

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, May 23, 2016 at 7:00PM

Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Byron Arner, Member	☐	☐
Mr. Richard R. Beltz, Vice-President	☐	☐
Mrs. Marianne Dwyer, Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. David L. Krause, Member	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

**Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. **Fulbright Scholarship** – Ms. Cristi Marchetti
2. **PaTTAN Writing Cohort** – Mrs. Suzanne Howland
3. **Partners in Academics and Leadership in Schools (PALS)** – Mrs. Patricia Ebbert & Ms. Kelly Fritz
4. **2015-16 National Education Foundation Stem+ Academy of the Year** – Dr. Appu Kuttan

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehigh Memorial Library Report – *Mrs. Dwyer/Mr. Yenser*
5. Legislative Policy Committee of PSBA Report – *Mr. Krause*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Holland*
11. LCCC – *Mr. Krause*
12. Academic Affairs Committee Report – *Mrs. Bowman*
13. Policy Committee Report – *Mrs. Bowman*
14. Athletic Committee Report – *Mr. Wentz*
15. Wellness Committee Report – *Mr. Beltz*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 25, 2016, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the May 9, 2016, workshop meeting. (Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for April 2016.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 1,758,078.00
--Benefits	\$ 532,650.76
--Payroll (March)	\$ 1,305,387.92
--Debit Card	\$ 1,487.05
Food Service Fund	\$ 73,143.68
Capital Projects	\$ 550,776.68
Athletic Fund	\$ 18,981.89
Athletic Proj. Fund	<u>\$ 21,498.41</u>
Total	\$ 4,262,004.39

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding construction accounts for a total of **\$604,985.66**:

1. **Middle School Abatement**

N/A

2. **Stadium**

Barry Isset & Associates - Inv. #0105499	\$ 6,232.46
CMG of Easton, Inc. - Application #11	<u>\$110,515.40</u>
	\$116,747.86

3. **Middle School**

EI Associates - Inv. #P10000013349, #P10000013314	
#P10000013285, #P10000012736	\$ 20,041.67
Jay R. Reynolds, Inc. - Application #2	\$187,965.45
Lobar, Inc. - Application #1503600003	\$138,433.64
Quandel - Inv. #14	<u>\$ 16,545.50</u>
	\$362,986.26

4. **High School**

EI Associates - Inv. #P10000013276, #P10000013311,	
#P10000013347, #P10000012737, #P10000013348,	
#P10000013331, #P10000013284	\$40,463.19
Jay R. Reynolds, Inc. - Application #2	\$58,558.50
Borough of Lehighton - Inv. #10012255	\$ 3,000.00
Quandel - Inv. #14	<u>\$16,545.50</u>
	\$118,567.19

5. **Elementary Center**

EI Associates - Inv #P10000013347, #P10000012449	\$6,684.35
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(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to recommend the District appoint and retain William G. Schwab as the Solicitor for the 2016-2017 school year at an hourly rate of \$155.00 per hour.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District for school year 2016-2017, in the amount not to exceed \$38,880.00, to be paid from IDEA Funding (2016-2017).

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the change order as recommended by the Building & Grounds Committee with Sargent Enterprises, Inc. to remove and remediate the lbp coated bleachers at the former stadium at a cost of **\$39,975.00.**

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve the Agreement between the Lehigh Area School District and Carbon Lehigh Intermediate Unit #21 to participate in the Technology Education Legal Pool Counsel consortium. The technology pool provides proactive strategies, training and policies designed to prevent digital-age problems that can lead to liability. The cost to the district would be no more than \$900.00 for the 2016-2017 school year.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the STEM Immersion Planning Service through Asset STEM Education at a total cost of \$3,550.00. The training will begin July 12 & 13, 2016. Funding will be provided through NEF STEM + stipend money for the 2016-2017 School Year.

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the proposed final budget for the 2016-2017 General Fund Budget (no real estate tax increase proposed).

