

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, December 22, 2014 at 7:00PM
Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mrs. Lori Nothstein, Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording / Asst. Bd. Sec.	☐	☐

**Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. Jonathan Cleaver / EI Associates - Building Project Update

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehigh Memorial Library Report – *Mrs. Nothstein*
5. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report - *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Student Representative Report – *Britani Graver*
10. Solicitor's Report – *Attorney William Schwab*
11. Building/Grounds Report - *Mr. Wentz*
12. LCCC – *Mr. Stern*
13. Academic Affairs Committee Report – *Mrs. Bowman*
14. Policy Committee Report - *Mrs. Bowman*
15. Athletic Committee Report - *Mr. Wentz*
16. Wellness Committee Report – *Mr. Ahner*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the December 1, 2014, re-organization meeting.

(Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for November 2014.

(Enc. 2 – Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

Enc. 3 - Blue

General Fund	\$ 2,887,999.04
--Benefits	\$ 544,303.78
--Payroll (November)	\$ 1,334,676.62
--Debit Card	\$ 4,283.88
Food Service Fund	\$ 60,003.39
Capital Reserve	\$ -----
Athletic Fund	\$ 22,865.64
Athletic Proj. Fund	\$ <u>51,181.20</u>
Total	\$ 4,905,313.55

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following payments on Project Professional Service Contracts:

1. **JMSI Environmental - Middle School Asbestos Abatement Project Design**
Completion of asbestos abatement project management and associated air monitoring:

Invoice #1214-32 \$19,325.00

2. **Barry Isett and Associates -**
Project No. 01021512.009
Invoice Number 0095117

Civil Design Budget Amount: \$45,000.00
Total paid to date \$32,400.00
Current Invoice Amount \$11,255.56
(97% complete)

Reimbursable Exp. \$5.56

NPDES Limit \$12,000.00
Total paid to date \$5,930.50
Task Amount \$200.00

Structural Services (Spillman Farmer Architects)
\$9,257.50

Reimbursable Exp. \$35.84
Task Amount \$9,293.34
Total Invoice \$20,748.90

Total Invoice \$20,748.90

Project No. 01057414.000

Invoice Number 0095379

Municipal Services	\$4,502.50
Construction Adm.	<u>\$ 913.75</u>
Total Invoice	\$5,416.25

Project No. 01057414.000

Invoice Number 0095717

Municipal Services	\$ 0.00
Construction Adm.	<u>\$1,306.03</u>
Total Invoice	\$1,306.03

3. EI Associates -

Middle School Project \$74,850.00 budgeted
50% complete invoiced - September 5, 2014 - \$37,425.00
100% complete invoiced - October 27, 2014 - \$37,425.00
ACE Grant - Middle School Invoice P10000012454 - \$544.57
ACE Grant - Middle School Invoice P10000012495 - \$5,590.72

High School - Schematic Design

High School Project \$65,850.00 budgeted
100% complete invoiced - October 27, 2014 - \$32,600.12
LEED for School Registration Green Building Institute
Invoiced September 25, 2014 - \$900.00
ACE Grant - High School Invoice P10000012493 - \$5,269.36
Invoice September 25, 2014 - \$544.57

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following reports:
- Revenue Report
 - Budget Report
 - Treasurer's Reports
 - General Fund
 - Capital Reserve Fund
 - Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to refund Real Estate Tax for year 2014 in the amount of \$3,509.57 to Northland Development Corporation, as per Court Stipulation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the purchase of the Houghton Mifflin Harcourt (HMH) Reading Series "Journeys" K-4 in the amount of \$155,172.28. \$70,000.00 due 30 days after initial delivery and interest free deferred payments; \$42,586.14 due no later than July 1, 2015; and \$42,586.14 due no later than July 1, 2016. (Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ upon recommendation of the Building and Grounds committee to approve the attached proposal (CCQ005267) from CSI Integrated Security & Communications for the Board Room Sound System at a cost of \$11,387.00 through COSTARS Purchasing Program. (Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to reject all lawn mowing service proposals (RFP) received December 15, 2014 and advertise for new proposals.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2014-2015 Substitute list pending clearances.

(Enc. 8 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the 2014-2015 school year (per attachment).

