

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 18, 2013 at 7:00PM
Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 6:59 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member - by phone	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

****Executive Session for personnel issues**

Public Comment on Agenda -

1. Emily Onichimowski - Building new stadium - How will the cost impact the taxpayer?
2. Wilmer Everett - Requests that the Board steps back and looks at other options.
3. Thomas Wertman - Support of Sports Complex - We have the money. Let's instill school pride. Circulated samples from Northern Lehigh and Schuylkill Haven. Old field should be condemned.

Presentations -

1. **John Lopata (LAMS Student Advisory Council Advisor) & Greg Venuto (Student Council President) - Update**
 - *Fall Dance*
 - *Haunted Hallways – Food items collected*
 - *Veterans Day Program*
 - *Foyer Decorations*
 - *Holiday Dance*
 - *Secret Santa*
 - *Valentine Dance*
 - *Talent Show*
 - *Faculty Basketball*
 - *BOSS Program*
2. **Sherry Hoffman & Todd Serfass (MS Teachers) - L.V. Youth Leadership and Ethics Conference**
 - *Six students participated*
 - *DeSales University is the hub for Character Education*

Communications -

1. **Superintendent's Report – Mr. Cleaver**
 - *Revised Chapter 4 Regulations – Vote 11/21/2013. First issue addressed is Common Core Standards. Superintendents of IU 21 collectively drafted a letter to the Senate Ed. Committee expressing concern.*
 - *MS / SD power outage until 6 a.m.*
 - *SHINE program up and running. Excellent program.*
2. **Board President's Report – Mr. Alner**
 - *Commendation to Mrs. Hoffman and Mr. Serfass for presentation today.*
 - *Congratulations to football team.*
3. **Leighton Memorial Library Report – Mr. Finnegan - none**
4. **Legislative Policy Committee of PSBA Report – Mr. Resh**
 - *Made six trips to Harrisburg*
 - *Talked and emailed with representatives*
5. **Title I Advisory Committee Report – Mr. Zimmerman**
 - *Evaluations K-5*
6. **CCTI Report - Mr. Yenser**
 - *In the midst of budget season*
 - *Meeting 11/21/2013*
7. **CLIU Report – Mr. Wentz**
 - *Meeting 11/18/2013*

8. Student Representative Report – *Nicole Schnell*
 - *Halls decorated*
 - *Feed-a-Neighbor Food Drive*
 - *FBLA Regionals*
 - *Blood Drive 11/19/2013*
 - *Winter sports begin 11/18/2013*
 - *ASFAB testing*
 - *12/5/2013 Choral Concert*
 - *12/19/2013 Band Concert*
9. Solicitor's Report – *Attorney William Schwab* – written
 - *Mr. Finnegan is permitted to participate in the board meeting via phone per board policy.*
10. Building/Grounds Report – *Mr. Wentz*
 - *Ovens installed*
 - *HS vestibule carpeting being installed*
 - *Water fountains*
11. LCCC – *Mr. Stern*
 - *President search committee formed*
 - *Vice-President of Op/Finance leaving*
 - *Budget presentation next week*
 - *CCTI will join the Joint Operating Council*
12. Academic Affairs Committee Report – *Mr. Stern*
 - *Meeting 11/6/2013*
 - *School Performance Profile – Mr. Tkach will present on 12/2/2013*
 - *Teacher Evaluation Tool*
 - *Curriculum updates*
 - *Reading scores do not seem to be in order as the math scores*
 - *HS Administration staff – please make students who are over 18 aware of their civic duties*

Approval of Minutes -

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Minutes of the October 28, 2013, regular meeting.

VOTE: YES - 2 NO - ABSENT - ABSTENTIONS -
Motion carried.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Minutes of the November 4, 2013, Building Project Committee special meeting.

VOTE: YES - 7 NO - ABSENT - ABSTENTIONS - 2 – Krause / Yenser
Motion carried.

Financial Matter -

Activities Fund MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve the Lehigh Area High School Activities Fund for October 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Payment Of Bills MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the Payment of Bills:

General Fund	\$ 568,421.95
Benefits	\$ 2,398.14
Food Service Fund	\$ 102,125.93
Capital Reserve	\$ _____
Athletic Fund	\$ <u>23,362.94</u>
Total	\$ 696,308.96

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Treasurer's Reports MOTION by Mr. Finnegan, SECONDED by Mr. Zimmerman to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Per Cap/ Occ. Tax Exemptions MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Occ. Tax Assessment Changes MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve Occupational Tax Assessment Changes as per the attached list.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

L. Welkey Conference Approved MOTION by Mr. Wentz, SECONDED by Mr. Yenser to approve **Laura Welkey** to attend the PMEA 2014 In-Service Conference in Hershey, PA on March 27 – 28, 2014 at a cost not to exceed \$675.00.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Motion Withdrawn MOTION by Mr. Stern, SECONDED by Mr. Wentz that it is resolved to renovate Mahoning and East Penn Elementary Schools with options including alternatives for two additional classrooms and security and safety enhancements.

Discussion ensued – Motion Withdrawn

Motion rewritten.

Approval Of Revised Option to Renovate MA and EP MOTION by Mr. Stern, SECONDED by Mr. Hill that it is resolved to renovate Mahoning and East Penn Elementary Schools with options including core upgrades and safety and security enhancements with two options:
(1) Alternatives for two additional classrooms;
(2) Alternatives for parking facilities.

VOTE: YES - 8 NO - _____ ABSENT - _____ ABSTENTIONS - 1 - Krause
Motion carried.

