

Lehigh Area School District

Lehigh, Pennsylvania

Reorganization Meeting of School Board

Monday, December 2, 2013 at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Courtesy to the Floor

V. Election of Temporary President

Vice President presides and opens nominations for Temporary President.

_____ nominates _____ for Temporary President.

Vice President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Temporary President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Recognition and expression of appreciation for departing board members:

Mr. John T. Finnegan
Mr. David Krause

VI. Oath of Office for New Board Members:

Mrs. Gloria Bowman
Mr. William J. Hill, Jr.
Mr. Stephen Holland
Mr. Hal Resh

VII. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mrs. Gloria Bowman, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐

VIII. Election of President

A. Temporary President presides and calls for nominations for President.

_____ nominates _____ for President.

Temporary President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

The President assumes the Chair.

IX. Election of Vice President

A. President presides and calls for nominations for Vice President.

_____ nominates _____ for Vice President.

President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Vice President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. President will conduct the appointment of the following positions:

A. **Negotiations/Personnel Committee (December 2013 to December 2014)**

Appointees (4): _____

B. **Budget/Finance Committee (December 2013 to December 2014)**

Appointees (3): _____

C. **Building and Grounds Committee (December 2013 to December 2014)**

Appointees (2): _____

D. Policy Committee (December 2013 to December 2014)

Appointees (3): _____

E. Wellness Committee (December 2013 to December 2014)

Appointee (1): _____

F. Lehighon Memorial Library Board (December 2013 to December 2014)

Appointees (2): _____

G. Athletic Committee (December 2013 to December 2014)

Appointees (3): _____

H. Legislative Policy Committee of PSBA (December 2013 to December 2014)

Appointees (2): _____

I. Advisory Committee of Title I (December 2013 to December 2014)

Appointee (1): _____

J Academic Affairs Committee (December 2013 to December 2014)

Appointee (1): _____

XI. President will conduct election of the following positions:

A. Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee (December 2013 to December 2014)

President calls for nominations.

_____ nominates _____

MOTION by _____, SECONDED by _____ to close nominations and elect _____,
as Carbon Career & Technical Institute Alternate Representative to Joint Operating
Committee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Calendar of Regular School Board Meetings:

MOTION by _____, SECONDED by _____ to approve the Lehigh Area School
District Regular School Board Meeting Schedule. [Encl. 1 - Letterhead]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. Presentations

1. **Tim Tkach** – School Performance Profile Update / PVAAS

XIV. Communications

1. Superintendent's Report – *Mr. Cleaver*

XV. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the
November 18, 2013 special meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVI. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 3 -Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve issuing checks dated December 18, 2013 to pay invoices remaining up to December 18, 2013, should a second meeting in December 2013 not be held. Payments will be included in the January 2012 Board Agenda for confirmation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to Kyle Spotts to attend the 47th Annual PA State Athletic Directors Association Conference at the Hershey Lodge & Convention Center from March 19 - 21, 2014 at a budgeted cost not to exceed \$950.00. Included in the cost will be registration and attendance at the conference for two NIAAA approved continuing education courses that are included in the requirements to become a Certified Athletic Administrator.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the supplemental funding application not to exceed the amount of \$3,500.00 for the FBLA to attend the State Leadership Conference in Hershey, PA on April 7 - 9, 2014.

Enc. 4 - Green

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to extinguish all recorded Lehigh Area School District tax liens on property: Parcel Number 70F-11-19, when property is donated to Franklin Township for 2013 taxes and for subsequent years.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVII. Personnel

A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Karen Blisard** – Program of Study – Master of Arts in Education – Augustana College
2. **David Hauser** – January 20 – April 28, 2014 / School Law for Principals
3. **David Hauser** – January 20 – April 28, 2014 / School Mgmt. & Communication
4. **Michele Kirsch** – January 21 – April 22, 2014 / Integrating Technology in the Curriculum
5. **Michele Kirsch** – January 23 – April 24, 2014 / Psychological Found. Of Ed.
6. **Samantha Kistler** – Program of Study – Master of Science in Special Ed. – Bloomsburg University
7. **Samantha Kistler** – January 21 – May 10, 2014 / Data Driven Decisions for 21st Century Schools
8. **Samantha Kistler** – January 21 – May 10, 2014 / Practicum in Sp. Ed.
9. **Jessica McCarroll** – MS Online Teaching
10. **Jessica McCarroll** – January 20 – April 27, 2014 / SAS for PA Educators
11. **Craig Reichl** – January 14 – May 20, 2014 / Communication Theory & Design
12. **Daniel Repsher** – January 8 – May 7, 2014 / Superintendent Internship (Pt. 2)
13. **Jessica Scholl** – January 21 – April 22, 2014 / Integrating Tech. in Curriculum
14. **Jessica Scholl** – January 23 – April 24, 2014 / Psychological Foundations
15. **Aaron Sebelin** – January 14 – May 20, 2014 / Communication Theory & Org. Dynamics
16. **Lauren Strohl** – January 21 – May 10, 2014 / Reading & Language Development for Diverse Learners
17. **Lauren Strohl** – January 21 – May 10, 2014 / Teaching Reading to Students with Disabilities
18. **Melissa Volcskai** – January 21 – May 10, 2014 / Data Driven Decisions for 21st Century Schools
19. **Amanda Yusella** – January 21 – April 22, 2014 / Integrating Tech. in Curriculum
20. **Norine Zehner** – Program of Study – MS Educational Development & Strategies – Wilkes University
21. **Norine Zehner** – January 23 – April 24, 2014 / Psychological Foundations

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2013-2014 Substitute list pending clearances.

