

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 24, 2017, at 7:00 PM

Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Richard R. Beltz, Member	☐	☐
Mrs. Stacey L. Duerst, Member	☐	☐
Mr. Duane R. Eidem, Member	☐	☐
Mr. Stephen L. Holland, Member	☐	☐
Mr. David L. Krause, Vice-President	☐	☐
Mr. Larry Stern, Member	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mrs. Gloria Bowman, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

**Notice of Executive Session

IV. Presentations

1. **"Jenga" Project** – *Mr. Kevin Bond*
2. **Lehigh Area Education and Athletic Foundation (L.E.A.F) Information** – *Mr. Hugh Dugan*

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mrs. Bowman*
4. Lehigh Memorial Library Report – *Mrs. Duerst/Mr. Yenser*
5. Legislative Policy Committee of PSBA Report – *Mr. Krause*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Solicitor's Report – *Atty. William Schwab*
10. Building/Grounds Report – *Mr. Holland*
11. LCCC – *Mr. Krause*
12. Academic Affairs Committee Report – *Mr. Stern*
13. Policy Committee Report – *Mr. Krause*
14. Athletic Committee Report – *Mr. Wentz*
15. Wellness Committee Report – *Mrs. Duerst*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 27, 2017, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 10, 2017, workshop meeting. (Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for March 2017.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 2,956,957.49
--Benefits	\$ 544,158.49
--Payroll (March)	\$ 1,986,730.86
--Debit Card	\$ 708.22
Food Service Fund	\$ 75,946.98
Capital Projects	\$ 30,757.80
	\$ 5,595,259.84

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding construction accounts for a total of **\$2,132,637.92** pending documentation verification and solicitor review:

(Enc. 5 - Green)

1. **Stadium Project**

CMG of Easton - Application #14 (Revised) \$ 26,180.00

2. **Middle School**

Lobar - Application #14	\$ 123,364.95
McClure - Application #11	\$ 64,722.40
Jay R. Reynolds - Application #13	\$ 75,362.31
EI Associates - Invoice #13626, #13627, #13628, #13629	\$ 9,613.24
JMSI Environmental Corp #0317-19	\$ 3,031.25
Quandel - Invoice #26	\$ 8,272.75
	\$ 284,366.90

3. **High School**

Lobar - Application #14	\$ 184,247.23
McClure - Application #11	\$ 9,769.35
Jay R. Reynolds - Application #10	\$ 14,218.41
EI Associates - Invoices #13622, #13623, #13624, #13625	\$ 8,387.71
Quandel - Invoice #26	\$ 8,272.75
	\$ 224,895.45

4. Elementary Center

Lobar – Application #5	\$ 1,187,226.99
Jay R. Reynolds – Application #1	\$ 267,956.32
Phillips Brothers – Application #2	\$ 16,604.10
JBM Mechanical. – Application #1	\$ 68,760.00
JMT Environmental Technologies – Invoice #7769	\$ 4,950.00
EI Associates – Invoices #13617, #13618, #13619, #13620, #13621	\$ 35,152.66
Quandel – Invoice #26	\$ 16,545.50
	\$ 1,597,195.57

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following reports:

a. Budget/Revenue Report

b. Treasurer's Reports

1. General Fund

2. Capital Reserve Fund

3. Capital Projects Fund

4. Food Service Fund

(Enc. 6 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 7 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to deny request for Exemption for 2010-2015 Occupational and Per Capita Taxes for Thomas M. Schaeffer and 2013-2015 Occupational & Per Capita Taxes for Stephanie (Petrucchi) Schaeffer.

(Enc. 8 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to rescind Powell, Rogers, and Speaks to collect the District's 2016 delinquent per capita and occupation taxes and to approve **Statewide Tax Recovery, Inc.** to collect the District's 2016 delinquent per capita and occupational taxes.

