

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, March 25, 2019 at 7:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Larry Stern, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

IV. Presentations

1. **8 ACE Team** – *Mrs. Courtney Schleicher*
2. **LASD Nurses** – *Mrs. Avril Guardiani, Mrs. Coleen Harleman*
3. **Maillie, LLP** – *Mr. Don Pierce*
4. **Carbon Career & Technical Institute** – *Mr. David Reinbold, Director*

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the February 25, 2019, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for February 2019.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for March 2019: (Enc. 3 - Blue)

General Fund	\$ 2,221,617.29
--Benefits	\$ 355,256.90
--Payroll	\$ 1,339,940.65
--Debit Card	\$ 2,359.59
Food Service Fund	<u>\$ 70,993.56</u>
	\$ 3,990,167.99

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding funds for a total of **\$14,261.82:** (Enc. 4 – Green)

1. **Elementary Center**

EI Associates – Inv. #14240	\$	7,507.92
	\$	7,507.92

2. **High School**

EI Associates – Inv. #14241	\$	6,753.90
	\$	6,753.90

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following reports:

a. Budget/Revenue Report

b. Treasurer's Reports

1. General Fund

2. Capital Reserve Fund

3. Capital Projects Fund

4. Food Service Fund

(Enc. 5 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6– Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following bids on properties that are in the County's Repository for Unsold Properties:

- Bid of \$875.00 on property Map Number 85A-35-A15;
- Bid of \$875.00 on property Map Number 85A-35-A16,17;
- Bid of \$1,500.00 on property Map Number 53C-13-C48;
- Bid of \$1,500.00 on property Map Number 53C-13-C49.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to adopt the 2019-2020 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #18/19-#08 as recommended by the Finance Committee.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mrs. Rita Spinelli, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Ms. Joy Beers, Member	☐	☐	☐	☐
Mr. Richard R. Beltz, Member	☐	☐	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐	☐	☐
Mr. Stephen Holland, Member	☐	☐	☐	☐
Mrs. Gail Maholick, Member	☐	☐	☐	☐
Mr. Larry Stern, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to adopt Resolution #18/19-#09 the 2019-2020 Proposed Budget for the Carbon Lehigh Intermediate Unit #21.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Andrew Yenser, Treasurer	☐	☐	☐	☐
Ms. Joy Beers, Member	☐	☐	☐	☐
Mr. Richard R. Beltz, Member	☐	☐	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐	☐	☐
Mr. Stephen Holland, Member	☐	☐	☐	☐
Mrs. Gail Maholick, Member	☐	☐	☐	☐
Mrs. Rita Spinelli, Member	☐	☐	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐	☐	☐
Mr. Larry Stern, President	☐	☐	☐	☐

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve **Employees #691 and #847** to attend the 2019 Advanced Placement (AP) Summer Institute for training in AP Calculus and AP Government at a cost not to exceed **\$4,000.00** (Ready-to-Learn Grant).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the First Amendment to the Memorandum of Understanding (MOU) between Star Wellness Dental and Lehigh Area School District for the Mobile Dental Van for the 2018-2019 school year. (Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve release of budgeted donation to Lehigh Area Memorial Library in the amount of \$20,000.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve, upon recommendation from the Building and Grounds Committee, the donation of the Portable Classroom and Shed for training purposes from Franklin Elementary to the Franklin Township Volunteer Fire Company at no cost to the district. (Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the submission of PlanCon J Project Accounting Based on Final Costs, Lehigh Area Middle School to the Pennsylvania Department of Education contingent upon receipt of LEED Certification. (Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the submission of PlanCon J Project Accounting Based on Final Costs, Lehigh Area High School to the Pennsylvania Department of Education, contingent upon receipt of LEED Certification. (Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve BSI Corporate Benefits as Health and Stop Loss Broker of record beginning July 1, 2019 as per their RFP proposal submitted 12/10/2018. (Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve Macolino Risk Management, Inc. as Liability & Workers' Compensation Broker of record beginning July 1 2019 as per their RFP proposal submitted 12/13/2018. (Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve the Internet Service Agreement with IntegraOne at a cost of \$383.70 for the 2019-2020 school year. Funding through the Technology Budget. (Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve the contract between BAYADA Home Health Care, Inc. and the Lehigh Area School District from April 7, 2019, through June 30, 2019 for student #16026. (Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2018-2019 Substitute List** pending clearances. (Enc. 15- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2018-2019** and **2019-2020** school year (per attachment). (Enc. 16 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Patricia Ebbert** – May 29, 2019-July 17, 2019/School Administration of Legal Issues
2. **Victoria Smurthwaite** – April 4, 2019-May 1, 2019/ An Educator’s Guide to Managing and Solving Discipline Problems
3. **Tiffany Strausberger**– May 29, 2019-July 17, 2019/School Administration of Legal Issues
4. **Tiffany Strausberger** – March 30- October 5, 2019/Professional Learning Communities
5. **Daniel Williams**– May 29, 2019-July 17, 2019/School Administration of Legal Issues
6. **Kevin Bond** – April 4, 2019-May 1, 2019/Classroom-Based Interventions for Students with Emotional and Behavior Disorders

