Lehighton Area School District

Lehighton, Pennsylvania

Special Meeting of School Board
Monday, August 7, 2012 at 7:00PM

Minutes

Pledge of Allegiance

Call to Order - A special meeting of the Lehighton Area School Board was held in the High School Auditorium, on the above date and called to order at 7:05 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	☐	X
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	☐	X
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

Courtesy to the Floor - None

Presentations -

1. Chartwells – Mike Polash – District Representative – New Federal changes
2. EI Associates – Mark Barnhardt / Leah Shiley – PlanCon overview

Communications - None

Approval of Minutes -

MOTION by Mr. Wentz, SECONDED by Mr. Yenser to approve the Minutes of the July 23, 2012, regular meeting.

VOTE: YES - 5 NO - _____ ABSENT - 2 ABSTENTIONS - 1

Motion carried.

Financial Matters -

2012-13 Lunch Prices Approved

MOTION by Mr. Resh , SECONDED by Mr. Yenser to approve the school lunch and Ala Carte prices for the 2012-2013 school year, per the attached schedule.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	☐	X	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	X	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 5 NO - 2 ABSENT - 2 ABSTENTIONS - _____

Motion carried.

President Rocky Ahner left the meeting. Vice-President Hal Resh presided.

AlertNow Services Approved

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Services Agreement with Blackboard Connect Alertnow Service K-12 in the amount of $5,366.25 ($2.25 x 2,385 students), effective dates October 23, 2012 through October 22, 2013.

VOTE: YES - 6 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

President Rocky Ahner returned to the meeting.

Payment To Miller Flooring Approved

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve a payment to Miller Flooring Company, Inc. in the amount of $68,902.01, this is the second payment on the Middle School Gym project, pending receipt of the appropriate prevailing wage documents.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Police Depts. Authorized to Assist

MOTION by Mr. Stern, SECONDED by Mr. Wentz that Solicitor is authorized to negotiate with East Penn Twp., Franklin Twp. and/or Mahoning Twp. to assist the Borough of Lehighton Police Department to provide police security for home football games. President is authorized to sign same upon recommendation of Solicitor.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

EI Assoc. Authorized To Prepare PlanCon A And B for LAMS

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **Middle School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton Area Middle School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

EI Assoc. Authorized To Prepare PlanCon A and B For LAHS

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **High School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton Area High School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried

EI Assoc. Authorized To Prepare PlanCon A And B for East Penn Elementary

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **East Penn Elementary School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton East Penn Elementary School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

EI Assoc. Authorized To Prepare PlanCon A And B for FR Elem.

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **Franklin Elementary School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton Franklin Elementary School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

EI Assoc. Authorized To Prepare PlanCon A And B for Mah. Elem.

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **Mahoning Elementary School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton Mahoning Elementary School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried

EI Assoc. Authorized To Prepare PlanCon A And B for SD Elem.

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to authorize the Administration and the Architect, EI Associates, to begin an Integrated Design Process for the project known Lehighton Area **Shull-David Elementary School** with require upgrades. The project is listed as Option "Status Quo" in the District-Wide Feasibility Study, dated January 2011. Phase 1 will consist of the preparation of educational specifications along with schematic design concepts for the Lehighton Shull-David Elementary School with required upgrades. This process shall comply with and meet the requirements of the Pennsylvania Department of Education PlanCon A (Project Justification) and PlanCon B (Schematic Design). To approve EI Associates', the Architect, Agreement, AIA Document B101-2007, dated October 12, 2011.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	☐	X	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

Personnel -

Coursework Approval

MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve the following requests for pre-approval of courses for continuing education:

1. **Natasha Brown** - September 10 - December 9, 2012 / Issues, Laws, and Trends in Ed.
2. **Natasha Brown** - September 10 - December 9, 2012 / Teaching Diverse Learners Using Inclusive Classroom Practices
3. **Kenneth Eck, Jr.** - September 4 - December 9, 2012 / Developing Reading & Writing Across Curriculum
4. **Jacob Marushak** - September 10 - December 9, 2012 / Authoring Systems / Instruction Design
5. **Marianne Slaby** - October 12 - December 9, 2012 / Differentiating Instruction

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Motion carried.

2012-2013 Substitutes Approved

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

S. Gray Hired As Para

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the recommendation to hire **Sarena Gray** as a paraprofessional assigned to Mahoning Elementary effective for the start of the 2012-2013 school year at step 1 on the support salary scale.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

R. Tite Hired As MS Lib.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the recommendation to hire **Rebecca Rakos Tite** as a Middle School Librarian effective for the start of the 2012-2013 school year at Step 3 / Masters on the professional salary scale.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

N. Zehner Resigned As Para

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to accept the resignation of **Norine Zehner** as a full-time paraprofessional to accept the full-time teaching position assigned to the East Penn Elementary School.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Sabbatical Leave Approved Emp. #363

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to a sabbatical leave for professional **Employee # 363** for the 1st semester of the 2012–2013 school year, for the purpose of restoration of health.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

FMLA Leave Approved

MOTION by Mr. Stern, SECONDED by Mr. Yenser to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #81** – effective August 27, 2012

VOTE:YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Miscellaneous -

School Journey Requests Approved

MOTION by Mr. Zimmerman, SECONDED by Mr. Yenser to approve the following School Journey requests:

1. **Special Education Community-Based Instructional Trips -** related to students' individualized education plans for the 2012 - 2013 school year.
2. **HS Earth Science (Guy Potts / Beth Daubert) -** September 21, 2012 (8:30 a.m. - 2:10 p.m.) PA Renewable Energy Festival, Kempton, PA.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Programs -

Accept Reviewal Policy #249

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to accept the review of Policy #249 (Student - Anti-Bullying), as required in accordance with PA Department of Education / School Code.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Emp. #953 Retirement Date Corrected

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to rescind the acceptance of Employee #953's original retirement date of June 8, 2012 and place the Employee on an unpaid leave of absence from June 8, 2012 to August 23, 2012. The Board will accept Employee's retirement effective August 24, 2012.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2. Mr. Stern expressed thanks to Chartwells and EI Associates for their presentations.

Adjournment -

Next regular scheduled meeting is Monday, August 27, 2012 at the MS Gym.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to adjourn the meeting at 9:11 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Respectfully submitted

J. Michael Malay, Jr.
Board Secretary

(Minutes of August 7, 2012 include Pages 1 through 9)