

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 20, 2017, at 7:00 PM

Executive Session @ 6:15 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Richard R. Beltz, Member	☐	☐
Mrs. Stacey L. Duerst, Member	☐	☐
Mr. Duane R. Eidem, Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. David L. Krause, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

**Notice of Executive Session

IV. Presentations

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehighton Memorial Library Report – *Mrs. Duerst/Mr. Yenser*
5. Legislative Policy Committee of PSBA Report – *Mr. Krause*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Solicitor's Report – *Atty. William Schwab*
10. Building/Grounds Report – *Mr. Holland*
11. LCCC – *Mr. Krause*
12. Academic Affairs Committee Report – *Mr. Stern*
13. Policy Committee Report – *Mr. Krause*
14. Athletic Committee Report – *Mr. Wentz*
15. Wellness Committee Report – *Mrs. Duerst*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 23, 2017, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School and Lehighton Area Middle School Activities Fund for October 2017.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

General Fund	\$ 3,747,014.02	(Enc. 3 - Blue)
--Benefits	\$ 652,027.88	
--Payroll (September)	\$ 1,390,038.96	
--Debit Card	\$ 598.41	
Food Service Fund	\$ 73,214.86	
Capital Projects	<u>\$ 3,105,762.35</u>	
	\$ 8,968,656.48	

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding construction accounts for a total of **\$1,983,322.50** pending documentation verification and solicitor review:

(Enc. 4 - Green)

1. Middle School

CSI- Inv. #20174545P	\$ 4,000.00
Lobar, Inc. - App. #21	\$ 178,830.83
Albarell Electric- App. #9	\$ 57,668.80
Pittsburgh Stage- App. #12300-R	<u>\$ 4,390.70</u>
	\$ 244,890.33

2. High School

EI Associates- Inv. #13867	\$ 319.00
Albarell Electric- App. #9	\$ 14,985.39
Jay R. Reynolds- App. #14	<u>\$ 664.44</u>
	\$ 15,968.83

3. Elementary Center

Borough of Lehigh- Inv. #20	\$ 484.80
Quandel- Inv. #33	\$ 33,090.00
Advantage Engineers- Inv. #110, 111	\$ 15,297.80
Phillips Brothers - App. #9	\$ 129,325.10
Lobar, Inc. - App. #12	\$ 1,131,671.20
Jay R. Reynolds - App. #8	\$ 160,673.19
JBM Mechanical- App. #7	<u>\$ 251,921.25</u>
	\$ 1,722,463.34

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to refund the following:

1. The Homestead Exclusion for Real Estate Tax for year 2017 in the amount of \$262.00 to Robert Dunlop.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment Changes as per the attached list.

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to transfer **\$250,000.00** from the General Fund to the Capital Reserves Fund as budgeted for the 2017-2018 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve **Sean LeDonne** to attend the PDE Annual Conference in Hershey, PA, from February 26-28, 2018, at a budgeted cost not to exceed **\$750.00**. Funding through the 2017-2018 Special Education Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve **James Blakeslee, Leon Brong, John Henne, Darren Frehulfer, Erica Pagotto and Jennifer Potts** to attend the 35th Annual U.S. All-Star Track & Field and Cross County Clinic at the Tropicana Hotel, Atlantic City, NJ from December 6-8, 2017 at a budgeted cost not to exceed **\$1,050.00**. Funding through the 2017-2018 Cross County and Track & Field Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the purchase of Porta-King Durasteel PC Building (Press Box) for the Beaver Run Stadium as recommended by the Building and Grounds Committee in the amount of **\$11,801.28** to be paid from the Capital Reserves Fund.

(Enc. 8 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ upon recommendation by the Finance Committee to approve the Act 1 resolution (17/18-#01) to stay under the index as well as recommending no tax increase for the 2018-2019 school fiscal budget year.

