

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Held at Carbon Career & Technical Institute

Jim Thorpe, PA 18229

Monday, March 28, 2011 at 7:00PM

Executive Session @ 5:30PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held at the Carbon Career and Technical Institute, in Jim Thorpe, PA, on the above date and called to order at 7:20 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	☐	X
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Vice-President	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

**Notice of Executive Session

Courtesy to the Floor -

1. Lisa Sawyer - Parent - Abolishment of Athletic Director Position
2. Cindy Berger - Parent - Penn Live Posting
3. Shawn Hindy - Director of Athletics and Activities - Abolishment of position
4. Larry Stern - Parent/Taxpayer - Abolishment of Athletic Director Position

Presentations -

1. Lehigh Area Republican Club (Jason Galloway, Pres.) - Presentation to winners of Essay/drawing contests.
2. EI Associates - Building Task Force Update

Communications -

1. Superintendent's Report – *Mr. Kraky*
2. Lehigh Memorial Library Report – *Mrs. Dowd- absent*
3. Legislative Policy Committee of PSBA Report – *Mr. Krause*
4. Title I Advisory Committee Report – *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report – *Mr. Eidem*
7. Student Representative Report – *absent – Mr. Tkach*
8. Solicitor's Report – *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC – *Mr. Stern*

Approval of Minutes -

MOTION by Mr. Wentz , SECONDED by Mr. Hill, to approve the Minutes of the February 28, 2011 regular meeting.

Member, Mr. Stern, questioned why the wording in the minutes of Motion C and D on Addendum (2) was altered.

MOTION by Mr. Eidem , SECONDED by Mr. Finnegan, to approve the amended Minutes of the February 28, 2011 regular meeting to the original wording of the agenda.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____ Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the Lehigh Area High School Activities Fund for February 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____ Motion carried.

Strike Check Payment MOTION by Mr. Eidem , SECONDED by Mr. Finnegan, to strike payment of check #29000205, in the amount of \$315.00 ,payable to Larry Stern, monies to be paid to the Lehigh Takedown Club.

VOTE: YES - 7 NO - _____ ABSENT - 1 ABSTENTIONS - 1 (Stern) Motion carried.

**Payment
Of Bills**

MOTION by Mr. Eidem , SECONDED by Mr. Finnegan, to approve the Payment of Bills:

General Fund	\$ 449,666.45
...Health Benefits	\$ 29,889.86
Food Service Fund	\$ 71,703.77
Capital Reserve	\$ -----
Athletic Fund	\$ <u>12,421.67</u>
Total	\$ 563,681.75

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Eidem, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Omega
Systems
Contract
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the contract for improvements/upgrades to the computer network infrastructure as given by Omega Systems of West Lawn, PA, at a budgeted cost of **\$164,673.16**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Final Pymt.
To Sargent
Enterprises
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve the final payment to Sargent Enterprises, Inc. in the amount of **\$396.20**, this is the final installment payment on the East Penn Elementary School Asbestos Abatement project.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Personnel -

**Substitutes
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Finnegan, to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**FMLA
Leaves
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Hill, to approve FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #160** - effective March 16, 2011
2. **Employee #25** - effective August 29, 2011

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Coursework
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the following professional teacher/administrative requests for pre-approval of courses for continuing education:

1. **Brooke Breiner** - May 31 - July 25, 2011 / Reading Across the Curriculum
2. **Mollie Llewellyn** - March 29 - June 6, 2011 / Teaching Secondary Math
3. **Mollie Llewellyn** - March 29 - June 6, 2011 / Conflict Resolution
4. **Jennifer Lusch** - May 16 - June 26, 2011 / Issues, Laws & Trends in Education
5. **Jennifer Lusch** - July 5 - August 15, 2011 / Internet Literacy for Educators
6. **Jennifer Lusch** - July 5 - August 15, 2011 / Using Print Media to Support Ed.
7. **Julie McHugh** - July 28 - August 5, 2011 / SAS for PA Educators
8. **Kim Wilk** - May 31 - July 25, 2011 / Reading Across the Curriculum

