

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, August 22, 2011 at 7:00PM
Executive Session @ 5:30PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:03 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	X	☐
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Vice-President	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	☐	X
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

****Notice of Executive Session**

Courtesy to the Floor -

1. Geoff Ebbert - Thank you to all who helped make his Stacey Stafiniak Fundraiser Graduation Project a success.
2. Sherry Stafiniak - Mother to Stacey Stafiniak - Thank you to all who helped make Fundraiser possible.

Presentations -

1. Jan Wentz / Lisa Radcliffe - "The Seeing Eye" Organization - Charlie "The Dog" was at Shull-David Elementary for the 2010-2011 school year. Brief overview of the program and certificate presented to the District.

Communications -

1. Superintendent's Report - *Mr. Kraky*
 - a. Newsletter and Bus Safety Article on Website
 - b. In process of revising Drug and Alcohol Policy
2. Lehighton Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser* (absent)
6. CLIU Report - *Mr. Eidem*
 - a. CLIU Transportation In-Service on 8/18/2011
 - b. New Business Manager Hired
7. Student Representative Report (absent)
8. Solicitor's Report - *Attorney William Schwab* (written report)
9. Building/Grounds Report - *Mr. Stern*
 - a. Meet the Tribe Night scheduled for 8/25/2011
10. LCCC - *Mr. Stern*

Approval of Minutes -

MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the Minutes of the July 25, 2011 regular meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the Lehighton Area High School Activities Fund for July 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Payment
Of Bills** MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to approve the Payment of Bills:

General Fund	\$ 498,837.42
Food Service Fund	\$ 990.39
Capital Reserve	\$ -----
Athletic Fund	\$ <u>11,989.00</u>
Total	\$ 511,816.81

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Mr. Eidem made a motion to move Items C through M in one vote.
Mr. Resh requested that each item be voted separately.
Mr. Eidem rescinded his motion.

**Treasurer's
Reports
Approved** MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the following reports:

Treasurer's Reports
1. General Fund
2. Capital Reserve Fund
3. Athletic Fund
4. Food Service Fund

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved** MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

J. Schwab Psychologist Contract Approved MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$46,080, to be paid from IDEA Funding (2011-2012 - \$23,040) and District Funds (2011-2012 - \$23,040).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Shine Prog. After-School Meal Contract Approved MOTION by Mr. Hill, SECONDED by Mr. Stern, to approve a contract with Lehigh Carbon Community College for the District to supply meals to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed \$3.30 per meal served.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Shine Prog. After-School Transport. Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve a contract with Lehigh Carbon Community College for the District to supply transportation to the 21st Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed by the grant for the difference between the state transportation reimbursement amount and the actual cost of the transportation.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Bid for Property Map #: 71-37-B9, Lot 22 Approved MOTION by Mr. Finnegan, SECONDED by Mr. Wentz, to approve the bid of \$955.97 on property: Map Number 71-37-B9, Lot 22, this property is in the County's Repository for Unsold Properties.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Approval
for Sale of
Surplus on
Internet**

MOTION by Mr. Stern, SECONDED by Mr. Eidem, to approve the District selling surplus items on the internet.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**BHA
Contract
Approved**

MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to approve a contract with Behavioral Health Associates.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Inter-Dist.
Cooperative
Busing
Agreement
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the Inter-District Cooperative Busing Agreement for Non-Public School Children with Jim Thorpe Area School District and George's Transportation Company.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Approval
B. Boyer
Occ. Tax
Refund**

MOTION by Mr. Stern, SECONDED by Mr. Hill, to refund Occupational Tax for year 2011 to Barry E. Boyer in the amount of \$132.30. The taxpayer retired in June 2009.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Approval
E. Boyer
Occ. Tax
Refund**

MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to refund Occupational Tax for year 2011 to Evelyn M. Boyer in the amount of \$132.30. The taxpayer retired in January 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Personnel -

- Coursework Approved** MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Felicia Amorim** - August 29 - December 16, 2011 / Standards-based Curriculum Design
 2. **Jennifer Boyle** - September 12 - December 11, 2011 / Using Assessment to Guide Instruction
 3. **Floyd Brown** - August 29 - December 17, 2011 / School Supervision Leadership
 4. **Melissa Ebling Clark** - August 29 - December 17, 2011 / Issues & Concerns for Teachers
 5. **Melissa Ebling Clark** - August 29 - December 17, 2011 / Effective Secondary Ed. Seminar
 6. **Catherine Hontz** - August 29 - December 17, 2011 / Reading & Language Development for Diverse Learners
 7. **Catherine Hontz** - August 29 - December 17, 2011 / Reading in Content Areas
 8. **Michele Kirsch** - September 13 - November 29, 2011 / SAS for PA Educators
 9. **Susan Maloney** - October 10 - December 11, 2011 / Teacher Leadership
 10. **Julie McHugh** - September 30 - October 29, 2011 / Meaningful Activities to Generate Interesting Classrooms
 11. **Dana Miller** - August 24 - November 1, 2011 / Advanced Research Methods
 12. **Michelle Rohrbach** - August 29 - December 17, 2011 / Foundations of Geometry
 13. **Michelle Rohrbach** - August 29 - December 17, 2011 / Methods of Research
 14. **Elyse Roman** - August 29 - October 18, 2011 / Org/Supv/Adm/ Reading Program
 15. **Courtney Schleicher** - September 12 - December 11, 2011 / Second Language Program Development
 16. **JoAnn Schoenberger** - September 13 - December 6, 2011 / Internet Literacy for Education
 17. **JoAnn Schoenberger** - September 15 - December 10, 2011 / Using Assessment to Guide Instruction
 - 18.. **Marianne Slaby** - September 6 - December 11, 2011 / The Need for Change
 19. **Marianne Slaby** - October 10 - December 11, 2011 / Using Assessments to Guide Curriculum
 20. **Melissa Volcskai** - August 29 - December 16, 2011 / Adv. Foundations of Ed.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

