

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 25, 2016 at 7:00PM

Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Byron Arner, Member	☐	☐
Mr. Richard R. Beltz, Vice-President	☐	☐
Mrs. Gloria Bowman, Member	☐	☐
Mrs. Marianne Dwyer, Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. David L. Krause, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Hal Resh, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

**Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. **K'Nex STEM Design Challenge** – Mrs. Melissa Volcskai
2. **Economics – Shark Tank Project** – Ms. Laura Schiffer

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mr. Resh*
4. Lehighon Memorial Library Report – *Open*
5. Legislative Policy Committee of PSBA Report – *Open*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Solicitor's Report – *Attorney William Schwab*
10. Building/Grounds Report – *Mr. Arner*
11. LCCC – *Mr. Krause*
12. Academic Affairs Committee Report – *Mrs. Bowman*
13. Policy Committee Report – *Mrs. Bowman*
14. Athletic Committee Report – *Mr. Wentz*
15. Wellness Committee Report – *Mr. Beltz*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 21, 2016, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 11, 2016, workshop meeting. (Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area High School and Lehighon Area Middle School Activities Fund for March 2016.

(Enc. 3 – Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills: (Enc. 4 - Blue)

General Fund	\$ 1,962,806.24
--Benefits	\$ 539,609.73
--Payroll (March)	\$ 1,326,983.26
--Debit Card	\$ 681.81
Food Service Fund	\$ 71,828.68
Capital Reserve	\$ 160,668.62
Athletic Fund	\$ 12,995.68
Athletic Proj. Fund	<u>\$ 1,590,911.35</u>
Total	\$ 5,666,485.37

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding construction accounts:

Stadium

1. **Recommend by Barry Isett & Associates for payment of Application #8 Pagoda Electrical, Inc., pending verified payroll and solicitor review.**

\$58,209.19
(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. **Recommend by Barry Isett & Associates for payment of Application #9 CMG of Easton, Inc., pending verified payroll and solicitor review.**

\$37,012.00
(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. **Recommend by Barry Isett & Associates for payment of Application #10 CMG of Easton, Inc., pending verified payroll and solicitor review.**

\$124,886.05
(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. Recommend by Barry Isett & Associates for payment of Application #7 Master Mechanical Corp., pending verified payroll and solicitor review.

\$21,321.37
(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. Barry Isett & Associates

Invoices #0104296, #0104622, #0104817,
#0104835
\$22,110.77
(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

MS/HS Projects

1. EI Associates - HS

Invoices - #P10000013276
\$7,716.73
(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. Recommended by Quandel for payment of Application #1 Jay R. Reynolds, Inc., pending verified payroll and solicitor review - HS

\$10,176.97
(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. Recommended by Quandel for payment of Application #1 Jay R. Reynolds, Inc., pending verified payroll and solicitor review - MS

\$135,166.27
(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. Recommended by Quandel for payment of Application #2 Lobar, Inc., pending verified payroll and solicitor review - MS

\$291,715.27
(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. El Associates - MS

Invoices - #P10000013277, #P10000013261

\$12,663.28

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

a. Budget/Revenue Report

b. Treasurer's Reports

1. General Fund

2. Capital Reserve Fund

3. Capital Projects Fund

4. Food Service Fund

(Enc. 15 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve **The SuccessMaker (STEM Academy) Incentive Winners Classes (Kindergarten, 1st, and 2nd grades)** to attend a field trip to the Franklin Institute in Philadelphia on May 3, 2016, from 8:30am - 5:00pm, at a cost not to exceed \$3,800.00 for admission, lunch, and transportation. Funding will be through the Incentive Money from the STEM+ Academy Grant from NEF and SUNY Potsdam 2015-16.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve **The SuccessMaker (STEM Academy) Incentive Winners Classes (3rd, 4th, 5th, and 6th grades)** to attend a field trip to the Franklin Institute in Philadelphia on May 5, 2016, from 8:30am - 5:00pm, at a cost not to exceed \$6,600.00 for admission, lunch, and transportation. Funding will be through the Incentive Money from the STEM+ Academy Grant from NEF and SUNY Potsdam 2015-16.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to adopt Resolution #15/16-#07 the 2016-2017 Proposed Budget for the Carbon Career & Technical Institute.
(Enc. 16 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to adopt Resolution #15/16-#08 the 2016-2017 Proposed Budget for the Carbon Lehigh Intermediate Unit #21.
(Enc. 17 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the enclosed Letter of Agreement between CMS Medical Care Corporation, a subsidiary of the Blue Mountain Health System, referred to as the “Healthy Smiles, Happy Kids Dental Van” and the Lehigh Area School District for the provision of State mandated examination service to the Lehigh Area School District using “Healthy Smiles, Happy Kids Dental Van.”

