

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 28, 2011 at 7:00PM
Executive Session @ 5:30PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:10 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member - via telecommunications	X	☐
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	☐	X
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Vice-President	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

**Notice of Executive Session

** Atty. Schwab clarified Mrs. Dowd's form of telecommunications and reminded that all communication would need to be at a microphone.

Courtesy to the Floor -

1. **John Lopata** - teacher / advisor - Middle School Student Advisory Council - report of activities.

I. Presentations

1. **District Nurses** - Kathy Lloyd - Obesity
Abie Guardiani - SAP Program

***Mr. Dave Krause - Board President - recognized and welcomed the Boy Scouts in attendance. The scouts presence was an Eagle Scout requirement of the Citizenship Merit Badge.

Communications -

1. Superintendent's Report - *Mr. Kraky*
2. Lehighon Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern*
10. LCCC - *Mr. Stern*

Approval of Minutes -

MOTION by Mr. Wentz, SECONDED by Mr. Stern, to approve the Minutes of the January 24, 2011 regular meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Stern, SECONDED by Mr. Hill, to approve the Lehighon Area High School Activities Fund for January 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Payment Of Bills MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to approve the Payment of Bills:

General Fund	\$ 1,047,375.33
...Health Benefits	\$ _____
Food Service Fund	\$ 53,818.96
Capital Reserve	\$ _____
Athletic Fund	\$ <u>21,588.00</u>
Total	\$ 1,122,782.29

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

CCTI
Budget
Resolution
#10/11-02
Approved

MOTION by Mr. Hill, SECONDED by Mr. Eidem, to approve Resolution #10/11-02, the 2011-2012 Proposed Operating Budget for the Carbon Career & Technical Institute.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, President	X	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	X	☐	☐
Mrs. Tina Dowd, Member	X	☐	☐	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Member	X	☐	☐	☐
Mr. Hal Resh, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	X	☐	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐

VOTE: YES - 6 NO - 2 ABSENT - 1 ABSTENTIONS - _____

Motion carried.

CLIU
Budget
Resolution
#10/11-03
Approved

MOTION by Mr. Eidem, SECONDED by Mr. Stern, to adopt the 2011-2012 General Operating Budget of the Carbon Lehigh Intermediate Unit #21, Resolution # 10/11-03.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Larry Stern, Vice-President	X	☐	☐	☐
Mrs. Tina Dowd, Member	X	☐	☐	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Member	X	☐	☐	☐
Mr. Hal Resh, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐
Mr. Dave Krause, President	X	☐	☐	☐

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**LCCC
Budget
Resolution
#10/11-04
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to adopt the 2011-2012 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution # 10/11-04.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mrs. Tina Dowd, Member	X	☐	☐	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Member	X	☐	☐	☐
Mr. Hal Resh, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Treasurer	☐	X	☐	☐
Mr. Dave Krause, President	X	☐	☐	☐
Mr. Larry Stern, Vice-President	X	☐	☐	☐

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**PenTeleData
3-yr. Contract
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the 3-year contract submitted by PenTeleData for fiber connections to the schools. This is required to add the item to E-Rate.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**School
World
Contract
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve the contract submitted by School World for district's internet pages. This is required to add the item to E-Rate.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

**Overpymt.
Settlement
Approved**

MOTION by Mr. Eidem, SECONDED by Mr. Resh, that upon recommendation by the Solicitor, the District agrees to a settlement agreement with Frank L. Tamburri and Margaret L. Alberici in the amount of \$6,500.00 for the overpayment of property taxes to the District during the years of 2006, 2007, 2008 on real property located at 375 Jefferson Street, Lehigh, PA 18235 (Parcel ID No. 54D-12-A10). This settlement agreement is in lieu of a total refund of overpaid taxes pursuant to Title 72 Pa.C.S.A. §5453.703(c). Motion clarified by Atty. Schwab.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Personnel -

Substitutes MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to approve the attached list of
Approved candidates for the **2010-2011 Substitute** list pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

FMLA MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve FMLA leaves for the
Leaves following employee, not to exceed 12 weeks:
Approved 1. **Employee #562** – effective January 13, 2011
2. **Employee #22** – effective March 21, 2011
3. **Employee #427** – effective May 6, 2011

