

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, April 15, 2019 at 7:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

*Non-conflicted Board Members met in Executive Session on April 8, 2019, to conduct a name clearing hearing before Hearing Officer Brian Taylor.

IV. Presentations

1. Lions Club KidSight USA – Mr. David León

V. Public Comment on Agenda

April 15, 2019

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 25, 2019, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for March 2019.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for March 2019:

(Enc. 3 - Blue)

General Fund	\$ 890,249.66
--Benefits	\$ 497,295.97
--Payroll	\$ 2,101,597.44
--Debit Card	\$ 2,232.25
Food Service Fund	\$ 1,619.67
	<u>\$ 3,492,994.99</u>

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

April 15, 2019

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following summer programs:

- Band Orchestra - Grades 5 & 6 - 85 Hours**
- Band Orchestra - Grades 7 & 8 - 85 Hours**
- Band Camp - Senior High - 100 Hours**
- Summer Physical Education Class - 45 Hours**
- High School Summer School - 60 Hours**
- Middle School Summer School - 45 Hours**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the proposed Summer Reading program and posting for the position. This program will be for students in grades 1-5. The program will be held on Wednesdays, June 19-August 14, 2019, from 9:30 a.m. to 11:00 a.m. and 5:30 p.m. to 7:00 p.m. The program will be held in the Elementary Center at a cost not to exceed **\$1,250.00**. Funding provided through the 2018-2019 Curriculum Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the Title I Summer Reading and Math programs for Lehigh Area School District to be held at the Elementary Center. Tentative dates are July 8-18, 2019, for the Math Program and July 22-August 15, 2019, for the Reading Program. Camps will be paid using the Title I Funds 2018-2019.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve employees **#204, #1333, #1434, #1413, and #1393** to attend the Project Lead the way Summer Training Institute at the Worcester Polytechnic Institute, University of Maryland and an online course on July 8-11, 2019, July 29-August 2, 2019, August 29-December 19, 2019, at a cost not to exceed **\$10,500.00**. Funding through the Project Lead the Way Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the hiring of the following 2019 Summer Wellness Camp positions, at the current contracted hourly rate of pay.
1. **Rachel Quinn** - Teacher
 2. **Brandi Lees** - Teacher
 3. **Kali Andrew** - Nurse

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$11,500.00** from the Lehigh Fire Co. #1, Inc., to be used for Jacob's Kits and other safety equipment district-wide. (Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$250.00** from the Mahoning Area Lions Club to be used for the G2 (Girls Group) program at Apollo Farms in Palmerton, PA. (Enc. 7- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$100.00** from the Lehigh Area Lioness Lions to be used for the G2 (Girls Group) program at Apollo Farms in Palmerton, PA. (Enc. 7- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$500.00** from New York Life for the Grief-Sensitive School's Initiative at the Lehigh Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve employee #633 and the District School Board Representative to attend the Title I Conference at Seven Springs Resort, Champion, PA on May 6-7, 2019, at a cost not to exceed **\$1,000.00**. Funding through the 2018-2019 Title I Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to authorize the Business Manager to sign a natural gas basis contract on May 7, 2019, to lock in pricing effective July 1, 2019.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve the Lawn Mowing Service Contract Extension with **All R Services, LLC**, for the 2019 season. (Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2018-2019 Substitute List** pending clearances. (Enc. 9- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2019-2020** school year (per attachment). **(Enc. 10 - Purple)**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Sydney Schafer** – May 13-August 4, 2019/Reading Specialist Internship
 2. **Trevor Miller** – July 15-August 1, 2019/Using Assessment to Guide Instructions
 3. **Patricia Ebbert** – April 6, 2019/Pennsylvania Educator Effectiveness
 4. **Patricia Ebbert** – May 11, 2019/Special Needs Students
 5. **Kevin Kotch** – May 4-31, 2019/Preventing Bullying and Cyberbullying

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer workers, pending clearances:

