

# Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board  
Monday, February 24, 2014 at 7:00PM

Executive Session @ 5:45 PM

## Agenda

### I. Pledge of Allegiance

### II. Call to Order

### III. Roll Call

|                                                  | Present                  | Absent                   |
|--------------------------------------------------|--------------------------|--------------------------|
| Mr. Rocky Ahner, Member                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. William J. Hill, Jr., Member                 | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen L. Holland, Member                   | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Hal Resh, Vice-President                     | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, Member                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Treasurer                     | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Thomas Zimmerman, Member                     | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gloria Bowman, President                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Michael Malay Jr., Business Manager          | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jonathan Cleaver, Superintendent             | <input type="checkbox"/> | <input type="checkbox"/> |
| Attorney William Schwab, Solicitor               | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Bonnie Cortese, Asst./Recording Bd Secretary | <input type="checkbox"/> | <input type="checkbox"/> |

\*\* Notice of Executive Session;

### IV. Public Comment on Agenda

### V. Presentations

1. FBLA - Matthew Fisher
2. Chartwell's

## VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mrs. Bowman*
3. Lehigh Memorial Library Report – *Mr. Zimmerman*
4. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
5. Title I Advisory Committee Report – *Mrs. Bowman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Wentz*
11. LCCC – *Mr. Stern*
12. Academic Affairs Committee Report – *Mrs. Bowman*

## VII. Approval of Minutes

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Minutes of the January 27, 2014, regular meeting.

(Enc. 1 – White)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Minutes of the February 10, 2014, workshop meeting.

(Enc. 2 – White)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## VIII. Financial Matter

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Lehigh Area High School Activities Fund for January 2014

(Enc. 3 – Gold)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Payment of Bills: (Enc. 4 - Blue)

|                   |    |                 |
|-------------------|----|-----------------|
| General Fund      | \$ | 750,774.83      |
| Benefits          | \$ | 27,142.20       |
| Food Service Fund | \$ | 66,261.49       |
| Capital Reserve   | \$ | -----           |
| Athletic Fund     | \$ | <u>7,662.18</u> |
| Total             | \$ | 851,840.70      |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
  1. General Fund
  2. Capital Reserve Fund
  3. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adopt Resolution #13/14-07, the 2014-2015 Proposed Budget for the Carbon Career & Technical Institute.

(Enc. 6 - Packet)

Roll Call Vote:

|                                  | Yes                      | No                       | Absent                   | Abstention               |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Rocky Ahner, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. William J. Hill, Jr., Member | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Hal Resh, Vice-President     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Member        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Thomas Zimmerman, Member     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gloria Bowman, President    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adopt the 2014-2015 Proposed General Operating Budget of the Carbon Lehigh Intermediate Unit #21, Resolution #13/14-08. (Enc. 7 – Packet)

Roll Call Vote:

|                                  | Yes                      | No                       | Absent                   | Abstention               |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Rocky Ahner, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. William J. Hill, Jr., Member | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Hal Resh, Vice-President     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Member        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Thomas Zimmerman, Member     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gloria Bowman, President    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- F. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adopt the 2014-2015 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #13/14-09. (Enc. 8 – Packet)

Roll Call Vote:

|                                  | Yes                      | No                       | Absent                   | Abstention               |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Rocky Ahner, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. William J. Hill, Jr., Member | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Hal Resh, Vice-President     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Member        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Thomas Zimmerman, Member     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gloria Bowman, President    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

G. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve attendance at the following conference:

1. **Sean LeDonne** and **Craig Reichl** to attend Pupil Services: Changing Tomorrow Together, Friday, April 25, 2014, Lancaster, PA, at a cost of \$435.90 from the Curriculum Budget.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

H. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Audit Report for Fiscal Year Ending June 30, 2013.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

I. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to allow the District's administration to request proposals for Lawn Care Services.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## IX. Personnel

A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the attached list of candidates for the **2013-2014 Substitute** list pending clearances.

(Enc. 9- Purple)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the **Athletic** hires for the **2013-2014** school years (per attachment).

