

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, July 23, 2012 at 7:00PM

Minutes

Pledge of Allegiance

*** A Moment of Silence was offered for the victims of Aurora, CO

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:04 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	☐	X
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	☐	X
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	☐	X
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

Courtesy to the Floor - None

Presentations -

1. **Matthew Fisher/Zachary Coleman** - FBLA - Representative at National Leadership Conference in Texas - Update. Zachary was the representative for PA.

***An executive session was held on personnel issues (6:15 - 6:55 p.m.)

Communications -

1. Superintendent's Report – Mr. Cleaver
 - A presentation on E-Learn 21 (Cyber Option) will be held on 8/2 at 6 p.m.
2. Board President's Report – Mr. Ahner
 - A Thank you was received by: Jessica Gasper, Zachary Coleman and Dream Come True
 - Our new superintendent, Mr. Cleaver, is presented at this board meeting.
3. Lehigh Memorial Library Report – Mr. Finnegan
 - All windows at the Memorial Library will be replaced through grant money.
 - Thank you to LASD for their annual gift.
 - The next meeting is scheduled for 9/27/2012
4. Legislative Policy Committee of PSBA Report – Mr. Krause
 - All Bills were passed.
 - There are 17 Cyber Charters in PA
 - The Senate will reconvene 9/24/2012
5. Title I Advisory Committee Report – Mr. Zimmerman - absent
6. CCTI Report - Mr. Yenser
 - Floor project is completed
7. CLIU Report – Mr. Wentz
 - 8/16/2012 LASD will be hosting an in-service for IU Bus Drivers
8. Student Representative Report - None
9. Solicitor's Report – Attorney William Schwab
 - Written
 - Atty. Schwab will be presenting a 3-hour in-service on Child Abuse
 - Solicitor emphasized the importance of staff to turn into "Request to Know" request received by any staff members.
10. Building/Grounds Report - Mr. Stern – Absent
 - Mr. Wentz gave report.
 - Projects underway: FR Fence, MS Gymnasium and MS Computers
11. LCCC – Mr. Stern - Absent

Approval of Minutes -

May 14, 2012 MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the Minutes of the May 14, 2012, special meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

May 21, 2012 MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the Minutes of the May 21, 2012, regular meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

June 18, 2012 MOTION by Mr. Wentz, SECONDED by Mr. Hill to approve the Minutes of the June 18, 2012, special meeting.

VOTE: YES - 6 NO - 0 ABSENT - 2 ABSTENTIONS - 1

Motion carried.

July 12, 2012 MOTION by Mr. Krause, SECONDED by Mr. Yenser to approve the Minutes of the July 12, 2012, special meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Yenser, SECONDED by Mr. Finnegan to approve the Lehigh Area High School Activities Fund for June 2012.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Payment Of Bills MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the Payment of Bills:

General Fund	\$ 784,063.86
Benefits	\$ -----
Food Service Fund	\$ 20,905.82
Capital Reserve	\$ -----
Athletic Fund	\$ <u>12,298.93</u>
Total	\$ 817,268.61

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Treasurer
Reports**

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Per Capita/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Ref. For
Occ. Tax
G. Furhose
2011**

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to refund Occupational Tax for year 2011 to Gary Furhose in the amount of \$122.50.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Board
Members
Approved
For PSBA
Conference**

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve **Dave Krause**, Board Member, and **Rocky Ahner**, Board President, to attend the PSBA School Leadership Conference in Hershey, PA on October 16 - 19, 2012 not to exceed at a cost of \$650 each.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**J. Schwab,
Cl. Psych.
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$46,080, to be paid from IDEA Funding (2012-2013), earmarked for psychologist costs.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Student
Accident
Insurance
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Hill to approve the student accident insurance policy from National Union Fire Insurance Company purchased through the William J. Flynn Corporation in the amount of \$27,959 for Interscholastic Sports/Football and voluntary rates at \$25 for school time and \$98 for 24-hour coverage for the 2012-2013 term.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**1st Pymt.
MS Gym
Project
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan to approve a payment to Miller Flooring Company, Inc. in the amount of \$37,792.86, this is the first payment on the Middle School Gym project, pending receipt of the appropriate prevailing wage documents.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**School
Lunch
Prices
Tabled**

MOTION by Mr. Hill, SECONDED by Mr. Wentz to table the school lunch and Ala Carte prices for the 2012-2013 school year until the August Board Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Personnel -

- Coursework Approved** MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the following requests for pre-approval of courses for continuing education:
1. **Felicia Amorim** – August 27 – December 15, 2012 / Reflective Practice Seminar
 2. **Melissa Geiser** – August 20 – October 21, 2012 / Guiding Principals & Language Development
 3. **Amber Konek** – September 11 – December 4, 2012 / Utilizing Emerging Technologies to Improve Learning
 4. **Amber Konek** – September 13 – December 6, 2012 / Curriculum and Instruction
 5. **Timothy Tkach** – August 27 – December 19, 2012 / School Community, Public Relations
 6. **Melissa Volcskai** – August 27 – December 14, 2012 / School Law & Finance

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

- FMLA Leaves Approved** MOTION by Mr. Yenser, SECONDED by Mr. Krause to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #153** – effective approximately September 24, 2012 – December 19, 2012
2. **Employee #1078** – effective August 22, 2012
3. **Employee #1067** – effective approximately October 1, 2012

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

- 2012-2013 Substitutes Approved** MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

C. Quay
Resignation
Accepted MOTION by Mr. Krause, SECONDED by Mr. Yenser to accept the resignation of **Christine Quay**, Elementary Art Teacher, effective for the 2012-2013 School Year.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

2012-2013
Athletic
Hires
Approved MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the **Athletic** hires for the **2012-2013** school year (per attachment).

