

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, July 22, 2013 at 7:00PM
Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations - None

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mr. Ahner*
3. Lehighton Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Resh*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Nicole Schnell*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the June 24, 2013, regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School Activities Fund for June 2013. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 3 - Blue)
- | | | |
|-------------------|----|------------------|
| General Fund | \$ | 911,033.27 |
| Benefits | \$ | 331.90 |
| Food Service Fund | \$ | 13,462.65 |
| Capital Reserve | \$ | ----- |
| Athletic Fund | \$ | <u>12,509.38</u> |
| Total | \$ | 937,337.20 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the Request for Proposal from Wyoming Valley Alcohol and Drug Services, Inc. for Alcohol, Tobacco and Other Drug Education and Prevention Services: Evidence-Based or Innovative Prevention Programs for Grades K-12 at a cost of \$216/day for 180 days for a total amount of \$38,000. Additionally, LASD agrees to reimburse WVADS, Inc. at a rate of \$65.00 per hour for any community program request outside the school contracted hours of service as defined in the RFP.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$46,080, to be paid from IDEA Funding (2013-2014).

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the Addendum to District Agreement for CLIU21 / Archipelago Learning Consortium Adding Additional Licensing for Elementary at a cost of \$7,790.00. LASD has a 3-year agreement with CLIU21 / Archipelago for Grades 5-12 at cost of \$10,620.20. The total cost to the district for 2013-2014 school year is \$18,410.20. This licensing includes Study Island (Math, Reading, Writing, Science, Social Studies), Keystone Preparation (Algebra I), College and Career Readiness Package (includes Study Island, Keystone Prep, AP Test Prep, SAT Prep), and CLIU21 Integration Training.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the 5-Year Child Abuse Recognition and Reporting Tracking Software Contract with CLIU #21 at a cost of \$1,200 for 2013-2014 and \$500 / year for 2014- 2015, 2015- 2016, 2016 - 2017, 2017 - 2018. This system will provide an unlimited amount of employees to electronically complete the necessary requirements under Act 26. In addition, the system will provide an administrative interface to run reports and review employee completion status.

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the attached contract for services between LASD and BHA (Behavioral Health Associates)

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve Resolution (#13/14-02) in support of the Prevailing Wage Reform.

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the student accident insurance policy from United States Fire Insurance Company purchased through Macolino Risk Management, Inc. in the amount of \$27,000.00 for Interscholastic Sports / Football and voluntary rates at \$28 for School time and \$124 for 24 hour coverage for the 2013-2014 term.

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the school breakfast and lunch prices for the 2013-2014 school year, per the attached schedule.

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the attached surplus items to be placed on the list for public auction.

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the Art supply bids for the 2013-2014 budget year in the amount of \$19,000.51, effective July 1, 2013.

(Enc. 15 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the Metal Shop supply bids for the 2013-2014 budget year in the amount of \$3,774.32, effective July 1, 2013.

(Enc. 16 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve a payment to Power Component Systems in the amount of \$62,820.00, pending receipt of complete documentation. This is the first payment for completion of work for asbestos removal for Mahoning Elementary School as outlined in JMSI Project Manual #2013-06-04.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve a payment to Sargent Enterprises in the amount of \$44,235.00, pending receipt of complete documentation. This is the first payment for completion of work for asbestos removal for East Penn Elementary School as outlined in JMSI Project Manual #2013-06-03.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to rebid Propane for East Penn, Franklin, and Mahoning Elementary Schools.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Floyd Brown** - August 26 – December 13, 2013 / Secondary Principal Internship (Masters K-12 Principal Certification)
 2. **Kenneth Eck, Jr.** - September 3 – December 8, 2013 / Applying Advanced Technology (MS 21st Century Teaching & Learning)
 3. **Kenneth Eck, Jr.** - October 7 – December 8, 2013 / Teaching Authentic Content (MS 21st Century Teaching & Learning)
 4. **Craig Reichl** - Program of Study – Marywood University – Superintendent Letter of Eligibility
 5. **Daniel Repsher** - August 26 – December 14, 2013 / Administrative Internship – Part 1 (Super. Letter of Eligibility, PHD program)
 6. **Cody Schuler** - July 7 – August 7, 2013 / Foundations of the Middle Level Learner (Math – Secondary Ed.)
 7. **Aaron Sebelin** - Program of Study – Marywood University – Superintendent Letter of Eligibility

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2013-2014 Substitute** list pending clearances.

(Enc. 17- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to accept the following coaching resignations:

1. **Jonathan Hakim** - Assistant Boys' Soccer Coach, for the 2013-2014 school year
2. **Jacob Marushak** - Head Cross Country Coach, for the 2013-2014 school year
3. **Erica Pagotta** - Assistant Cross Country Coach, for the 2013-2014 school year

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2013-2014** school year (per attachment).