(Enc. 9 – Green)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Richard R. Beltz, Member	☐	☐	☐	☐
Mrs. Stacey L. Duerst, Member	☐	☐	☐	☐
Mr. Duane R. Eidem, Member	☐	☐	☐	☐
Mr. Stephen Holland, Member	☐	☐	☐	☐
Mr. David Krause, Vice-President	☐	☐	☐	☐
Mr. Larry Stern, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Mrs. Gloria Bowman, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve **Susan McElvar** to attend the Pennsylvania School Counselors Association Annual Conference in in Hershey, PA, November 30 & December 1, 2017, at a budgeted cost not to exceed **\$625.00**. Funding through the 2017-2018 Middle School Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve **Marcus Statham** and **Melissa Volcskai** to attend the Pennsylvania Education Technology Expo and Conference (PETE & C) in Hershey, PA, from February 11-14, 2018, at a budgeted cost not to exceed **\$1,750.00**. Funding through the 2017-2018 Curriculum and Technology Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ upon recommendation of the Building and Grounds Committee to approve Hondru Ford for COSTAR purchasing (contract number 25-006) of one (1) 2018 Ford Transit Passenger Wagon, T-150 130" Low Roof at a cost not to exceed **\$29,995.00** to be paid from the Capital Reserves Fund.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve **Timothy Tkach** to attend the Pennsylvania Association of Federal Program Coordinators Annual Conference (PAFPC) 2018, in Hershey, PA, from April 29-May 2, 2018, at a cost not to exceed **\$1,500.00**. Funding through the 2017-2018 Title I Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve the acoustical material change order for the High School Gymnasium and Fitness Area at a cost not to exceed **\$25,000.00** from the Capital Projects Fund.

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve the acoustical material change order for the Middle School Gymnasium at a cost not to exceed **\$17,000.00** from the Capital Projects Fund.

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- S. MOTION by _____, SECONDED by _____ to approve the Memorandum of Understanding with East Stroudsburg University for the Pre K-12 Educator Tuition Program to establish a direct-billing partnership with Lehigh Area School District. (Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- T. MOTION by _____, SECONDED by _____ that due to the extended period between meetings over the holiday season the business administrator and treasurer are hereby authorized to pay all bills of the school district in their discretion without further board authorization until its next regular meeting. Any bills shall come before the board at its first regular meeting thereafter for ratification.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- U. MOTION by _____, SECONDED by _____ that the Board approves the long term lease of Middle School facilities on Sundays to the Bethany Wesleyan Church LLC. (Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- V. MOTION by _____, SECONDED by _____ that that the solicitor is authorized to hire an appraiser to appraise Shull-David Elementary School and Franklin Elementary School for a fee not to exceed \$4,000 for each building.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- W. MOTION by _____, SECONDED by _____ that the school district authorizes Franklin Township to survey Franklin Elementary School for possible subdivision of Christman Field.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- X. MOTION by _____, SECONDED by _____ to approve **Kyle Spotts** to attend the 51st Annual Pennsylvania State Athletic Directors Association Conference in Hershey, PA, March 20-23, 2018, at a cost not to exceed **\$1,050.00** (registration, meals, travel & lodging). Funding through the Athletic Budget 2017-18.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2017-2018 Substitute List** pending clearances. (Enc. 15 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2017-2018** school year. (Enc. 16 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts, pending clearances:

1. **Alyssa Bachman** - Part-Time Paraprofessional - **\$11.00/hour** - effective date of November 21, 2017
2. **Angie Berry** - Lunch-Time Aide - **\$8.50/hour** - effective date of November 21, 2017
3. **Olivia Haydt** - Part-Time Paraprofessional - **\$11.00/hour** - effective date of November 21, 2017

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Amber Williams** – January 8-March 24, 2018/Environmental Science and Society
 2. **Amber Williams** – January 8-March 24, 2018/Intro to Music
 3. **Tiffany Strausberger** – January 10-March 13, 2018/Leadership for Student Achievement
 4. **Tiffany Strausberger** – March 14-May 22, 2018/The Management of Education
 5. **Daniel Williams** – March 14-May 2, 2018/School Administration Legal Issues
 6. **Sydney Schafer** – January 16-April 22, 2018/Literacy Leadership & Coaching
 7. **Sydney Schafer** – January 16-April 22, 2018/Instructional Strategies to Support Independent Readers

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #438** – effective October 23, 2017
2. **Employee #1222** – effective November 2, 2017
3. **Employee #1208** – effective November 21, 2017

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following revised job descriptions, pending solicitor review and approval:

1. **Accountant**
2. **Administrative Assistant to the Superintendent**
3. **Confidential Secretary to Assistant to Superintendent**
4. **Confidential Secretary to the Business Administrator**

(Enc. 17 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to authorize the Superintendent to hire District substitutes, once all required paperwork is reviewed and approved, during the 2017-2018 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve extended medical leave for the following employee:

1. **Employee #1083** - effective December 1, 2017

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve overtime for personnel to assist the Right-to-Know Compliance officer to comply with thirteen (13) Right-to-Know requests and any additional received.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to authorize the Superintendent to hire temporary personnel, up to five (5) individuals, at the substitute rate, to assist the Right-to-Know Compliance officer to comply with thirteen (13) Right-to-Know requests and any additional received.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **EP/FR Selected Grades 3 & 4 Students (M. McGalla)** – December 1, 2017 – 8:30 a.m.-11:00 a.m.- to travel to Yenser Tree Farm for Trees for Troops Donation (School Van)
2. **MA/SD Selected Grades K-4 Students (A. Sebelin)** – December 1, 2017 – 8:30 a.m.-11:00 a.m. - to travel to Yenser Tree Farm for Trees for Troops Donation (School Van)
3. **Pre-K Counts (S. Maloney & A. Williams)** – December 19, 2017 – 10:00 a.m.-12:45 p.m. – to travel to Mahoning Valley Cinema (Parent Transportation)
4. **HS FCCLA (J. McHugh)** – December 10, 2017 – 2:00 p.m.-4:00 p.m. – to travel to Summit Nursing Home (No Cost)
5. **EP Grades 2, 3, & 4 (C. Haupt, B. Breiner, M. Barilla, K. Zellner)** – May 10, 2018 – 8:30 a.m.-3:45 p.m. – to travel to Regal Imax Theater and Ozzy's (PTO Sponsored)
6. **FR Elementary PTO (M. Scheirer)** – May 3, 2018 – 8:30 a.m.-5:00 p.m. – to travel to Camden Aquarium (PTO Sponsored)
7. **FR Elementary PTO (M. Scheirer)** – December 22, 2017 – 8:45 a.m.-11:00 a.m. – to travel to Mahoning Valley Cinema (PTO Sponsored)
8. **LAHS Band (B. Buffington)** – December 2, 2017 – 8:00 a.m.-2:00 p.m. – to travel to Parkland High School for District 10 Band Auditions (School Van)
9. **LAHS Band (B. Buffington)** – March 6, 7, 8, 2017 (Snow Date: 3/9/17) – 7:45 a.m.-3:00 p.m. – to travel to Pleasant Valley High School for Carbon County Band Festival (HS Budget)
10. **MS FBLA (A. Tobash)** – December 11, 2017 (Snow Date: 12/12/17) – 7:30 a.m.-3:30 p.m. – to travel to Camelback Resort for Regional Leadership Conference (School Van)
11. **MA Elementary (S. Rodgers)** – December 12, 2017 (Snow Date: 12/13/17) – 8:45 a.m.-11:00 a.m. – to travel to Mahoning Valley Cinema (PTO Sponsored)
12. **HS FBLA (T. Miller)** – December 11, 2017 (Snow Date: 12/12/17) – 7:30 a.m.-4:00 p.m. – to travel to Camelback Resort for Regional Leadership Conference (HS Budget)
13. **EP Elementary PTO (J. Peiffer)** – December 21, 2017 – 8:30 a.m.-11:30 a.m. – to travel to Mahoning Valley Cinema (PTO Sponsored)
14. **LAMS Jazz Ensemble (T. Weidner)** – March 9, 2018 – 5:00 p.m.-11:30 p.m. – to travel to NEMS, Bethlehem, PA (MS Budget)
15. **LAMS Jazz Ensemble (T. Weidner)** – March 16, 2018 – 4:30 p.m.-11:00 p.m. – to travel to Broghal MS, Bethlehem, PA (MS Budget)
16. **LAMS Grade 5-6 Chorus (T. Weidner)** – April 12, 2018 – 2:30 p.m.-7:00 p.m. – to travel to Revolutions, Bethlehem, PA (Student Sponsored)
17. **LAMS Grade 5-6 Band (T. Weidner)** – April 27, 2018 – 11:00 a.m.-9:30 p.m. – to travel to Wilson SD, Sinking Spring, PA (MS Budget)
18. **LAMS Grade 5-6 Band (T. Weidner)** – May 11, 2018 – 3:30 p.m.-10:00 p.m. – to travel to Reading Fightin' Phils, Reading PA (Student Sponsored)
19. **LAHS Band (B. Buffington)** – January 3, 4, 5, & 6, 2018 – 3:00 p.m.-10:00 p.m. – to travel to Easton HS for PMEA District 10 Band Festival (HS Budget)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the resignation of **David L. Krause** as Vice President of the Lehigh Area School Board effective date of November 20, 2017 (not from the board).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the board hereby approves the attached regular board meeting dates for 2018.

