

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 27, 2014 at 7:00PM
Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. Hal Resh, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

** Notice of Executive Session;

IV. Public Comment on Agenda

V. Presentations

1. Gretchen Laviolette – Update on Holiday Educare Program
2. Administration Team – PVAAS Presentation

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Board President's Report – *Mrs. Bowman*
3. Lehighon Memorial Library Report – *Mr. Zimmerman*
4. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
5. Title I Advisory Committee Report – *Mrs. Bowman*
6. CCTI Report – *Mr. Yenser*
7. CLIU Report – *Mr. Wentz*
8. Student Representative Report – *Nicole Schnell*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Wentz*
11. LCCC – *Mr. Stern*
12. Academic Affairs Committee Report – *Mrs. Bowman*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the December 16, 2013, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 13, 2014, workshop meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area High School Activities Fund for December 2013.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 1,362,765.95
Benefits	\$ 2,768.33
Food Service Fund	\$ 43,922.04
Capital Reserve	\$ _____
Athletic Fund	\$ 19,707.70
Total	\$ 1,429,164.02

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the bid of \$1,577.77 on property: Map Number 72-7-B14, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the bid of \$945.00 on property: Map Number 85A-35-A-15, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the annual Tax Collectors' reports for East Penn Twp., Franklin Twp., Lehighton Borough, Parryville Borough, and Weissport Borough.

NOTE: These reports are on file at the Administration office for your review.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the attached Act 1 Resolution (#13/14-05). (Enc. 7 - Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Rocky Ahner, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	☐
Mr. Stephen Holland, Member	☐	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	☐	☐
Mrs. Gloria Bowman, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the attached Carbon County Tax Collection Committee Appointment of Delegate Resolution (#13/14-06).
(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the fiscal year 2012-2013 final budget transfers.
(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Lory Frey and Rebecca Mastroddi** to attend the A/CAPA Conference (Child Accounting) at the Hershey Convention Center from March 19 - 21, 2014 at a budgeted cost not to exceed \$600.00 each. Included in the cost will be registration, hotel, and mileage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve attendance at the following conferences:
1. **Timothy Tkach** - PAFPC Conference in Seven Springs, PA, April 27-30, 2014, at a cost not to exceed \$1,362.12 (Title I funds).
 2. **Craig Reichl and Charles Bachert** - PETE & C Conference in Hershey, PA, February 9-12, 2014, at a cost not to exceed \$679.62 (Curriculum Funds).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve **Rebecca Tite, June Potts, and Kelli Costenbader** to attend the PA Excellence in eLearning Forum at the Valley Forge Casino Resort, King of Prussia, from March 12-14, 2014. The registration and overnight accommodations are at no cost to the district. Total cost for mileage and meals in approximately \$274.80 to be paid by the curriculum budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve David Perkins to attend the PMEA Region V Chorus in Chambersburg, PA from February 13 – 15, 2014 at a cost not to exceed 303.80 including hotel room, meals, and mileage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ that the Board establish the position of Assistant Board Secretary to carry out all duties of the Board Secretary in the absence of the Board Secretary or vacancy in the position.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ that Bonnie Cortese be named as Assistant Board Secretary.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve (3) year contract with PenTeleData to provide fiber services to the schools of the Lehigh Area School District starting July 1, 2014.

(Enc. 10 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve the attached Assignment of Athletic Trainer Agreement.

(Enc. 11 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Melissa Geiser** - January 6 - March 9, 2014 / Dev. Independent Readers K-3
 2. **Melissa Geiser** - February 24 - April 27, 2014 / Dev. Comprehension Part I
 3. **Beth Hudlow** - January 20 - April 27, 2014 / School Law for Principals
 4. **Beth Hudlow** - January 21 - April 15, 2014 / Sch. Mgmt. & Communication
 5. **Benjamin Tkach** - January 20 - May 20, 2014 / Autism Scope & Sequence
 6. **Drewann Troutman** - January 21 - April 22, 2014 / Integrating Tech. into Curr.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2013-2014 Substitute** list pending clearances.

(Enc. 12- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2013-2014** school years (per attachments).