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following summer workers, pending clearances:

1. **Gavin Zehner** – Summer Utility Helper – at a rate of \$ 7.25 per hour
2. **Hannah Schatz** – Summer Utility Helper – at a rate of \$ 7.25 per hour
3. **Jillian Beck** – Summer Utility Helper – at a rate of \$ 7.25 per hour
4. **Joshua Stoffey** – Summer Utility Helper – at a rate of \$ 7.25 per hour

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:

1. **Dawn Fairchild** – Lunch-Time Aide – effective date of March 8, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #848** – effective March 7, 2019
2. **Employee #316** – effective March 28, 2019
3. **Employee #1371** – effective May 13, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employee under terms of their respective contract with eligibility of all retirement benefits:

1. **Delores Szucs** – Paraprofessional – 32 years of service – Effective June 30, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Technology Education 9-12 (K. Bond, B. Shea)** – May 6, 2019 – 7:50 a.m.-2:00 p.m. – to travel to Universal Technical Institute, Exton, PA (No cost)
2. **Envirothon – Grade 3 (T. Strausberger)** – May 6, 2019 – 8:40 a.m.-1:30 p.m. – to travel to Carbon County Environmental Center (Elementary Budget)
3. **Envirothon – Grades 4 & 5 (T. Strausberger)** – May 7, 2019 – 8:40 a.m.-1:30 p.m. – to travel to Carbon County Environmental Center (Elementary Budget)
4. **SuccessMaker Incentive (M. Volcskai)** – May 20, 2019 – 8:30 a.m.-5:00 p.m. – to travel to Franklin Institute (NEF Budget)
5. **4th Grade – Section A-D (B. Cressley)** – June 3, 2019 (Rain Date: 6/6/19) – 7:45 a.m.-5:00 p.m. – to travel to Lancaster, PA (PTO Budget)
6. **4th Grade – Section E-H (B. Cressley)** – June 5, 2019 (Rain Date: 6/6/19) – 7:45 a.m.-5:00 p.m. – to travel to Lancaster, PA (PTO Budget)
7. **LEAP (Alt. Ed.) (T. McCarroll, B. Tkach)** – April 12, 2019 – 9:30 a.m.-1:30 p.m. – to travel to America on Wheels (L.E.A.F. Foundation)
8. **LEAP (Alt. Ed.) (T. McCarroll, B. Tkach)** – May 2, 2019 – 9:30 a.m.-2:00 p.m. – to travel to Coca Cola Park (L.E.A.F. Foundation)
9. **Girls' Group (G²) (K. Miller)** – April 10, 2019-May 29, 2019 (Wednesdays) – 7:30 a.m.-9:00 a.m. – to travel to Apollo Farms for equine therapy (School Van)
10. **LAHS Selected Students (K. Mychaliszyn-Simko)** – April 25, 2019 – 9:15 a.m.-2:00 p.m. – to travel to Jim Thorpe for JTNB Student Achievement Award Day (School Van)
11. **Grade 6-8 Gifted (C. Schleicher)** – May 8, 2019 – 7:45 a.m.-2:00 p.m. – to travel to the CLIU to participate in the 2019 K'Nex Competition (School Van)
12. **LAHS FCCLA (J. McHugh, K. Bond)** – May 29, 2019 (Rain date: 5/30/19) – 8:00 a.m.-4:00 p.m. – to travel to Knoebels for Business/Entrepreneurship Exploration (School Vans)
13. **Leadership Carbon County (K. Costenbader)** – April 11, 2019 – 10:30 a.m.-2:00 p.m. – to travel to Blue Mountain Resort for Mentorship Luncheon (School Van)
14. **LAEC K'Nex teams (P. Searfoss)** – May 7, 2019 – 9:00 a.m.-3:00 p.m. – to travel to CLIU to participate in the 2019 K'Nex Competition (School Van)
15. **LAEC Reading Olympics (P. Searfoss)** – May 2, 2019 – 2:00 p.m.-7:30 p.m. – to travel to Northern Lehigh MS to compete in Reading Olympics Competition (School Van)
16. **LAEC Math 24 Teams (P. Searfoss)** – May 13, 2019 – 9:00 a.m.-3:00 p.m. – to travel t CLUI to compete in Math 24 Competition (School Van)

