

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, July 22, 2019 at 7:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Treasurer	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

IV. Presentations

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the June 24, 2019, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the June 27, 2019, special meeting. (Enc. 2 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for June 2019.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for July 2019: (Enc. 4 - Blue)

General Fund	\$ 792,807.87
--Benefits	\$ 255,897.90
--Payroll	\$ 1,564,049.03
--Debit Card	\$ 3,263.91
Food Service Fund	\$ 6,289.50
	\$ 2,622,308.21

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Expenditure by Object Report
- c. Revenue Report
- d. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to adopt Resolution #19/20-#01 to remove the former Business Administrator as the sole contact for Berkheimer and appoint the Business Administrator or Assistant Business Administrator as its authorized representative to make requests. (Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the 2019-2020 Game Worker Pay Scale and Fall Ticket Sales for athletic events, as recommended by the Athletic Committee. (Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve a Memorandum of Understanding with Carbon Lehigh Intermediate Unit #21 for the Title III Consortium for the 2019-2020 school year. (Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the Janitorial Supplies bids for the 2019-20 budget year in the amount of **\$64,560.58**. (Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the Athletic Supplies bids for the 2019-20 budget year in the amount of **\$15,238.16**. (Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. 12 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2019-2020** school year (per attachment). **(Enc. 13 - Purple)**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Employee #39** - August 24, 2019/Diversity and Cultural Awareness

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following reassignments and salaries for the following Act 93 Employees:

1. **Floyd Brown** - High School Assistant Principal - Salary **\$75,000 (prorated)**

2. **Melissa Volcskai** - Elementary Center Principal - Salary **\$80,000 (prorated)**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Melissa Haydt**, as a Certified School Nurse for the 2019-20 school year **Step 2, Bachelor's, \$44,000.00.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the resignation of the following employee:

1. **David Hauser** - High School Assistant Principal - Effective TBD

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **LAEC 4th Grade (Denise Gerber)** – September 11 & 12, 2019 (Rain date: 9/13/19) – 8:50 a.m.-2:20 p.m. –to travel to Lehigh Gap Nature Center (LAEC Budget)
2. **LAHS S.T.E.A.M. (Guy Potts)** – September 13, 2019 – 7:30 a.m.-4:00 p.m. – to travel to Maple Grove Raceway (Student Cost)
3. **LAEC 5th Grade (Sharon Focht)** – September 16 & 19, 2019 – 9:00 a.m.-2:30 p.m. – to travel to Lehigh Gap Nature Center (LAEC Budget)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve revisions to the High School handbook for the 2019-2020 school year. (Enc. 14 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the Middle School handbook for the 2019-2020 school year. (Enc. 15 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the Elementary handbook for the 2019-2020 school year. (Enc. 16 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the Pre K Counts Parent/Student Handbook for the 2019-2020 school year. (Enc. 17 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the ELearn21 Lehighton Area Virtual Academy (LAVA) Parent/Student Handbook for the 2019-2020 school year. (Enc. 18 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Lehighton Area Soccer Club (James Sharpley)** – July 25, 2019-November 25, 2019 – Monday-Friday, 4:00 p.m.-8:00 p.m. and Saturdays, 8:00 a.m.-2:00 p.m. – Franklin Elementary Outside Fields – Soccer Practice & Games
 2. **National Honor Society (Melissa Clark)** – October 3, 2019 – 6:00 p.m.-8:00 p.m. – LAHS Auditorium – NHS Candidate Parent Meeting
 3. **National Honor Society (Melissa Clark)** – November 12 & 14, 2019 – 2:15 p.m.-3:30 p.m. – LAHS Auditorium – Inductions Practice
 4. **National Honor Society (Melissa Clark)** – November 14, 2019 – 5:00 p.m.-9:00 p.m. – LAHS Auditorium – NHS Inductions
 5. **SAT (Kathy Martin)** – August 24, 2019 – 7:00 a.m.-2:00 p.m. – LAHS Classrooms – SAT Testing

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Sale of Franklin

XIII. New Business for Discussion

XIV. Directors' Concerns

- A. MOTION by _____, SECONDED by _____ to change our Keystone Exams to the PSAT or SAT.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to instruct the Superintendent to unblock the email communication between board members, specifically emails from David F. Bradley, Sr. (Enc. 19 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to seek an apology and resignation of President Larry Stern, past Treasurer Andrew Yenser, Vice President Wayne Wentz, Finance committee member Rita Spinelli, and Building and Grounds committee member Steve Holland for failing in their elected duty as required by PA School Code in that they neglected to do their duty(ies), and honor their oath of office to act with fidelity. (Enc. 19 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, August 26, 2019, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____