(Enc. 13- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #669** - effective approximately January 9, 2014
2. **Employee #395** - effective date tentative - when needed

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the hire of **Charles Bachert** as Middle School Assistant Principal, effective January 28, 2014 at a pro-rated salary of \$65,000.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the following resignations for **Charles Bachert** upon approval of his hire as Middle School Assistant Principal, effective January 28, 2014:

1. Grade 5 - 8 Business/Computer Teacher
2. Grade 5 - 8 Computer Department Head
3. Middle School FBLA Advisor

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following professional employees, effective the end of the 2013-2014 school year (unless otherwise noted):

1. **Faye Hlavaty** - Elementary Kdg. Teacher, effective June 15, 2014 or after should the school year run beyond that date - Hired July 23, 2001
2. **John Lopata** - MS History Teacher - Hired August 13, 1979
3. **Kaye Miller** - Elementary Gr. 1 Teacher - effective June 15, 2014 or after should the school year run beyond that date - Hired July 8, 1974
4. **Margaret Wetzel** - HS German Teacher - Hired December 12, 1977

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Maria Van Norman** and **Richard Bennett** as instructors for the Winter Recovery Program at the High School at the contracted rate for no more than 15 hours per position for a total of 30 hours, beginning February 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Gr. 7 Maroon & White (Yvette Sharrow / Joe Yescavage)** - March 4, 2014 (8:30 a.m. - 2 p.m.) - to the Blue Mtn. Ski Resort as a class trip.
2. **Gr. 7 & 8 Band (Beth Hudlow)** - March 7, 2014 (7:15 a.m. - 10 p.m.) - to So. Lehigh Middle School to participate in the PMEA District 10 Band Fest
3. **Gr. 5 & 6 Chorus (Thomas Weidner)** - April 15, 2014 (2:30 - 6:45 p.m.) - To Rascal's in Allentown, PA for a reward/party for student participation.
4. **EP Gr. 2, 3, 4 (P. Bonser/ B. Breiner / M. Barilla / J. Grasso)** - April 23, 2014 (8:30 a.m. - 4:30 p.m.) - to the Camdem Aquarium in NJ.
5. **Gr. 11 & 12 (Samantha Kistler / G. Kosciolek)** - April 25, 2014 (7:45 a.m. - 2:15 p.m.) to LCCC to Transition Academy for post-secondary training.
6. **EP Grade K & 1 (Rhonda Zerbe)** - May 16, 2014 (8:30 a.m. - 5 p.m.) - to the Philadelphia Zoo for class trip.
7. **FR Gr. 4 (A. Hedash/D. Gerber/ T. Strausberger/ A. Rheinhardt)** - May 29, 2014 (8 a.m. - 4 p.m.) - to Lancaster, PA to an amish farm.
8. **LAHS Band (Bryan Buffington)** - May 30, 2014 (8 a.m. - 1 p.m.) to New York City to attend a theatrical production.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge the following student teachers and their assignments, effective January 22, 2014:

1. **Megan Wagner** (Bloomsburg University) - Assigned to Kira Stahler / MA
2. **Shane Becker** (Bloomsburg University) - Assigned to Denise Gerber / FR
3. **Jared Brownmiller** (E. Stroudsburg University) - Assigned to:
Mark Maholick - MS and Melissa Volcskai - HS

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:

1. **LAHS Volleyball (TJ O'Connor)** - Sunday (February 23, 2014) 5:30 - 8 p.m.
- to use the High School gym open gym volleyball practice.
2. **Class of 2014 All Night Party Committee (Cindy Cordova)** - March 15, 2014 (5 - 8 p.m.) and March 16, 2014 (10 a.m. - 4 p.m.) - to use the HS gym and concession stand to set-up and hold a basket raffle. Previously approved for April 12 & 13, 2014. Dates changed.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2014-2015 Program of Studies for the Lehigh Area High School.

(Enc. 14 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is the regular meeting on Monday,
February 24, 2014.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

January 27, 2014

2013-2014 School Year

Professional:

ANDERSON, Lynn
KLOTZ, Rachel
MacMILLAN, Jennifer
SCHAFFER, Jessica

Support:

BLAHY, Olga
MOYER, Tammy
REED, Doris

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehighton, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

2013-2014 ATHLETIC HIRES January 27, 2014

Athletic:

Dave Sherry – Tennis Head Coach

Darren Frehulfer – Assistant Track Coach

David Yob – Assistant Softball Coach

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"