17. 6-White Team (T. Serfass) – May 30, 2019 – 7:30 a.m.-2:00 p.m. – to travel to Crystal Cave in Kutztown (PTO Budget)

18. 8th Grade (T. Kokinda/J. Solt) – June 5, 2019 – 8:30 a.m.-7:00 p.m. – to travel to HersheyPark (PTO Budget)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve graduation to be held on Friday, June 14, 2019, at 7:00 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **EF Tours (Michael Feifel)** – March 26, 2019 – 6:30 p.m.-7:30 p.m. – LAHS Classroom – Informational Meeting
 2. **Lehighton Booster Club Track (John Dowbachuk)** – March 28, 2019 – 5:00 p.m.-7:00 p.m. – LAMS Classrooms – Track Physicals
 3. **Strawbridge Studios (Sabrina Felder)** – April 25, 2019 – 1:45 p.m.-2:20 p.m. – LAHS Auditorium – Jr./Sr. Class Picture Information
 4. **Pre-K Counts (Susan Maloney)** – April 29, 2019 – 4:00 p.m.-5:30 p.m. – LAEC Cafeteria – Health & Safety Program
 5. **Carbon County Senior Games (Anne Horrigan)** – May 7, 2019 (Rain dates: 5/6, 5/8 or 5/9) – 7:30 a.m.-3:30 p.m.- LASD Old Stadium & Lower Playground of Shull-David – Outdoor Field Events
 6. **Top 10% Banquet (Suzanne Howland)** – May 16, 2019 – 6:30 p.m.-9:00 p.m. – LAHS Cafeteria – Banquet
 7. **LAMS PTO (Lisa Fenoff)** – April 8, 2019 – 10:00 a.m.-6:00 p.m. – LAMS Old Cafeteria – Fundraiser Delivery
 8. **Boilermakers Local Lodge 13 (Martin Williams)** – June 26, 2019 – 8:00 a.m.-3:00 p.m. – LAMS Auditorium – Organization Training
 9. **Pre-K Counts (Susan Maloney)** – May 20, 2019 – 4:00 p.m.-5:30 p.m. – LAEC Cafeteria – Meet the Kindergarten Teachers
 10. **LAMS FBLA (Angela Tobash)** – May 23 & 24, 2019 – 2:30 p.m.-4:00 p.m. and 5:30 p.m.-8:30 p.m. – LAMS Auditorium – Fundraiser Show
 11. **FTAA Girls' Softball (Keith Brinker)** – April 1-June 30, 2019 (M-F) – 6:00 p.m.-8:00 p.m. – LAHS JV Softball Field – Softball Practice
 12. **Lehighton Alumni Association (Michael Everett)** – May 18, 2019 – 9:00 a.m.-6:00 p.m. – LAMS Lower Parking Lot – Bus Trip
 13. **LAHS Art Students (David Hauser)** – April 10, 2019 – 10:45 a.m.-12:30 p.m. – LAHS Auditorium – Astrophotography Presentation
 14. **LAHS Student Council (Laura Schiffer)** – March 29, 2019 – 6:30 p.m.-10:00 p.m. – LAHS Cafeteria – Free Dance