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Professional
Employee
Sick Bank
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve the Lehigh Area Educational Association to establish a sick bank for professional **employee #1070**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Resignations
Accepted**

MOTION by Mr. Hill, SECONDED by Mr. Wentz, to accept the following resignations:

1. **Shawn Hindy** - from the position of 2011-2012 Field Hockey Head Coach
2. **Shawn Hindy** - from the position of Director of Student Activities/Athletics, effective **April 1, 2011**
3. **Courtney Schleicher** - from the position of 2011-2012 Field Hockey Asst. Coach

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Retirements
Accepted**

MOTION by Mr. Stern, SECONDED by Mr. Finnegan, to accept the following resignations for the intent to retire, effective the end of the 2010-2011 school year:

1. **Beverly Mertz** - Paraprofessional assigned to the High School - employed 11 yrs.
2. **Jan Haydt** - Kindergarten Teacher assigned to Shull-David - employed 34.5 yrs.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Miscellaneous -

- School Journey Requests Approved** MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the following School Journey requests:
1. **Grade 8 Music (Laura Welkey)** - April 12, 2011 (10:30 a.m. - 1:45 p.m.) to The Central Moravian Church in Bethlehem, PA, for a free concert by the Bach Choir of Bethlehem.
 2. **Grade 2, 3 & 4 from East Penn / Franklin / Mahoning / Shull-David** - April 15, 2011 - (8:30 - 10:30 a.m.) to attend the Middle School Play "Wooing Wed Widing Hood."
 3. **HS Chemistry I Honors Students (Jessica McCarroll)** - April 15, 2011 - (7 a.m. - 2:30 p.m.) to Quaker Chemical - introduction to laboratory/work environment.
 4. **Grade 3 (Kris Snyder, Trevor Gilotti, Laurel Zimmerman)** - April 18, 2011 - (8:30 a.m. - 2:30 p.m.) to Lost River Cavern, Hellertown, PA
 5. **Grades 5 & 6 Chorus (Thomas Weidner)** - April 19, 2011 (2:25 p.m.) - to Cypress Lanes, Lehighton.
 6. **East Penn Kindergarten (Kristine Betz, Jena Wassmer)** - April 20, 2011 (9:20 a.m. - 11:00 a.m.) to Pleasant Trees Care Home - Egg hunt with residents.
 7. **HS Government Class (Leon Brong)** - April 28, 2011 (8 a.m. - 2:20 p.m.) - to the Jim Thorpe Courthouse Annex for Annual Carbon Co. Government Day.
 8. **Franklin Grade 4 (Tiffany Strausberger, Denise Gerber, Audrey Hedash)** - May 4, 2011 - (8:40 a.m. - 5 p.m.) - to Philadelphia, PA (Independence Hall, Liberty Bell, US Mint).
 9. **Grades 5 & 6 Chorus / Jazz Ensemble (Thomas Weidner)** - April 19, 2011 (2:25 p.m.) - to Cypress Lanes, Lehighton.
 10. **Franklin Grade 2 (Martha Cox, Colleen Hoppes, Robin Roberts)** - May 11, 2011 - (9 a.m. - 2:45 p.m.) - to the Lehigh Valley Zoo in Schnecksville, PA
 11. **HS Math Class (Cody Schuler)** - May 12, 2011 - (7:15 a.m. - 8:30 p.m.) - to Physics Day at Hershey Park, Hershey, PA
 12. **Mahoning Grade 2 (Annette Boyle, Kathy Lewis)** - May 17, 2011 (9 a.m. - 2 p.m.) - to Lehigh Gap Nature Center.
 13. **Middle School Grade 8 (Jennifer Lopata, Eric Mushrush)** - May 20, 2011 - (8:30 a.m. - 7:00 p.m.) - to Hershey Park, Hershey, PA
 14. **Mahoning / Shull-David Grade 4 (Rhonda Rupell, Kira Stahler, Beth Cressley, Melanie Dillman)** - May 25, 2011 (8:45 a.m. - 1:30 p.m.) - to visit the Middle School - pen pal day / spelling bee.
 15. **Franklin Grade 1 (Nichole Hydro, Michele Kirsch, Wendy Bussey-Williams)** - June 1, 2011 (8:45 a.m. - 3:00 p.m.) - to Pioneer Tunnel - coal mine history.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

- Surplus Items Approved** MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the attached surplus items.
- VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____
Motion carried.