(Enc. 9 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve a Fund Transfer, from the budgeted amount of **\$110,000.00**, from the General Fund to the Food Service Fund.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the Lawn Mowing Service Contract Extension with **All R Services, LLC**, for the 2017 season.

(Enc. 10 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ that the transportation contract with **George's Transportation Company, Inc.** shall be extended for an additional four years with a 2.5 percent increase for daily run and activity rates. Escalation clause shall be modified to reflect lower gas prices. Contract to be prepared by Solicitor and shall be subject to his approval.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Title I Summer Reading & Math Programs** to be held at Shull David Elementary. Tentative dates are July 11-28, 2017, for the Math Program and August 1-18, 2017, for the Reading Program. Camps will be paid using Title I Funds 2016-2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the proposed Summer Reading program and posting for the position. This program will be for students in grades 1-4. The program will be held on Wednesdays, June 21-August 9, 2017, from 9:00 a.m. to 12:00 p.m. and 5:00 p.m.-8:00 p.m. The program will alternate between Franklin and Shull David Elementary buildings and be held in the library at a cost not to exceed **\$2,500.00**. Funding provided through the 2017-2018 Curriculum budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2016-2017 Substitute List** pending clearances. (Enc. 11-Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires, as recommended by the Athletic Committee, for the **2017-2018** school year and the **Extra-Curricular** hires (per attachment).

(Enc. 12 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employee for the 2016-2017 school year in accordance with the respective contracts, pending clearances:

1. **Warren Malick** - Part-Time Cleaner (**\$7.47/hour**)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1017** - effective September 5, 2017

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Amanda Yusella** – July 17-August 3, 2017/Multimedia Design
2. **Amber Williams** – April 3-June 17, 2017/Child Development I
3. **Amber Williams** – April 3-June 17, 2017/Mathematical Analysis I
4. **Amber Williams** – April 3-June 17, 2017/Pedagogy Seminar
5. **Michael Feifel** – June 25-June 30, 2017/Free Speech on War, Hate and On Campus
6. **Michael Feifel** – July 2- July 7, 2017/Political Parties
7. **Michael Feifel** – July 9-14, 2017/The Supreme Court

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer positions:

1. **Nicholas Chambers** – Summer Utility Helper – at a rate of \$ 7.25 per hour
2. **Megan Pomposello** – Summer Utility Helper – at a rate of \$ 7.25 per hour
3. **Rene Ronemus** – Summer Utility Helper – at a rate of \$ 7.25 per hour
4. **Michael Perkins** – Summer Utility Helper – at a rate of \$ 7.25 per hour
5. **Jena Smith** – Summer Utility Helper – at a rate of \$ 7.25 per hour
6. **Kane Zerbe** – Summer Utility Helper – at a rate of \$ 7.25 per hour
7. **Nate Petit-Clair** – Summer Utility Helper – at a rate of \$ 7.25 per hour
8. **Jake Petit-Clair** – Summer Utility Helper – at a rate of \$ 7.25 per hour
9. **Gregory Venuto** - Summer Utility Helper - at a rate of \$7.25 per hour
10. **Jacob Knappenberger**- Summer Utility Helper - at a rate of \$7.25 per hour
11. **Cody Scherer** - Summer Utility Helper - at a rate of \$7.25 per hour
12. **Jack Zimmerman** - Summer Utility Helper - at a rate of \$7.25 per hour
13. **Jenna Berry** - Summer Utility Helper - at a rate of \$7.25 per hour
14. **Tyler Steigerwalt** - Summer Utility Helper - at a rate of \$7.25 per hour
15. **Zackary Klotz** - Summer Utility Helper - at a rate of \$7.25 per hour
16. **Xander Karpowicz** - Summer Utility Helper - at a rate of \$7.25 per hour
17. **Cameron Zerbe** - Summer Utility Helper - at a rate of \$7.25 per hour
18. **JoLynn Gazo** – High School Summer School Program – per Collective Bargaining Agreement
19. **Michael Lusch** – Summer Physical Education Class – per Collective Bargaining Agreement

