

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 25, 2019, at 7:00 PM

Executive Session @ 6:45 PM to Discuss Personnel

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Treasurer	☐	☐
Mr. Larry Stern, President	☐	☐
Mr. Brian Feick, Business Manager	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

** Notice of Executive Session on Monday, January 28, 2019, at 11:15 p.m.

***Notice of Executive Session

IV. Presentations

1. **LCCC Budget** – *Dr. Bieber and Vance Powers*
2. **Growing Leaders**

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 28, 2019, regular meeting. (Enc. 1 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for January 2019.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for February 2019:

(Enc. 3 - Blue)

General Fund	\$ 1,726,043.20
--Benefits	\$ 419,385.81
--Payroll	\$ 1,327,635.42
--Debit Card	\$ 1,283.13
Capital Projects	\$ 605.62
Food Service Fund	\$ 83,594.62
	<u>\$ 3,558,547.80</u>

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the corresponding funds for a total of **\$246,496.79** pending documentation verification and solicitor review: (Enc. 4 – Green)

1. **Elementary Center**

EI Associates – Inv. #14220 & 14221	\$	8,133.22
W.B. Mason – Inv. #I52928408	\$	232,105.68
	\$	<u>240,238.90</u>

2. **Middle School**

EI Associates – Inv. #14205 & 14223	\$	5,928.42
	\$	<u>5,928.42</u>

3. **High School**

EI Associates – Inv. #14222	\$	329.47
	\$	<u>329.47</u>

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 5 – Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to refund from the general fund the following:

1. Occupational Tax for year 2018 in the amount of \$ 275.00 to Courtney Alison Arce.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6– Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the following bids on properties that are in the County's Repository for Unsold Properties:

- Bid of \$800.00 on property Map Number 71-37-B9 Lot 104;
- Bid of \$2,000.00 on property Map Number 70F-11-118.
-

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve Tennis Court Application Fees of approximately **\$1,830.00** to the Lehighton Borough upon recommendation by the Building & Grounds Committee. (Enc. 7- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve **Employees #1332, #299, #1371, #30, #1331, & #1662** to attend football clinics at Villanova on Friday, March 22, 2019, and Colgate on Friday, April 5, 2019, at a budgeted cost not to exceed \$500.00. Funding through the Athletics-Football Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve the Memorandum of Understanding (MOU) between Star Wellness Dental and Lehighton Area School District for the Mobile Dental Van for the 2018-2019 school year. (Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ that the Lehighton Area School District's Solicitor is directed to take the necessary steps to appeal the Office of Open Records Decision in AP 2018-2187 on all applicable grounds including applicable exemptions, equal protection, and due process concerns.

AP 2018-2187 was a request from a Mr. Simon Campbell for all documentation involving the retention of KingSpry and the issues with David Bradley. The district provided Mr. Campbell with 5 C.D.s containing over 4000 documents. The District redacted 167 e-mails on the grounds that they contained attorney client privilege, employee criticism (discipline), student information, and information technology security information. We requested a hearing to supplement the record. The OOR directed the district to turn over the student information and the employee criticism without allowing a hearing or addressing privacy concerns or contract issues.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to establish a bond redemption account, all sales of general fund fixed assets to be deposited in said interest bearing account. When bonds are callable, the funds available will be used to buy back bonds, reducing outstanding debt.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the **Athletic/Extra-Curricular** hires for the **2018-2019** and **2019-2020** school year (per attachment). (Enc. 9 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Amber Williams** - April 1, 2019-June 15, 2019/Principals of Microeconomics
 2. **Amber Williams** - April 1, 2019-June 15, 2019/Creating a Positive Classroom Climate
 3. **Rachel Klotz** - March 4-April 1, 2019/An Educator's Guide to Managing and Solving Discipline Problems
 4. **Kali Andrew** - March 4-April 1, 2019/Introductory Spanish for Educators
 5. **Kevin Bond** - March 4-April 1, 2019/Utilizing Scoring Rubrics to Improve and Assess Students Performance
 6. **Sydney Schafer** - March-May 2019/Reading Specialist Internship with LASD
 7. **Melissa Geiser** - February 18-April 20, 2019/Teacher Leadership

