

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 25, 2013 at 7:00PM

Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. Rachel Quinn - Middle School Summer Camp
2. HS Student - Chris Windbeck - Odyssey of the Mind

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Board President's Report - *Mr. Ahner*
3. Lehighton Memorial Library Report - *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report - *Mr. Resh*
5. Title I Advisory Committee Report - *Mr. Zimmerman*
6. CCTI Report - *Mr. Yenser*
7. CLIU Report - *Mr. Wentz*
8. Student Representative Report - *Nicole Schnell*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the February 25, 2013, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School Activities Fund for February 2013.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 599,289.92
Benefits	\$ 32,743.60
Food Service Fund	\$ 64,534.41
Capital Reserve	\$ -----
Athletic Fund	\$ <u>19,534.80</u>
Total	\$ 716,102.73

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve Leon Brong, Cory Hartsell, Stephen Hlushak, Melissa Volcskai, George Ebbert and Michael Feifel to attend Literacy for the Common Core through Reading Apprenticeship Workshops at the Carbon Lehigh Intermediate Unit on August 6, 7, 8, 2013; October 24, 25, 2013; and February 6, 2014, at a cost of \$350.00 per person (if registered before March 15, 2013 in CPETracker buy 2 registrations, 3rd one free). The cost will be 50/50 split to be taken from the 2012-13 Curriculum budget and the 2012-2013 High School budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve Leon Brong to attend the Eastern Conference on the Teaching of Psychology, June 21 & 22, 2013 at the James Madison University in Staunton, VA at a cost of \$441.20 (includes registration/lodging/mileage) to be paid out of the High School 2012-2013 budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve a one (1) year extension of the Lawn Mowing Service Contract. (Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the final payment to Bognet Inc. in the amount of \$3,741.50 on the High School Hot Water Heater Replacement project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a proposal from JMSI Environmental Corp. for the disposal of waste science department chemical projects in the amount of \$3,165.00.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the first and final payment to L & S Electrical Construction Co., Inc. in the amount of \$22,520.00 for District Administrative Office HVAC Unit Replacement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ that the Lehigh Area School Board hereby adopts the **"Lehigh Area School Board's response to the February 17, 2012 Performance Audit Report issued by the Pennsylvania Auditor General"** and authorizes the Superintendent to sign same.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Natasha Brown** - May 13 - June 23, 2013 / Curriculum & Instruction
 2. **Tavia Cardell** - June 17 - July 25, 2013 / Practicum in Reading Instruction:
Corrective & Remedial
 3. **Tavia Cardell** - August 26 - December 13, 2013 / Leadership for Reading
Educators
 4. **Kenneth Eck, Jr.** - June 3 - August 4, 2013 / Action Research for Ed. Change
 5. **Kenneth Eck, Jr.** - June 3 - August 4, 2013 / Ed. Assessment to Guide Instruction
 6. **James Gurka** - April 1 - May 15, 2013 / Introduction to Sp. Education &
Exceptional Learners
 7. **James Gurka** - April 23 - May 23, 2013 / Literacy & Learning Using the SAS
System
 8. **James Gurka** - May 14 - June 20, 2013 / Internet Literacy for Educators
 9. **James Gurka** - July 1 - 18, 2013 / Using Print Media to Support Education
 10. **James Gurka** - July 1 - August 4, 2013 / Utilizing Emerging Technology to
Improve Learning
 11. **Amber Konek** - May 16 - June 30, 2013 / Intro to Sp. Education & Exceptional
Learners
 12. **Amber Konek** - July 1 - 18, 2013 / Using Print Media to Support Education
 13. **Amber Konek** - July 1 - 18, 2013 / Using Assessment to Guide Instruction
 14. **Jacob Marushak** - May 13 - June 23, 2013 / SAS for PA Educators
 15. **Jacob Marushak** - May 13 - June 23, 2013 / Using Print Media to Support Ed.
 16. **Jacob Marushak** - May 16 - June 30, 2013 / Intro to Sp. Education &
Exceptional Learners
 17. **Jacob Marushak** - July 1 - August 4, 2013 / Utilizing Emerging Technology to
Improve Learning
 18. **Beth Perkins** - May 6 - June 23, 2013 / Technology Leadership
 19. **Amanda Yusella** - May 14 - June 20, 2013 / Internet Literacy for Educators
 20. **Amanda Yusella** - July 1 - 18, 2013 / Using Print Media to Support Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 8- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2012-2013** and **2013-2014** school year (per attachments).

(Enc. 9- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employees, effective the end of the 2012-2013 school year:

1. **Coleen Rampulla** - Paraprofessional - Hired January 29, 1996

2. **Mary G. Moyer** - Cafeteria Worker - Hired August 25, 2006

3. **Stephen Holland** - Groundskeeper - Effective June 30, 2013
Hired November 14, 1988

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the following resignation:

1. **Allen Graver** - Asst. Baseball Coach - effective February 19, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve one-half (1/2) uncompensated leave day for **Employee # 553**, since all sick leave has been exhausted for this school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #316** - effective April 9 - 23, 2013
2. **Employee #228** - effective February 25, 2013
3. **Employee #574** - effective April 5, 2013
4. **Employee #1081** - effective May 2, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ that a sick bank be established for **employee #1038** by the support association members. This shall be a exception to the Board Sick Bank Policy.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the following employee, **#930**, for an uncompensated, parental leave to follow a FMLA leave and begin April 18, 2013 until September 27, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **HS Scholastic Scrimmage (S. Leitzel/M. Volcskai)** - March 26, 2013 - to Weatherly, PA to complete in Carbon Co. Academic Quiz Bowl
2. **HS Ski Club (Doug Bowman)** - April 3, 17; May 1, 15, 2013 (3:30 - 8 pm) - to the North Summit Climbing Gym for the purpose of Indoor Rock Climbing
3. **FR Grade 3 (L. Zimmerman)** - April 24, 2013 (8:45 a.m. - 2:45 p.m.) - to travel Quiet Valley Farm Historical Farm for a field trip.
4. **HS FBLA (K. Mychalyszyn-Simko/M. Fisher)** - May 3, 2013 (7 a.m. - 7 p.m.) - to travel to Inner Harbor, MD for FBLA Annual Trip.
5. **MS Grade 6 Maroon Team (J. Lusch)** - May 2 2013 (9 a.m. - 2 p.m.) - to the Scottish Rite Cathedral to see the Chamber Theatre Production of "Eureka"
6. **MS Grade 6 White Team (T. Serfass)** - May 2, 2013 (8:30 a.m. - 2 p.m.) - to the Scottish Rite Cathedral to see the Chamber Theatre Production of "Eureka"
7. **FR Kindergarten (M. Kibler/F. Hlavaty/M. Barilla)** - May 17, 2013- (9 a.m. - 2:15 p.m.) - to the Lehigh Valley Zoo
8. **HS - FCCLA Club (J. McHugh)** - May 18, 2013 (6 a.m. - 9 p.m.) - to New York City for an educational trip.
9. **MS Grade 5 Maroon Team (J. Molchany)** - May 20, 2013 (7:40 - 2 p.m.) - to travel to the Poole Wildlife Sanctuary to study science activities.
10. **MS - Grade 5 White Team (C. Knappenberger)** - May 23, 2013 - (7:45 a.m. - 2 p.m.) - to travel to Jim Thorpe/Lansford to explore local history
11. **FR Grade 4 (D. Gerber/A. Hedash/T. Strausberger/D. Sirsky)** - May 30, 2013 (8 a.m. - 4 p.m.) - to travel to an Amish Farm in Lancaster, PA
12. **FR Grade 2 (M. Cox/C. Hoppes/R. Roberts)** - May 31, 2013 (9:30 a.m. - 3 p.m.) - to travel to the Bear Mtn. Butterfly Sanctuary
13. **MS Grade 8 (E. Mushrush/J. Lopata)** - June 3, 2013 (8:30 a.m. - 7 p.m.) to Hershey Park for 8th Grade Celebration
14. **HS Gr. 11 & 12 Honors Chemistry (J. McCarroll)** - April 19, 2013 (7 a.m. - 2:30 p.m.) - to travel to Quaker Chemical to give students a first-hand look at career possibilities.
15. **FR Grade 3 (L. Zimmerman)** - May 6, 2013 (8:45 a.m. - 2 p.m.) - to travel to Mauch Chunk Lake Park for the Envirothon.
16. **SD Grade 3 (J. Boyle)** - May 6, 2013 (8:45 a.m. - 2 p.m.) to travel to Mauch Chunk Lake Park for the Envirothon.
17. **SD Grade 2 (J. Grasso/L. Barth/D. Herman)** - May 17, 2013 (12:10 - 2 p.m.) to travel to the Health Fair at the Lehigh Recreation Ctr.
18. **EP Gr. 4 Chime Ensemble (S. Stufflet)** - May 22, 2013 (3:45 - 4:45 p.m.) - to visit Pleasant Trees Nursing Home to perform.
19. **FR & MA Elementary Gifted (D. McKain/J. Blakeslee)** - May 29, 2013 (8:45 a.m. - 2 p.m.) - to travel to the Allentown Art Museum.
20. **EP Grade 3 (D. Schnell)** - May 6, 2013 (8:45 a.m. - 2:30 p.m.) - to travel to the Mauch Chunk Lake Park for the Envirothon.
21. **FR Grade 3 (L. Zimmerman)** - May 6, 2013 (8:45 a.m. - 2 p.m.) - to travel to Mauch Chunk Lake Park for the Envirothon.
22. **HS AP Statistic Students (G. Laviolette)** - April 20, 2013 (7 a.m. - 4 p.m.) - to travel to Easton HS or Lafayette College for AP Statistics Exam Practice & Preparation

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #16068.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. Christian Churchmen Softball League (DelRoy Ruch)- May 28 - August 9, 2013 (6 - 8:30 p.m.) to use the JV Softball Field for softball games.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st reading of the revisions of the following Lehigh Area School District Policies:

1. #003 - Functions

(Enc. 10 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve **Friday, June 7, 2012**, at 7:00 p.m. for Commencement for the Class of 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve a Dual Enrollment Agreement between Lehigh Area School District and Lehigh Carbon Community College.

(Enc. 11 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is Monday, April 22, 2013.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

March 25, 2013

Professionals:

CHRISTIANSEN, Jenimida
WILLIAMSON, Jacqueline

Support:

REITZ, Michael
SOBOLESKI, Chris

ATHLETIC HIRES

Adam Hausman – 2012-2013 Assistant Baseball Coach
Bernard Shea – 2013-2014 Assistant Girls Soccer Coach

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 25, 2013 at 7:00PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Enc. 1 - Blue)

General Fund	\$ 30,256.16
---Health Benefits	\$ -----
Food Service Fund	\$ 131.90
Capital Reserve	\$ -----
Athletic Fund	\$ -----
Total	\$ 30,388.06

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Lehigh Area School
District-run Special Education Extended School-Year Program to be held
July 8 - 26, 2013, from 9 a.m. - 12 p.m. at the Franklin Elementary School.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. LABC Track (Julie Harris) April 2, April 18, 2013 (5:30 - 8:00 p.m.) to use the MS
Foyer for LABC Track Sign-ups.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the 1st reading of the
revisions of the following Lehigh Area School District Policies:
1. #334.1 - Sick Bank

(Enc. 2 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____