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **LAMS Fly Fishing Club (M. Maholick)** – May 3, 2017 & May 23, 2017 – 11:00 a.m.-2:00 p.m. – to travel to Baer Memorial Club (No Cost)
2. **6 White Team (T. Serfass)** – May 17, 2017 – 7:30 a.m.-2:00 p.m. – to travel to Crystal Cave (PTO Sponsored)
3. **5 Voyagers (J. Henne & R. Rabenold)** – May 18, 2017 – 7:45 a.m.-2:05 p.m. – to travel to Mauch Chunk Lake and Old Jail (PTO Sponsored)
4. **Jazz Ensemble (T. Weidner)** – May 23, 2017 – 2:30 p.m.-4:30 p.m. – to travel to Cypress Lanes (Student Sponsored)
5. **4th Grade Franklin (D. Gerber, J. Fritz, A. Hedash)** – May 30, 2017 – 8:45 a.m.-2:00 p.m. – to travel to HS & MS for Spelling Bee and MS Orientation (PTO Sponsored)
6. **4th Grade East Penn (J. Grasso, C. Haupt)** – May 30, 2017 – 8:45 a.m.-2:00 p.m. – to travel to HS & MS for Spelling Bee and MS Orientation (PTO Sponsored)
7. **4th Grade Mahoning & Shull-David (A. Sebelin)** – May 30, 2017 – 8:45 a.m.-2:00 p.m. – to travel to HS & MS for Spelling Bee and MS Orientation (PTO Sponsored)
8. **8th Grade (T. Kokinda, J. Lopata)** – June 5, 2017 – 8:30 a.m.-7:00 p.m. – to travel to Hershey Park (PTO Sponsored)
9. **4th Grade Shull-David (M. Dillman, B. Cressley)** – June 6, 2017 – 9:15 a.m.-3:00 p.m. – to travel to Zion U.C.C for PA Dutch Day (No Cost)
10. **3rd Grade Franklin (T. Strausberger, A. Rheinhardt)** – May 3, 2017 – 7:45 a.m.-4:30 p.m. – to travel to Refreshing Mountain and Heisler’s Dairy Bar (PTO Sponsored)
11. **Franklin PTO (Mindy Scheirer)** – June 2, 2017 (Rain date 6/5/17) – 10:15 a.m.-2:45 p.m. – All Franklin Elementary to travel to Leighton Pool (PTO Sponsored)
12. **Franklin PTO Reward (B. Eckley)** – June 1, 2017 (Rain dates of 6/6 or 6/7) – 9:00 a.m.-11:45 a.m. – to travel to Phifer’s Playground (No Cost)
13. **LAHS Business Law Students (K. Kotch)** – May 1, 2017 – 7:45 a.m.-2:20 p.m. – to travel to Carbon County Courthouse, Jim Thorpe for “Law Day” (District Sponsored)
14. **EMS Club (R. Bennett)** – April 26, 2017 – 1:30 p.m.-2:15 p.m. – to travel to Leighton Fire Company for tour (No Cost)
15. **American Govt./Civics-Block 1 (C. Hartsell)** – May 16, 2017 – 7:45 a.m.-9:00 a.m. – to travel to Mahoning Township Polling (No Cost)
16. **FBLA (K. Kotch)** – June 27-3, 2017 – to travel to Anaheim, CA for the FBLA National Conference (District & Activities Fund Sponsored)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student:

1. **Student #53712**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Collective Bargaining Agreement, July 1, 2016 – June 30, 2021, between the Lehigh Area School District and the Lehigh Area Education Support Personnel Association.

