

# Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board  
Monday, August 27, 2012 at 7:00PM

## Minutes

### Pledge of Allegiance

**Call to Order** - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:10 p.m.

### Roll Call -

|                                               | Present | Absent                   |
|-----------------------------------------------|---------|--------------------------|
| Mr. John Finnegan, Member                     | X       | <input type="checkbox"/> |
| Mr. William J. Hill, Jr., Member              | X       | <input type="checkbox"/> |
| Mr. Dave Krause, Member                       | X       | <input type="checkbox"/> |
| Mr. Hal Resh, Vice-President                  | X       | <input type="checkbox"/> |
| Mr. Larry Stern, Member                       | X       | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member                       | X       | <input type="checkbox"/> |
| Mr. Andrew Yenser, Treasurer                  | X       | <input type="checkbox"/> |
| Mr. Thomas Zimmerman, Member                  | X       | <input type="checkbox"/> |
| Mr. Rocky Ahner, President                    | X       | <input type="checkbox"/> |
| Mr. Michael Malay Jr., Business Manager       | X       | <input type="checkbox"/> |
| Mr. Jonathan Cleaver, Superintendent          | X       | <input type="checkbox"/> |
| Attorney William Schwab, Solicitor            | X       | <input type="checkbox"/> |
| Ms. Bonnie Cortese, Recording Board Secretary | X       | <input type="checkbox"/> |

\*\*\*Notice of Executive Session

**Courtesy to the Floor** - None

### Presentations -

1. **Aaron Sebelin / Joseph Hauser** - Review of Shull-David traffic patterns - (Handout)

### Communications -

1. Superintendent's Report - Mr. Cleaver
  - Positive feedback from In-Service
  - A Reading Consultant Contracted through grant money
  - PlanCon Meeting scheduled for Sept. 13, 2012 at 6 p.m. in the HS Auditorium
2. Board President's Report - Mr. Ahner
  - Kudos to: Aaron Sebelin from Lehighton Boro for traffic control
  - Kyle Spotts for Tribe Night
  - Thank you received from PATH for donation of books

3. Lehigh Memorial Library Report – Mr. Finnegan  
- Library Board does not meet in the summer
4. Legislative Policy Committee of PSBA Report – Mr. Krause
5. Title I Advisory Committee Report – Mr. Zimmerman  
- Reading Camp – Total 136 books read
6. CCTI Report – Mr. Yenser  
- Opening day – 400 students
7. CLIU Report – Mr. Wentz  
- Our Sp. Ed. Supervisor, Shaun McElmoyle, will join the staff of CLIU21  
- Thanks to LASD from CLIU21 for use of our facilities for IU transportation In-Service on Aug. 16<sup>th</sup>.  
- Thanks to Patti Ebbert and Mark McGalla for well-orchestrated MS dismissal
8. Student Representative Report – No Representative Assigned
9. Solicitor's Report – Attorney William Schwab - written
10. Building/Grounds Report – Mr. Stern  
- Good job to summer maintenance/cleaning crews  
- MS Gym rehab delayed. Completion date estimated at 9/14/12.
11. LCCC – Mr. Stern  
- Fall semester began on August 20<sup>th</sup>.  
- Enrollment is down  
- Encourages to take advantage of dual enrollment for Jr.'s and Sr.'s

#### **Approval of Minutes -**

MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the Minutes of the August 7, 2012, special meeting, with the correction of meeting place to High School Auditorium.

VOTE: YES - 7 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - 2

Motion carried.

#### **Financial Matters -**

**Activities Report** MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the Lehigh Area High School Activities Fund for June 2012.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Payment Of Bills** MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the Payment of Bills:

|                   |                     |
|-------------------|---------------------|
| General Fund      | \$ 933,169.90       |
| Benefits          | \$ 33,307.90        |
| Food Service Fund | \$ 3,699.42         |
| Capital Reserve   | \$ -----            |
| Athletic Fund     | \$ <u>18,270.61</u> |
| Total             | \$ 988,447.83       |

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Treasurer's Reports** MOTION by Mr. Yenser, SECONDED by Mr. Finnegan to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
  1. General Fund
  2. Capital Reserve Fund
  3. Athletic Fund
  4. Food Service Fund

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Per Cap/ Occ. Tax Exemptions Approved** MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**MS Sound System Tabled** MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to table the proposal from Communications Systems, Inc. (CSI) to purchase a Middle School Gymnasium Sound System at a cost of \$21,957 through the Co-Stars Purchasing Program.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion tabled.

**Mobile  
Lift  
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the proposal from Mobile Lifts, Inc. to purchase an Aerial Work Platform at a cost of \$9,995.00.

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_

Motion carried.

