

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 21, 2011 at 7:00PM
Executive Session @ 5:30 p.m.

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:00 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	☐	X
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Vice-President	☐	X
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

**Notice of Executive Session

Courtesy to the Floor -

1. Betty Wolfe - Building Project Concerns
2. Mary Bisbing - Building Project Concerns
3. Brenda Eckley - Building Project Concerns
4. Vincent Mangiamale - Building Project / Asbestos Abatement
5. Molly Phillips - Retirement Incentives
6. Doug Bowman - "Group Cares" Organization

Presentations - None

Communications -

1. Superintendent's Report - *Mr. Kraky*
 - a. Honor Roll School Board Service Award presentation to Duane Eidem, Board Member, from PSBA for 8 years of service.
 - b. Keystone Awards presented to East Penn / Franklin/ Mahoning/ Shull-David Elementary Schools and the Middle School for achieving second year in a row AYP.
2. Lehighton Memorial Library Report - *Mrs. Dowd - absent*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Wentz*
10. LCCC - *Mr. Stern - absent*

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Finnegan, to approve the Minutes of the October 24, 2011 regular meeting.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the Lehighton Area High School Activities Fund for October 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried

Payment Of Bills MOTION by Mr. Yenser, SECONDED by Mr. Hill, to approve the Payment of Bills:

General Fund	\$ 846,826.39
Benefits	\$ _____
Food Service Fund	\$ _____
Capital Reserve	\$ _____
Athletic Fund	\$ <u>20,322.36</u>
Total	\$ 867,148.75

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Business
Reports
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Eidem, to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

MOTION by Mr. Eidem to move items D through P in one motion. Mr. Resh objected. Mr. Eidem rescinded the motion.

**Per Capita/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**EIT
Resolution
#11/12 - 01
Approved**

MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to approve the enclosed Resolution #11/12 -01, "Resolution re-enacting, restating, and amending its Earned Income Tax Resolution to establish conformity with the Local Tax Enabling Act as amended by Act 32 of July 2, 2008."

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**PATH
2011-2012
Contract
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Hill, to approve a contract with PATH (PA Treatment & Healing) for 2011-2012.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**W. Behler
2011 Tax
Refund**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to refund Occupational Tax for year 2011 to Wayne R. Behler in the amount of \$125.00. The taxpayer retired in January 2009.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**K. Geiger
2011 Tax
Refund**

MOTION by Mr. Hill, SECONDED by Mr. Yenser, to refund Occupational Tax for year 2011 to Karen Geiger in the amount of \$125.00. The taxpayer was disabled in April 2010.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Bid for
Property
Map #
71-37-B9,
Lot 80
Approved**

MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to approve the bid of \$713.12 on property: Map Number 71-37-B9 Lot 80, this property is in the County's Repository for Unsold Properties.

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Bid for
Property
Map #
71-37-B9,
Lot 89
Approved**

MOTION by Mr. Eidem, SECONDED by Mr. Yenser, to approve the bid of \$866.66 on property: Map Number 71-37-B9 Lot 89, this property is in the County's Repository for Unsold Properties.

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Bid for
Property
Map #
71-37-B9
Lot 32** MOTION by Mr. Eidem, SECONDED by Mr. Yenser, to approve the bid of \$952.65 on property: Map Number 71-37-B9 Lot 32, this property is in the County's Repository for Unsold Properties.

Approved VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____ Motion carried.

**Bid for
Property
Map #
71-37-B9
Lot 121** MOTION by Mr. Eidem, SECONDED by Mr. Yenser, to approve the bid of \$1,083.92 on property: Map Number 71-37-B9 Lot 121, this property is in the County's Repository for Unsold Properties.

Approved VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____ Motion carried.

**Bid for
Property
Map #
71-37-B9
Lot 9** MOTION by Mr. Eidem, SECONDED by Mr. Yenser, to approve the bid of \$885.65 on property: Map Number 71-37-B9 Lot 9, this property is in the County's Repository for Unsold Properties.

Approved VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____ Motion carried.

**Bid for
Property
Map #
71-37-B9
Lot 14** MOTION by Mr. Eidem, SECONDED by Mr. Yenser to approve the bid of \$887.32 on property: Map Number 71-37-B9 Lot 14, this property is in the County's Repository for Unsold Properties.

Approved VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____ Motion carried.