(Enc. 9 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Adrienne Fedor** - Program of Study - Kutztown University - M. Ed. Art Ed.
 2. **Adrienne Fedor** - January 20 - May 9, 2015 / Integrated Curriculum in the Art Classroom
 3. **Adrienne Fedor** - January 20 - May 9, 2015 / Art Curriculum
 4. **Beth Hudlow** - January 22 - April 23, 2015 / Action Research for Ed. Change
 5. **Jeffrey Kirsch** - Program of Study - Wilkes Univ. - MS Ed. Dev. & Strategies
 6. **Jeffrey Kirsch** - January 22 - April 23, 2015 / Using Assessment to Guide Instruc.
 7. **Jessica McCarroll** - January 19 - March 8, 2015 / Using Assessment to Guide Instruction
 8. **Craig Reichl** - Additional Program of Study - Marywood University - Pupil Services Certification
 9. **Diane Schnell** - January 20 - May 9, 2015 / Assessment & Evaluation
 10. **Todd Serfass** - Program of Study - Wilkes Univ. - MS Ed. Dev. & Strategies
 11. **Todd Serfass** - January 22 - April 23, 2015 / Using Assessment to Guide Instruc.
 12. **Amanda Yusella** - January 20 - April 21, 2015 / Multimedia Design-Digital Learning

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #118** - effective November 5, 2014
 2. **Employee #206** - effective January 2, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve a sabbatical leave for **Professional Employee # 824**, for the purpose of Restoration of Health, for the 2014-2015 second semester (1/16 - 6/16/15).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the MOU between LASD and superintendent, Mr. Jonathan J. Cleaver, for a two-year contract extension, 2016-2017 and 207-2018 at a 2.27% increase (\$132,000) and 2.22% increase (\$135,000) respectively with all other terms and conditions of employment remaining the same as the current contract."

(Enc. 10- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. MS Grade 7 Maroon & White (Y. Sharrow / J. Yescavage) - Last week of February 2015 (8:30 a.m. - 2 p.m.) - to travel to Blue Mtn. Ski Resort for a class field trip.
2. HS - FCCLA (J. McHugh) - March 28, 2015 (9 a.m. - 1 p.m.) - to travel to the Carbon Plaza Mall to hold a fundraiser.
3. HS - FBLA (K. Mychalyszyn-Simko / T. Miller) - April 13 - 15, 2015 - to travel to the FBLA Leadership Conference.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the resolution of Lehigh Carbon Community College to preapprove real estate acquisitions.

(Enc. 11 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to request approval to authorize the Board President to sign a deed for all property parcels located on high school and administration campus into a consolidation deed with a new description. This will combine all three parcels into one deed that will cover the entire campus.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LASD Volleyball Team (T. O'Connor)** - April 12 & 19, 2015 (5:15 - 8:30 p.m.) - to use the HS gym to hold volleyball open gym.
 2. **2015 All Night Party (M. Anderson)** - April 18 & 19, 2015 (snow date April 25 & 26, 2015) to use the HS gym, lobby and concession stand to hold a basket raffle.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Leighton Area School District and **Misericordia University** for the purpose of providing experiential learning for Education students for the 2014-2015 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 1st reading of the revisions of the following Leighton Area School District Policies:

1. **#137 - Home Education**
2. **#137.1 - Extracurricular Participation by Home Education Students**
(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTION

- D. MOTION by _____, SECONDED by _____ to approve the revision to the **2014-2015** school calendar to reflect snow make-up days to be used for the first two snow days as **February 13, 2015 and April 1, 2015**. January 2, 2015 will remain as part of the Winter Holiday including all staff to allow needed time for MS asbestos abatement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTION

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the regular meeting on
Monday, January 26, 2015.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehighton, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

2014-2015 SUBSTITUTE CANDIDATES December 16, 2014

Professionals:

SCHOCH, Robert

Support:

ROHLFING, Deborah

Nurse:

EWER, Tammy

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Bonnie M. Cortese, Administrative Assistant
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0035

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

2014-2015
ATHLETIC CANDIDATES
December 16, 2014

Athletics:

Jacob Hoats - VOLUNTEER - Wrestling

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"