**SHINE  
Reimburses  
LASD for  
Student  
Meals**

MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve a contract with Lehigh Carbon Community College for the District to supply meals to the 21<sup>st</sup> Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed \$3.40 per meal served.

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_

Motion carried.

**SHINE  
Reimburses  
LASD for  
Transport.**

MOTION by Mr. Finnegan, SECONDED by Mr. Krause to approve a contract with Lehigh Carbon Community College for the District to supply transportation to the 21<sup>st</sup> Century Grant (Carbon County Shine After-school Program) administered by Lehigh Carbon Community College held in the Shull-David Elementary School. The District will be reimbursed by the grant for the difference between the state transportation reimbursement amount and the actual cost of the transportation.

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_

Motion carried.

**BHA  
Contract  
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve a contract with Behavioral Health Associates (BHA).

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_

Motion carried.

**PATH  
Contract  
Approved**

MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve with PA Treatment and Healing (PATH).

VOTE: YES - \_\_\_\_\_    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Safeway  
Contract  
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve a contract with Safeway Driving School.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**1<sup>st</sup> Payment  
HS Hot  
Water  
Heater**

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the first payment to Bognet, Inc. in the amount of \$35,280.00 on the High School Hot Water Heater Replacement project.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**1<sup>st</sup> Payment  
FR Sidewalk  
Replacement**

MOTION by Mr. Stern, SECONDED by Mr. Hill to approve the first payment to J B M Mechanical, Inc. in the amount of \$4,117.68 on the Franklin Sidewalk Replacement project, pending receipt of the appropriate prevailing wage documents.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Approved  
Change  
Order - HS  
Hot Water  
Heater**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve Change Order Number: 001 for the High School Hot Water Heater Replacement project in the amount of \$635.95.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**J. Cleaver  
LUSSC Dues  
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve Superintendent, Jonathan J. Cleaver, membership to the Lehigh Study Council (LUSSC), membership dues for 2012-2013 of \$1,000.00.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**2012 Occ. Tax Refund R. McElvar** MOTION by Mr. Hill, SECONDED by Mr. Krause to refund Occupational Tax for year 2012 to Ralph McElvar in the amount of \$245.00.  
VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**Personnel -**

**Coursework Approval** MOTION by Mr. Wentz, SECONDED by Mr. Finnegan to approve the following requests for pre-approval of courses for continuing education:  
**1. Melissa Clark** - August 27 - TBD / Internship / Practicum in Supervision  
**2. Amber Konek** - September 11 - December 4, 2012 / Authoring Systems / Instructional Design  
**3. Lisa Krause** - August 27 - December 14, 2012 / Field Experience in Educational Leadership.  
**4. JoAnn Schoenberger** - September 10 - December 3, 2012 / Internet Literacy for Educators  
**5. JoAnn Schoenberger** - September 11 - December 4, 2012 / Authoring Systems / Instructional Design  
VOTE: YES - 8 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - 1  
Motion carried.

**FMLA Leave** MOTION by Mr. Stern, SECONDED by Mr. Yenser to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:  
**1. Employee #995** - effective August 22, 2012  
VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**Extended Parental Leave Approved** MOTION by Mr. Finnegan, SECONDED by Mr. Krause to approve the following employee, #995, for extended parental leave to immediately follow an FMLA leave. The parental will begin approximately November 15, 2012 until the end of the 2012-2013 school year.  
VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**Extended  
Parental  
Leave  
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve the following employee, #1078, for an extended parental leave to immediately follow an FMLA leave. The parental leave will begin approximately November 15, 2012 until January 11, 2013.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Substitutes  
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Athletic/  
Extra-Curr.  
Hires**

MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Mentor  
Teachers  
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Finnegan to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2012-2013** school year:

Jessica Gasper / Diane Micheletti

Adrienne Fedor / Diane Brownmiller

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**M. Hauck  
LT Sub -  
L. Arts**

MOTION by Mr. Krause, SECONDED by Mr. Finnegan to accept the resignation of **Meggyn Hauck** who was hired June 18, 2012 as a long-term substitute for Language Arts.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**L. Crum**  
**PT Cleaner**  
**Hired** MOTION by Mr. Wentz, SECONDED by Mr. Krause to approve the recommendation to hire **Lisa Crum** as a part-time cleaner assigned to East Penn Elementary, effective per clearances, at the contracted rate of pay, pending clearances.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**M. Blasiak**  
**Para**  
**Hired** MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the recommendation to hire **Michelle Blasiak** as a paraprofessional effective August 22, 2012 (pending clearances), at the contracted rate of pay, pending clearances.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**A. Fedor**  
**Art Teacher**  
**Hired** MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve the recommendation to hire **Adrienne Fedor** as a full-time Art Teacher assigned to Shull-David / Mahoning Elementary Schools, effective August 22, 2012, at Step 1 B, pending clearances.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**S. McElmoyle**  
**Resigned** MOTION by Mr. Finnegan, SECONDED by Mr. Hill to accept with regret the resignation of **Shaun McElmoyle** as Supervisor of Special Services, effective August 21, 2012.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