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Coursework MOTION by Mr. Wentz, SECONDED by Mr. Eidem, to approve the following
Approved professional teacher/administrative requests for pre-approval of courses for
continuing education:

1. **Sarah Beck** – April 1 – April 16, 2011 / Classroom Diversity
2. **Wendy Bussey-Williams** – April 1 – April 16, 2011 / Classroom Diversity
3. **Sharon Focht** – April 1 – April 16, 2011 / Classroom Diversity
4. **Mark Maholick** – April 1 – April 16, 2011 / Classroom Diversity
5. **Julie McHugh** – March 5 – April 3, 2011 / Student Engagement & Standards
6. **Amy Meixsell** – April 1 – April 16, 2011 / Classroom Diversity
7. **Dana Miller** – March 23 – May 31, 2011 / Ethics and Standards of Prof. Psychology
8. **Jacob Molchany** – April 1 – April 16, 2011 / Classroom Diversity
9. **Rachel Quinn** – April 1 – April 16, 2011 / Classroom Diversity
10. **Yvette Sharrow** – April 1 – April 16, 2011 / Classroom Diversity
11. **Cynthia Smith** – April 1 – April 16, 2011 / Classroom Diversity
12. **Susan Stufflet** – April 1 – April 16, 2011 / Classroom Diversity
13. **Mary Zimmerman** – April 1 – April 16, 2011 / Classroom Diversity

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Conference Requests Approved MOTION by Mr. Stern, SECONDED by Mr. Eidem, to approve the following professional teacher/administrative requests to attend a conference/workshop:

1. **Tina Holmes** (Asst. Business Adm.) - March 9 - 11, 2011 - A/CAPA, Child Accounting conference in Hershey, PA at a cost of **\$620.00**.
2. **Jonathan J. Cleaver** (Federal Grant Coordinator) and **Dan Plesniarski, Dave Kurtz, and John Carter (Concern Home for Boys)** - April 3 - 6, 2011 - PA Assoc. of Federal Program Coordinators Conference at Seven Springs Resort, Champion, PA, at a total amount not to exceed **\$3,928.00**, to be taken from Title I, Part A and Part D Grant Funds, 2010-2011.
3. **Mark McGalla** (MS Principal) - April 3 - 5, 2011 - Education Policy Fellowship Program in Washington, DC, at a total amount not to exceed **\$1,133.56**, to be taken from Accountability Block Grant Funds, Professional Development, 2010-2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Athletic Hires Approved MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the recommendation to hire for the following position: **2010-2011 and 2011-2012 Athletic** position, (candidate per attached list), at the current contract rate.

VOTE: YES - 6 NO - 2 ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Extra-Curr. Hires Approved MOTION by Mr. Stern, SECONDED by Mr. Eidem, to approve the recommendation to hire for the following: **2010-2011 Extra-Curricular** position, (candidate per attached list), at the current contract rate.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Support Employee Sick Bank Approved MOTION by Mr. Yenser, SECONDED by Mr. Hill, to approve the Lehigh Area Educational Support Association to establish a sick bank for support **employee #953**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Uncomp. Days Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz. to approve 2 uncompensated days for **employee #953**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Unused
Sick Days/
Years of
Service
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Stern, that in recognition of the years of service that **Dr. Nicholas Brogno** has given this District, that the district will deposit in a 403 (b) plan for **\$100** per unused sick day, and **\$100** for each year of service, notwithstanding his non-compliance with the District's contract with LAEA.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Miscellaneous -

**School
Journey
Requests
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser, to approve the following School Journey requests:

1. **FCS Child Development (Julie McHugh)** – March 1-2, 2011 (8:45 – 10:45 a.m.) to observe and interact at Lehighton Headstart.
2. **Science Olympiad Team (Doug Bowman)** – March 4, 2011 (7 a.m. – 2:30 p.m.) to participate in competition at Northampton Community College.
3. **LAHS Band (Bryan Buffington)** – March 8, 9, 10, 2011 (7:30 a.m. – 3:00 p.m.) to participate in the 2011 Carbon County Band at Panther Valley High School.
4. **HS Honors Psychology Class (Seniors only) (Leon Brong)** – March 18, 2011 (9am – 4 pm) to attend the Brain Awareness Week Symposium at LCCC in Schnecksville.
5. **7th & 8th Grade Band (Beth Perkins)** – April 1, 2011 to participate in Intermediate Band Fest at Catasauqua High School.
6. **7th & 8th Grade Band (Beth Perkins)** – April 9, 2011 (8 am – 3 pm) to participate in a PMEA Small Ensemble Adjudication Festival at Kutztown University.
7. **Shull-David Kindergarten (Jan Wentz)**– April 12, 2011 (8:45 a.m. – 2:45 p.m.) to travel to the Crayola Factory in Easton, PA
8. **Franklin Grade 4 (Denise Gerber, Audrey Hedash, Dena Sirsky, Tiffany Strausberger)** – April 12, 2011 (8:45 a.m. – 2:30 p.m.) to the Franklin Fire Co. for their annual PA Dutch Day.
9. **HS Mass Media Class (Amber Konek)** – April 13, 2011 (10:30 am – 1:30 pm) to the Times News – Mahoning Valley.
10. **East Penn Kindergarten (Kristine Betz, Jena Wassmer)** – April 14, 2011 (8:45 a.m. – 2:30 p.m.) to travel to the Crayola Factory in Easton, PA
11. **Shull-David Grade 4 (Melanie Dillman, Beth Cressley)** – April 19, 2011 (8:45 a.m. – 2:45 p.m.) to travel to Quiet Valley Living Historical Society, Stroudsburg, PA.
12. **East Penn Grade 2 (Debra Biery, Paula Bonser)** – April 29, 2011 (8:50 a.m. – 2:45 p.m.) to the Lehigh Gap Nature Center and Ice Cream World in Walnutport, PA
13. **Mahoning Grade 1 (Shirley Rodgers, Kaye Miller)** – May 2, 2011 (8:45 a.m. - 1:45 p.m.) to Bear Mtn. Butterfly in Jim Thorpe, PA
14. **Mahoning Grade 3 (Cale Kresge, Karen Blisard)** – May 3, 2011 (9 a.m. – 3 p.m.) to an Iron Pigs Game in Bethlehem, PA
15. **Franklin Kindergarten (Mary Zimmerman, Faye Hlavaty, Stephanie Smith)** – May 6, 2011 (8:45 a.m. – 2 p.m.) to the Crayola Factory in Easton, PA.
16. **Shull-David Grade 4 (Melanie Dillman, Beth Cressley)** – May 13, 2011 (9:30 a.m. – 2:30 pm.) to the Christ Evangelical Free Church for PA Dutch Day.

**School
Journey
Requests
Continued**

17. **Shull-David Grade 1 (Janine Matika, Melissa Petit-Clair, Matthew Schaeffer)** - May 20, 2011 (8:45 a.m. – 2:00 p.m.) to Charlie Brown Ice House in Bethlehem, PA for a theatric presentation.
18. **Shull-David Grade 3 (Jennifer Boyle)** – May 20, 2011 (9 a.m. – 2:30 p.m.) to the Lehigh Valley Zoo in Schnecksville, PA.
19. **Shull-David Grade 2 (Lisa Barth, Jessica Grasso, Donald Herman)** – May 24, 2011 (8:45 a.m. – 2:30 p.m.) to an Iron Pigs Game in Bethlehem, PA.
20. **FBLA (Matthew Fisher, Kim Mychaliszyn-Simko)** – May 24, 2011 (9 a.m. – 2:30 p.m.) to the Lehigh Vly. Iron Pigs Game for Education Day.
21. **District Fourth Graders (Deb McKain)** – May 25, 2011 (8:40 a.m. – 1:30p.m.) to the Middle School for a Spelling Bee/Orientation/Pen Pal Program.
22. **East Penn Grade 1 (Rhonda Zerbe, Jessica Bruch)** – May 27, 2011 (8:30 a.m. – 4 p.m.) to the Philadelphia Zoo.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Programs -

**Policies
#113 &
#215
Readopted**

MOTION by Mrs. Dowd, SECONDED by Mr. Resh, to readopt the following Lehighton Area School District Policies: **#113 and #217.**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Use of
School
Facilities
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve the following “Requests for Use of School Facilities”:

1. **ESU Graduate Class (Classroom Diversity: Creating Positive Environments) (Ron Mihalko)** – to use the MS Library Fridays/Saturdays - April 1 – April 16, 2011.
2. **Melody’s Dance Studio (Melody Kline)** – to use the HS Auditorium/Band Room – June 24, 2011 (3-8 p.m.), and June 25, 2011 (12 – 8 p.m.)– Dance Recital.
3. **Dance with Kim (Kim Semmel)** – to use the HS Auditorium, Band Room and Concession Stand on June 17 and 18, 2011 (9 a.m. – 5 pm) – Dance Production
4. **Lehighton Volleyball Program (TJ O’Connor)** – Sundays – March 7 – May 15, 2011, (5-8 pm) HS Gym – volleyball open gym.
5. **Lehighton American Legion Baseball (George Zellers, Jr.)** – End of May 2011 through July 2011 – to use the outside fields for practice and scheduled games.
6. **Lehighton Indians Youth Baseball (Peter Salerno)** – March 26, 27; April 23, 30, 2011 (2 – 6 pm) and May 7, 2011 (12 – 6 pm) to use the outside fields to play games.
7. **Hunter Meckes Memorial Soccer Tournament (Sherry Meckes)** – April 17, 2011 (7 a.m. – 5 p.m.) to use all outside fields except the baseball fields and track area, for a memorial soccer tournament.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to move items A through D in one motion:

Payment of Additional Bills	(A)	To approve the additional Payment of Bills:
		General Fund \$ 427,781.94
		---Health Benefits \$ 30,020.97
		Food Service Fund \$ -----
		Capital Reserve \$ -----
		Athletic Fund \$ <u>2,692.32</u>
		Total \$ 460,495.23

Athletic Hires Approved	(B)	To approve the hiring of the following athletic positions at the contracted rate:
		1. Matt Dierolf - Spring 2011 - JV Baseball Coach
		2. Jonathan Hakim - Spring 2011 - Asst. Girls' Soccer Coach
		3. Jessica McCarroll / Terry Haberman - Fall 2011 - Assistant Volleyball
		Coaches - Stipend to be split between the two coaches.

Asst. Track Coach Resignation Accepted	(C)	To accept the resignation of Jacob Marushak as Spring 2011 Assistant Track Coach pending his hire as head coach.
---	------------	---

Homebound Instruction Approved	(D)	To approve homebound instruction for Student #53366 .
---	------------	--

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

2. Addendum (2) -

King, Spry Law Firm Approved To Negotiate MOTION by Mr. Stern, SECONDED by Mr. Wentz, to approve that the Board hires John Freund and the law firm of King Spry to represent the district in upcoming employee and union negotiations including negotiations concerning the Superintendent contract's, Administration (Act 93) and Non-Bargaining Unit Personnel Agreement, Professional Association Contract and Service Personnel Association Contract at an hourly fee of \$160 per hour for Attorneys and \$80 per hour for paralegal work. The following costs will be reimbursed in addition to the fee: Outside experts/consultation, extraordinary or third party copy charges, overnight delivery charges for packages, and any other direct out of pocket expenses. Postage, ordinary copy charges, telephone fees or mileage will not be charged.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Mr. Eidem Re-Elect As CLIU Rep. as of June 2011 MOTION by Mr. Hill, SECONDED by Mr. Yenser, to re-elect Duane Eidem as CLIU Representative as of June, 2011.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Athletic Position Abolished MOTION by Mr. Eidem, SECONDED by Mr. Yenser, that the position of Athletic Director is abolished as of June 30, 2011.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Director of Student Services Position Created MOTION by Mr. Eidem, SECONDED by Mr. Yenser, that effective as of July 1, 2011, the position of Director of Student Services and Facilities Planning shall be hereby established, which shall include the Athletic Director's duties along with facility planning duties and security duties. The current athletic director may, should he choose to, apply for the newly created position.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

3. Mr. Krause announced:

- Congratulations to the wrestling team.
- Thanks to those who attended the Task Force Meeting on February 15, 2011.
- The next board meeting on March 28, 2011 will be held at the Carbon Career and Technical Institute in Jim Thorpe, PA.

Adjournment -

Next meeting is a regular meeting scheduled for Monday, March 28, 2011.

MOTION by Mr. Eidem, SECONDED by Mr. Stern, to adjourn the meeting at 8:00 p.m..

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Respectfully submitted

A handwritten signature in dark ink, appearing to read "J. Michael Malay, Jr.", with a stylized flourish at the end.

J. Michael Malay, Jr.
Board Secretary

(Minutes of February 28, 2011 include Pages 1 through 11)