

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, July 25, 2011 at 7:00PM

Executive Session @ 5:30PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:04 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	X	☐
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	☐	X
Mr. Larry Stern, Vice-President	☐	X
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	☐	X
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

****Notice of Executive Session**

Courtesy to the Floor -

1. Fred Kemmerer - Takedown Club President - Purpose of club and events.
2. Glenn Whiteman - Parent - Tall Oaks Bus Stop Issue

Presentations -

1. Jonathan Cleaver - PSSA Brief Update - All schools made AYP. All targets met.

Communications -

1. Superintendent's Report - *Mr. Kraky - absent*
2. Lehigh Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh - absent*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem - update in packet*
7. Student Representative Report - *absent*
8. Solicitor's Report - *Attorney William Schwab- written report*
9. Building/Grounds Report - *Mr. Stern - absent*
(*Mr. Wentz reported on fence project.*)
10. LCCC - *Mr. Stern - absent*

Approval of Minutes -

MOTION by Mr. Finnegan, SECONDED by Mrs. Dowd, to approve the Minutes of the June 20, 2011 regular meeting.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve the Lehigh Area High School Activities Fund for June 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

Payment Of Bills MOTION by Mrs. Dowd, SECONDED by Mr. Hill, to approve the Payment of Bills:

General Fund	\$ 403,728.84
Food Service Fund	\$ 28,508.38
Capital Reserve	\$ _____
Athletic Fund	\$ <u>1,618.00</u>
Total	\$ 433,855.22

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

**Financial
Reports
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz, to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**2010
Homestead
Reduction
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the refund of **\$246.31** to Viola B. Hoffman for the 2010 Homestead reduction.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**D. Krause
To Attend
PSBA
Conference**

MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to approve **Dave Krause**, Board President, to attend the PSBA School Leadership Conference in Hershey, PA on October 19 - 20, 2011 at a cost of approximately **\$523.25**.

VOTE: YES - 6 NO - _____ ABSENT - 2 ABSTENTIONS - 1 (Krause)
Motion carried.

2011-12 School Lunch Prices Approved MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve the following school lunch prices for the 2011-2012 school year:

	Breakfast		Lunch	
	<u>2010-11</u>	<u>2011-12</u>	<u>2010-11</u>	<u>2011-12</u>
Elementary	\$1.00	\$1.00	\$1.70	\$1.80
Middle School	\$1.25	\$1.25	\$2.00	\$2.10
High School	\$1.25	\$1.25	\$2.00	\$2.10
Staff	\$1.50	\$1.50	\$2.75	\$2.95
Milk	\$ -.50	\$ -.55	\$ -.50	\$ -.55

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Amerigas Propane Bid Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz, to approve the bid from Amerigas Propane, L.P. for the 2011-2012 school year in the amount of 0.48 cents per gallon fixed plus a fluctuating cost per gallon based on the Mt. Belvieu posting for LP gas, as per the Wall Street Journal at time of delivery.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Transfers Between District Bank Accts. Approved MOTION by Mrs. Dowd, SECONDED by Mr. Yenser, that transfers between the District bank accounts held by Mauch Chunk Trust Company and/or PNC require the signatures of two of the following individuals: Board Treasurer, Superintendent, and Business Administrator.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2011-12 Student Accident Insurance Approved MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the student accident insurance policy from National Union Fire Insurance Company purchased through the William J. Flynn Corporation in the amount of \$27,959 for Interscholastic Sports/Football and voluntary rates at \$25 for school time and \$98 for 24-hour coverage for the 2011-2012 term.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Personnel -

MOTION by Mr. Eidem, SECONDED by Mr. Hill, to move items A through M under Personnel in one motion:

- Coursework Approved (A)** to approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Sarah Beck** - August 8 - 12, 2011 / Emotionally Disturbed
 2. **Jessica Corliss** - August 29 - December 17, 2011 / Elementary-Secondary School Administration
 3. **Pamela Firkal** - September 15 - December 8, 2011 / Psychological Foundations
 4. **Jessica Grasso** - August 29 - December 16, 2011 / Secondary-Middle School Curriculum
 5. **Susan Maloney** - September 6 - December 11, 2011 / Early Literacy Practicum: Applying Action Research
 6. **Jacob Marushak** - September 10 - December 15, 2011 / Psychological Foundations
 7. **Julie McHugh** - September 23 - October 15, 2011 / Building Communication and Teamwork in the Classroom
 8. **Stephanie Smith** - August 3 -9, 2011 / Achieving Student Outcomes Through Cooperative Learning
 9. **Stephanie Smith** - September 24 - November 19, 2011 / Classroom Management: Orchestrating a Community of Learners
 10. **Amanda Yusella** - September 15 - December 8, 2011 / Psychological Foundations
 11. **Jessica Grasso** - March 14 - May 6, 2011 / Research in Ed. *** (Clerical Error paperwork missed for approval prior to start of class.)