15. **Title I (Timothy Tkach)** – April 11, 2019 – 5:00 p.m.-8:00 p.m. – LAEC Gymnasium, Cafeteria and Classrooms – Title I Family Night
16. **Lehigh Valley Football (Michael Lusch)** – April 26, May 3, 10, 17, 2019 – 5:45 p.m.-7:15 p.m. – LAHS Gymnasium & Fitness Center – Weight Training
17. **Lehigh Valley Lady Bucks (John Dowbachuk)** – April 3-June 12, 2019 – 6:00 p.m.-8:00 p.m. – LAMS Outside Fields – Field Hockey Practice
18. **LAEC (Georgianna Messinger)** – March 27, April 10, and May 1, 2019 – 6:00 p.m. -7:00 p.m. – LAEC Cafeteria – Olympic Day Meetings
19. **LAEC PTO (Amy Brown)** – May 11 & June 8, 2019 – 6:00 a.m.-2:00 p.m. – LAEC Cafeteria – Muffins with Mom and Donuts with Dad
20. **Carbon Monarchs (Donald Rehrig)** – May 24-July 25, 2019 – 2:30 p.m.-8:00 p.m. – Outside Varsity Fields – Home Games for American Legion Team
21. **Strengthening Families (Robert Mikulski)** – April 2, 9, 16, 23, 30, May 7, 14, 2019 – 5:30 p.m.-8:00 p.m. – LAEC Cafeteria and Classrooms – Family & Student Program
22. **LAEC PTO (Nicole Baker)** – April 16, 2019 (Rain date: 4/17/19) – 9:00 a.m.-10:00 a.m. – Multi-Purpose Stadium – Easter Egg Hunt Grades K-2
23. **Coding Club (Martha Cox)** – April 10, 17, 24, May 1, 8, 2019 – 3:30 p.m.-4:30 p.m. – LAEC Computer Lab – Computer Coding Club
24. **LAEC Staff (Denise Gerber)** – June 10, 2019 – 3:30 p.m.-6:00 p.m. – LAEC Cafeteria – Retirement
25. **Girls' Basketball Club (Paula Fisher)** – May 8, 2019 – 6:30 p.m.-8:30 p.m. – LAHS Classroom – Parents Club Meeting

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st Readings of the following Lehigh Valley Area School District Policies:

1. **#103** – Nondiscrimination in School and Classroom Practices
2. **#104** – Nondiscrimination in Employment and Contract Practices
3. **#222** – Tobacco Use (Pupils)
4. **#323** – Tobacco Use (Employees)
5. **#707** – Use of School Facilities (Enc. 17 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **2019-2020** School Calendar for the Lehigh Valley Area School District. (Enc. 18 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Lehigh Area School District and **East Stroudsburg University** for the purpose of providing experiential learning for Education students for the 2019-2024 school years. (Enc. 19–Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the 2019-2020 Facilities Plan with the Carbon Lehigh Intermediate Unit #21. (Enc. 20–Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Sale of Franklin and Shull-David

XIII. New Business for Discussion

XIV. Directors' Concerns

- A. MOTION by _____, SECONDED by _____ to remove Solicitor William Schwab from the position of Solicitor effective immediately. (Enc. 21 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, April 15, 2019, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____