

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, October 27, 2014 at 7:00PM
Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mrs. Lori Nothstein, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording / Asst. Bd. Sec.	☐	☐

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. Wayne Wentz - Certificate of Appreciation to Cheyenne Jacobs
2. Timothy Tkach - PSSA / Keystone Updates

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehigh Memorial Library Report – *Mrs. Notlstein*
5. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report - *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Student Representative Report – *Britani Graver*
10. Solicitor's Report – *Attorney William Schwab*
11. Building/Grounds Report - *Mr. Wentz*
12. LCCC – *Mr. Stern*
13. Academic Affairs Committee Report – *Mrs. Bowman*
14. Policy Committee Report - *Mrs. Bowman*
15. Athletic Committee Report - *Mr. Wentz*
16. Wellness Committee Report – *Mr. Ahner*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 29, 2014, regular meeting.

(Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 13, 2014, workshop meeting.

(Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for September 2014

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$	879,707.23
--Benefits	\$	538,457.62
--Payroll(September)	\$	1,246,635.50
--Debit Card	\$	_____
Food Service Fund	\$	117,546.39
Capital Reserve	\$	_____
Athletic Fund	\$	27,686.60
Athletic Proj. Fund	\$	_____
Total	\$	2,810,033.34

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following payments on Project Professional Service Contracts:

1. JMSI Environmental Middle School Asbestos Abatement Survey - Contracted amount - \$4,500.00; 3% discount taken; invoice - \$4,365.00.
2. Barry Isett & Assoc. no submittals for September 2014
3. EI Assoc.-
 - Schematic design
 - High School Project - \$65,850.00 budget
 - 50% complete - invoiced September 5, 2014 - \$32,925.00
 - Middle School Project - \$74,850.00 budget
 - 50% complete - invoiced September 5, 2014 - \$37,425.00
 - Elementary Project - \$238,650.00
 - 50% complete - invoiced August 31, 2014 - \$119,325.00
 - 100% complete - invoiced September 30, 2014 - \$119,325.00

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Food Service Fund
 - 4. Athletic Project Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve Kevin Kotch (High School Business Ed. Teacher) to attend the PBEA Conference on November 20 - 21, 2015. Since Kevin is a speaker, the only cost will be the hotel room, which will not exceed \$120.00, to be paid from the 2014-2015 high school budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the resolution as recommended by the Finance Committee to authorize issuance of \$8,449,000 of QZAB's (Qualified Zone Academy Bonds) for the Middle School Projects.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the resolutions (2) as recommended by the Finance Committee to authorize the closing of \$10,000,000 bank loan and issuance of \$5,000,000 in bank qualified bonds for the Middle School and High School projects.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve attendance at the following Conference:

1. **Tina Holmes** - Annual PASBO Conference in Hershey, PA, March 10-13, 2015 not to exceed the cost of \$950.00.
2. **Brian D. Feick** - as per contract Annual PASBO Conference in Hershey, PA, March 10-13, 2015, not to exceed the cost of \$950.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve payment from the Athletic Project Fund for Miller Flooring - High School Gymnasium work (scoreboards and lighting) in the amount of \$51,181.20.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment changes as per the attached list.

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to refund the Occupational Tax payment for year 2014 in the amount of \$245.00 to Robert Wolf.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____ to approve the following bids that is in the County's Repository for Unsold Properties:

1. Bid of \$848.00 on property: Map Number 54E-12-D69
2. Bid of \$848.00 on property: Map Number 54E-12-B99

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____ to award the Asbestos Abatement Contract for the Middle School to _____ in the amount of _____. (Bid opening 10/23/2014)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

O. MOTION by _____, SECONDED by _____ to approve entering into an one time "Conversion Services Agreement" with Reynold's Business Systems, Inc. for the purpose of converting all existing microfiche cards in the Guidance Office previous to the year 1997 to an imaging system that can be viewed, retrieved, and printed by computer access. Cost not to exceed \$12,831.00.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2014-2015 Substitute list pending clearances.

(Enc. 11 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Athletic / Extra-Curricular hires for the 2014-2015 school year (per attachment).

(Enc. 12 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Beth Hudlow** - January 12 - May 9, 2015 / Using Assessment to Guide Instruct.
 2. **Beth Hudlow** - January 12 - May 9, 2015 / Educational Research
 3. **Kenneth Eck, Jr.** - January 19 - April 26, 2015 / Applying 21st Century Teaching Ed. Practice

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #295** - effective October 6, 2014
 2. **Employee #1085** - effective October 13, 2014
 3. **Employee #1305** - effective December 13, 2014

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2014-2015** school year:
- Allison Solley / Timothy O'Connor

