

Lehigh Area School District

Lehigh, Pennsylvania

Reorganization Meeting of School Board

Monday, December 2, 2013 at 7:00PM

Minutes

Pledge of Allegiance

Call to Order - A re-organization meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

Courtesy to the Floor -

1. David Krause - Re-Organization of the Board

Election of Temporary President

Vice President presides and opens nominations for Temporary President.

Mr. Hill nominates Mr. Wentz for Temporary President.

Vice President calls for other nominations. No other nominations were made.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to close nominations and elect Mr. Wentz as Temporary President.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Oath of Office for New Board Members:

Mrs. Gloria Bowman
Mr. William J. Hill, Jr.
Mr. Stephen Holland
Mr. Hal Resh

Roll Call -

	Present	Absent
Mr. Rocky Ahner, Member	X	☐
Mrs. Gloria Bowman, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Stephen Holland, Member	X	☐
Mr. Hal Resh, Member	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Member	X	☐
Mr. Thomas Zimmerman, Member	X	☐

Election of President -

Temporary President presides and calls for nominations for President.

Mr. Yenser nominates Mrs. Gloria Bowman for President

Temporary President calls for other nominations.

Mr. Hill nominates Mr. Rocky Ahner for President

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to close nominations.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Roll Call Vote:

	Bowman	Ahner	Abstention
Mr. William J. Hill, Jr., Member	☐	X	☐
Mr. Stephen Holland, Member	☐	☐	X
Mr. Hal Resh, Member	☐	X	☐
Mr. Larry Stern, Member	X	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐
Mr. Thomas Zimmerman, Member	☐	X	☐
Mr. Rocky Ahner, Member	☐	X	☐
Mrs. Gloria Bowman, Member	X	☐	☐

VOTE: BOWMAN - 4 AHNER - 4 ABSTENTIONS - 1

Solicitor, Atty. Schwab, informed board members that in this instance, they would need to re-vote since a tie vote would not realize an election of a President.

Mr. Holland then decided to change his vote from an Abstention to a vote for Mrs. Gloria Bowman.

Mrs. Bowman was elected as President by a roll call vote.

VOTE: YES - 5 NO - 4 ABSENT - _____ ABSTENTIONS - _____
Motion carried.

The President assumes the Chair.

Election of Vice President -

President presides and calls for nominations for Vice President.

Mr. Wentz nominates Mr. Stern for Vice President

President calls for other nominations.

Mr. Ahner nominates Mr. Resh for Vice President.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to close nominations.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Roll Call Vote:

	Stern	Resh	Abstention
Mrs. Gloria Bowman, President	X	☐	☐
Mr. William J. Hill, Jr., Member	☐	X	☐
Mr. Stephen Holland, Member	☐	X	☐
Mr. Hal Resh, Member	☐	X	☐
Mr. Larry Stern, Member	X	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐
Mr. Thomas Zimmerman, Member	☐	X	☐
Mr. Rocky Ahner, Member	☐	X	☐

VOTE: STERN- 4 RESH - 5 ABSTENTIONS - ____

Mr. Resh was elected as Vice President by a roll call vote.

President decided to defer the assignment of committees until a later date.

President will conduct election of the following positions:

Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee (December 2013 to December 2014)

President calls for nominations.

Mr. Resh nominates Mr. Ahner as CCTI Alternate Representative.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to close nominations and elect **Mr. Ahner**, as Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____

Motion carried.

Calendar of Regular School Board Meetings:

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the Lehigh Area School District Regular School Board Meeting Schedule.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Presentations -

1. Tim Tkach - School Performance Profile Update / PVAAS (PowerPoint)

Communications -

1. Superintendent's Report - Mr. Cleaver
 - Revisions to Chapter 4 approved by Independent Regulatory Review Commission
 - Issue with Shull-David boilers over the Thanksgiving break. Thanks to Joe H. & his crew for working over the holiday to rectify.
 - Winter District newsletter posted on website.
 - El Associates developing a packet for the board regarding design & cost estimates for Mahoning & East Penn Elementary for the 12/9/13 board meeting.

