

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 25, 2013 at 7:00PM
Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. John Finnegan, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Dave Krause, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mr. Rocky Ahner, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

***Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. CCTI Student Representatives / David Reinbold - CCTI Update
2. Bryan Buffington - LASD Band Uniforms
3. Jeff Miller (JMSI) - Asbestos Removal (MA & EP)

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mr. Ahner*
3. Lehighton Memorial Library Report – *Mr. Finnegan*
4. Legislative Policy Committee of PSBA Report – *Mr. Resh*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Wentz*
11. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 28, 2013, regular meeting. (Enc. 1 - White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School Activities Fund for January 2013. (Enc. 2 - Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 417,647.63
Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>6,994.00</u>
Total	\$ 424,641.63

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2012 in the amount of \$137.50 to Darin Ackernecht.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the contract submitted by School World for the district's internet pages. This is required to add the item to E-Rate.

Enc. 5 - Green

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve attendance at the following conferences:

1. **Kyle Spotts** - to attend the 46th Annual PA State Athletic Directors Assoc. Conference at the Hershey Lodge on **March 13 - 15, 2013** at a budgeted cost not to exceed **\$950.00**.
2. **Members of the Football Staff (Tom McCarroll, Tim McCarroll, Jim Gurka, Brian McHale, Steve Hluschak, Charles Sterling, Brian Miller and Justin Fritz)** to attend the West Virginia University coaching clinic on **April 12 & 13, 2013** at a budgeted cost not to exceed **\$600.00**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to adopt Resolution #12/13-02, the 2013-2014 Proposed Budget for the Carbon Career & Technical Institute.

(Enc. 6 - Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to adopt the 2013-2014 Proposed General Operating Budget of the Carbon Lehigh Intermediate Unit #21, Resolution #12/13-03. (Enc. 7 – Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to adopt the 2013-2014 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #12/13-04. (Enc. 8 – Packet)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Rocky Ahner, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve JMSI to prepare bid documents and advertise bid for the asbestos removal project at Mahoning and East Penn Elementary schools as presented by Jeff Miller (JMSI). (Enc. 9 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to allow the District's administration to request proposals for Snow Removal Services.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ authorizing the District to request a grant of one million five hundred thousand dollars (\$1,500,000) under the Commonwealth's Alternative and clean Energy Program. The grant money, if obtained, will be used for the Construction, Renovation, and Conversion of the East Penn Elementary School and the Mahoning Elementary School into High Performance Buildings. The district designates its Superintendent, Jonathan J. Cleaver, and its Business Manager, J. Michael Malay, CPA, as the official(s) to execute all documents and agreements between the District and the commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:
1. **Michael Feifel** - March 9 - May 4, 2013 / Civil War & Reconstruction
 2. **Amber Konek** - March 19 - April 22, 2013 / Active & Engaging Strategies for the Inclusive Classroom
 3. **Jacob Marushak** - March 19 - April 22, 2013 / Active & engaging Strategies for the Inclusive Classroom
 4. **Jessica Scholl** - March 5 - April 29, 2013 / Successful Teaching for Acceptance of Responsibility

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

(Enc. 10- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2012-2013 and 2013-2014** school years (per attachments).

(Enc. 11- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employees, effective the end of the 2012-2013 school year:

1. **Ruth A. Shellhammer** – Paraprofessional – Hired March 30, 2005
2. **Carol A. Steigerwalt** – Paraprofessional – Hired August 27, 2001

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the following resignations:

1. **Karl Bisbing** – Part-time Cleaner – effective February 4, 2013
2. **Heather Spotts** – Long-term Professional Substitute – effective March 1, 2013
3. **Elizabeth Wallace** – Librarian – effective February 7, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **LAHS Band (Bryan Buffington)** – March 6 - 9, 2013 – to Bangor High School to participate in the Region V Band Festival.
2. **EP Gr. K & 1 (J. Bruch/ R. Zerbe/ K. Betz/ N. Zehner)** – April 13, 2013 (8:30 a.m. – 4 p.m.) – for a field trip to the Please Touch Museum in Philadelphia, PA.
3. **SD Kdg. (S. Maloney / C. Gandy / D. Rakos)** – April 26, 2013 (8:45 a.m. – 1:30 p.m.) – for a field trip to Bounce “U” in Allentown, PA.
4. **MA Gr. 3 (PTO)** – May 2 2013 (8:45 a.m. – 4 p.m.) – for a field trip to a Reading Phillies Game.
5. **SD Gr. 4 (M. Dillman/ B. Cressley)** – May 3, 2013– (9:30 a.m. – 2:45 p.m.) – to travel to the Christ Evangelical Free Church for PA Dutch Day.