#### Miscellaneous -

**School**  
**Journey**  
**Requests**  
**Approved** MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the following School Journey requests:  
1. **LAMS Music Express (Laura Welkey)** - November 7, 2013 - to travel New York City, to attend a Broadway show.  
2. **Grade 8 Music Students (Laura Welkey)** - January 8, 2013 - to travel to a free concert of the Bach Choir in Bethlehem, PA.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**Sp. Ed. Intern Acknowledged** MOTION by Mr. Stern, SECONDED by Mr. Finnegan to acknowledge Amanda Grogan, A Wilkes University student, as an intern in the concentration of Special Education.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**Crime Watch Fund Raiser** MOTION by Mr. Wentz, SECONDED by Mr. Hill to permit the Lehigh Area Crime Watch organization to sell games of chance fund raisers to benefit funding for the Crime Watch organization. The fund raiser will be held at all home football games beginning August 31, 2012.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

#### **Programs -**

**Use of School Property Approved** MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve Use of School Property for:  
1. **Ss. Peter & Paul CYO Program (Phil Liszka)** – March 9, 2013 (snowdate March 16, 2013) - (8:00 a.m.- 6:00 p.m.) to use the Middle School Gymnasium for the “9<sup>th</sup> Annual Biddy Basketball Tournament”.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_

Motion carried.

**2<sup>nd</sup> Reading/ Adoption Policies:** MOTION by Mr. Krause, SECONDED by Mr. Finnegan to approve the **2<sup>nd</sup> reading and adoption** of the revisions of the following Lehigh Area School District Policies:  
**#122, #123, #348, #801 #815**  
1. **#122 (Extra-Curricular Activities)** – Page 2  
2. **#123 (Interscholastic Athletics)** – Page 2  
3. **#348 (Unlawful Harassment)** – Page 2  
4. **#801 (Public Records )** – Page 4, 5  
5. **#815 (Acceptable Use of Communications & Information Systems)** – Page 19

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**\*\* Recess for Executive Session 8:10 p.m. – 8:45 p.m.**

**Old Business for Discussion -**

1. **Hal Resh** - Questioned timeline to finish two elementary computers rooms  
-- **Jonathan Cleaver** - Assured that the rooms in question are not in use right now.
2. **Rocky Ahner** - Questioned timeline to finish Middle School project. Make sure contractors are following start/stop dates.

**New Business for Discussion -**

**1. Addendum -**

**Payment Of Bills**      MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the additional Payment of Bills:

|                    |    |                 |
|--------------------|----|-----------------|
| General Fund       | \$ | 139,702.35      |
| ---Health Benefits | \$ | -----           |
| Food Service Fund  | \$ | 1,930.00        |
| Capital Reserve    | \$ | -----           |
| Athletic Fund      | \$ | <u>5,670.75</u> |
| Total              | \$ | 147,303.10      |

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**2nd Payment For FR Sidewalks Tabled**      MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to table the second payment to JBM Mechanical, Inc. in the amount of \$33,682.32 on the Franklin Sidewalk Replacement project documents.

VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**2nd Payment For HS Hot Water Heater**      MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve the second payment to Bognet, Inc. in the amount of \$23,725.45 on the High School Hot Water Heater Replacement project.

**Heater Approved**      VOTE: YES - 9    NO - \_\_\_\_\_    ABSENT - \_\_\_\_\_    ABSTENTIONS - \_\_\_\_\_  
Motion carried.

**Press Box Modifications Approved** MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve that the North end of the press box section previously directed by the Board not to be used, may be used after modifications are made as recommended and limited to a maximum of four occupants.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Motion carried.

**2. Addendum (2) -**

**C. Reichl** MOTION by Mr. Yenser, SECONDED by Mr. Finnegan to hire **Craig Reichl** as high  
**Hired as** school principal effective upon his release from Colonial Academy at an annual  
**HS Principal** salary of **\$85,000**, prorated, under Act 93 Agreement.

**3. Jonathan J. Cleaver** – Special Board Meeting on September 20, 2012 at the Middle School Gymnasium. Barry Issett, Inc. will be available regarding costs, variants, etc.

**Adjournment -**

**Next regular scheduled meeting is Monday, September 24, 2012.**

MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to adjourn the meeting at 9:02 p.m.

VOTE: YES - 9 NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

Respectfully submitted



J. Michael Malay, Jr.  
Board Secretary

(Minutes of August 27, 2012 include Pages 1 through 11)