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts, funding through the general fund:

1. **Mary Ebanks** - Part-Time Cleaner - **\$8.92/hour** - effective date TBD
2. **David Kasperski** - Part-Time Cleaner - **\$8.92/hour** - effective date TBD
3. **Connie Ahner** - Food Service Liaison - **\$3,668.50/year** - effective February 26, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:
1. **Ellen Paez** – Part-Time Cleaner – effective date of November 30, 2018
 2. **Brian Feick** – Business Manager – effective date of March 29, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #1368** – effective January 17, 2019
 2. **Employee #1524** – effective March 14, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **Scholastic Scrimmage (S. Leitzel, V. Smurthwaite)** – April 5, 2019 – 7:30 a.m.-1:30 p.m. – to travel to CLIU #21 in Schnecksville for Academic Competition (Extra-Curricular Budget)
 2. **Scholastic Scrimmage (S. Leitzel, V. Smurthwaite)** – April 17, 2019 – 7:30 a.m.-1:30 p.m. – to travel to Weatherly School District for Academic Meet (Extra-Curricular Budget)
 3. **Kindergarten (A. Lichtenwalner)** – May 1, 2019 – 8:30 a.m.-4:00 p.m. – to travel to the Please Touch Museum, Philadelphia, PA (PTO Budget)
 4. **Environthon 11th & 12th Grade (B. Daubert)** – May 9, 2019 – 7:50 a.m.-2:20 p.m. – to travel to Carbon County Environmental Education Center (School Van)
 5. **1st Grade (M. Petit-Clair)** – May 16, 2019 – 8:45 a.m.-5:00 p.m. – to travel to the Philadelphia Zoo (PTO Budget)
 6. **6th Sense (D. Troutman, J. Tracy)** – May 16 & 17, 2019 – 7:25 a.m.-3:30 p.m. – to travel to Panther Valley High School (School Van)
 7. **2nd Grade (L. Barth)** – May 23, 2019 – 8:40 a.m.-2:45 p.m. – to travel to Scranton/Wilkes-Barre Rail Riders (PTO Budget)
 8. **LEAP Alt. Ed. (T. McCarroll, B. Tkach)** – March 8, 2019 – 8:30 a.m.-1:30 p.m. – to travel to Mahammad Ali's Training Camp (School Van)
 9. **5th Grade (R. Rabenold)** – March 30, 2019 (Rain date: 3/31/19) – 9:00 a.m.-12:00 p.m. – to travel to Mt. Pisgah/Switchback Trail (No cost)
 10. **5th Grade (R. Rabenold)** – April 23 & 24, 2019 (Rain date: 4/25/19) – 6:00 p.m.-7:30 p.m. – to travel to Fort Allen Site and G.H. Massacre Site (No cost)
 11. **LAHS Juniors Interested in Engineering (D. Bowman)** – April 12, 2019 – 7:30 a.m.-4:30 p.m. – to travel to Wilkes University for Engineering Olympics (School Van)
 12. **Grade 6 (M. Volcskai)** – April 9, 2019 – 7:30 a.m.-2:30 p.m. – to travel to iFly King of Prussia (NEF Budget)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve early graduation for 2019 for the following students: #53220, #53153, #57637, #54620, #56268, #53172, #52686

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve George's Transportation Company, Inc. list of additional school bus drivers for the school year 2018 - 2019.