1. **Logan Lichtenwalner** – Summer Utility Helper – at a rate of \$ 7.25 per hour
2. **Dylan Ahner** – Summer Utility Helper – at a rate of \$ 7.25 per hour
3. **Colin Krause** – Summer Utility Helper – at a rate of \$ 7.25 per hour
4. **Ryan Nametko** – Summer Utility Helper – at a rate of \$ 7.25 per hour
5. **Kayla Smith** – Summer Utility Helper – at a rate of \$ 7.25 per hour
6. **Brett Gasker** – Summer Utility Helper – at a rate of \$ 7.25 per hour
7. **Lucas Sangiuliano** – Summer Utility Helper – at a rate of \$ 7.25 per hour
8. **Benjamin Schatz** – Summer Utility Helper – at a rate of \$ 7.25 per hour
9. **Virginia Fairchild** – Summer Cleaner – as per CBA Agreement
10. **Mary Ebanks** – Summer Cleaner – as per CBA Agreement
11. **David Kasperski** – Summer Cleaner – as per CBA Agreement
12. **Alicia Moyer** – Summer Cleaner – as per CBA Agreement
13. **Richard Everett, Sr.** – Summer Cleaner – as per CBA Agreement
14. **Kelly Fadden** – Summer Cleaner – as per CBA Agreement
15. **Joseph Beck** – Summer Cleaner – as per CBA Agreement
16. **Richard Armbruster** – Summer Cleaner – as per CBA Agreement
17. **Warren Malick** – Summer Cleaner – as per CBA Agreement
18. **Sandra Sterling** – Summer Cleaner – as per CBA Agreement
19. **Amy Rutan** – Summer Cleaner – as per CBA Agreement
20. **Dolores Serfas** – Summer Cleaner – as per CBA Agreement
21. **Michele Stoffey** – Summer Cleaner – as per CBA Agreement
22. **Mary Dennis** – Summer Cleaner – as per CBA Agreement

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #543** – effective March 15, 2019
2. **Employee #331** – effective March 20, 2019
3. **Employee #787** – effective April 9, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept name clearing hearing report of Hearing Officer Brian Taylor and make said report available for public review.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Pre-K Counts (S. Maloney)** – May 8, 2019 – 6:00 p.m.-7:30 p.m. – to travel to Lehigh Memorial Library (No cost)
2. **LAMS Jazz Ensemble (T. Weidner)** – May 9, 2019 – 2:30 p.m.-4:30 p.m. – to travel to Cypress Lanes for End-of-Year Bowling Party (Student Cost)
3. **LAMS Jazz Ensemble (T. Weidner)** – May 13, 2019 – 2:30 p.m.-4:30 p.m. – to travel to Cypress Lanes for End-of-Year Bowling Party (Student Cost)
4. **9th Grade STEAM (G. Potts)** – May 31, 2019 – 7:45 a.m.-3:00 p.m. – to travel to Pocono Raceway for STEAM Activities (Student Cost)
5. **LAHS FBLA (T. Miller)** – May 31, 2019 – 8:00 a.m.-3:00 p.m. – to travel to Knoebels for FBLA End-of Year Trip (Activities Fund)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the June 30, 2018 Audited Financial Statements and Auditors Reports as prepared by Maillie, LLP.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student:

1. **Student #59192**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that the Lehigh Area School District conduct a climate study to include students, parents/guardians, and school personnel. (Enc. 11 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ that the solicitor is directed to send a letter to the individual that has used the District's copyrighted logo on an unauthorized mailing to cease and desist from further unauthorized use.

(Enc. 12 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve George's Transportation Company, Inc. list of additional school bus drivers for the school year 2018-2019.