(Enc. 18 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve an uncompensated Parental Leave for the following employees:

1. **Emp. # 1309** - September 30, 2013 - January 1, 2014
2. **Emp. # 918** - To begin at the end of previously approved FMLA leave and continue for the duration of the 2013-2014 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to accept the notice of resignation for the following employees:

1. **Sandra Michalik** - Asst. Supervisor of Special Services - effective July 31, 2013
2. **Selene Polaha** - MS Teacher - effective July 16, 2013
3. **Ashley Kovatch** - Speech Therapist - effective July 15, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ acknowledge professional employee, **Floyd Brown**, to complete hours toward his Principal's Certification through Edinboro University beginning August 1, 2013 and continuing through the 2013-2014 school year, under the supervision of the High School Administration.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees effective for the start of the 2013-2014 school year in accordance with the respective contracts, pending clearances:

1. **Angela Harris** - Elementary School Librarian - Step 1 / Bachelors on the professional salary scale
2. **Joseph Zarelli** - Speech Therapist - Step 1 / Masters on the professional salary scale
3. **Trevor Miller** - HS Business Ed. Teacher - Step 1 / Bachelors on the professional salary scale
4. **Diane Schnell** - MS Title I / Gifted Teacher - Step 2 / Bachelors on the professional salary scale

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Lucyna Godek**, as a Paraprofessional assigned to the East Penn Elementary Building, effective for the start of the 2013-2014 school year in accordance with the LAESPA contract, pending clearances, at a salary of \$14,783.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to authorize the Superintendent to hire individuals needed in order to be fully staffed for the opening of the **2013-2014** school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the Compensation Plan for Administrators and Managers as negotiated by Board Representatives for the period of July 1, 2013 to June 30, 2016.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to authorize the Superintendent to approve items to the surplus list needed in order to be ready for the LASD Surplus Auction.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Resolution (#13/14-01) supporting the removal of Article XVI-C from the Public School Code of 1949. (The provisions of Title IX, which is federal law, are not applicable to local school districts and this state law exceeds the requirements of the federal law at the expense of our district. It is a necessity for the school districts to have the utmost flexibility in decisions regarding sports program offerings and facilities based on overall interest of the student body and the financial ability of the school district to provide such programs.) (Enc. 19 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
- 1. LAHS Softball (Greg Poremba)** - December 1, 2013 - February 23, 2014 - Sundays (12:30 - 3:30 p.m.) to use the HS Gym for open gym softball practice.
 - 2. Ss. Peter & Paul CYO Program (Phil Liszka)** - March 8, 2014 (Snowdate March 15) (8 a.m. - 7 p.m.) - to use the Middle School Gym for the purpose of holding the "10th Annual Biddy Basketball Tournament".

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Varsity & JV Field Hockey teams to play their October 12, 2013 home game vs. Archbishop John Carroll at Iron Lakes Sports Club at a budgeted cost of \$95 an hour, not to exceed 3 hours of use.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the revisions made to the Lehighton Extracurricular / Athletic Code of Conduct for the 2013-2014 school year.
(Enc. 20 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Lehighton Cheerleading Squad to participate in all games, practices, competitions, and camps for the 2013-2014 school year, while representing the Lehighton Area School District.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the revisions of the following Lehighton Area School District Policies:

- #240.1** - Contests/Academic/Performance Competitions
- #360** - Employee Driver Qualifications & Records

(Enc. 21 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School to offer a Keystone remediation course for those 12th graders that scored Basic or Below after school during the fall semester at no cost to the students. The class will be offered after school and on a Saturday for 6 hours and successful completion of the course will meet the Keystone graduation requirement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is Monday, August 26, 2013.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

July 22, 2013

2013-2014 School Year

Professionals:

CHRISTMAN, Daniel
COPE, Rosanna
DANGLER, Miranda
FOLEY, Brianna
IOVINO, Kristina
KIBLER, Megan
KLINE, Ashley
KROMER, Kurt
MARTIN, Tina
MECKEL, Deborah (nurse)
MERTZ, Danielle
METZ, Michael
MITZEN, JoAnne (nurse)
OSWALD, Heather
PATERSON, Judy
PRESGRAVES, Joshua
SERFASS, Brian
SHUEY, Marie
STRUBINGER, Gerald
STRUBINGER, Phillip
TKACH, Simon

Support:

McCONNELL, Roxanne
SACELARIS, Gail

Retired:

KUNKLE, William C.

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

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2013-2014 **EXTRA-CURRICULAR / ATHLETIC HIRES** **July 22, 2013**

Athletic:

Cross Country, Head Coach -
Cross Country, Asst. Coach -
Fall Game Managers -

Erica Pagotta
Jennifer Tracy
Janice Scherer, Charles Bachert, Ronald Rabenold,
Courtney Schleicher, Rachel Quinn, John Lopata
Karen Wall
Dylan Smith
Michael Snyder
Jake Molchany

Field Hockey, Asst. Coach -
Boys Soccer, Asst. Coach -
Boys Soccer, Asst. Coach -
Boys Soccer, Asst. Coach -
VOLUNTEERS:

Football -

Tom Gable
Charles Sterling
Brent Andrew
Jack Knappenberger
Josh Eckert

Golf -
Boys' Soccer -

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