(Enc. 10 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **SAT Prep (Michelle Rohrbach)** - February 27, March 4, March 6, 2019 - 6:30 p.m.-8:30 p.m. - LAHS Classroom - SAT Prep Classes
 2. **LAHS Softball Parents Club (Sherry Kunkle)** - March 5, 2019 - 7:30 p.m.-8:30 p.m. - LAMS Cafeteria - Parent Meeting
 3. **Bach Choir of Bethlehem (Laura Welkey)** - February 28, 2019 - 1:15 p.m.-2:30 p.m. - LAMS Auditorium & Classroom - School Assembly
 4. **Lehighton Boys' Basketball (Suzanne Howland)** - February 28, 2019 - 5:00 p.m.-9:00 p.m. - LAHS Cafeteria - Boys' Basketball Banquet
 5. **Lehighton Area Soccer Club (Angela Peterman)** - March 1-June 29, 2019 - 4:00 p.m.-9:00 p.m. (M-F), 7:00 a.m.-4:00 p.m. (Sat.) - Old Stadium & Lower Practice Field - Soccer Practice and Games
 6. **LAHS FCCLA (Julie McHugh)** - March 17, 2019 - 12:00 p.m.-5:00 p.m. - LAHS Cafeteria - Bingo Fundraiser
 7. **LAMS PTO (Lisa Fenoff)** - March 25, 2019 - 10:00 a.m.-6:00 p.m. - LAMS Old Cafeteria - Little Caesars Fundraiser Pick Up
 8. **Lehighton Chapter PIAA Softball Officials (Dan Rossino)** - March 4, 12, 18, 25, 2019 - 5:45 p.m.-7:15 p.m. - LAHS Classroom - Professional Development
 9. **Lehighton Chapter PIAA Softball Officials (Dan Rossino)** - April 8, 15, May 6, 2019 - 6:45 p.m.-8:15 p.m. - LAHS Classroom - Professional Development
 10. **LAMS PTO (Nicole Baker)** - February 27, 28, March 1, 2019 - 3:00 p.m.-5:00 p.m. - LAEC Classroom - Paint Chairs for Charity Auction
 11. **LAHS Show Choir (Jessica Schafer)** - February 27, March 7, 9, 13, 16, 21, 23, 25, 27, 28, April 15, 17, 24, 25, 27, 29, May 1, 4, 6, 8, 11, 13, 15, 18, 20, 21, 22, 23, 2019 - Various Times - LAHS Classroom - Show Choir Rehearsal
 12. **LAHS Drama Club (Jessica Schafer)** - February 27 & March 2, 2019 - 6:00 p.m. & 8:00 a.m.-1:00 p.m. - LAHS Auditorium - Set Building
 13. **LAHS Guidance (Kelli Costenbader)** - February 26, 2019 - 6:30 p.m.-7:30 p.m. - LAHS Auditorium - LCCC College Scholars
 14. **LAHS Guidance (Kelli Costenbader)** - February 26, 27, 28, 2019 - 1:30 p.m.-2:30 p.m. - LAHS Auditorium - Course Selection Meetings