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Byron J. Arner, Member	☐	☐	☐	☐
Mr. Richard R. Beltz, Vice-President	☐	☐	☐	☐
Mrs. Marianne Dwyer, Member	☐	☐	☐	☐
Mr. Stephen Holland, Member	☐	☐	☐	☐
Mr. David Krause, Member	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	☐	☐
Mrs. Gloria Bowman, President	☐	☐	☐	☐

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ that the Treasurer be authorized to have his compensation waived for the 2015-16 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ that the line item budgeted as compensation for Treasurer be transferred to community library support line item and the additional sum paid to the Lehigh Area Memorial Library.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. President calls for nominations for School Board Treasurer per policy #005 for a one (1) year term, effective July 1, 2016 to June 30, 2017, at an annual rate of \$800.00.

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

MOTION by _____, SECONDED by _____ to elect _____, as Treasurer.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the **Athletic & Extra-Curricular, Team Leader, Department Head, and Head Teacher** hires for the **2016-2017** school year (per attachment).

(Enc. 13 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Kali Andrew** - School Nurse Certification - Program of Studies
 2. **Kali Andrew** - August 24-October 10, 2016 - Sociology of Education
 3. **Kali Andrew** - October 17-December 3, 2016 - Special Education Overview
 4. **Karen Blisard** - June 1-July 15, 2016 - Moving Math: How to Use Differentiated Mathematics Stations.
 5. **Adrienne Fedor** - August 29-December 17, 2016 - Methods of Research
 6. **Angela Harris** - August 29-December 16, 2016 - Nature & Needs of Exceptional Individuals
 7. **Suzanne Howland** - June 1-August 12, 2016 - The Superintendent as Leader in Special Education
 8. **Trevor Miller** - May 10-June 23, 2016 - Utilizing Emerging Technologies to Improve Learning
 9. **Trevor Miller** - July 18-August 4, 2016 - Cognition
 10. **Norine Zehner** - July 18-August 4, 2016 - Cognition

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #1141** - effective August 29, 2016
2. **Employee #1070** - effective September 6, 2016

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employee in accordance with the respective contracts, pending clearances:

1. **Brandi Lees** - Secondary Math Teacher for the 2016-2017 school year - Bachelor's - Step 1 - **\$40,850.00**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer positions as per hourly rate in Collective Bargaining Agreement:

1. **Thomas Weidner** - Summer Band - Grades 5/6
2. **Beth Hudlow** - Summer Band - Grades 7/8
3. **Ellen Perkins** - Summer Band - Grade 7/8 - Volunteer
4. **Bryan Buffington** - Band Camp (HS)
5. **Michael Lusch** - Summer Physical Education Class (HS)
6. **Richard Bennett** - Summer School (HS) (as needed)
7. **David Hauser** - Summer School (HS) (as needed)
8. **Justin Fritz** - Summer School (MS) (as needed)
9. **Ashley Lichtenwalner** - Summer School (MS) (as needed)
10. **Norine Zehner** - Summer School (MS) (as needed)
11. **Melissa Petit-Clair** - Title I Summer Reading Camp Teacher
12. **Tiffany Strausberger** - Title I Summer Reading Camp Teacher
13. **Elyse Matika** - Title I Summer Reading Camp Teacher
14. **Lauren Cortright** - Title I Summer Reading Camp Teacher
15. **Christina Brong** - Title I Summer Reading Camp Paraprofessional
16. **Felicia Fischer** - Title I Summer Math Camp Teacher
17. **Kimberly Nenscel** - Title I Summer Math Camp Teacher
18. **Brenda Eckley** - Title I Summer Math Camp Teacher
19. **Christina Brong** - Title I Summer Math Camp Paraprofessional
20. **Jessica Habas** - ESY Teacher
21. **Cathy Hontz** - ESY Teacher
22. **Ashley Lichtenwalner** - ESY Teacher
23. **Carly Finkboner** - ESY Speech Teacher
24. **Grace Kern** - ESY Paraprofessional
25. **Christina Bravo** - ESY Paraprofessional