A La Carte Prices Approved MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the A La Carte prices for the Lehigh Area School District, effective August 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Committed Fund Balance Approved MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to direct the administration to Commit a portion of its current General Fund Unassigned Fund Balance into a Committed Fund Balance: \$8,000,000 for PSERS and \$2,000,000 for Other Post Employment Benefits.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Personnel -

Coursework Approved MOTION by Mr. Wentz, SECONDED by Mr. Hill, to approve the following request for pre-approval of courses for continuing education:

1. **Floyd Brown** - January 23, - May 11, 2012 / Clinical Supervision Practicum
2. **Carly Finkboner** - January 23 - May 11, 2012 / Practical Experience 3
3. **Carly Finkboner** - January 23 - May 11, 2012 / Principles of Behavior
4. **Carly Finkboner** - January 23 - May 11, 2012 / School-Age Language Disorders
5. **Matthew Fisher** - January 24 - April 24, 2012 / Integrating Technology into the Curriculum
6. **Joanna Kozyra-Barilla** - January 6 - 15, 2012 / Diversity and Critical Pedagogy
7. **Joanna Kozyra-Barilla** - March 19 - May 7, 2012 Curriculum, Assessment and Instruction Strategies for Teaching Culturally and Linguistically Diverse Students
8. **Mollie Llewellyn** - January 9 - March 24, 2012 / Problem Solving Strategies
9. **Tracey Rickert** - January 24 - April 24, 2012 / Integrating Technology into the Curriculum
10. **Amanda Yusella** - January 26 - April 26, 2012 / Social Foundations of Education

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

2011-2012 Substitutes Approved MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve the attached list of candidates for the 2011-2012 Substitute list pending clearances.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

2011-2012 Athletic Hires Approved MOTION by Mr. Hill, SECONDED by Mr. Finnegan, to approve the attached list of Athletic hires for the **2011-2012** school year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Parental Leave Approved MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to approve an extended parental leave for **Employee #1069** which will immediately follow the FMLA leave from November 14 – November 23, 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Uncomp. Leave Approved MOTION by Mr. Eidem, SECONDED by Mr. Finnegan, to approve five (5) uncompensated leave days for Part-time **Employee # 737**, that were used for travel.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Track & Field Clinic Approved MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the following coaches: **Jacob Marushak, Leon Brong, Amber Konek, Dennis Semmel, Ronald Rabenold, and James Blakeslee**, to attend the 30th Annual All-Star Track & Field /Cross Country Clinic on December 15 – 16, 2011, at Atlantic City, NJ, at a budgeted cost not to exceed **\$906.00**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

SAS Conference Approved MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve the following professional employees: **Jennifer Lusch, Jennifer Lopata, Sharon Leitzel, and Pamela Firkal**, to attend the SAS Institute on December 4- 7, 2011, at the Hershey Lodge, at a Curriculum budgeted cost not to exceed **\$396.00**. Cost of rooms are covered by the state.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**D. Repsher
Approved
As HS Asst.
Principal**

MOTION by Mr. Eidem, SECONDED by Mr. Resh, to approve the recommendation to hire **Daniel M. Repsher** as High School Assistant Principal at a pro-rated salary of \$70,000, tentative start date of December 19, 2011, pending clearances.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Larry Stern, Vice-President	☐	☐	X	☐
Mrs. Tina Dowd, Member	☐	☐	X	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. Hal Resh, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	X	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Dave Krause, President	X	☐	☐	☐

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Miscellaneous -

**School
Journey
Requests
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Hill, to approve the following School Journey requests:

- MS Drama Group (Molly Phillips)** – December 2, 2011 (8:30 a.m. – 1:30 p.m.) to attend East Stroudsburg University's theatric production "A Christmas Carol."
- Grade 6 Maroon Team (Mrs. Jones, Mrs. Hoffman, Mrs. Lusch, Ms. Firkal)** – December 6, 2011 (10:30 a.m. – 3:00 p.m.) to attend the production of "A Christmas Carol" at the Allentown Civic Theater.
- HS Child Development Class (Julie McHugh)** – December 6, 7, 8, 2011 (9 – 10:30 a.m.) – to Pathstone for student observation / interaction with pre-school children.
- FR Students (Nan Cressley)** – December 9, 2011 (8:40 a.m. – 11 a.m.) to attend a movie at the Mahoning Cinema as their Christmas present from PTO.
- EP Grade 4 Chime Ensemble (Susan Stufflet)** – December 12, 2011 (3:45 – 5 p.m.) – to the Pleasant Trees Retirement Home to perform for the residents.
- FR Grade 4 Chime Ensemble (Susan Stufflet)** – December 19, 2011 (4– 5:15 p.m.) – to the Lehigh Valley Elderly Housing to perform for the residents.
- HS Ski Club (Doug Bowman)** – February 4-6, 2012 to Mount Snow in Vermont.
- Music Express Jr. (Laura Welkey)** – April 27 & 28, 2012 to attend a Music Festival at Six Flags (NJ) to perform for rating and attend park.
- MS Tech Wizards (Charles Bachert)** – November 14, December 13, 2011, January 4, March 7, and May 1, 2012 (8:15 a.m. – 1:30 p.m.) to attend Tech Wizard Meetings at the CLIU21 in Schnecksville.
- Elementary Tech Wizards (Diane Brownmiller)** – December 7, 2011, February 1, March 29, May 3, 2012 (8:15 a.m. – 1:30 p.m.) to attend Tech Wizards Meetings at the CLIU 21 in Schnecksville.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Homebound Approved MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to approve homebound instruction for the **Student #52138**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Early Grads Approved MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to approve early graduation in January 2012 for the following students: **#55042, #12055, #12078, #12091, #13070, and #12101**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS _____
Motion carried.