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Mentors
Approved MOTION by Mr. Wentz, SECONDED by Mr. Krause to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2012-2013** school year:

Tavia Cardell / Vicky Kocher
Lauren Strohl / Suzanne Cordes
Benjamin Tkach / Terry Haberman
Drewann Troutman / Todd Serfass

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

J. Kirsch
Team
Leader
Approved MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve **Jeffrey Kirsch** as Special Ed. Team Leader for the Middle School for the 2012-2013 school year.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Super.
Authorized
To Hire MOTION by Mr. Krause, SECONDED by Mr. Wentz to authorize the Superintendent to hire individuals needed in order to be fully staffed for the opening of the **2012-2013** school year.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Miscellaneous -

School Journeys Approved MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the following School Journey requests:

1. **LAHS Concert Choir / Music Express Varsity Voices (David Perkins)** - December 10 - 15, 2013 - to travel Orlando, FLA to perform with the Disney orchestra at the Epcot Candlelight processional.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

PSBA Voting Delegates Approved MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to appoint **David Krause** and **Rocky Ahner** as voting delegates to participate in the PSBA Legislative Policy Council meeting to be held on Thursday, October 18, 2012 during the School Leadership Conference in Hershey.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Programs -

Use of School Property Approved MOTION by Mr. Finnegan, SECONDED by Mr. Resh to approve Use of School Property for:

1. **Franklin Developmental Softball (Todd Weaver)** - September 3, 2012, through November 30, 2012 (Monday-Friday (5:00 p.m.- 7:00 p.m.) to use varsity softball field for Franklin Softball Player Development - Varsity Softball Field
2. **Dance With Kim (Kimberly Semmel)** - June 14, 2013 (9 am - 5 pm) and June 15, 2013 (10:30 am - 6:30 pm), to use the HS Auditorium and Classroom A-142 for the 25th Anniversary Dance Production

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Cheerleaders Approved to Participate MOTION by Mr. Krause, SECONDED by Mr. Finnegan to approve the Lehighton Cheerleading Squad to participate in all games, practices, competitions, and camps for the 2012-2013 school year, while representing the Lehighton Area School District.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Policy 1st MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve the 1st reading of the revisions of the following Lehigh Area School District Policies:

Readings

1. #122 (Extra-Curricular Activities) - Page 2
2. #123 (Interscholastic Athletics) - Page 2
3. #348 (Unlawful Harassment) - Page 2
4. #801 (Public Records) - Page 4, 5
5. #815 (Acceptable Use of Communications & Information Systems) - Page 19

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve the additional Payment of Bills:

General Fund	\$	275,033.55
---Health Benefits	\$	61,546.20
Food Service Fund	\$	-----
Capital Reserve	\$	-----
Athletic Fund	\$	<u>2,242.83</u>
Total	\$	338,822.58

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Art Bids Approved MOTION by Mr. Yenser, SECONDED by Mr. Finnegan to approve the Art supply bids for the 2012-2013 budget year in the amount of \$14,276.78.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Professional Hires Approved MOTION by Mr. Wentz, SECONDED by Mr. Yenser to approve the hiring of the following professional employees for the 2012-2013 school year:
1. **Christina Haupt** – as an elementary teacher assigned to East Penn Elementary – on Step 1, Masters plus 15.
2. **Norine Zehner** – as an elementary teacher assigned to East Penn Elementary – on Step 1, Bachelors.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Mentors Approved MOTION by Mr. Krause, SECONDED by Mr. Yenser to approve the recommendation to hire the following mentors for the appropriate teacher (listed to the right of the mentor's name) for the **2012-2013** school year:
Christina Haupt / Paula Bonser
Norine Zehner / Kristine Betz

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Uncomp. Parental Leave Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve an uncompensated parental leave for **Employee #1067**. The parental leave will begin immediately following the FMLA leave or approximately January 4, 2013 and will be in effect until January 4, 2014.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Policy #348.1 1st Reading Approved MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the **1st reading** of the of the following Lehigh Area School District Policy:
1. **#348.1 (Bullying/ Cyberbullying)**

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

2. Mr. Cleaver – Report from Engineering Firm, Barry Isett (review of football stadium):

- Areas of concern – Home bleachers / press box – safety issues
- Top rows – back guard too low
- Electric – stand-off heights
- Redo anchor bolts
- Lead-based paint
- Press box anchoring
- Top three rows / press box should be cautioned off

MOTION by Mr. Hill, SECONDED by Mr. Wentz that the top three rows of the home and away bleachers, along with the press box, shall be secured and not used. Administration is directed to make alternate arrangements with advise from ad hoc committee appointed by the Board President.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

3. Mr. Cleaver – Current Changes in Plan Con, Act 8202:

- PlanCon after October 1, 2012 – 1-year moratorium
- Before October 1, 2012, PDE guarantees. We could use the Feasibility Study previously prepared by EI Associates.
- Plan Con A & B could be sent for all six buildings. This does not mean we would need to move on all six buildings.
- Estimated cost to apply - \$30,000

The Board directed Mr. Cleaver to contact EI Associates and set-up a meeting to discuss.

Adjournment -

Next regular scheduled meeting is Monday, August 27, 2012 at the MS Gymnasium.

MOTION by Mr. Hill, SECONDED by Mr. Finnegan to adjourn the meeting at 8:45 p.m.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of July 23, 2012 include Pages 1 through 11)