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the resignation of the following employee:
1. **Terri Johnson** – Lunch-Time Aide – effective May 26, 2016
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- G. MOTION by _____, SECONDED by _____ to approve parental leave for the following employee:
1. **Employee #1141** – effective November 21, 2016, until the end of the 2016-2017 school year.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- H. MOTION by _____, SECONDED by _____ to approve uncompensated leave for the following employee:
1. **Employee #1386** – effective September 6, 2016, to December 9, 2016.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- I. MOTION by _____, SECONDED by _____ to approve the proposed Summer Reading program and posting for the position. This program will be for students in grades 1-4. The program will be held on Wednesdays, June 15-August 10, 2016, from 9:00 a.m. to 12:00 p.m. The program will alternate between Franklin and Shull David Elementary buildings and be held in the library. Funding provided through the 2016-2017 Curriculum budget.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- J. MOTION by _____, SECONDED by _____ to approve **Sean LeDonne, Wanda Rousenberger**, and **Candace Zona-Slaw** to attend the National Autism Conference, Penn Stater Hotel, State College, PA, from August 1-4, 2016, at a cost not to exceed **\$1,800.00**. Funding provided through the 2016-2017 Special Education budget.
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Jonathan Cleaver, Brian Feick, Gloria Bowman, and David Krause** to attend the PSBA School Leadership Conference, Hershey, PA, from October 13-15, 2016, at a cost not to exceed **\$1,700.00**. Funding provided through the 2016-2017 Superintendent budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **High School Chorus (J. Schafer)** – June 27, 2016 – 6:00 p.m.-8:30 p.m. – Lehighton Borough Amphitheater – 150th Celebration
2. **LAHS Class of 2017 (D. Hartney)** – December 3, 2016 – 5th Annual Community Trip to New York City – Open to Community Members
3. **Summer Fitness (M. Lusch)** – July 11-22, 2016 – 8:00 a.m.-11:30 a.m. (see attached)

(Enc. 14 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student:

1. **Student #54959**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2017 Lehighton Prom to be held at Hotel Bethlehem on Friday, May 5, 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the 2016-2017 Lehighton Area Middle School Student Handbook/Planner.

(Enc. 15 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Shull David PTO (Mary Lichtenwalner)** – July 19, 2016 (2:00 p.m.-7:00 p.m.), July 21 or 26, 2016 (3:00 p.m.-6:00 p.m.) – Shull David Elementary Playground & Restrooms – Yearbook Pick Up & Picnic
 2. **Christian Churchmen’s Softball League (Terry Lusch)** – May 24, 2016 & Weekends as Needed – 6:00 p.m.-8:30 p.m. – Softball Practice Field
 3. **Lehighton Area Soccer Club (Crystel Stein)** – August 1-November 1, 2016 – Monday-Thursday 5:00 p.m.-7:00 p.m. and Saturday mornings – Mahoning Elementary – Soccer Fields
 4. **Zion U.C.C. (John Lopata)** – July 6, 2016 – 9:00 a.m.- 8:00 p.m. – Parking Lot for bus trip parking – Multi-Purpose Stadium

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the contract with Behavioral Health Associates (BHA) for the 2016-2017 school year and to participate in the “Cost Savings Program”.

(Enc. 16 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 1st Reading of the following Lehighton Area School District Policies:

1. **#808 – Food Services**
2. **#827 – Conflict of Interest** (Federal Programs)

(Enc. 17 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge Cristi Marchetti, Lehighton Area School District Language Arts Teacher, as recipient of the 2016-2017 Fulbright Distinguished Award.

(Enc. 18 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next workshop meeting is scheduled on Monday, June 13, 2016, and the next regular scheduled meeting is on Monday, June 27, 2016, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____