

Lehigh Area School District

Lehigh, Pennsylvania

Reorganization Meeting of School Board
Monday, December 5, 2016, at 7:00PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Richard R. Beltz, Vice-President	☐	☐
Mrs. Stacey L. Duerst, Member	☐	☐
Mr. Duane R. Eidem, Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. David L. Krause, Member	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

IV. Public Comment on Agenda

V. Election of Temporary President

- A. Current President presides and opens nominations for Temporary President.

_____ nominates _____ for Temporary President.

Current President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Temporary President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Election of President

- A. Temporary President presides and calls for nominations for President.

_____ nominates _____ for President.

Temporary President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

The President assumes the Chair.

VII. Election of Vice President

- A. President presides and calls for nominations for Vice President.

_____ nominates _____ for Vice President.

President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Vice President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. President will conduct the appointment of the following positions:

- A. **Negotiations/Personnel Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (4): _____

- B. **Budget/Finance Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): _____

- C. **Building and Grounds Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): _____

- D. **Policy Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): _____

- E. **Wellness Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): _____

- F. **Lehighon Memorial Library Board** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (2): _____

- G. **Athletic Committee** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): _____

- H. **Legislative Policy Committee of PSBA** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (2): _____

- I. **Advisory Committee of Title I** (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): _____

- J. **Academic Affairs Committee** (December 2016 to December 2017)
(*President may decide to defer the assignment of committees until a later date.*)

Appointees (3): _____

- K. **Carbon County Area Vocational-Technical School (CCAVTS) Authority**
(January 2017 to January 2022)
(*President may decide to defer the assignment of committees until a later date.*)

Appointee (1): _____

- L. **PSBA Liaison** (January 2017 to January 2022)
(*President may decide to defer the assignment of committees until a later date.*)

Appointee (1): _____

IX. President will conduct election of the following positions:

- A. **Carbon Career & Technical Institute Representative to Joint Operating Committee** (December 2016 to December 2017)

President calls for nominations.

_____ nominates _____

MOTION by _____, SECONDED by _____ to close nominations and elect _____,
as Carbon Career & Technical Institute Representative to Joint Operating
Committee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. **Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee** (December 2016 to December 2017)

President calls for nominations.

_____ nominates _____

MOTION by _____, SECONDED by _____ to close nominations and elect _____,
as Carbon Career & Technical Institute Alternate Representative to Joint Operating
Committee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. **Calendar of Regular School Board Meetings:**

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area School
District Regular School Board Meeting Schedule. [Enc. 1 - Letterhead]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. **Calendar of Workshop School Board Meetings:**

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area School
District Workshop School Board Meeting Schedule. [Enc. 2 - Letterhead]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. **Presentations**

1. **Bowmanstown Rod and Gun Club**
2. **SPAC Certificates** – *Mr. Timothy Tkach*

XIII. **Communications**

1. **Superintendent's Report** – *Mr. Cleaver*

XIV. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 21, 2016, regular meeting.

(Enc. 3- White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment Changes as per the attached list. (Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to authorize Mr. Feick, Business Administrator to approve payments for invoices through December 22, 2016, and to issue checks for said invoices. All payments will be included in the January 2017 Board Meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the purchase of 500 web-based site licenses of "Read Naturally Live" a researched-based Reading intervention program. This program will be used in the four (4) Elementary Buildings and the Middle School. Total cost is \$5,766.34. Funding through the 2016-17 Technology budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVI. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2016-2017 Substitute List** pending clearances. (Enc. 6- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the **2016-2017** school year. (Enc. 7 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses for continuing education:

1. **Michael Feifel** - January 9-March 4, 2017/Rise of Modern America

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #258** - effective January 26, 2017

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following hires for the 2016-2017 School Year per the professional contract:

1. **Brandi Lees** - After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
2. **Vicky Meyer**- After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
3. **John Stemler** - After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
4. **Jessica Habas**- After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the Keystone Exam and PSSA after-school program for LASD students to be held at the High School, Middle School, and all elementary buildings on Monday and Wednesday's. High School and Middle School will run from 2:30 p.m.-4:00 p.m. and the elementary building from 3:30 p.m.-5:00 p.m. Elementary & Middle School will start on 1/23/17 and continue to 3/29/17. High School will start on 1/23/17 and continue to 4/26/17. Funding through the 2016-17 Ready to Learn Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve hiring up to eight (8) Elementary teachers and eight (8) Middle School teachers, certified in PSSA content areas, to teach during the PSSA after-school remediation program beginning 1/23/17 and ending 3/29/17. It will be for two (2) days per week (Monday & Wednesday) and two (2) hours per day at the contracted rate. Funding through the 2016-17 Ready to Learn Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the resignation of the following employee:
1. **Megan Bauder** - Lunch-Time Aide - effective December 7, 2016.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve a paid Professional Study Leave for **Christi Marchetti**, Fulbright Scholarship Recipient, for the second semester of the 2016-2017 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVII. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Ecology/Bio (B. Daubert)** – January 9, 2017 – 7:40 a.m.-4:00 p.m. – to travel to Harrisburg – PA State Farm Show (HS Budget & Student Cost)
2. **MS Jazz Ensemble (T. Weidner)** – March 10, 2017 – 5:00 p.m.-11:30 p.m. – to travel to Bethlehem (MS Music Budget)
3. **MS Jazz Ensemble (T. Weidner)** – March 17, 2017 – 5:00 p.m.-11:30 p.m. – to travel to Bethlehem (MS Music Budget)
4. **Grades 5-6 Band (T. Weidner)** – April 28, 2017 – 11:00 a.m.-8:30 p.m. – to travel to Kutztown Area School District (MS Music Budget)
5. **Grades 5-6 Band (T. Weidner)** – May 19, 2017 – 3:30 p.m.-10:00 p.m. – to travel to Reading Fightin’ Phils (Student Cost)
6. **HS FCCLA (J. McHugh)** – December 11, 2016 – 2:00 p.m.-4:00 p.m. – to travel to Summit Nursing Center for Holiday Visit/Bingo with Residents (No Cost)
7. **Scholastic Scrimmage (S. Leitzel)** – December 6, 2016 – 7:00 a.m.-2:30 p.m. – to travel Bethlehem (School Van)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVIII. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Interact Club (Cristi Marchetti)** – April 27, 2017 (4:00 p.m.-8:00 p.m.), April 28, 2017 (4:00 p.m.-10:00 p.m.), April 29, 2017 (4:00 p.m.-10:00 p.m.) – High School Outside Fields (Former Stadium) – L.E.A.F. Carnival Fundraiser
 2. **Shull-David PTO (Mary Lichtenwalner)** – January 20, 2017 (Snow Date: January 27, 2017) – 4:00 p.m.-9:00 p.m. – Shull-David Elementary Multi-Purpose – Family Night
 3. **LAHS Class of 2017 (Dorothy Hartney)** – January 15, 2017 – 5:00 p.m.-10:00 p.m. – Franklin Elementary Multi-Purpose – Winter Formal

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Old Business for Discussion

XV. New Business for Discussion

XVI. Courtesy of the Floor / Public Comment

XVII. Adjournment

Next tentatively scheduled workshop meeting is Monday, January 9, 2017, and the next tentatively scheduled regular meeting is Monday, January 23, 2017.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____