Approval of Minutes -

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Minutes of the November 18, 2013 special meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Financial Matters -

**Per Cap/
Occ. Tax
Exemptions** MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Approval
for Pymt.
of Bills -
12/18/13**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve issuing checks dated December 18, 2013 to pay invoices remaining up to December 18, 2013, should a second meeting in December 2013 not be held. Payments will be included in the January 2014 Board Agenda for confirmation.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**K. Spotts
Conference
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Ahner to **Kyle Spotts** to attend the 47th Annual PA State Athletic Directors Association Conference at the Hershey Lodge & Convention Center from March 19 - 21, 2014 at a budgeted cost not to exceed \$950.00. Included in the cost will be registration and attendance at the conference for two NIAAA approved continuing education courses that are included in the requirements to become a Certified Athletic Administrator.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**FBLA
Supplem.
Funding
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the supplemental funding application not to exceed the amount of \$3,500.00 for the FBLA to attend the State Leadership Conference in Hershey, PA on April 7 - 9, 2014.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Tax Liens
Approved
Parcel #
70F-11-19**

MOTION by Mr. Ahner, SECONDED by Mr. Zimmerman to extinguish all recorded Lehigh Area School District tax liens on property and current real estate taxes for Parcel Number 70F-11-19, for property donated to Franklin Township including but not limited to 2013 taxes and for subsequent years.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Personnel -

**Coursework
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve the following requests for pre-approval of courses for continuing education:

1. Karen Blisard – Program of Study – Master of Arts in Education – Augustana College
2. David Hauser – January 20 – April 28, 2014 / School Law for Principals
3. David Hauser – January 20 – April 28, 2014 / School Mgmt. & Communication
4. Michele Kirsch – January 21 – April 22, 2014 / Integrating Technology in the Curriculum
5. Michele Kirsch – January 23 – April 24, 2014 / Psychological Found. Of Ed.
6. Samantha Kistler – Program of Study – Master of Science in Special Ed. – Bloomsburg University
7. Samantha Kistler – January 21 – May 10, 2014 / Data Driven Decisions for 21st Century Schools
8. Samantha Kistler – January 21 – May 10, 2014 / Practicum in Sp. Ed.
9. Jessica McCarroll – MS Online Teaching
10. Jessica McCarroll – January 20 – April 27, 2014 / SAS for PA Educators
11. Craig Reichl – January 14 – May 20, 2014 / Communication Theory & Design
12. Daniel Repsher – January 8 – May 7, 2014 / Superintendent Internship (Pt. 2)
13. Jessica Scholl – January 21 – April 22, 2014 / Integrating Tech. in Curriculum
14. Jessica Scholl – January 23 – April 24, 2014 / Psychological Foundations
15. Aaron Sebelin – January 14 – May 20, 2014 / Communication Theory & Org. Dynamics
16. Lauren Strohl – January 21 – May 10, 2014 / Reading & Language Development for Diverse Learners
17. Lauren Strohl – January 21 – May 10, 2014 / Teaching Reading to Students with Disabilities
18. Melissa Volcskai – January 21 – May 10, 2014 / Data Driven Decisions for 21st Century Schools
19. Amanda Yusella – January 21 – April 22, 2014 / Integrating Tech. in Curriculum
20. Norine Zehner – Program of Study – MS Educational Development & Strategies – Wilkes University
21. Norine Zehner – January 23 – April 24, 2014 / Psychological Foundations

VOTE: YES - 9 NO - ABSENT - ABSTENTIONS -

Motion carried.

Substitutes Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Ahner to approve the attached list of candidates for the 2013-2014 Substitute list pending clearances.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Athletic Hires MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to approve the attached list of Athletic hires for the 2013-2014 school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

FMLA Requests MOTION by Mr. Wentz, SECONDED by Mr. Yenser to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #283** - effective November 26, 2013
2. **Employee #413** - effective November 25, 2013

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

LT Sub Assignment Extended MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve **Alison Rheinhardt**, special education teacher, as a long-term substitute for the second semester of the 2013-2014 school year at Step 1, Bachelors, at the contracted rate.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