- Staff Resignations Accepted (B)** To accept the following resignations:
1. **Carol Kunkle** - part-time cafeteria worker - effective **June 9, 2011**.
 2. **Brenda Klotz** - part-time cleaner - effective **July 9, 2011**.
 3. **Joseph Ellis** - 2011-2012 Co-head Golf Coach - effective **July 7, 2011**.

- FMLA Leave Approved (C)** To approve an FMLA leave for the following employee:
1. **Employee # 139** - effective August 24, 2011

2011-2012 Substitutes Approved (D) To approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

2011-2012 Athletic Hires Approved (E) To approve the attached list of Athletic hires for the **2011-2012** school year.

2011-2012 Extra-Curr. Hires Approved (F) To approve the attached list of hires for Extra-Curricular positions for the **2011-2012** school year.

2011-2012 Depart. Heads Approved (G) To approve the following Department Heads for the **2011-2012** school year:
1. **Felicia Amorim** – K-4 Social Studies Head
2. **Marsha Long** – K-4 Reading Head
3. **Tim Sharrow** – K-12 Health & Physical Education

Superinten. Approved To Staff As Needed For 2011-2012 (H) To authorize the Superintendent to hire individuals needed in order to be fully staffed for the opening of the **2011-2012** school year.

Tenure Approved (I) To approve the following professional employee for **tenure**:
1. **Cody Schuler** – assigned to the High School – effective hire date 8/19/2008.

S. McElmoyle (J) To approve **Shaun McElmoyle** to attend the State Special Education
Approved to Administrative Conference in Hershey, PA, on October 26, 27, 28, 2011, at a
Attend cost not to exceed **\$521.34** to be paid from the 2011-2012 budget.
Conference

S. Michalik (K) To approve **Sandra Michalik** to attend the Communicate with
Approved to Professionalism Conference to be held in Allentown, PA on August 11 & 12,
Attend 2011, at cost not to exceed **\$328.45** to be paid from the 2011-2012 budget.
Conference

J. Hakim (L) To approve the hiring of the following temporary professional employee as
Approved a long-term substitute for the **2011 - 2012** school year as listed:
As L-T Sub 1. **Jonathan Hakim** - HS Business Ed. - **Step 3M, \$40,648.00**

J. Kraky (M) To approve **James Kraky**, Superintendent, to attend the PSBA School
Approved Leadership Conference in Hershey, PA, on October 18 - 20, 2011 at an
To Attend approximate cost of **\$816.50**.
PSBA Conf.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Miscellaneous -

D. Krause MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to appoint **Dave Krause** as a
Approved voting delegate to participate in the PSBA Legislative Policy Council meeting to be
As PSBA held on Thursday, October 20, 2011 during the School Leadership Conference in
Voting Hershey.
Delegate

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Programs -

**1st Reading
Of Policy
#334.1
Tabled** MOTION by Mrs. Dowd, SECONDED by Mr. Eidem, to table the **1st reading** of the Lehigh Area School District Policy **#334.1 (Sick Leave Bank)** for additional clarification.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Adoption of
Policy #006
Approved** MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the **2nd reading and adoption** of the Lehigh Area School District Policy **#006 (Meetings)**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Use of
School
Property
Approved** MOTION by Mr. Yenser, SECONDED by Mr. Hill, to approve Use of School Property for:
1. Lehigh Takedown - to use the high school gym, wrestling room, and refreshment stand for the purpose of a wrestling camp on July 31, 2011.
2. Ragnar Relay - PA (Carrie Snyder) - to use the EP and HS parking lots for the purpose of a check point / exchange area for the race on October 8, 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the additional Payment of Bills:

General Fund	\$ 334,876.04
---Health Benefits	\$ 56,222.60
Food Service Fund	\$ 1,027.50
Capital Reserve	\$ -----
Athletic Fund	\$ <u>8,271.00</u>
Total	\$ 400,397.14

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

FMLA Leave Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz, to approve FMLA leaves for the following employee:

1. **Employee # 411** - effective June 19, 2011

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

LAEA Grievance Denied MOTION by Mr. Eidem, SECONDED by Mrs. Dowd, that the Board hereby denies the grievance filed by the Lehighon Area Education Association dealing with retiree health benefits. Atty. Schwab will advise the Association by mail.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2. Dave Krause reported on the Drug & Alcohol Task Force Meeting of June 21, 2011. 42 people were in attendance.
3. Wayne Wentz thanked the High School Red Cross Club for their assistance with the summer lunch program at Zion Church. Over 2,000 meals have been served.

Adjournment -

Next meeting is a regular meeting scheduled for Monday, August 22, 2011.

MOTION by Mr. Eidem, SECONDED by Mr. Finnegan, to adjourn the meeting at 7:30 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Respectfully submitted

A handwritten signature in dark ink, appearing to read 'J. Malay', with a long horizontal flourish extending to the right.

J. Michael Malay, Jr.
Board Secretary

(Minutes of July 25, 2011 include Pages 1 through 10)