

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, October 24, 2011 at 7:00PM
Executive Session @ 5:30 p.m.

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:07 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	X	☐
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Vice-President	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

****Notice of Executive Session**

Courtesy to the Floor - None

Presentations -

1. **Jonathan Cleaver** - Lowe's Presentation - \$1,000 Grant received by District
2. **James Blakeslee** - Police Programs Recognition

Communications -

1. Superintendent's Report - *Mr. Kraky*
2. Lehigh Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

Approval of Minutes -

MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the Minutes of the September 26, 2011 regular meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Financial Matters -

Activities Report MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the Lehighton Area High School Activities Fund for September 2011.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Payment Of Bills MOTION by Mr. Finnegan, SECONDED by Mr. Stern, to approve the Payment of Bills:

General Fund	\$ 249,005.89
Benefits	\$ -----
Food Service Fund	\$ 109,378.47
Capital Reserve	\$ -----
Athletic Fund	\$ <u>39,739.72</u>
Total	\$ 398,124.08

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Business Reports Approved MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved** MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**N. Whitaker
2010 Tax
Refund** MOTION by Mr. Hill, SECONDED by Mr. Stern, to refund Real Estate Tax for year 2010 to Nathan Whitaker in the amount of \$1,664.08. Taxpayer paid taxes twice.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**V. Hoffman
2011 Tax
Refund** MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to refund Occupational Tax for year 2011 to Viola Hoffman in the amount of \$245.00. Taxpayer retired prior to January 2010, pending it not being a duplicate payment.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**John Deere
Power
Equipment
Purchase
Approved** MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the purchase of a John Deere XUV 855D Green & Yellow with a John Deere Standard-Duty 72 inch V-Blade for a total cost of \$19,213.40 from Deer Country Farm & Lawn, Inc., from the PA State Power Equipment contract.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Personnel -

MOTION by Mr. Eidem, SECONDED by Mr. Resh, to move items A through M in one motion:

**Coursework
Approved** (A) To approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Dana Miller** - November 9, 2011 - January 24, 2012 / Testing,
Measurement & Assessment

**K. Bollinger
Resignation
Approved** (B) To accept the resignation of **Kelly Bollinger** as Assistant Baseball Coach, effective September 28, 2011.

Intents To Retire Approved	(C)	To accept the intent to retire for the following employees: 1. Lana Balliet – Paraprofessional– effective January 12, 2012. Lana has been an employee of the District since June 8, 1992. 2. LaRae Hlavaty – Paraprofessional – effective January 20, 2012. LaRae has been an employee of the District since March 11, 1985.
C. Reichl Resignation Accepted	(D)	To accept the resignation of assistant high school principal, Craig Reichl , effective November 30, 2011 .
FMLA Leaves Approved	(E)	To approve FMLA leaves for the following employees: 1. Employee # 625 – effective October 24, 2011 2. Employee # 371 - effective October 11, 2011
2011-2012 Substitutes Approved	(F)	To approve the attached list of candidates for the 2011-2012 Substitute list pending clearances.
2011-2012 Extra-Curr. Hires Approved	(G)	To approve the attached list of Extra-Curricular hires for the 2011-2012 school year.
S. Beck Tenure Approved	(H)	To approve the following professional employee for tenure: 1. Sarah Beck – Special Education Teacher – effective hire date 10/6/2008.
Uncomp. Leave Days Approved	(I)	To approve uncompensated leave days for Part-time Employee # 592 , that were necessary due to illness.

S. McElvar Conference Approved (J) To approve MS Guidance Counselor, **Susan McElvar**, to attend the PA School Counselor Assoc. Conference in Lancaster, PA (November 30 – December 3, 2011), at a cost not to exceed **\$702.57**.

PETE & C Conference Approved (K) To approve employees: **Charles Bachert, Cory Hartsell, and Stephen Kalbach**, to attend the PETE & C Conference in Hershey, PA (February 12 – 14, 2012), at a total cost not to exceed **\$900.50** (2011-2012 Curriculum Budget).

S. Ebbert Approved As Interim Asst. HS Principal (L) To appoint **Stephen Ebbert** as Interim High School Assistant Principal until a permanent replacement is hired and onsite in the district. Mr. Ebbert shall be paid his current teacher's salary plus the homebound teacher's rate for an extra one hour per day.

M. Kibler Approved As L-T Sub (M) To approve **Megan Kibler** as a long-term substitute teacher for Grade 1, Shull-David Elementary, effective date approximately November 14, 2011, until approximately April 27, 2012, at a prorated professional salary of **Step 1B**.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Miscellaneous -

Homebound Approved MOTION by Mrs. Dowd, SECONDED by Mr. Stern, to approve homebound instruction for the following students: **Student #11084 and Student #52706**.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**W. Wentz
Approved
As CLIU 21
Represent.**

MOTION by Mr. Eidem, SECONDED by Mr. Hill, to appoint Board Member, **Wayne Wentz**, as our District's Carbon-Lehigh Intermediate Unit #21's Representative to the Operating Committee.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**School
Journey
Requests
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the following School Journey requests:

1. **Elementary Schools (Grades 3-4)** – October 26, October 31, 2011 (MA/SD) and November 1-2, 2011 (EP/FR) to attend the Lehigh Gap Nature Center to observe and study Science Curriculum and PSSA review.
2. **Selected 8th Grade Students (Laura Welkey)** – January 10, 2012 (9:45 a.m. – 1:50 p.m.) to attend a free “Bach at Noon” concert at Central Moravian in Bethlehem, PA
3. **LAHS Ski Club (Doug Bowman)** – January 10, 17, 24, 31, February 7, 14, 2012 (3:30 – 10 p.m.) to Blue Mountain Ski Lodge for weekly outings.
4. **Science Olympiad Team (Doug Bowman)** for the following dates to participate in the Science Olympiad Competition:
 - a. January 14, 2012 (5:15 – 9 p.m.) – Athens High School
 - b. February 11, 2012 (7:15 a.m. – 2 p.m.) – NW Lehigh High School
 - c. March 2, 2012 (7 a.m. – 2:30 p.m.) – Northampton Community College
 - d. March 7, 2012 (6:15 a.m. – 7 p.m.) – Penn State, Wilkes-Barre
 - e. March 9, 2012 (7 a.m. – 2:30 p.m.) – Northampton Community College
 - f. April 26 – 27, 2012 – Juniata College
5. **7th/8th Grade Chorus (Laura Welkey)** – March 27, 2012 (7:30 a.m. – 5 p.m.) to sing at the State Capitol Rotunda in Harrisburg, PA
6. **Selected 7th/8th Grade Chorus Students (Laura Welkey)** – March 30, 2012 (8 a.m. – 9 p.m.) – to participate in the PMEA Intermediate Song-Fest, District 10, at Bangor High School.
7. **Mahoning Grade 4 (Kira Stahler / Rhonda Rupell)** – May 17, 2012 (8:40 a.m. – 2:30 p.m.) field trip to Quiet Valley Farms

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Surplus
Items
Approved**

MOTION by Mr. Stern, SECONDED by Mrs. Dowd, to approve the attached surplus items.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS
Motion carried.

Programs -

Use of School Facilities Approved

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz, to approve the following "Requests for Use of School Facilities":

1. **Student Council/Drama Club/Juggle Club (Robert Barowski)** – March 2-4, 2012 to use the HS gym and auditorium for a Juggle Fest
2. **Drama/Spring Musical (Robert Barowski)** – April 13 & 14, 2012 to use the HS Auditorium for the Spring Musical. (Set construction may take place on Sundays between March 28 – April 9, 2012)
3. **Lehigh Area Soccer Club (Sherry Meckes)** – April 15, 2012 (7 a.m. – 5 p.m.) – to use the HS outside fields and MS practice field for the 5th Annual Hunter Meckes Memorial Soccer Tourney.
4. **Palmerton PreSchool (Sherry Mertz)** – May 23, 2012 (6-8 pm) to use the MS Auditorium for the purpose of Preschool Graduation.
5. **TNT Studio of Dance (Deborah Strausberger)** – December 8 & 9, 2011 (5:30-9 p.m.) to use the MS Auditorium and music hall for their Christmas Show.
6. **Relay for Life – American Cancer Society (Caylan Chanwik)** – May 16 – 22, 2012 – to use the Football stadium field/field house/concession stand for the purpose of Relay of Life of Palmerton and surrounding areas.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Policy 710.1 1st Reading Approved

MOTION by Mrs. Dowd, SECONDED by Mr. Stern, to approve the **1st reading** of the Lehigh Area School District Policy #710.1 (**Use of School Vehicles**).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Student Teacher

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser, to acknowledge the following individual as a student teacher in our District:

Acknowledged 1. **Daria Dorshimer** (ESU Student) – Assigned to Mr. Ebbert (HS) 10/18 – 12/16/11

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the additional Payment of Bills:

General Fund	\$ 221,109.62
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ 386.00
Total	\$ 221,495.62

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Use of School Facilities Approved MOTION by Mr. Finnegan, SECONDED by Mr. Wentz, to approve the following "Requests for Use of School Facilities":
1. LAHS Volleyball Boosters (Karen Zurn) - November 20, 2011 (5-8 p.m.) to use the high school cafeteria for the purpose of the Volleyball Banquet.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

2. Addendum (2) -

Uncomp. Leave Time Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz, to approve uncompensated leave time for part-time employee, David Brody for the purpose of vacation time, from October 24 - November 4, 2011.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

3. Comments:

Dave Krause -

- (a) East Penn Twp sent a Thank you to LASD for providing services to aerate the soccer field at Riverview Park.
- (b) Congratulations to all athletic teams for their accomplishments.
- (c) Good luck to the Field Hockey Team in District playoffs.
- (d) Overview of PSBA Conference attended by Mr. Krause and Mr. Kraky. Kudos to Mr. Cleaver and Dr. McGalla for their presentation on Learning Walks.
- (e) Thank you to Lowe's for the \$1,000 Grant.
- (f) There will be four community meetings to present the Building Project as follows: 11/1 (East Penn), 11/2 (Franklin), 11/7 (Mahoning), and 11/17 (High School).
- (g) Thank you to the community for supporting Homecoming.

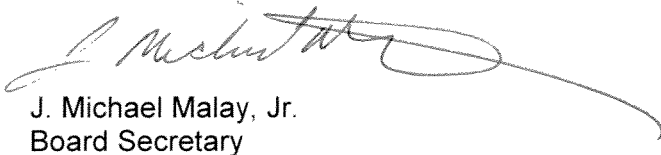
Adjournment -

Next meeting is a regular meeting scheduled for Monday, November 21, 2011.

MOTION by Mr. Stern, SECONDED by Mr. Eidem, to adjourn the meeting at 8:05 p.m.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of October 24, 2011 include Pages 1 through 9)