(Enc. 5 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the 2013-2014 school year.

(Enc. 6 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #283** - effective November 26, 2013

2. **Employee #413** - effective November 25, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve **Alison Rheinhardt**, special education teacher, as a long-term substitute for the second semester of the 2013-2014 school year at Step 1, Bachelors, at the contracted rate.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve **Jerilynn Derhammer** as a part-time cleaner to be assigned to Mahoning Elementary, effective December 3, 2013, at a contracted rate of \$7.47 an hour.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ acknowledge professional employee, **Samantha Kistler**, to complete her Special Education Supervisor internship through Bloomsburg University, beginning December 3, 2013 and continuing through the 2013-2014 school year, under the supervision of Sean LeDonne, Special Services Supervisor.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVIII. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Mahoning Elementary (Grades K-4) (PTO)** - December 10, 2013 (8:45 - 11 a.m.) - to travel to the Mahoning Cinema as their PTO Christmas Gift.
2. **HS - Independent Living Class (Julie McHugh)** - December 10-11, 2013 (2:30 - 4 p.m.) to the to travel to Giant Food Store to explore food costs / nutrition.
3. **HS - Food for Fitness Class (Julie McHugh)** - December 12, 2013 (12:30 - 1:40 p.m.) to Giant Food Store to plan a menus / unit pricing/ food label/ shopping challenge.
4. **MS Selected Chorus Members (Laura Welkey)** - December 14, 2013 - to perform at Penn's Peak with Celtic Christmas.
5. **HS - FCCLA (Julie McHugh)** - December 15, 2013 to the Summit Nursing Home to run a Christmas Bingo with residents.
6. **Shull-David Elementary (K-4) (PTO)** - December 17, 2013 (9:10 a.m. - 12 p.m.) - to travel to the Mahoning Cinema as their PTO Christmas Gift.
7. **HS - FBLA (Kim Mychalyszyn-Simko/Matthew Fisher)** - April 7-9, 2014 - to travel to Hershey, PA for the FBLA State Leadership Conference.
8. **SD Grade 3 (Carol Jeanne Weiss)** - April 24, 2014 (9 a.m. - 2 p.m.) to Travel to the Lehigh Valley Zoo
9. **MA Grade 4 (Rhonda Rupell/Angela Swanson)** - May 14, 2014 (8:45 a.m. - 2 p.m.) to travel to Quiet Valley Farms, Stroudsburg, PA.
10. **SD Grade 1 (Jeanine Matika)** - May 16, 2014 (8:40 a.m. - 2 p.m.) to travel to Bethlehem's Ice House on Sand Island to see Alice in Wonderland.
11. **HS Band (Bryan Buffington)** - May 23 - 24, 2014 to participate in PAC for a Day Festival at Six Flags in Maryland.
12. **MA & SD Grade 4 (Kelly Fritz)** - December 6, 2013 (9:30 - 11 a.m.) to Yenser's Tree Farm to present a check for Trees for Troops.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve early graduation in January 2014 for the following students: #14087.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XIX. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LASD Tomahawks (TJ O'Connor)** – Sundays Dec. 8, 2013 – April 13, 2014 –
To use the HS gym for volleyball club.
 2. **LASD Volleyball Boosters (TY O'Connor)** – January 19 & 26, 2014 (8 a.m. –
8 p.m.) – to use the MS gym for a Volleyball Tournaments.
 3. **CLIU #21 Transportation (Charlotte Golden)** – August 14, 2014 (7 a.m. – 3p.m.)
to use the HS cafeteria / auditorium / 12 classrooms for CLIU 21
Transportation In-Service.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve Policy and Procedure
Manual for School Health Services for Lehigh Area School District, created
October 2013.

(Enc. 7 – Yellow)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XX. Old Business for Discussion

XXI. New Business for Discussion

XXII. Adjournment

Next regular scheduled meeting is Monday, January 27, 2014.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehighton, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

December 2, 2013

2013-2014 School Year

Professionals:

WENTZ, Ryan

Support:

STEELE, Tammy

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

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2013-2014 **ATHLETIC HIRES** **December 2, 2013**

Athletic:

Leon Brong – Assistant Track Coach
Amber Konek – Assistant Track Coach
Bernard Shea – Assistant Track Coach

Kimberly Lusch – MS Assistant Track Coach
Tim Sharrow – MS Assistant Track Coach

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