

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 24, 2011 at 7:00PM
Executive Session @ 5:30PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:09 p.m.

Roll Call -

	Present	Absent
Mrs. Tina Dowd, Member	X	☐
Mr. Duane Eidem, Member	X	☐
Mr. John T. Finnegan, Member	X	☐
Mr. William Hill, Jr., Member	X	☐
Mr. Hal Resh, Member	☐	X
Mr. Larry Stern, Vice-President	☐	X
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Dave Krause, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. James Kraky, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

**Notice of Executive Session

Courtesy to the Floor - None

Presentations -

1. James Kraky - Board Member Recognition
- Keystone Awards
2. Christi Marchetti - SAGE
3. Matthew Fisher - FBLA
4. Tim Tkach - NFHCA Coach of the Year (Shawn Hindy)

Communications -

1. Superintendent's Report - *Mr. Kraky*
 - *Snow Make-up Days: February 18 and April 21, 2011*
 - *Building Task Force Meetings: February 1 and 15, 2011 - at the Middle School Library - 7 p.m.*
2. Lehighton Memorial Library Report - *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report - *Mr. Krause*
4. Title I Advisory Committee Report - *Mr. Resh - absent*
5. CCTI Report - *Mr. Yenser*
6. CLIU Report - *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report - *Attorney William Schwab*
9. Building/Grounds Report - *Mr. Stern - absent*
10. LCCC - *Mr. Stern - absent*

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Wentz, to approve the Minutes of the December 6, 2010 re-organizational meeting.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Yenser, SECONDED by Mr. Finnegan, to approve the Lehighton Area High School Activities Fund for December 2010.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Payment
Of Bills**

MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the Payment of Bills:

General Fund	\$ 1,167,412.19
Food Service Fund	\$ 112,280.48
Capital Reserve	\$ -----
Athletic Fund	\$ <u>50,137.44</u>
Total	\$ 1,329,830.11

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Finnegan, to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Tax
Collectors'
Reports**

MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the annual Tax Collector's reports.

NOTE: These reports are on file at the Administration office for your review.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Act 1
Resolution
Approved**

MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve the Act 1 Resolution #10/11 -1.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, President	X	☐	☐	☐
Mr. Larry Stern, Vice-President	☐	☐	X	☐
Mrs. Tina Dowd, Member	X	☐	☐	☐
Mr. Duane Eidem, Member	X	☐	☐	☐
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. William J. Hill, Member	X	☐	☐	☐
Mr. Hal Resh, Member	☐	☐	X	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Final Pymt. To Spezialetti Approved MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the final payment to Spezialetti Contracting, LLC. in the amount of **\$7,271.50**; this is the final installment payment on the High School Masonry project.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

PETE/C Conference Approved MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve **Charles Bachert** and **Cory Hartsell** to attend the PA Educational Technology Expo/Conference in Hershey, PA, on February 14, - 16, 2011 at a total amount not to exceed **\$1,025.35**, to be taken from the 2010-2011 CFF Budget.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Omega Systems Approved For Tech Analysis MOTION by Mr. Yenser, SECONDED by Mr. Eidem, to approve a proposal by Omega Systems to run a Network Legacy Analysis to help determine network problems within the LASD network, for a quoted cost of **\$2,100.00**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

FBLA Supplem. Funding Approved MOTION by Mr. Wentz, SECONDED by Mr. Hill, to approve the supplemental funding application not to exceed the amount of **\$2,500.00** for the **FBLA** to attend the State Leadership Conference in Hershey, PA on April 4-6, 2011.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Occ. Tax
Refund to
S. Cieri**

MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to refund 2010 Occupational Tax in the amount of \$125.00 paid by Sergio P. Cieri. The taxpayer did not realize he qualified for exemption due to being unemployed and earning less than \$10,000 per year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**PASBO &
A/CAPA
Conferences
Approved**

MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve attendance at the following conferences:

1. **Tina Holmes** – Annual PASBO Conference in Pittsburg, PA, March 15-18, 2011, at a cost of **\$820.00**.
2. **J. Michael Malay, Jr.** – Annual PASBO Conference in Pittsburg, PA, March 15-18, 2011, at a cost of **\$820.00**.
3. **Lory Frey** – the A/CAPA, Child Accounting Conference in Hershey, PA, March 9-11, 2011 at a cost of **\$540.00**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Personnel -

**Substitutes
Approved**

MOTION by Mrs. Dowd, SECONDED by Mr. Hill, to approve the attached list of candidates for the **2010-2011 Substitute** list pending clearances.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**FMLA
Leave
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #2** – effective January 19, 2011

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Coursework Approved MOTION by Mr. Finnegan, SECONDED by Mrs. Dowd, to approve the following professional teacher/administrative requests for pre-approval of courses for continuing education:

1. **Yvette Sharrow** - March 14 - May 1, 2011 / Globalization & Advocacy

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Employee Resignations Approved MOTION by Mr. Eidem, SECONDED by Mrs. Dowd, to accept the resignations of the following employees:

1. **Rick Bennett** - as Junior Varsity Baseball Coach for 2010-2011 school year.
2. **Christina Dixon** - Part-time Food Service Worker, effective January 14, 2011
3. **Melissa Bierman** - Part-time Food Service Worker, effective January 14, 2011
4. **Cynthia Schleicher** - Full-time Food Service Worker, effective December 14, 2010
5. **Randy Frey** - as Head Track and Field Coach for the 2010-2011 school year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Athletic Hires Approved MOTION by Mr. Yenser, SECONDED by Mr. Wentz, to approve the recommendation to hire for the following positions: **2010-2011 and 2011-2012 Athletic** positions, (candidates per attached lists), at the given annual, current contract rate.

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - _____

Motion carried.

B. Nametko Hired as Lunch Aide MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the recommendation to hire the following support employee at the contracted hourly rate of pay:

1. **Barbara Nametko** - Lunchtime Aide - Franklin Elementary, starting January 25, 2010

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Long-term
Subs
Hired**

MOTION by Mrs. Dowd, SECONDED by Mr. Yenser, to approve the recommendation to hire the following professional employees at the contracted hourly rate of pay:

1. **Kenneth Eck** - MS Science - Long-term Sub - January 3, 2011 until the last day of school in December 2011, at **pro-rated salary of \$37,136 (Step 1B)**.
2. **Drewann Eckman** - MS Business Ed. (Gr. 7-8) - Long-term Sub - January 3 - to the last school day in June 2011, at a **pro-rated salary of \$37,136 (Step 1B)**.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Paraprofessionals
Hired**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the recommendation to hire the following support personnel as paraprofessionals at the contracted starting salary of \$13,954.00, pro-rated, pending clearances. Effective date to be determined after completion of obligation at present employer.

1. **Kathy Goff**
2. **Melissa Pickerin**

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

**Request
For Pymt.
Unused
Sick Time
- Motion
Died**

MOTION requesting that in recognition of the years of service that **Dr. Nicholas Brogno** has given this District, that the district pay him \$100 per unused sick day, notwithstanding his non-compliance with the District's contract with LAEA, died for lack of a motion.

Motion Died.

**P-T Tech.
Support for
Child Acctg.
Approved**

MOTION by Mrs. Dowd, SECONDED by Mr. Eidem, to hire part-time technical support for Child Accounting Software as necessary at the discretion of the Superintendent.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Miscellaneous -

School Journey Requests Approved

MOTION by Mr. Wentz, SECONDED by Mr. Yenser, to approve the following School Journey requests:

1. **LAHS Band (Bryan Buffington)** - February 10 - 12, 2011 to participate in District 10 Band at Tulpehocken High School.
2. **LAHS Chorus (David Perkins)** - February 18, 2011 (7:30 a.m. - 9 p.m.) to participate in Carbon County Chorus at Weatherly High School.
3. **LAMS Jazz Ensemble (Thomas Weidner)** - March 4, 2011 (5 - 11:30 pm) to participate in the NE Middle School Jazz Adjudication in Bethlehem, PA
4. **FBLA (Kim Mychalyszyn-Simko / Matthew Fisher)** - April 4 - 6, 2011 to attend the FBLA State Leadership Conference in Hershey, PA
5. **Mahoning Kindergarten/Life Skills (Vicky Kocher/Melissa Geiser/Selina Polaha)** - April 14, 2011 (8:40 a.m. - 1 p.m.) to the Crayola Factory in Easton, PA
6. **Elementary/Middle School Gifted (Deb McKain/Michael Snyder)** - April 19, 2011 (9 a.m. - 2 p.m.) - to the DaVinci Center of Science and Discovery and Borders Book Store in Allentown, PA
7. **Gr. 5 - 6 Chorus (Thomas Weidner)** - April 30, 2011 (9:30 a.m. - 8:30 p.m.) to participate in the Honor Choir at Pocono Mtn. School District.
8. **Franklin Grade 4 Chime Ensemble (Susan Stufflet)** - May 3, 2011 (3:45 - 5:30 p.m.) to Lehigh Valley Elderly Housing to perform for residents.
9. **East Penn Grades 3 - 4 (Brooke Breiner / Sherry Snyder)** - May 5, 2011 (8:45 a.m. - 2:15 p.m.) to Reading, PA IMAX Theatre for educational 3-D movies on space and the sea.
10. **Franklin Grade 4 Chime Ensemble (Susan Stufflet)** - May 10, 2011 (3:45 - 5:00 p.m.) to Pleasant Trees Retirement Home to perform for residents.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Homebound Instruction Approved

MOTION by Mr. Yenser, SECONDED by Mrs. Dowd, to approve homebound instruction for the following students: Student #15058 and Student #54194.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Programs -

Policies #113, 113.1, 113.2, 217 Approved

MOTION by Mrs. Dowd, SECONDED by Mr. Wentz, to approve the 2nd reading and final adoption of the following Lehigh Valley Area School District Policies: #113, #113.1, #113.2, and #217.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Use of
School
Facilities
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan, to approve the following "Use of School Facilities":

1. **Lehighton Boys' Basketball (Daniel Rossino)** - to use the MS and HS gyms and concession stands on March 11-13, 2011 - Basketball Tournament.
2. **Lehighton Band, Inc. (Paul Smith)** - to use the MS Auditorium and Band Room - April 10, 2011 (1:30 - 5 p.m.) - Annual Spring Concert.
3. **Palmerton Pre-School (Sherry Mertz)** - to use the MS Auditorium on May 26, 2011 (4:30 - 8 pm) - Pre-School Graduation Ceremony.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -

Motion carried.

**HS 2011-12
Program of
Studies
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Eidem, to approve the **2011-2012** Program of Studies for the Lehighton Area High School.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -

Motion carried.

**2011-2012
School
Calendar
Approved**

MOTION by Mrs. Dowd, SECONDED by Mr. Finnegan, to approve the **2011-2012** School District calendar.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

MOTION by Mr. Eidem, SECONDED by Mr. Wentz, to move items A through D in one motion:

**Approve
Paying
Invoices to
Jan. 24, 2011**

- (A) To approve issuing checks dated January 24, 2011 to pay invoices remaining up to January 24, 2011. Payments will be included in the February 2011 Board Agenda for confirmation.

Homebound (B) To approve homebound instruction for student #15003.
Instruction
Approved

E. Solt (C.) To accept the resignation for the purpose of retirement for support
Resignation employee, **Edward Solt**, effective **May 31, 2011**. He has been employee of
Accepted the district for 16 ½ years.

2011-12 (D) To approve the recommendation to hire **Timothy J. O'Connor** as **head**
Head V-B **volleyball coach** for the **2011-2012 fall season**, at the contracted stipend rate.
Coach
Hired

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2. Mr. Krause recognized Jordan Homyak for attaining 1,000 points in girls basketball.
3. Mr. Yenser thanked the administration teams for their work on the preliminary budget.

Adjournment -

Next meeting is a regular meeting scheduled for Monday, February 28, 2011.

MOTION by Mr. Eidem, SECONDED by Mr. Hill, to adjourn the meeting at 7:52 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of January 24, 2011 include Pages 1 through 10)