(Enc. 13 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Strawbridge Studios (Sabrina Felder)** – September 18, 2019 – 7:00 a.m.-2:00 p.m. (Make-ups: 11/13/19 from 10:00 am.-2:00 p.m.) – LAHS Auditorium (Stage) – Grades 9-11 & Staff Photos
 2. **LAEC PTO (Mary Lichtenwalner)** – June 7, 2019 – 3:30 pm.-9:30 p.m. – LAEC Gym and Outside Fields – Mother/Son Event
 3. **Strawbridge Studios (Sabrina Felder)** – August 7, 8, 9, 2019 – 7:30 a.m.-2:00 p.m. (Make-ups: 11/5/19 from 8:30 a.m.-1:30 p.m.) – LAHS Auditorium (Stage) – Senior Photos
 4. **Lehigh Area Volleyball (Timothy O'Connor)** – Wednesdays, May 29-August 7, 2019 – LAHS Gymnasium – Summer Volleyball League

5. **Lehigh Valley Volleyball (Timothy O'Connor)** – Tuesdays & Thursdays, May 15-August 8, 2019 – 3:00 p.m.-4:30 p.m. and 9:00 a.m.-11:30 a.m. – LAHS Gymnasium – Volleyball Practices and Open Gyms
6. **Pale Moon Players (Laurel Zimmerman)** – July 29, 30, August 1, 2, 3, 9, 10 – 5:30 p.m.-9:00 p.m. – LAMS Auditorium & Classrooms – Children's Theatre Dress Rehearsals and Performances
7. **Franklin Township Athletic Association (Michael Birnbaum)** – April 16-June 1, 2019 – 5:30 p.m.-7:30 p.m. – Franklin Elementary Outside Fields – Coach Pitch Baseball Practice
8. **LAMS Music Express (Laura Welkey)** – April 15, 24, May 1, 2, 7, 8, 14, 2019 – 2:30 p.m.-4:00 p.m. – LAMS Auditorium – Rehearsals
9. **LAMS Spring Intramurals (Rachel Quinn)** – Tuesdays, Wednesdays, Thursdays, April 16-June 1, 2019 – 2:25 p.m.-3:30 p.m. – LAMS Gymnasium – Spring Intramurals
10. **LAHS National Honor Society (Melissa Clark)** – April 23, 2019 – 1:45 p.m.-2:20 p.m. – LAHS Auditorium – L.E.A.F. Volunteer Meetign
11. **Pale Moon Players (Laurel Zimmerman)** – May 11 & 14, 2019 – 1:00 p.m.-3:00 p.m. and 6:00 p.m.-8:00 p.m. – LAEC Classroom (LGI) – Auditions for Summer Children's Show
12. **LAEC Drama Club (Laurel Zimmerman)** – May 23, 2019 – 3:30 p.m.-4:30 p.m. – LAEC Classroom – Informational Meeting for Drama Club
13. **Franklin Township Athletic Association (Michael Birnbaum)** – April 16-June 30, 2019 – 5:30 p.m.-8:30 p.m. – LAHS Outside Fields – Baseball Practice
14. **LETRS Training (Timothy Tkach)** – June 18, 17, and July 9, 2019 – 8:30 a.m.-3:30 p.m. – LAEC Classrooms – Training
15. **SAT Prep (Michelle Rohrbach)** – April 23, 25, 30, May 2, 2019 – 6:30 p.m.-8:30 p.m. – LAHS Classroom – SAT Prep
16. **Book Swap Committee (Colleen Hoppes)** – May 7, 2019 – 3:30 p.m.-6:30 p.m. – LAEC Gymnasium & Cafeteria – Book Swap
17. **Coding Club (Martha Cox)** – May 15, 22, 29, & June 5, 2019 – 3:30 p.m.-4:30 p.m. – LAEC Computer Lab – Coding Club

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd Readings and Adoption of the following Lehigh Valley Area School District Policies:

1. **#103** – Nondiscrimination in School and Classroom Practices
2. **#104** – Nondiscrimination in Employment and Contract Practices
3. **#222** – Tobacco Use (Pupils)
4. **#323** – Tobacco Use (Employees)
5. **#707** – Use of School Facilities (Enc. 14 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Sale of Franklin and Shull-David

XIII. New Business for Discussion

XIV. Directors' Concerns

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, May 20, 2019, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____