

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, November 17, 2014 at 7:00PM

Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mrs. Lori Nothstein, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording / Asst. Bd. Sec.	☐	☐

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehigh Memorial Library Report – *Mrs. Nothstein*
5. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Student Representative Report – *Britani Graver*
10. Solicitor's Report – *Attorney William Schwab*
11. Building/Grounds Report – *Mr. Wentz*
12. LCCC – *Mr. Stern*
13. Academic Affairs Committee Report – *Mrs. Bowman*
14. Policy Committee Report – *Mrs. Bowman*
15. Athletic Committee Report – *Mr. Wentz*
16. Wellness Committee Report – *Mr. Ahner*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 27, 2014, regular meeting. (Enc. 1 – White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 10, 2014, workshop meeting. (Enc. 2 – White)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for October 2014 (Enc. 3 – Gold)
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 4 - Blue)

General Fund	\$	924,911.68
--Benefits	\$	597,835.43
--Payroll(October)	\$	1,235,712.62
--Debit Card	\$	1,231.34
Food Service Fund	\$	144,314.67
Capital Reserve	\$	-----
Athletic Fund	\$	12,729.56
Athletic Proj. Fund	\$	-----
Total	\$	2,916,735.30

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following payments on Project Professional Service Contracts:

1. **JMSI Environmental** - Middle School Asbestos Abatement Project Design (bid package) - Contracted amount \$1,800.00 - paid \$1,746.00 (3% discount taken).

2. **Barry Isett and Associates** -

Project No. 01021512.009

Civil Design

Budget amount: \$45,000.00

Total paid to date: \$28,800.00

Current invoice amount: \$3,600.00
(72% complete)

Reimbursable Expenses

\$7,102.19

Architectural Design

Budget amount: \$142,600.00

Total paid to date: 0

Current invoice amount: \$11,442.50

Total Invoice

\$22,144.69

Project No. 01057414.000

Municipal Services

\$297.50

Construction Adm.

\$318.75

Total Invoice

\$616.25

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Food Service Fund
 - 4. Athletic Project Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to refund the Occupational Tax payment for year 2014 in the amount of \$125.00 to Donald L. Smith.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the resolutions as recommended by the Finance Committee to authorize the Business Administrator as the District Compliance Officer regarding bonds, notes, or other obligations.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the Alternate / Clean Energy Program Grant awarded in the amount of **\$1,450,000** by the Commonwealth of PA Financing Authority for the design, renovation, and construction of the Lehigh Area Middle School into a USGBC LEED Gold HPB.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to accept the Alternate / Clean Energy Program Grant awarded in the amount of **\$1,065,000** by the Commonwealth of PA Financing Authority for the design, renovation, and construction of the Lehigh Area High School into a USGBC LEED Gold HPB.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ as recommended by the Finance Committee to amend a previous motion made at the August 25, 2014 Board Meeting approving the contract with Lehigh Carbon community College for the district to supply meals to the 21st Century Grant (Carbon County Shine After-School Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The district passed the motion to be reimbursed \$3.50 per meal served. The amended motion is to approve the reimbursement to be \$3.40 per meal served retroactive starting November 3, 2014 keeping the price of reimbursement the same as the 2013-2014 contract.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ as recommended by the Finance Committee to approve paying sport officials electronically through the RefPay program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ as recommended by the Finance Committee, to authorizing Powell, Rodgers and Speaks to report delinquent per capita and occupational taxes to the credit reporting agencies.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to enter into a proposed agreement with Lehigh Valley Law Enforcement Association to provide the perimeter security during the Middle School Asbestos Abatement Project.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve attendance at the following conferences:

1. **Lory Frey** - A/CAPA Conference in Hershey, PA - February 25 - 27, 2015, at a cost not to exceed \$750.00.
2. **Rebecca Mastroddi** - A/CAPA Conference in Hershey, PA - February 25 - 27, 2015, at a cost not to exceed \$750.00.
3. **Lory Frey** - Data Quality Summit Conference in Hershey, PA - March 22 - 25, 2015, at a cost not to exceed \$750.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve **Melissa Volcskai, Stephen Kalbach, Charles Bachert, and Jennifer Evans** to attend the Pennsylvania Educational Technology Expo and Conference (PETE & C) at the Hershey Lodge and Convention Center, February 8 - 11, 2015, at a cost not to exceed \$1,750.00. Funding provided through the Curriculum Department.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel -

- A. MOTION by _____, SECONDED by _____ to approve **Cody Schuler** as a Co-Advisor for Chess for the **2014-2015** school year. As a Co-Advisor, the stipend will be shared with another Advisor.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Jessica Bruch** - January 20 - May 9, 2015 / Reading & Language Development for Diverse Learners
 2. **Jessica Bruch** - January 20 - May 9, 2015 / Assess & Evaluate Literacy
 3. **Sarah Devitt** - January 20 - April 21, 2015 / Integrating Technology into Curriculum
 4. **Angela Harris** - January 20 - May 9, 2015 / Reading & Language Development for Diverse Learners
 5. **Angela Harris** - January 20 - May 9, 2015 / Assessment & Evaluation of Literacy
 6. **Megan Kibler Scimeca** - January 20 - May 9, 2015 / Teaching Content Area Reading to Diverse Learners
 7. **Megan Kibler Scimeca** - January 20 - May 9, 2015 / Reading & Language Development for Diverse Learners

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #824** - effective November 12, 2014
 2. **Employee #1367** - effective March 14, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following professionals as instructors / tutors for the following programs, for a maximum of 4 hours per week at the contracted hourly rate (\$29.00 per hour):
1. **Beth Daubert** - Biology - HS - Keystone Remediation (retroactive)
 2. **Amber Konek** - Lang. Arts - HS - Keystone/PSSA Tutor
 3. **David Hauser** - Lang. Arts - HS - Keystone/PSSA Tutor
 4. **Melissa Blocker** - Science - HS - Keystone/PSSA Tutor
 5. **Rick Bennett** - Math - HS - Keystone/PSSA Tutor
 6. **Jessica Corliss** - MS - Keystone / PSSA Tutor
 7. **Jennifer Tracy** - MS - Keystone / PSSA Tutor
 8. **Sarah Devitt** - MS - Keystone / PSSA Tutor
 9. **Jena Wank** - MS - Keystone / PSSA Tutor

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve a tentative sabbatical leave for **Cristi Marchetti**, high school English teacher, for the 2014-2015 second semester (1/16 - 6/16/15) dependent on her acceptance into the Fulbright Distinguished Award in Teaching Program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to hire **Kathleen Kintz** as a lunchtime aide assigned to Shull-David Elementary Building, effective November 18, 2014, at the rate of \$7.25 per hour.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **MS - Selected Students (A. Tobash/A. Rex)** - November 18, 2014 (7:45 - 11:45 a.m.) - to travel to TPEI (Blakeslee Blvd.) for a video contest.
 2. **HS Girls Basketball (E. Gidney)** - December 21, 2014 (10 a.m. - 7 p.m.) - to travel to Penn State University to see a Girls Basketball Game.
 3. **MS Jazz Ensemble (T. Weidner)** - February 27, 2015 (5 - 11:30 p.m.) - to travel to Nitschmann Middle School in Bethlehem, PA to participate in a Jazz Festival.
 4. **MS Jazz Ensemble (T. Weidner)** - March 6, 2015 (5-11:30 p.m.) - to travel to Northeast Middle School in Bethlehem, PA to participate in a Jazz Festival.
 5. **MS Grade 5/6 Chorus (T. Weidner)** - April 11, 2015 (7:30 a.m. - 5:30 p.m.) - for selected students to travel to Southern Lehigh School District to participate in an honors chorus festival.
 6. **MA Kindergarten (V. Kocher / M. Geiser / T. Cardell)** - April 14, 2015 (8:45 a.m. - 2:30 p.m.) to travel to Crayola Factory for a field trip.
 7. **MS Grade 5/6 Band (T. Weidner)** - May 1, 2015 (11:30 a.m. - 8:30 p.m.) - to travel to Weatherly, PA to participate in an honors band festival.
 8. **HS Ind. Living Students (J. McHugh)** - December 5, 2014 (8 - 9 a.m.) - to travel to Giant as part of curriculum.
 9. **HS - FCCLA (J. McHugh)** - December 14, 2014 (2-4 p.m.) - to travel to the Blue Mtn. Summit Nursing Home in Lehighton.
 10. **MA Grades K-4 (PTO)** - December 18, 2014 (9 - 11 a.m.) - Snow date December 19, 2014 - to travel to Mahoning Valley Cinema to see a movie as the PTO Christmas Gift to the students.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Understanding Wildlife (A. Sebelin)** - February 10, 2015 (3-9 p.m.) to use the Middle School Auditorium for a Wildlife Program
 2. **Dance With Kim (K. Semmel)** - May 27 & 28, 2015 (4-8 p.m.) and May 31, 2015 (1-7 p.m.) - to use the High School Auditorium and Classroom A142 for their Annual Dance Production. (Previously approved with different dates - resubmitted)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Lehigh Area High School to offer a winter credit recovery program for students at a cost not to exceed \$150 per class using the APEX Learning System for 15, 2-hour sessions for the month of February 2015.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve Lehigh Area High School to offer SAT Prep classes in Language Arts and Math during the 2014-2015 school year at no cost to the district. The current cost is \$25 per student. These costs will be waived for all Lehigh students in order to prepare our students for the SAT exam.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is the re-organization meeting on Monday, December 1, 2014.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____