(Enc. 18 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the **Athletic & Extra-Curricular** hires for the **2016-2017** school year (per attachment).

(Enc. 19 – Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Adrienne Fedor** – July 18-August 11, 2016 /Creating Pathways with the Dinner Party Workshop/Online
 2. **Adrienne Fedor** – June 27-August 11, 2016/Craft in America
 3. **Diane Schnell** – May 16-August 12, 2016/Online Tools and Strategies
 4. **Diane Schnell** – May 16-June 10, 2016/ Teaching Content Area
 5. **Diane Schnell** – June 13-July 8, 2016/Reading Colloquim
 6. **Benjamin Tkach** – June 14-August 8, 2016/Facilitating Online Learning Communities
 7. **Benjamin Tkach** – June 14-August 8, 2016/Instructional Design for Online Educators

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:
1. **Employee #437** – effective May 2, 2016

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts, pending clearances:
1. **Kristie Zimmerman** – Lunch-Time Aide (\$7.25/hour)
 2. **Eric Kindrew** – Part-Time Cleaner (\$7.47/hour)
 3. **Melissa Bierman** – Lunch-Time Aide (\$7.25/hour)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the hiring of the following 2016 Summer Wellness Camp positions, at the current contracted hourly rate of pay.
1. **Rachel Quinn** - Teacher
 2. **Jacob Molchany** - Teacher
 3. **Sarah Dunchack** - Teacher
 4. **Kali Andrew** - Nurse

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer positions:

1. **Nick Chambers** – Summer Utility Helper – at a rate of \$ 7.25 per hour
2. **Megan Pomposello** – Summer Utility Helper – at a rate of \$ 7.25 per hour
3. **Morgan Steigerwalt** – Summer Utility Helper – at a rate of \$ 7.25 per hour
4. **Haley Steigerwalt** – Summer Utility Helper – at a rate of \$ 7.25 per hour
5. **Frank Bokan** – Summer Utility Helper – at a rate of \$ 7.25 per hour
6. **Julia Frey** – Summer Utility Helper – at a rate of \$ 7.25 per hour
7. **Jenna Berry** – Summer Utility Helper – at a rate of \$ 7.25 per hour
8. **Rene Ronemus** – Summer Utility Helper – at a rate of \$ 7.25 per hour
9. **Brandon Ruch** - Summer Utility Helper - at a rate of \$7.25 per hour
10. **Michael Mayernik**- Summer Utility Helper - at a rate of \$7.25 per hour
11. **Zach Klotz** - Summer Utility Helper - at a rate of \$7.25 per hour
12. **Jacob Schlener** - Summer Utility Helper - at a rate of \$7.25 per hour
13. **Candace Malkowicz** - Summer Utility Helper - at a rate of \$7.25 per hour
14. **Zachariah Elkhyati** - Summer Utility Helper - at a rate of \$7.25 per hour
15. **Michael Perkins** - Summer Utility Helper - at a rate of \$7.25 per hour
16. **Jena Smith** - Summer Utility Helper - at a rate of \$7.25 per hour
17. **Kane Zerbe** - Summer Utility Helper - at a rate of \$7.25 per hour
18. **Ellen Paez** – Summer Cleaner – per Collective Bargaining Agreement
19. **Doris Reed** – Summer Cleaner – per Collective Bargaining Agreement
20. **Alicia Moyer** – Summer Cleaner – per Collective Bargaining Agreement
21. **Karen Hines** – Summer Cleaner – per Collective Bargaining Agreement
22. **Richard Armbruster** – Summer Cleaner – per Collective Bargaining Agreement
23. **David Henry** – Summer Cleaner – per Collective Bargaining Agreement
24. **Kelly Fadden** – Summer Cleaner – per Collective Bargaining Agreement
25. **Sandy Hedmeck** – Summer Cleaner – per Collective Bargaining Agreement
26. **Melissa Bierman** – Summer Cleaner – per Collective Bargaining Agreement
27. **Eric Kindrew** – Summer Cleaner – per Collective Bargaining Agreement
28. **Virginia Fairchild** – Summer Cleaner assigned to Adm. Bldg. – per Collective Bargaining Agreement

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:

1. **Lynn Rehrig** – Lunch-Time Aide – effective immediately
2. **Angela Stuckley** – Lunch-Time Aide – effective immediately
3. **Melissa Bierman** – Part-Time Cleaner - effective
4. **Dana Heckman** – Emotional Support Interventionist – effective May 6, 2016

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Shull David 4th Grade (B. Cressley)** – April 28, 2016 & May 11, 2016 – 10:30 a.m.-2:15 p.m. – Lehighton History Walk
2. **Operation Never Forget Club (R. Rabenold/K. Snyder)** – April 29, 106 – 1:20 p.m.-2:00 p.m. – to travel to Summit Nursing Home
3. **Envirothon HS (G. Potts)** – May 12, 2016 – 8:00 a.m.-2:00 p.m. – to travel to Mauch Chunk Lake Park
4. **3rd Grade Box Top Winners (B. Eckley)** – May 17, 2016 (Rain dates: 5/18 or 5/19/16) – to travel to Phifer's Playground
5. **LAMS Jazz Ensemble (T. Weidner)** – May 17, 2016 – 2:30 p.m.-4:30 p.m. – to travel to Cypress Lanes
6. **Business Law Students (K. Kotch)** – April 29, 2016 – 7:50 a.m.-2:00 p.m. – to travel to Carbon County Courthouse
7. **Carbon County Government Day (L. Brong)** – April 28, 2016 – 8:00 a.m.-2:00 p.m. – to travel to Carbon County Courthouse

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following students:

1. **Student #54040**
2. **Student #54062**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the attached list of high school seniors as candidates for graduation on Friday, May 27, 2016.

(Enc. 20 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Family Science Night (Tiffany Strausberger)** – April 29, 2016 – 4:00 p.m.-9:00 p.m. – Franklin Elementary Multi-Purpose Room
 2. **LAMS PTO (Kim Nothstein)** – May 13, 2016 (Rain date: 5/20/16) – Outdoor Movie Night – Middle School, Former Football Field
 3. **Mahoning PTO (Chrissha Litts)** – May 13, 2016 (Rain date: 5/15/16) – Double Dare Event – Mahoning Elementary Multi-Purpose Room
 4. **Shull David Book Swap (Missy Petit-Clair, Lori Stubits)** – May 13, 2016 – 3:00 p.m.-7:00 p.m. – Shull David Elementary Multi-Purpose Room
 5. **8th Grade Dance Committee (Carol Miller)** – May 20 & 21, 2016 – 4:00 p.m.-10:30 p.m. – Middle School Gymnasium
 6. **Carbon Monarchs Baseball (Donald Rehrig)** – May 26-July 1, 2016 – 6:00 p.m.-9:00 p.m. – Home Games – Varsity Baseball Field
 7. **L.E.A.F. 5K (Timothy Tkach)** – October 1, 2016 – 8:00 a.m.- 11:00 a.m. – Use of High School Property
 8. **Lehighton Field Hockey Parents' Club (Peter Shanton, Karen Wall)** – July 16-17, 2016 – 9:00 a.m.-5:30 p.m. – Multi-Purpose Stadium and Hockey Fields for Field Hockey Camp
 9. **LAMS Maroon & White Day for Grades 5 & 6** – May 17, 2016 – 6:00 a.m.-3:00 p.m. (Set Up 5/16/16 and Rain date: 5/18/16) – Use of Former Stadium
 10. **LAMS Maroon & White Day for Grades 7 & 8** – May 3, 2016 – 6:00 a.m.-3:00 p.m. (Set Up 5/2/16 and Rain date: 5/4/16) – Use of Former Stadium

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the ReDCo Group, BHS updates annual letter of agreement/linkages.

(Enc. 21 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2016-2017 Carbon Lehigh Intermediate Unit #21 Facilities Plan Committee Report.

(Enc. 22 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and adoption of the following Lehigh Area School District Policies:

1. #217 – Graduation Requirements
2. #240.1 – Contests/Academic/Performance Competitions
3. #336 – Personal Necessity Leave
4. #707 – Use of School Facilities
5. #626 – Federal Fiscal Compliance (Federal Programs)
6. #626.1 – Conflict of Interest (Federal Programs)
7. #626.2 – Travel Reimbursement (Federal Programs)
8. #626.3 – Cash Management (Federal Programs)

(Enc. 23 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTION

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next workshop meeting is scheduled on Monday, May 9, 2016, and the next regular scheduled meeting is on Monday, May 23, 2016, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____