Homebound Approved MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve homebound instruction for the **Student #16040**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____
Motion carried.

Programs -

1st Reading Policy # 620 Approved MOTION by Mr. Resh, SECONDED by Mr. Finnegan, to approve the 1st reading of the following Lehigh Area School District Policy **#620 (Fund Balance)**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Use of School Facilities Approved

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the following "Requests for Use of School Facilities":

1. **Boy Scout Troop #82 (Judy Winger)** - to use the stadium / track / field for Cub Scout Olympics - August 6, 2011 (8 a.m. - 1 p.m.) - rain date August 7, 2011.
2. **LASD Senior Class All-Night Party (Tammy Serfass)** - to use the HS Gym for a Basket Raffle - May 1, 2011 (9 a.m. - 5 p.m.)

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

CLIU 21 2011-2012 Facilities Plan Approved

MOTION by Mr. Eidem, SECONDED by Mr. Hill, to approve the 2011-2012 Facilities Plan Committee Report as adopted by the CLIU Facilities Plan Committee on January 28, 2011. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes. (Resolution # 10/11 - 05)

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	X	☐	☐	☐
Mrs. Tina Dowd, Member	☐	☐	X	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Hal Resh, Member	X	☐	☐	☐
Mr. Larry Stern, Vice-President	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Dave Krause, President	X	☐	☐	☐

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2011 Graduation Date Approved MOTION by Mr. Stern, SECONDED by Mr. Eidem, to approve **Friday, June 10, 2011**, 7:00 p.m. for Commencement for the Class of 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Summer School Programs Approved MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve the following summer programs if needed:

Senior High Summer School
Middle School Summer School

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the additional Payment of Bills:

General Fund	\$ 63,933.48
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>3,284.99</u>
Total	\$ 67,218.47

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

School Journey Requests Approved MOTION by Mr. Stern, SECONDED by Mr. Finnegan, to approve the following School Journey requests:

1. **Scholastic Scrimmage (Sharon Leitzel) :**

April 8, 2011 – IU 21 – Compete in match with other Carbon/Lehigh students.

April 19, 2011 – Weatherly Middle School – to compete in Carbon Co. Academic meet

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**PSBA
Board
Workshop
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve a Board Workshop facilitated by PA School Boards Association on April 2, 2011 at the Administration Building at a budgeted cost of \$850.00 plus expenses.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2. Addendum (2) -

**Interim
Appt. of
Activities/
Athletic
Director
Tabled**

MOTION by Mr. Hill, SECONDED by Mr. Stern, to table the motion concerning the interim appointment of the Activities / Athletic Director to have a better clarification of financial and work matters, a Memorandum of Understanding to parties concerned, signed and that the interim appointment become effective April 19, 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion tabled.

3. Addendum (3) -

**District
Health Plan
Documents
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz. to allow the administration to execute any documents needed to make the District's health insurance plan mirror the Blue Cross of Northeastern Pennsylvania standard PPO plan including prescription and traditional health program including prescription.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

4. **J. Michael Malay, Jr., Business Administrator** - discussed how the state budget cuts have affected our budget.

Adjournment -

Next meeting is a regular meeting scheduled for Monday, April 18, 2011.

MOTION by Mr. Hill, SECONDED by Mr. Stern, to adjourn the meeting at 8:40 p.m.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of March 28, 2011 include Pages 1 through 8)