15. **LAEC Band (Beth Hudlow)** – April 30, May 7, 23, 29, 2019 – 3:00 p.m.-4:15 p.m. and 6:00 p.m.-8:00 p.m. – LAEC Cafeteria & Classrooms – Rehearsal and Concert
16. **Total Control Training/PA Motorcycle Safety Program (Cynthia Markle)** – June 15, 16, 22, 23, 26, 27, July 10, 12, 13, 14, 17, 19, 20, 21, 24, 26, 27, 28, August 3, 4, 7, 9, 10, 11, 18, 2019 – 7:00 a.m.-7:00 p.m. and 12:30 p.m.-6:30 p.m. – LAHS Faculty Parking Lot – Motorcycle Safety Training and Education
17. **LAHS Art Show (Rachel Klotz)** – May 23, 2019 – 6:00 p.m.-8:00 p.m. – LAHS Foyer – High School Art Show
18. **Academic Awards Program (Suzanne Howland)** – May 1, 2019 – 8:00 a.m.-11:00 a.m. – LAHS Auditorium – Awards Program
19. **L.E.A.F. (Timothy Tkach)** – April 21, 22, 23, 24, 25, 27, 28, 2019 – 4:00 p.m.-10:00 p.m. and 12:00 p.m.-10:00 p.m. – Old Stadium & Practice Field – L.E.A.F. Community Carnival
20. **LAEC PTO (Karen Shaffer)** – June 4, 2019 – 6:00 p.m.-8:00 p.m. – LAEC Gymnasium & Cafeteria – 5th Grade Moving Up
21. **Rhythm & Sole Dance Center (Patricia Breitfeller)** – June 22 & 23, 2019 – 8:00 a.m.-3:00 p.m. and 11:00 a.m.-4:00 p.m. – LAHS Auditorium & Classroom – Dress Rehearsal and Dance Recital
22. **Tumble With Denise (Denise Maradeo)** – June 29 & 30, 2019 – 10:00 a.m.-6:00 p.m. and 11:30 a.m.-8:00 p.m. – LAEC Gymnasium & Locker Room – Gymnastics Recital
23. **Lehighton Touchdown Club (Tanya Haydt)** – March 21, April 17, May 16, 2019 – 7:00 p.m.-9:00 p.m. – LAHS Classroom – Parent Meetings
24. **Lehighton Football (Tom McCarroll)** – May 21, 23, 24, 28, 29, 30, 2019 – 3:15 p.m.-5:00 p.m. – Multi-Purpose Stadium – Spring Football Practice
25. **Lehighton Football (Tom McCarroll)** – June 13, 2019 – 6:00 p.m.-8:00 p.m. – Multi-Purpose Stadium – Passing Scrimmage
26. **Lehighton Football (Tom McCarroll)** – June 22, 2019 – 8:00 a.m.-1:00 p.m. – Multi-Purpose Stadium & Outside Fields – Passing Day
27. **Lehighton Football (Tom McCarroll)** – July 19, 2019 – 9:00 a.m.-12:00 p.m. – Multi-Purpose Stadium – Scrimmage.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and Adoption of the following Lehighton Area School District Policies:

1. **#108 – Adoption of Textbooks**
2. **#217 – Graduation Requirements** (Enc. 11 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Lehighton Area High School 2019-2020 Program of Studies. (Enc. 12 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Sale of Franklin and Shull-David

XIII. New Business for Discussion

XIV. Directors' Concerns

- A. MOTION by _____, SECONDED by _____ to obligate the district government, all members of the district government to accept all correspondences from all constituents so to prevent a first amendment violation begin charged against district directors, and the IT staff of the district that have admitted to blocking said correspondences. (Enc. 13 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ our district government be more transparent and obligate the district administration to release ALL the emails that were previously granted by the State Office of Open records for this district board to review. (Enc. 13 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ given the Auditor General findings in Fairfield School District and Susquehanna School District's audit reports as to the finding that significant waste was perpetrated upon the district stakeholders by the district extensive use of Solicitor services pertaining to RTK requests that we our stop the Solicitor form invoicing this district to perform redaction services for RTK requests. (Enc. 14 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ given the results of the citizen's RTK requests that uncovered missing financial documents we form a task force of Joy Beers, Gail Maholick and David Bradley to uncover the missing transaction details pertaining to the rushed sale of the buildings. (Enc. 13 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ With the plain reading of Section 610 of the PA School Code, the risks of directors being surcharged for improper and illegal use of educational funds, a letter immediately rescinding the November King Spry Resolution be installed, and the fees already consumed be tallied and evenly divided so the district can be reimbursement from personal funds by the five that voted for this illegal use of district funds. (Enc. 13 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to have the affidavits of Rita Spinelli, Wayne Wentz, Larry Stern, Stephen Hollan and Andrew Yenser be reviewed and errors corrected so the competency of our district is not questioned any more than necessary. (Enc. 13 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to honor the ambitious students that meet the PA State's high and rigorous standards early earning a High School Diploma, the diploma be issued and their names added to a plaque honoring their achievement. (Enc. 15 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to give ALL the Lehigh Area School District students that meet the Pennsylvania State's high and rigorous standards a High School Diploma and the opportunity to graduate Lehigh High School early, with full honors. (Enc. 15 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ To immediately add the language necessary to give ambitious students the opportunity to graduate early provided they meet all high and rigorous PA State High School Diploma requirements.

(Enc. 15 – White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, March 25, 2019, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____