

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, May 20, 2013 at 7:00PM

Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. PASR Representative - Laura Woodson Award
2. John Lopata - MS Student Council - Update
3. East Stroudsburg University Reading Consultants - Balanced Literacy Initiative

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mr. Ahner*
3. Lehighton Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Resh*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Nicole Schnell*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 22, 2013, regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School Activities Fund for April 2013. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 527,284.05
Benefits	\$ -----
Food Service Fund	\$ 79,230.94
Capital Reserve	\$ -----
Athletic Fund	\$ <u>24,565.08</u>
Total	\$ 631,080.07

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ that the Treasurer be authorized to have his compensation waived for the 2012-2013 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ that the line item budgeted as compensation for Treasurer be transferred to community library support line item and the additional sum paid to the Lehigh Area Memorial Library.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. President calls for nominations for School Board Treasurer per policy #005 for a one (1) year term, effective July 1, 2013 to June 30, 2014, at an annual rate of \$800.00.

_____ nominates _____ for Treasurer

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

MOTION by _____, SECONDED by _____ to elect _____, as Treasurer.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. President calls for nominations for School Board Secretary per policy #005 for a four (4) year term, effective July 1, 2013 to June 30, 2017.

_____ nominates _____ for Secretary.

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

MOTION by _____, SECONDED by _____ to elect _____, as Secretary.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a contract with Dr. Thomas E. Munshower, D.O. for the 2013-2014 school year paid as follows: \$6,000 stipend paid with the signed contract and a per exam fee of \$7.00 per Physical Examination and \$3 per Scoliosis examination.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ that the District agrees to retain William G. Schwab as its Solicitor for the 2013-2014 school year at an hourly rate of \$150.00 per hour.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the Proposed Final Budget for the 2013-2014 General Fund Budget.

(Enc. 5 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to extinguish all recorded Lehigh Area School District tax liens on property: Parcel Number 70F-11-19, when property is donated to Franklin Township.

(Enc. 6 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.
(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the proposal from Pittsburgh Stage Inc. to purchase Stage curtains for the High School auditorium at a cost of \$24,205.00 through the Co-Stars Purchasing Program.
(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the proposal from Modernfold of Reading Inc. to repair the High School Auditorium Partition Wall at a cost of \$13,500.00.
(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the proposal from SimplexGrinnell to install a Fire Bell in the Middle School Office Conference Room at a cost \$1,098.00.
(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Felicia Amorim-Fischer** - Program of Study (Moravian College - Master of Education in Curriculum & Instruction)
 2. **Natasha Brown** - Program of Study (Wilkes Univ. - Educational Development & Strategies)
 3. **Tavia Cardell** - Program of Study (Kutztown Univ. - Reading and Reading Specialist Cert.)
 4. **Melissa Clark** - Program of Study (Kutztown Univ. - Curriculum & Instruction)
 5. **Kenneth Eck** - Program of Study (Wilkes Univ. - 21st Century Teaching & Learning)
 6. **Michael Feifel** - Program of Study (Ashland Univ. - American History & Government)
 7. **Jessica Gasper** - August 26 - December 18, 2013 / Teacher As Inquirer (Masters of Sp. Ed.)
 8. **Jessica Gasper** - August 26 - December 18, 2013 / Intervention (Masters of Sp. Ed.)
 9. **Melissa Geiser** - Program of Study (Wilkes Univ. - Early Childhood Literacy)
 10. **James Gurka** - Program of Study (Wilkes Univ. - Classroom Technology)
 11. **Michele Kirsch** - Program of Study (Wilkes Univ. - Educational Development & Strategies)
 12. **Amber Konek** - Program of Study (Wilkes Univ. - Classroom Technology)
 13. **Jennifer Kovach** - Program of Study (ESU - Reading)
 14. **Jacob Marushak** - Program of Study (Wilkes Univ. - Classroom Technology)
 15. **Jacob Molchany** - Program of Study (Cabrini College - K-12 Administration)
 16. **Beth Perkins** - Program of Study (Wilkes Univ. - Educational Leadership with Principal Certification)
 17. **JoAnn Schoenberger** - Program of Study (Wilkes Univ. - Classroom Technology)
 18. **Jessica Scholl** - Program of Study (Wilkes Univ. - Educational Development & Strategies)
 19. **Cody Schuler** - Program of Study (Kutztown Univ. - Secondary Education of Mathematics)
 20. **Dennis Semmel** - Program of Study (Wilkes Univ. - Classroom Technology)
 21. **Jena Wank** - Program of Study (Wilkes Univ. - Educational Development & Strategies)
 22. **Amanda Yusella** - Program of Study (Wilkes Univ. - Classroom Technology)
 23. **Laurel Zimmerman** - Program of Study (Wilkes Univ. - Educational Development & Strategies)
- July 1 - 18, 2013 / Using Assessment to Guide Instruction

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2012-2013 and 2013-2014** school year (per attachment).

(Enc. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #918** - effective August 26, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the hiring of the following 2013 summer band positions, at the current contracted hourly rate of pay.