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **Tech Wizards Jr. (A. Harris)** - November 21, December 16, 2014; February 5 and March 20, 2015 (9:15 a.m. - 1:45 p.m.) - to travel to CLIU #21 to participate in Tech Wizard Jr.
 2. **MS/HS - Odyssey of the Mind (B. Hudlow)** - March 14, 2015 (7 a.m. - 10 p.m.) - to travel to Pocono Mtn. West HS to participate in the OM Regional competition.
 3. **MS/HS - Odyssey of the Mind (B. Hudlow)** - April 15, 2015 (7 a.m. - 11 p.m.) - to travel to Berwick HS to participate in the OM State Finals.
 4. **Shull-David Students (A. Sebelin)** - October 31, 2014 (8:45 a.m. - 1 p.m.) - to walk to the Lehighton Grove Park as a School-wide Celebration.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 13 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Lehighton Volleyball Boosters (L. Jordan)** - Sunday, November 2, 2014 (3-8 p.m.) to use the High School Cafeteria for the LHS Volleyball Banquet.
 2. **LCCC/CCTI - GED (F. Garenly-Kluck)** - November 6, 2014 (4:30 - 8:30 p.m.) - to use the High School D-126 classroom for GED Orientation. Requests that all fees be waived.
 3. **LCCC (B. Platt)** - November 8, 15, and 22, 2014 (8 a.m. - 2 p.m.) to use the High School Library for free SAT Prep classes. Requests all fees be waived.
 4. **LAHS Band Spaghetti Dinner (L. German)** - Snowdate - Sunday November 23, 2014 (3 - 9:30 p.m.) to use the HS Foyer, concession stand and room C015 for the purpose of a Spaghetti Dinner.
 5. **Lehighton Women's Club (G. Bowman)** - November 29, 2014 (7:30 - 10 p.m.) - to use the Middle School Upper Parking Lot to park cars for a New York City bus trip.
 6. **TNT Studio of Dance (D. Strausberger)** - December 5 (5 - 9 p.m.) & December 6, 2014 (1 - 5 p.m.) - to use the Middle School Auditorium and stage hallway to present a Christmas Dance Recital.
 7. **Softball Open Gym (G. Poremba)** - Sundays in January/February/March 2015 (12 - 2:30 p.m.) to use the high school gym for softball workouts.
 8. **Club Volleyball (T. O'Connor)** - Sundays January 11 - April 5, 2015 (5:30 - 8:30 p.m.) - to use the HS gymnasium for the purpose of club volleyball practice.
 9. **LAHS Volleyball (T. O'Connor)** - February 15, 2015 (8:30 a.m. - 7 p.m.) - to use the HS gym / concession stand / tables & chairs for a Volleyball Tournament.
 10. **Jim Thorpe Yoga (M. Kowalczyk)** - Wednesdays Nov. 5 - Dec. 17, 2014 (3:45 - 4:45 p.m.) - to use the HS Classroom #C206 to hold a yoga class open to district employees for the wellness program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd reading and adoption of the revisions of the following Lehighton Area School District Policies:
1. #334.1 - Sick Leave Bank
 2. #114 - Gifted Education
 3. #114.1 - Gifted Matrix

(Enc. 14 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve a Reciprocal Agreement for Mass Care and Sheltering between Lehighton and Palmerton Area School Districts for the 2014-2015 school year. This agreement would be used in case of a major disaster requiring evacuation from the risk area.

(Enc. 15 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve an addendum to the 2014-2015 Course Selection Booklet for the High School to add a Calculus III course for those students that have exhausted AP Calculus B/C.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the Keystone Exam and PA State Assessment After School Tutoring Program for Lehighton Area School District students to be held at the Middle School on Tuesdays/Thursdays 2:30 - 4 p.m. beginning November 11, 2014 and ending April 30, 2015. The after-school tutoring program and transportation is being paid by the "Ready to Learn Grant".

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the regular meeting on Monday,
November 17, 2014.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

2014-2015 SUBSTITUTE CANDIDATES October 27, 2014

Professionals:

GILLESPIE, George
MAHOLICK, Elizabeth
WAGNER, Megan

Support:

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Bonnie M. Cortese, Administrative Assistant
1000 Union Street, Lehighton, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0035

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

2014-2015 **ATHLETIC CANDIDATES** October 27, 2014

Athletics:

Darcey Cawley	-	Assistant Girls Basketball
Matt Dierolf	-	Assistant Baseball
Donald Rehrig	-	Assistant Baseball
Justin Roberts	-	Assistant Baseball
Larry Koons	-	Assistant Softball
Christi Carfagno	-	Assistant Softball
David Yob	-	Assistant Softball
Bernard Shea	-	Assistant Track
Leon Brong	-	Assistant Track
Darren Frehulfer	-	Assistant Track
Amber Konek	-	Assistant Track
Tim Sharrow	-	Assistant Track (MS)
Kim Lusch	-	Assistant Track (MS)
DJ Rossino	-	Volunteer - Boys Basketball
James Farano	-	Volunteer - Boys Basketball
James Hahn	-	Volunteer - Boys Basketball

Extra-Curricular:

Marianne Slaby	-	FCCLA Advisor - Middle School
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"Commitment to Excellence"