislative Policy Committee of PSBA Report - *Mr. Almer*
5. Title I Advisory Committee Report - *Mrs. Bowman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Nicole Schnell*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mrs. Bowman*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the December 2, 2013, re-organization meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for November 2013.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 764,609.19
Benefits	\$ 1,259.06
Food Service Fund	\$ 69,314.78
Capital Reserve	\$ _____
Athletic Fund	\$ <u>11,988.23</u>
Total	\$ 847,171.26

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve Tina Holmes to attend the 59th Annual PASBO Conference at the Hershey Lodge & Convention Center from March 11 - 14, 2014 at a budgeted cost not to exceed \$775.00. Included in the cost will be registration, hotel, and mileage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to direct the administration to Commit a portion of its current General Fund Unassigned Fund Balance into a committed Fund Balance: \$7,000,000 for PSERS and \$1,000,000 for Other Post-Employment Benefits.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ that the Board hereby hires Portnoff & Associates per their agreement to verify taxes and collect 2013 delinquent school taxes for Mahoning Township. (Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ that the Board adopts a resolution that the Carbon County Tax Claim Bureau will not collect the 2013 delinquent school taxes for Mahoning Township. (Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that the Board adopts the attached resolution establishing fees and costs in connection with the collection of 2013 delinquent school taxes not collected by the tax claim bureau. (Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ that the Board accept the Solicitor's recommendation and settle the litigation with the former Superintendent in amount outlined by the Solicitor.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Rocky Ahner**, Board Member, to attend the National School Board Association's Conference as the PA delegate in Washington DC, on February 2 – 4, 2014, at a cost not to exceed \$2,400.00 which includes room/registration/meals and mileage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ that the District hereby authorizes the solicitor, William G. Schwab, during the extended time between meetings, to take any necessary action to protect the interest of the District in litigation or appeal matters.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the recommendation to purchase the P.E.M. Co. cafeteria tables for Shull-David Elementary per the attached quote of \$18,592.00 through the PA COSTARS program (contract #035-007).

(Enc. 9 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Karen Blisard** - December 17, 2013 – April 15, 2014 / Teach Well, Learn Well:RTI
 2. **Michael Feifel** - January 6 – March 1, 2014 / The Progressive Era
 3. **Michael Feifel** - March 8 – May 3, 2014 / The American Revolution
 4. **Amber Konek** - January 23 – April 24, 2014 / Psychological Foundations

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2013-2014 Substitute list pending clearances.

(Enc. 10- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to accept the resignation of **J. Michael Malay, Jr.**, Business Administrator, effective on or before February 7, 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to accept the resignation of **Mary Ehrlacher**, part-time cleaner assigned to the Middle School, effective March 28, 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the adjustment for **Alison Rheinhardt**, special education teacher, long-term substitute assignment approved at the December 2, 2013 board meeting to be hired at Step 3, Bachelors for the 2nd semester of the 2013-2014 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Gr. 5 & 6 Chorus (Thomas Weidner)** - April 5, 2014 (7 a.m. - 6:15 p.m.) - Blue Mtn. School District to participate in an honors chorus festival.
2. **Gr. 5 & 6 Band (Thomas Weidner)** - April 25, 2014 (11 a.m. - 9 p.m.) - No. Schuykill Sch. District to participate in honors band festival.
3. **MS Jazz Ensemble (Thomas Weidner)** - March 14, 2014 (5:30 - 11:30 p.m.) - Netchmann MS in Bethlehem, PA to participate in a Jazz Festival.
4. **Gr. 5 & 6 Band (Thomas Weidner)** - May 2, 2014 (4:30 - 11:30 p.m.) - Reading, PA for an end-of-year celebration at the Reading Phillies Game.
5. **HS Physics Classes (Doug Bowman)** - May 9, 2014 (8 a.m. - 8 p.m.) to Hershey Park for physics day activities.
6. **HS Ski Club (Doug Bowman)** - February 25, March 18, 26, April 9, 2014 (3 - 8 p.m.) - to North Summit Climbing Gym & Reading Rocks for indoor rock climbing.
7. **Grade 8 ACE Team (Susan McElvar)** - February 24 & 25, 2014 (7:25 a.m. - 3 p.m.) - to Northwestern Lehigh for Grade 8 ACE competition.
8. **Sixth Sense Team (Susan McElvar/Sherry Hoffman)** - April 24 & 25, 2014 (7:15 a.m. - 3 p.m.) for Sixth Sense County Competition.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge the assignment of the attached board committees.

(Enc. 11- Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LASD High School Boys' Soccer (Dave Yob)** – Sundays (January 5 – February 22, 2014) – to use the High School gym for indoor soccer workouts.
 2. **Hunter Meckes Memorial Soccer Tournament (Sherry Meckes)** – April 13, 2014 (7 a.m. – 7 p.m.) – to use the MS and HS fields for a memorial soccer tournament.
 3. **Palmerton Pre-School & Child Care Ctr. (Sherry Mertz)** – May 21, 2014 (6-8 p.m.) – to use the MS Auditorium for a preschool graduation.
 4. **Class of 2014 All-Nigh Party Committee (Cindy Cordova)** – April 12 & 13, 2014 (10 a.m. – 3 p.m.) to use the High School gym and lobby food stand for the Basket Raffle.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Track and Field team to hold a practice on Sunday, May 4, 2014 due to a schedule change for the MVC Championship Meet which will now be held on Monday, May 5, 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the re-organization meeting on
Monday, January 27, 2014.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

December 16, 2013

2013-2014 School Year

Support:

SOLT, Lisa

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, December 16, 2013 at 7:00PM
Executive Session @ 5:45 PM

Addendum

- A. MOTION by _____, SECONDED by _____ approve the recommendation to hire **Sarah Brandt** as School Psychologist at pro-rated Step 3 Masters on the LAEA salary scale, effective January 6, 2014, pending receipt of clearances.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge the sale of the CCTI Adult Education property (as recommended from CCTI-JOC), located at 77 West 13th Street, Jim Thorpe, PA, to include the property, the permanent structure, and the portable structure, under sealed bid with a minimum reserve of \$257,000. All deed transfers and taxes will be paid by the buyer with due diligence to zoning. The property with buildings will be sold "as is" with all bids to be received within sixty (60) days of advertising, and closing to commence upon sixty (60) days of the public opening of bids. Proceeds will be distributed amongst Carbon County school districts based on current market value.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____