6. **MS - Gr. 5 Envirothon Team (Chris Knappenberger)** - May 7, 2013 - (8:21 a.m. - 2 p.m.) - to travel to CCEEC to compete against local school teams.
7. **MS - Gr. 6 - 8 (Chris Knappenberger)** - May 8, 2013 (9 a.m. - 2 p.m.) - to travel to CCEEC to compete against local school teams.
8. **SD Gr. 4 (M. Dillman / B. Cressley)** - May 16 - 17, 2013 (½ days) - for a walking tour of Lehighton as part of the Social Studies curriculum.
9. **SD Gr. 3 (J. Boyle / C. Weiss / J. Wentz / K. Wilk)** - May 17, 2013 (8:45 a.m. - 2 p.m.) for a field trip to Lehigh Valley Zoo.
10. **MA Gr. 4 (R. Rupell)** - May 20, 2013 (8:45 a.m. - 4 p.m.) for a field trip to the State Museum of PA
11. **HS - Top 10% Banquet** - May 22, 2013 at 6:30 p.m. - to be held at the Franklin Twp. Fire Company.
12. **SD Gr. 2 (L. Barth / B. Crosley / J. Grasso / D. Herman)** - May 24, 2013 (8:40 a.m.) - for a field trip to Parkland High School Performing Arts Center for the play, "Junie B. Jones".
13. **EP Kdg. (K. Betz / N. Zehner)** - March 28, 2013 (9 - 11 a.m.) for a field trip to the Pleasant Trees Nursing Home to provide an Easter celebration for the residents.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #15020 and Student #52164.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LABC Girls Basketball (Julie Harris)** - March 3, 2013 (1 - 6 p.m.) to use the Middle School Gym / refreshment stand for the All-Star Games and moving-up / medal ceremony.
 2. **Lehighton Band (Paul Smith)** - April 7, 2013 (1:30 - 4:30 p.m.) to use the Middle School Auditorium and Band Room for the Annual Spring Concert.
 3. **Senior All-Night Party (Shawn Everett)** - April 21, 2013 (11 a.m.) to use the High School Gymnasium for a basket raffle.
 4. **Melody's Dance Studio (Deb & Jeff Fernandez)** - June 21 (3 - 9 p.m.) and June 22, 2013 (11 a.m. - 9 p.m.) to use the High School Auditorium / Band Room / Concession Stand for a dance recital.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:
1. #123 - Interscholastic Athletics
 2. #718 - Commercial Partnership and Sponsorship Agreements
(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the community event between Lehigh Borough and our District Title I staff promoting community / parent involvement, to be held **Thursday, June 13, 2013** (5:30 - 8:30 p.m.) at the Lehigh community Pool. Needed funding to be paid through Title I, 2012-13. Raindate - Friday, June 14, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Track and Field team to practice on Sunday, May 5, 2013, to prepare for the MVC Championship Meet on Monday, May 6, 2013.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the LAHS Junior Class to host a yard sale on May 25, 2013 (8 a.m. - noon) on the track and/or field near the math wing to raise money for their senior expenditures. 10 x 10 spots will be sold to community members / students.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve Riley Durishin (student) to raise funds for the American Cancer Society in Lehigh High School, February 25 - March 8, 2013 as part of her graduation project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the **2013-2014** School Calendar for the Lehigh Area School District.

(Encl. 13 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is Monday, March 25, 2013.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 25, 2013 at 7:00PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Enc. 1 - Blue)

General Fund	\$ 1,215,680.10
---Health Benefits	\$ 33,037.00
	\$ 32,948.40
Food Service Fund	\$ 89,491.21
Capital Reserve	\$ -----
Athletic Fund	\$ 37,476.67
Total	\$ 1,408,633.38

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Business Administrator to complete and sign all documents required to open an Exxon Mobil Fleet Account for gasoline and diesel fuel purchases for District vehicles and equipment.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve Timothy Tkach to attend Transforming Education Through Connections, a PIL Act 45 Approved Course, a 3-Session Program, at the CLIU #21 on March 11, April 17, and May 22, 2013 at a cost of \$375.00 plus mileage (paid through 2012-2013 Curriculum budget).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the attached, revised student Homebound Instruction form.

(Enc. 2 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #1038** - effective February 19, 2013

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____