

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, November 18, 2013 at 7:00PM
Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

IV. Public Comment on Agenda

V. Presentations

1. John Lopata (LAMS Student Advisory Council Advisor) - Update
2. Sherry Hoffman & Todd Serfass (MS Teachers) - L.V. Youth Leadership and Ethics Conference

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mr. Almer*
3. Lehighton Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Resh*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Nicole Schnell*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 28, 2013, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 4, 2013, Building Project Committee special meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School Activities Fund for October 2013.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 4 - Blue)

General Fund	\$ 568,421.95
Benefits	\$ 2,398.14
Food Service Fund	\$ 102,125.93
Capital Reserve	\$ _____
Athletic Fund	\$ <u>23,362.94</u>
Total	\$ 696,308.96

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:
a. Revenue Report
b. Budget Report
c. Treasurer's Reports
1. General Fund
2. Capital Reserve Fund
3. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment Changes as per the attached list.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve **Laura Welkey** to attend the PMEA 2014 In-Service Conference in Hershey, PA on March 27 - 28, 2014 at a cost not to exceed \$675.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ that it is resolved to renovate Mahoning and East Penn Elementary Schools with options including alternatives for two additional classrooms and security and safety enhancements.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve reimbursing all District employees the prevailing IRS mileage rate in accordance with Policy 331.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the Business Administrator to authorize hiring an accounting firm to perform accounting and auditing services on the records of the former Mahoning Township Tax Collector.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve Barry Isett & Associates to complete all design/development phases for complete preparation of bid documents and completed bid process as proposed for the development of a new multi-purpose stadium located at the current track location between the high school and administration office.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Natasha Brown** - January 20 – April 27, 2014 / Psychological Foundations
 2. **Sarah Devitt** - Program of Study: MS Classroom Technology Grad Program (Wilkes University).
 3. **Sarah Devitt** - January 20 – April 27, 2014 / Issues, Laws & Trends in Ed.
 4. **Sarah Devitt** - January 23 – April 24, 2014 / Psychological Foundations
 5. **Kenneth Eck, Jr.** - January 20 – April 27, 2014 / Differentiated Instruction
 6. **Kenneth Eck, Jr.** - February 24 – April 27, 2014 / Inquiry Based Learning
 7. **Catherine Hontz** - January 21 – May 10, 2014 / Research Problems in Reading
 8. **Catherine Hontz** - January 21 – May 10, 2014 / Assessment & Eval of Literacy
 9. **Cody Schuler** - June 15, 2014 – Completion (Independent Study) – Secondary Ed. Math Curriculum

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2013-2014 Substitute list pending clearances.

(Enc. 8- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Athletic hires for the 2013-2014 school year (per attachment).

(Enc. 9 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve Jena Wank as Reading Department Chair for grades 5 - 12, pro-rated at the contracted rate of pay, effective November 19, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve **Employee #84** for a sabbatical leave for health reasons for the 2nd semester of the 2013-2014 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1072** – effective January 19, 2014
2. **Employee #1269** – effective January 21, 2014

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to accept the following resignations:
1. **Michael DeAngelo**, Middle School Assistant Principal, at a mutually determined date.
 2. **Wanda Rosenberger**, School Psychologist, at a mutually determined date.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the resignation of part-time cleaner, David Brody, effective October 28, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **MS Yearbook (Kim Lusch/Amy Smith)** – November 20, 2013 (10:45 a.m. – 12:45 p.m.) – to travel to Pizza Hut for a fundraiser reward.
2. **HS Chorus (David Perkins)** – November 20, 2013 (7:30 a.m. – 9 p.m.) – to travel to Panther Valley HS to participate in Carbon County Chorus.
3. **HS Selected Group of Students (David Perkins)** – Various dates January – March, 2014 – to participate in District, Regional and State Music Festivals.
4. **HS Concert Choir (David Perkins)** – March 17, 2014 to travel to Harrisburg, PA to perform at the Capitol rotunda.
5. **MS Drama Club (Laura Welkey)** – March 26, 2014 – to travel to New York City for a drama presentation.
6. **MS – Grades 7 – 8 Chorus & Band (Laura Welkey/Beth Hudlow)** – April 10, 2014 (7 a.m. – 7 p.m.) – to travel to Philadelphia, PA to see a show at the Kimmel Center.
7. **HS Music Express/Varsity Voices (David Perkins)** – May 2, 2014 (7 a.m. – 9:30 p.m.) - to travel to Hershey, PA for adjudication at Hershey Park.
8. **MS – SFA Grade 7 (Rachel Quinn)** –various dates during November 2013 – May 2014 (1:30 – 2:10 p.m.) to travel to the Summit at Blue Mountain Healthcare to deliver cards to residents.
9. **HS Chorus Students Selected to District 10 (David Perkins)** – December 4, 2013 (4:15 – 10:30 p.m.) to Muhlenberg High School to rehearse for Districts.
10. **HS Band (Bryan Buffington)** – February 18 – 20, 2014 (8 a.m. – 3 p.m.) to travel to Jim Thorpe High School for Carbon County Band Festival.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve early graduation in January 2014 for the following students: #15385.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

C. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 10 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- D. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #56216 and Student #15028.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
**1. Ss. Peter & Paul CYP Basketball (Dale McCandless) – Various Saturdays
December 2013 – February 2014 – to use the MS Gym to conduct BYO
basketball games.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption**
of the following Lehigh Area School District Policy:
**1. #800 – Records Management
2. #800.1 – Retention of Records**

(Enc. 11 & 12 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High
School to offer a winter credit recovery program for students at a cost not to exceed
\$150 per class using the APEX Learning System for 15, 2 hour sessions for the
month of February 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the re-organization meeting on
Monday, December 2, 2013.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehighton, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

November 18, 2013

2013-2014 School Year

Professionals:

ALVAREZ, Luz – Nurse Sub

Support:

KLOTZ, Tina
STROHL, Rosetta

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

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2013-2014 **ATHLETIC HIRES** **November 18, 2013**

Athletic:

Resignation -- Floyd Brown – Assistant Wrestling Coach

Hires –

Benjamin Tkach – Assistant Wrestling Coach
Jared Brownmiller – Volunteer Wrestling Coach

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