1. **Thomas Weidner** - Grades 5 & 6 Summer Band/Orchestra

2. **Beth Perkins** - Grade 7 & 8 Summer Band/Orchestra

3. **Bryan Buffington** - HS Band

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer positions, effective June 11, 2013:

1. **Alicia Moyer** - Summer Cleaner - at a rate of **\$9.09 per hour**

2. **Kelly Fadden** - Summer Cleaner - at a rate of **\$9.83 per hour**

3. **Mary Ehrbacher** - Summer Cleaner - at a rate of **\$7.77 per hour**

4. **Richard Armbruster** - Summer Cleaner - at a rate of **\$8.41 per hour**

5. **Karen Hines** - Summer Cleaner - at a rate of **\$8.08 per hour**

6. **Vikki Johnson** - Summer Cleaner - at a rate of **\$9.45 per hour**

7. **Eric Schlect** - Summer Cleaner - at a rate of **\$ 7.25 per hour**

8. **Terri Koch** - Summer Cleaner - at a rate of **\$9.09 per hour**

9. **Chelsea German** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

10. **Kris Knappenberger** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

11. **Emily Lauer** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

12. **Ben Ronemus** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

13. **Amelia Waibel** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

14. **Nick Newton** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

15. **Tiffany Thompson** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

16. **Jacob Williams** - Summer Utility Helper - at a rate of **\$ 7.25 per hour**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the hiring of the following 2013 summer school positions, at the current contracted hourly rate of pay. The number of positions depend on student enrollment.
1. **Rick Bennett** – High School Summer School Teacher (6/17 – 28/13)
 2. **Theresa Kokinda** – High School Summer School Teacher (6/17 – 28/13)
 3. **Jessica Corliss** – Middle School Summer School Teacher (6/17/13 - 7/26/13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the hiring of the following Special Education Extended School Year (ESY) positions, to be held at Franklin Elementary (July 8 – 26, 2013), at the current contracted hourly rate of pay.
1. **Ashley Lichtenwalner** – ESY Teacher
 2. **Jessica Corliss** – ESY Teacher
 3. **Benjamin Tkach** – ESY Teacher
 4. **Carly Finkboner** – Speech Therapist
 5. **Melissa Pickerin** – ESY Paraprofessional

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the hiring of the following Summer Wellness Camp positions, at the current contracted hourly rate of pay.
1. **Rachel Quinn** - Teacher
 2. **Jacob Molchany** - Teacher
 3. **Julie Borruso** - Paraprofessional

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ the **Extra-Curricular / Advisor** hires for the 2013-2014 school year, per the attachment.

(Enc. 12 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to accept the resignation of Evan Outlaw, Middle School Soccer Coach, for the 2013-2014 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **SD Grade 1 (Matthew Schaeffer)** – May 24, 2013 (9 a.m. – 1:30 p.m.) – travel to MA Elem. to meet pen pals as part of writing project.
2. **HS Band (Bryan Buffington)** – May 24, 2013 (9 a.m. – 2 p.m.) – to travel to FR and EP Elementary Schools for Memorial Day Services
3. **SD Grade 2 (Brenda Crosley)** – May 28, 2013 (9 a.m. – 12:45 p.m.) – to travel to FR Elem. to transition students to LS Grade 3.
4. **HS Business Class (Jonathan Hakim)** – May 29 & 30, 2013 – to travel to Zimmerman’s Dairy
5. **FR Kindergarten (Faye Hlavaty)** – May 30, 2013 (9 a.m. – 11:30 a.m.) – travel to MA Elem. to meet pen pals.
6. **EP Grade 2 (Ashley Lichtenwalner)** – May 30, 2013 (9 a.m. – 11 a.m.) – To travel to FR Elem. to transition student to LS Grade 3.
7. **SD Grade 1 (J. Matika, M. Petit-Clair, M. Schaeffer, L. Schatz)** – June 3, 2013 (11 a.m. – 1:45 p.m.) – to the Lehighton Community Grove.
8. **MS Grades 5 & 6 (John Lopata)** – June 3, 2013 (8:30 a.m. – 2:30 p.m.) – to the LV Zoo as a reward trip.
9. **MS Grades 7 & 8 (John Lopata)** – June 4, 2013 (12:15 – 7:30 p.m.) to Dorney Park as a reward trip.
10. **EP/FR Grade 4 (B. Breiner, T. Strausberger, D. Gerber, A. Hedash)** – May 21, 2013 (8:45 a.m. – 2 p.m.) – to travel to the Middle School for the 4th grade spelling bee.
11. **FR Elementary (Denise Gerber)** – June 4, 2013 (9 – 11:30 a.m.) – to Phifer’s Ice Dam for a school-wide celebration.
12. **MA/SD Grade 4 (R. Rupell, M. Dillman, B. Cressley)** – May 21, 2013 (8:45 a.m. – 1:30 p.m.) to travel to Middle School for the 4th Grade Spelling Bee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #54683.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. Pyramid Sports Performance Center (J. Chris West)- (Sunday) June 9, 2013
(9 a.m. - 12 p.m.) to use the HS road for a 5K walk/run.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption**
of the revisions of the following Lehigh Area School District Policies:
1. #317 - Conduct/Disciplinary Procedures

(Enc. 13 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement
between Lehigh Area School District and **Bloomsburg University** for the
purpose of providing experiential learning for Education students for the 2013-2014
school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve revisions/additions to the
2013-2014 Student Handbooks/Calendars for the Middle School and High School .
(Enc. 14 & 15 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following books for the Required 2013 Summer Reading Programs:

Middle School:

Incoming Grade 5 - Lunch Money by Andrew Clements

Incoming Grade 6 - The Tale of Despereaux by Kate DiCamillo

Incoming Grade 7 - Milkweed by Jerry Spinelli

Incoming Grade 8 - Messenger by Lois Lowry

High School:

Incoming Grade 9 - The Five People You Meet in Heaven by Mitch Albom

Incoming Grade 10 - Hole in My Life by Jack Gantos

Incoming Grade 11 - The Color of Water by James McBride

Incoming Grade 12 - The Boy in the Striped Pajamas by John Boyne

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is Monday, June 24, 2013.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____