(Enc. 10- Purple)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #126** - effective January 14, 2014
2. **Employee #161** - effective February 18, 2014

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the recommendation to hire **Tammy Moyer** and **Doris Reed** as part-time cleaners at the contracted rate of \$7.47 per hour, effective February 25, 2014. Both candidates were previously approved as a daily substitute cleaner.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the recommendation to hire **Richard Hunsicker** as Utility Custodian, at the contracted salary of \$27,863.00 (pro-rated), effective March 3, 2014, pending clearances.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

**X. Miscellaneous**

A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the following School Enrichment Journey requests:

1. **FBLA Student (Matthew Fisher)** – March 1, 2014 (10 a.m. – 5 p.m.) – to Hershey Lodge for FBLA officer interviews.
2. **HS Science Olympiad Team (Doug Bowman)** – March 7, 2014 (7:30 a.m. – 3:30 p.m.) – to Wilkes University for visit and science training.
3. **HS Band (Bryan Buffington)** – March 13- 15, 2014 – to Big Spring HS, Newville, PA for Region V Band Festival
4. **MS Grade 7/8 Girls Chosen for CHOICE (Amy Meixsell)** – March 14, 2014 (7:30 a.m. – 3:15 p.m.) to Lehigh University for 14<sup>th</sup> Annual CHOICES Activity.
5. **HS Softball (Gregory Poremba)** – March 15, 2014 (8:30 a.m. – 1 p.m.) – to Camp Fowler, Kernsville, PA for team training and low ropes course.
6. **HS – FCCLA (Julie McHugh)** – March 16, 2014 (2 - 5 p.m.) – to Blue Mtn. Summit Nursing Center for a volunteer activity.
7. **HS – FCCLA (Julie McHugh)** – March 20, 2014 (7 a.m. – 6 p.m.) – to FCCLA State Conference in Lancaster, PA
8. **HS Science Students (Doug Bowman)** – April 4, 2014 (7:30 a.m. – 3:30 p.m.) – To Bloomsburg University to take part in the Bloomsburg Science Iditarod.
9. **MS Grade 5 & 6 Teams (Diane Schnell)** – April 11, 2014 (8 a.m.) – to the Carbon Lehigh IU21 to take part of the Stem Design Challenge.
10. **HS – FCCLA (Julie McHugh)** – April 12, 2014 ( 8 a.m. – 1 p.m.) – to Lehighon Giant for a Spring Bake Sale.
11. **Elementary Gifted (Vicky Meyer)** – May 5, 2014 (9 a.m. – 2:30 p.m.) – to visit Martin Guitar Co., in Nazareth, PA.
12. **HS Selected Students (Michael Feifel)** – May 8, 2014 (7:30 a.m. – 2:30 p.m.) to travel to Penn State – Schuylkill for Senator Argall's Senator for a Day.
13. **FR Kindergarten (Faye Hlavaty / Megan Scimeca)** – June 3, 2014 (8:30 a.m. – 2 p.m.) – to travel to Crayola Experience for a field trip.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve homebound instruction for the following student: **Student #52383.**

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to authorize the Superintendent, Jonathan Cleaver; Board President, Gloria Bowman; Board Member, Rocky Ahner; and EI Architect, Mark Barnhardt, to contact PDE to seek a waiver to our approved Plan Con submission to consider the District to build an elementary center.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to authorize the Superintendent, Jonathan Cleaver, and EI Architect, Mark Barnhardt, to pursue applying for the ACE Grant to be used for a potential construction of an elementary center.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the attached surplus items.  
(Enc. 11 - Peach)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_

## XI. Programs

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve Use of School Property for:
1. **Lehighton Band (Paul Smith)** – Sunday (April 13, 2014) 1:30 – 5 p.m.  
– to use the Middle School Auditorium and Band room for their Annual Spring Concert.
  2. **Franklin Twp. Softball (Todd Weaver)** – March 8, 15, 22, 2014 (3 – 5 p.m.) – to use the HS Gym for softball pre-season conditioning.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve an Affiliation Agreement between Lehigh Area School District and **East Stroudsburg University** for the purpose of providing experiential learning for Education students for the 2014-2015 school year.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Top 10% Banquet on May 28, 2014 at 6:30 p.m. to be held at the Franklin Twp. Fire Co.

(Encl. 12 - Yellow)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the 1<sup>st</sup> reading of the revisions of the following Lehigh Area School District Policies:

1. #201 - Admission of Students
2. #246 - Student Wellness
3. #336 - Personal Necessity Leave

(Enc. 13 - Yellow)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the community event between Lehigh Borough and our District Title I staff promoting community / parent involvement, to be held **Thursday, June 19, 2014** (5:00 - 8:00 p.m.) at the Lehigh Community Pool. Needed funding to be paid through Title I, 2013-14. Rain date - Friday, June 20, 2014.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## **XII. Old Business for Discussion**

**XIII. New Business for Discussion**

**XIV. Courtesy of the floor / Public Comment**

**XIV. Adjournment**

**Next regular scheduled meeting is the regular meeting on Monday,  
March 24, 2014.**

A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adjourn the meeting.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

TIME: \_\_\_\_\_