Surplus Items Approved MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to approve the attached surplus items.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS _____
Motion carried.

Programs -

Use of School Facilities Approved MOTION by Mr. Eidem, SECONDED by Mr. Finnegan, to approve the following "Requests for Use of School Facilities":

1. **Lehighton Area Booster Club (Kyle Elsasser)** – November 7, 2011 – March 23, 2012 (Mondays & Thursdays) and December 10, 2011 – March 31, 2012 (Saturdays), to use the Middle School Gym for Boys' Basketball.
2. **Lehighton Area Booster Club (Julie Harris)** – Selected dates between November 16, 2011 – April 6, 2012 (6-9 p.m.) to use the Middle School Gym for Girls' Basketball practice and games.
3. **Ss. Peter & Paul CYO (Dale McCandless)** – December 3, 2011 – February 4, 2012 (2:30 – 4:30 p.m. Saturdays – to follow LABC Basketball) – to use the Middle School Gym for CYO Basketball games.
4. **HS Volleyball (TJ O'Connor)** – Various Sundays – December 18, 2011 – May 13, 2012 (5 – 8:15 p.m.) – to use the gym for volleyball workouts.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Adoption Of Policy #710.1 MOTION by Mr. Resh, SECONDED by Mr. Wentz, to approve the **2nd reading and adoption** of the Lehigh Area School District Policy #710.1 (Use of School Vehicles).

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Reciprocal Agreement For Mass Care & Shelter Approved MOTION by Mr. Yenser, SECONDED by Mr. Finnegan, to approve a Reciprocal Agreement for Mass Care and Sheltering between Lehigh and Palmerton Area School Districts. This agreement would be used in case of a major disaster requiring evacuation from the risk area.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Guidance Interns Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz, to acknowledge the following individuals as a guidance interns in our District:
1. **Emily Kreiger** (Liberty University Student) – Assigned to Elementary and High School Levels (3/12/12 – 5/9/12).
2. **Michael Witt** (University of Penn) – Assigned to Elementary School level (11/2011 – 5/31/2012)

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion –

1. Addendum –

Payment Of Bills MOTION by Mr. Wentz, SECONDED by Mr. Eidem, to approve the additional Payment of Bills:

General Fund	\$ 261,066.31
---Health Benefits	\$ 32,942.35
Food Service Fund	\$ 70,751.04
Capital Reserve	\$ _____
Athletic Fund	\$ <u>4,382.71</u>
Total	\$ 369,142.41

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

FMLA MOTION by Mr. Yenser, SECONDED by Mr. Finnegan, to approve an FMLA Leave
Leave request for **Employee # 399**.
Approved VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2. Addendum (2) -

Adm./Mgr. MOTION by Mr. Eidem, SECONDED by Mr. Yenser, to approve the Compensation
Contract Plan for Administrators and Managers (Contract dates July 1, 2011 – June 30, 2013).
Approved VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

3. Wayne Wentz – Commended the Middle School Administration for handling the flow of traffic at dismissal time.

4. William Hill – recommended that the Board contact PDE to review the proper manner to proceed with the building project to be fiscally responsible. Dave Krause suggested that William Hill, Wayne Wentz, and Hal Resh serve on a committee for that purpose. All three Board Members agreed.

5. Dave Krause – We will continue the process of researching the building project. The clock ticks. We’ve looked at all the questions everyone has asked. This did not come from our superintendent. This process began before he was here.

6. Dave Krause – Offered thanks to Mr. Finnegan for serving on the Board for two years. Mr. Finnegan filled a spot when a previous Board Member resigned. Mr. Finnegan’s connection with Drug & Alcohol was valuable when we needed it.

7. Jack Finnegan – I learned a lot in two years. I will walk away with pride. I have had two years to think about the educational process. The most important people in our community are not the doctors or lawyers. The most important people are our teachers. They have direct contact with our children. Drug & alcohol acceptance formulates in early years. I’m proud of what our community has begun. I would like to acknowledge Tim Tkach and his efforts.

8. Dave Krause – Discussed the changes in the Mountain Valley Conference. Due to these changes, we may lose some of our local games. We’re taking a hard look at the leagues and we’ll put together an athletic committee.

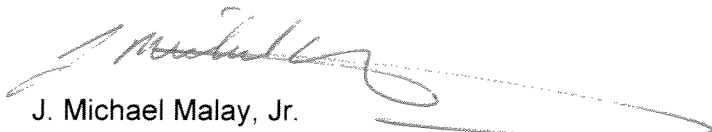
Adjournment -

Next meeting is a re-organizational meeting scheduled for Monday, December 5, 2011.

MOTION by Mr. Eidem, SECONDED by Mr. Finnegan, to adjourn the meeting at 8:00 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of November 21, 2011 include Pages 1 through 12)