(Enc. 18 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that due to the extended period between meetings over the holiday season the Superintendent is authorized to approve all school journeys, use of facilities requests, and professional course requests without further board authorization until its next regular meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ that the treasurer shall be authorized to ask the school solicitor to petition the court in the event that the board is unable to appoint a fifth board member at its scheduled reorganization meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ that the solicitor may discuss school legal matters waiving attorney client privilege with the newly elected board members at any orientation workshop.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LAHS Red Cross (Lisa Failla)** – January 11, 2018 – 7:00 a.m.-2:00 p.m. – Blood Drive – LAHS Auditorium
 2. **LAHS Red Cross (Lisa Failla)** – December 2, 2017 – 6:30 p.m.-10:30 p.m. – Charity Dance – LAHS Gymnasium
 3. **FR Elementary Staff/End of School Committee (Denise Gerber)** – April 14, May 5, May 26, 2018 – 8:00 a.m.-2:00 p.m. and June 6, 2018 – 4:30 p.m.-9:30 p.m. – End of School Celebrations – FR Gym, Multi-Purpose, Cafeteria and Classrooms
 4. **FR Elementary PTO (Mindy Scheirer)** – December 1, 2017 – 3:00 p.m.-9:00 p.m. – Winter Wonderland – FR Gymnasium
 5. **MA Staff (Shirley Rodgers)** – March 9, 2017 – 4:30 p.m.-7:30 p.m. – Book Swap – MA Multi-Purpose Room & Classrooms
 6. **Pre-K Counts (Susan Maloney)** – January 29, 2018 – 4:00 p.m.-5:30 p.m. – Healthy Eating Obstacle Course – SD Multi-Purpose
 7. **LAHS FCCLA (Julie McHugh)** – February 4, 2018 (Snow Date: 2/11/18) – 9:00 a.m.-4:00 p.m. – Bingo Fundraiser – HS Cafeteria
 8. **Pre-K Counts (Susan Maloney)** – February 26, 2018 – 4:00 p.m.-5:30 p.m. – Math Night – SD Multi-Purpose
 9. **LAHS Drama Club (Jessica Schafer)** – April 9, 10, 12, 2018 – 6:00 p.m.-9:30 p.m. and April 11, 2018 – 2:30 p.m.-5:30 p.m. – Musical Rehearsals – HS Auditorium
 10. **LAHS Drama Club (Jessica Schafer)** – April 13, 14, 15, 2018 – 6:30 p.m.-10:00 p.m. – Musical – HS Auditorium
 11. **Pre-K Counts (Susan Maloney)** – May 21, 2018 – 4:00 p.m.-5:30 p.m. – Moving Up/Meet and Greet – SD Multi-Purpose
 12. **LAHS Chorus (Jessica Schafer)** – May 22, 23, 24, 2018 – 6:30 p.m.-9:00 p.m. – Dress Rehearsals and Spring Concert – HS Auditorium
 13. **LAHS Girls' Softball (David Yob)** – December 3, 10, 17, 2017, January 7, 14, 21, 28, February 4, 11, 18, 25, 2018 – 1:00 p.m.-3:00 p.m. – Off Season Training – MS Gymnasium
 14. **LAHS Boys' Soccer (David Yob)** – December 3, 10, 17, 2017, January 7, 14, 21, 28, February 4, 11, 18, 25, March 4, 2018 – 3:00 p.m.-4:30 p.m. – Off Season Training – MS Gymnasium
 15. **LAHS Volleyball (T.J. O'Connor)** – Sundays – January 7-April 15, 2018 – 5:00 p.m.-8:00 p.m. – Open Gyms/Practices – HS Gymnasium
 16. **BALFOUR (Paul Olsen)** – December 12, 2017 – 10:30 a.m.-12:30 p.m. – Graduation Announcement Orders and Distribution of Class Rings – HS Cafeteria
 17. **LAHS Spanish Class (Lisa Failla)** – December 15, 2017 – 12:25 p.m.-1:40 p.m. – Spanish Dance Presentation – HS Gymnasium

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the 1st Reading of the following Lehigh Area School District Policies:

1. #150 – Title I – Comparability of Services
2. #204.1 – Truancy Procedures
3. #331 – Job Related Expenses
4. #707 – Use of School Facilities
5. #808 – Food Services
6. #819 – Suicide Awareness, Prevention and Response

(Enc. 19 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to reduce the number of required credits for English-Language Arts (ELA) from five (5) to four (4) at the high school for graduation. This does not change the total required credits of twenty-eight (28) to graduate.

(Enc. 20 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

A. President calls for nominations for Vice President.

_____ nominates _____ for Vice President.

President calls for other nominations.

(1) MOTION by _____, SECONDED by _____ to close nominations.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(2) MOTION by _____, SECONDED by _____ to elect _____, as Vice President.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next regular scheduled meeting is the reorganization meeting on Monday, December 4, 2017, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____