(Enc. 13 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ for approval to allow the District to meet the 180 instructional day requirement by providing a minimum 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level. With this approval the District will make use of two emergency days that were authorized by the Department of Education.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LAHS (Craig Reichl)** – April 24, 2017 – 6:30 p.m.-7:30 p.m. – LAHS Auditorium – LCCC Dual Enrollment
 2. **Lehigh Takedown Club (Floyd Brown/Fred Kemmerer)** – May 21, 2017 – 12:00 p.m.-4:00 p.m. – LAHS Gym – Dodgeball Tournament
 3. **LAHS (Craig Reichl)** – May 22, 2017 – 8:00 a.m.-10:00 a.m. and 6:00 p.m.-7:00 p.m. – LAHS Auditorium – 8th Grade Visit
 4. **Lehigh Takedown Club (Floyd Brown)** – July 24-26, 2017 – 7:30 a.m.-3:30 p.m. – LAHS Cafeteria & Wrestling Room – Lehigh Wrestling Camp
 5. **Coding Club (Martha Cox/Laurel Zimmerman)** – April 27, May 4, 11, 18, 25, 2017 – 3:15 p.m.-4:45 p.m. – Franklin Computer Room & Classroom
 6. **Lehigh Wrestling (Floyd Brown)** – June 18, 25, July 30, August 6, 13, 20, 2017 – 7:00 p.m.-8:45 p.m. – LAHS Wrestling Room – Off-Season Wrestling Workouts
 7. **Zion U.C.C. (John Lopata)** – June 22, 2017 – 9:00 a.m.-7:00 p.m. – HS Student Parking Lot – Parking for Bus Trip

8. **Lehigh Valley Volleyball (T.J. O'Connor)** – April 30, May 7, 14, 21, 2017 – 5:00 p.m.-7:00 p.m. – LAHS Gym – Open Gyms
9. **Student Advisory Council (Kenneth Eck)** – May 19, 2017 – 4:00 p.m.-10:00 p.m. – MS Gym – Volleyball Tournament
10. **Lehigh Valley Football (Tom McCarroll)** – June 19, 2017 – 9:00 a.m.-12:00 p.m. – Multi-Purpose Stadium – Passing Scrimmage
11. **Lehigh Valley Football (Tom McCarroll)** – May 30-June 1, 2017 and June 5-June 8, 2017 – 3:45 p.m.-5:45 p.m. – Multi-Purpose Stadium – Spring Practices
12. **Carbon Monarchs (Donald Rehrig)** – May 30-July 10, 2017 - Tuesday/Thursday 4:00 p.m.-8:00 p.m. & Saturday/Sunday 3:00 p.m.-8:00 p.m. – Varsity Baseball Fields – Home Baseball Games L.V. Legion Baseball
13. **East Penn PTO (Tammy Steele)** – May 12 & 19, 2017 – 3:15 p.m.-6:15 p.m. – East Penn Library – Book Fair
14. **Mahoning & Shull-David PTO (Tammy Serfass)** – June 2, 2017 (Rain Date 6/3/17) – 5:00 p.m.-11:30 p.m. – Middle School Stadium – Outdoor Movie
15. **LAHS Chorus (Jessica Schafer)** – May 20, 2017 – 4:00 p.m.-7:00 p.m. – HS Cafeteria – Alumni Chorus Dinner

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and Adoption of the following Lehigh Valley Area School District Policies:

1. **#335** – Family and Medical Leaves
2. **#626.5** – Procurement for Federal Grants
3. **#707** – Use of School Facilities
4. **#904** – Public Attendance at School Events.

(Enc. 14 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve selected Title I parents and students to attend the PDE State Parent Conference at Seven Springs Resort, Champion, PA, July 10-12, 2017, at a cost not to exceed **\$3,250.00**. Funding through the 2016-2017 Title I Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve **Kevin Kotch** and **Trevor Miller** to attend the FBLA National Leadership Conference with three (3) FBLA students from June 27-July 3, 2017, in Anaheim, California, at a cost not to exceed **\$3,500.00** of District funds through Policy #240.1.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the voluntary employee payroll deduction to benefit the Lehigh Area Memorial Library.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next workshop meeting is scheduled on Monday, May 8, 2017, and the next regular scheduled meeting is on Monday, May 22, 2017, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____