PT Cleaner Hired MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve **Jerilynn Derhammer** as a part-time cleaner to be assigned to Mahoning Elementary, effective December 3, 2013, at a contracted rate of \$7.47 an hour.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**S. Kistler
Internship
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman acknowledge professional employee, **Samantha Kistler**, to complete her Special Education Supervisor internship through Bloomsburg University, beginning December 3, 2013 and continuing through the 2013-2014 school year, under the supervision of Sean LeDonne, Special Services Supervisor.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Miscellaneous -

**School
Journey
Requests**

MOTION by Mr. Zimmerman, SECONDED by Mr. Ahner to approve the following School Journey requests:

1. **Mahoning Elementary (Grades K-4) (PTO)** – December 10, 2013 (8:45 – 11 a.m.) – to travel to the Mahoning Cinema as their PTO Christmas Gift.
2. **HS – Independent Living Class (Julie McHugh)** – December 10-11, 2013 (2:30 – 4 p.m.) to the to travel to Giant Food Store to explore food costs / nutrition.
3. **HS – Food for Fitness Class (Julie McHugh)** – December 12, 2013 (12:30 – 1:40 p.m.) to Giant Food Store to plan a menus / unit pricing/ food label/ shopping challenge.
4. **MS Selected Chorus Members (Laura Welkey)** – December 14, 2013 – to perform at Penn’s Peak with Celtic Christmas.
5. **HS – FCCLA (Julie McHugh)** – December 15, 2013 to the Summit Nursing Home to run a Christmas Bingo with residents.
6. **Shull-David Elementary (K-4) (PTO)** – December 17, 2013 (9:10 a.m. – 12 p.m.) – to travel to the Mahoning Cinema as their PTO Christmas Gift.
7. **HS – FBLA (Kim Mychaliszyn-Simko/Matthew Fisher)** – April 7-9, 2014 – to travel to Hershey, PA for the FBLA State Leadership Conference.
8. **SD Grade 3 (Carol Jeanne Weiss)** – April 24, 2014 (9 a.m. – 2 p.m.) to Travel to the Lehigh Valley Zoo
9. **MA Grade 4 (Rhonda Rupell/Angela Swanson)** – May 14, 2014 (8:45 a.m. – 2 p.m.) to travel to Quiet Valley Farms, Stroudsburg, PA.
10. **SD Grade 1 (Jeanine Matika)** – May 16, 2014 (8:40 a.m. – 2 p.m.) to travel to Bethlehem’s Ice House on Sand Island to see Alice in Wonderland.
11. **HS Band (Bryan Buffington)** – May 23 – 24, 2014 to participate in PAC for a Day Festival at Six Flags in Maryland.
12. **MA & SD Grade 4 (Kelly Fritz)** – December 6, 2013 (9:30 – 11 a.m.) to Yenser’s Tree Farm to present a check for Trees for Troops.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Early
Grad.
Approval**

MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to approve early graduation in January 2014 for the following students: #14087.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

Programs -

**Use of
School
Property**

MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve Use of School Property for:

1. LASD Tomahawks (TJ O'Connor) - Sundays Dec. 8, 2013 - April 13, 2014 -
To use the HS gym for volleyball club.
2. LASD Volleyball Boosters (TY O'Connor) - January 19 & 26, 2014 (8 a.m. -
8 p.m.) - to use the MS gym for a Volleyball Tournaments.
3. CLIU #21 Transportation (Charlotte Golden) - August 14, 2014 (7 a.m. - 3p.m.)
to use the HS cafeteria / auditorium / 12 classrooms for CLIU 21
Transportation In-Service.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

**Sch. Health
Policy &
Procedure
Manual
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Yenser to approve Policy and Procedure Manual for School Health Services for Lehigh Area School District, created October 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

--- Courtesy of the Floor -

1. Frank Tamporim - Subjects from the last board meeting.
2. Dave Krause - School Performance - Good job on presentation.

Recognition and expression of appreciation for departing board members:

Mr. John T. Finnegan

Mr. David Krause

Adjournment -

Next regular scheduled meeting is Monday, January 27, 2014.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to adjourn the meeting at 8:17 p.m.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____

Motion carried.

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of December 2, 2013 include Pages 1 through 11)