- Resignations Accepted** MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to accept the following resignations:
1. **Carolyn Frankino** - part-time cafeteria worker - effective **August 9, 2011.**
 2. **Pamela McCullion** - Middle School Principal's Secretary - effective **August 18, 2011**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**FMLA
Leaves
Approved**

MOTION by Mrs. Dowd, SECONDED by Mr. Hill, to approve FMLA leaves for the following employee:

1. **Employee # 868** – effective June 20, 2011
2. **Employee #488** – effective August 29, 2011
3. **Employee #1069** – effective approximately September 25, 2011

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**2011-2012
Substitutes
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**2011-2012
Athletic
Hires
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the attached list of Athletic hires for the **2011-2012** school year.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**J. McHugh
Tenure
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Wentz, to approve the following professional employee for **tenure**:

1. **Julie McHugh** – assigned to the High School – effective hire date 7/28/2008.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**C. Finkboner
Approved
As Speech
Therapist**

MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the recommendation to hire the following candidate for a professional position for the start of the 2011-2012 school year as per the terms of the Collective Bargaining Agreement, pending updated clearances and receipt of emergency certification from PDE:

1. **Carly Finkboner** – Full-time, permanent Speech and Language Teacher, at a salary of **\$38,716, Step 2, Bachelors.**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Teacher
Mentors
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2011-2012** school year:

Ashley Kovatch / Carly Finkboner (1/2 the allotted hours)

David Matsinko / Carly Finkboner (1/2 the allotted hours)

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Uncomp.
Leave
Approved
For C. Quay**

MOTION by Mrs. Dowd, SECONDED by Mr. Hill, to approve uncompensated leave of absence for professional employee, **Christine Quay**, November 2, 2011 to the end of the 2011-2012 school year, to accompany her husband to an out-of-state job assignment. Christine would return to her assigned position at the start of the 2012-2013 school year.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Tech Intern
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Finnegan, to approve the hiring of Tech Intern, Robert Deibert, Jr. as an unpaid Information Technology Intern for the 2011-2012 school year, pending clearances, at no cost to the District. Mr. Deibert is a student at Lehigh-Carbon Community College who requires work experience in the Information Technology field to graduate.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**S. Michalik
Conference
Approved**

MOTION by Mr. Wentz, SECONDED by Mrs. Dowd, to approve **Sandra Michalik** to attend the State Special Education Administrative Conference to be held in Hershey, PA on October 26, - 28, 2011, at cost not to exceed **\$521.34** to be paid from the 2011-2012 budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

J. Kraky MOTION by Mr. Stern, SECONDED by Mrs. Dowd, to approve **James Kraky** to
Penn Stater attend the Integrated Learning: The School-to-Career Connection Conference at
Conference Penn Stater Conference Center, State College, PA on November 14 - 16, 2011, at a
Approved 2011-2012 budgeted cost not to exceed **\$388.70**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Miscellaneous -
None

Programs -

1st Reading This motion was tabled at the Board Meeting of July 25, 2011:
Sick Bank
Policy To approve the **1st reading** of the Lehigh Area School District Policy **#334.1 (Sick**
Approved **Leave Bank)**.

Board Options:

1. Take no action and it remains tabled.
2. Vote to take it off table (majority vote of those present).
3. If taken off table, vote on merits of original motion. Majority vote required.

MOTION by Mrs. Dowd, SECONDED by Mr. Stern, to select Board Option 3.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

1st Reading MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the **1st reading** of the
Policies Lehigh Area School District Policies **#122 (Extra-Curricular Activities)** and
#122, #123 **#123 (Interscholastic Athletics)**.
Approved

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion -
None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Wentz, SECONDED by Mr. Hill, to approve the additional Payment of Bills:

General Fund	\$ 378,338.91
---Health Benefits	\$
Food Service Fund	\$ 3,595.16
Capital Reserve	\$ -----
Athletic Fund	\$ <u>7,471.47</u>
Total	\$ 389,405.54

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2. Mr. Krause made the following announcements:

- a. CCTI will have a Building Dedication on September 24, 2011.
- b. Congratulations to Mr. Yenser, Board Member, on the birth of his daughter.

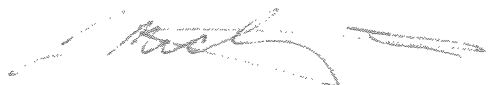
Adjournment -

Next meeting is a regular meeting scheduled for Monday, September 26, 2011.

MOTION by Mr. Finnegan, SECONDED by Mr. Hill, to adjourn the meeting at 7:40 p.m.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of August 22, 2011 include Pages 1 through 10)