Mileage Reimburse. Approved MOTION by _____, SECONDED by _____ to approve reimbursing all District employees the prevailing IRS mileage rate in accordance with Policy 331, effective January 2, 2014.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Bus. Adm.
Authorized
Auditing of
MA Taxes**

MOTION by Mr. Krause, SECONDED by Mr. Hill to approve the Business Administrator to authorize hiring an accounting firm to perform accounting and auditing services on the records of the former Mahoning Township Tax Collector.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Barry Isett
Approved
To Complete
Stadium
Design/Dev.
Phases**

MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve Barry Isett & Associates to complete all design/development phases for complete preparation of bid documents and completed bid process as proposed for the development of a new multi-purpose stadium located at the current track location between the high school and administration office.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Thomas Zimmerman, Member	☐	X	☐	☐
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	X	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	X	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	☐	X	☐	☐

VOTE: YES - 5 NO - 4 ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Personnel -

**Coursework
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Natasha Brown** - January 20 - April 27, 2014 / Psychological Foundations
2. **Sarah Devitt** - Program of Study: MS Classroom Technology Grad Program (Wilkes University).
3. **Sarah Devitt** - January 20 - April 27, 2014 / Issues, Laws & Trends in Ed.
4. **Sarah Devitt** - January 23 - April 24, 2014 / Psychological Foundations
5. **Kenneth Eck, Jr.** - January 20 - April 27, 2014 / Differentiated Instruction
6. **Kenneth Eck, Jr.** - February 24 - April 27, 2014 / Inquiry Based Learning
7. **Catherine Hontz** - January 21 - May 10, 2014 / Research Problems in Reading
8. **Catherine Hontz** - January 21 - May 10, 2014 / Assessment & Eval of Literacy
9. **Cody Schuler** - June 15, 2014 - Completion (Independent Study) - Secondary Ed. Math Curriculum

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Substitutes Hired MOTION by Mr. Zimmerman, SECONDED by Mr. Yenser to approve the attached list of candidates for the **2013-2014** Substitute list pending clearances.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Athletic Hires MOTION by Mr. Zimmerman, SECONDED by Mr. Krause to approve the **Athletic** hires for the **2013-2014** school year (per attachment).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

J. Wank Approved As Reading Dept. Head MOTION by Mr. Zimmerman, SECONDED by Mr. Finnegan to approve **Jena Wank** as Reading Department Chair for grades 5 - 12, pro-rated at the contracted rate of pay, effective November 19, 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Sabbatical Leave Extended MOTION by Mr. Stern, SECONDED by Mr. Krause to approve **Employee #84** for a sabbatical leave for health reasons for the 2nd semester of the 2013-2014 school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

FMLA Leaves MOTION by Mr. Stern, SECONDED by Mr. Krause to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1072** - effective January 19, 2014
2. **Employee #1269** - effective January 21, 2014

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

- Resignations Accepted** MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to accept the following resignations:
1. **Michael DeAngelo**, Middle School Assistant Principal, at a mutually determined date.
 2. **Wanda Rosenberger**, School Psychologist, at a mutually determined date.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

- D. Brody Resigns** MOTION by Mr. Hill, SECONDED by Mr. Wentz to accept the resignation of part-time cleaner, David Brody, effective October 28, 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Miscellaneous -

- School Journey Requests** MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the following School Enrichment Journey requests:
1. **MS Yearbook (Kim Lusch/Amy Smith)** - November 20, 2013 (10:45 a.m. - 12:45 p.m.) - to travel to Pizza Hut for a fundraiser reward.
 2. **HS Chorus (David Perkins)** - November 20, 2013 (7:30 a.m. - 9 p.m.) - to travel to Panther Valley HS to participate in Carbon County Chorus.
 3. **HS Selected Group of Students (David Perkins)** - Various dates January - March, 2014 - to participate in District, Regional and State Music Festivals.
 4. **HS Concert Choir (David Perkins)** - March 17, 2014 to travel to Harrisburg, PA to perform at the Capitol rotunda.
 5. **MS Drama Club (Laura Welkey)** - March 26, 2014 - to travel to New York City for a drama presentation.
 6. **MS - Grades 7 - 8 Chorus & Band (Laura Welkey/Beth Hudlow)** - April 10, 2014 (7 a.m. - 7 p.m.) - to travel to Philadelphia, PA to see a show at the Kimmel Center.
 7. **HS Music Express/Varsity Voices (David Perkins)** - May 2, 2014 (7 a.m. - 9:30 p.m.) - to travel to Hershey, PA for adjudication at Hershey Park.
 8. **MS - SFA Grade 7 (Rachel Quinn)** - various dates during November 2013 - May 2014 (1:30 - 2:10 p.m.) to travel to the Summit at Blue Mountain Healthcare to deliver cards to residents.
 9. **HS Chorus Students Selected to District 10 (David Perkins)** - December 4, 2013 (4:15 - 10:30 p.m.) to Muhlenberg High School to rehearse for Districts.
 10. **HS Band (Bryan Buffington)** - February 18 - 20, 2014 (8 a.m. - 3 p.m.) to travel to Jim Thorpe High School for Carbon County Band Festival.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Early Grad. Approved MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve early graduation in January 2014 for the following students: #15385.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

Surplus Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the attached surplus items.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

Homebound Approved MOTION by Mr. Stern, SECONDED by Mr. Krause to approve homebound instruction for the following student: Student #56216 and Student #15028.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Programs -

Use of School Property MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve Use of School Property for:

1. Ss. Peter & Paul CYO Basketball (Dale McCandless) - Various Saturdays
December 2013 - February 2014 - to use the MS Gym to conduct CYO basketball games.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Policies #800 & #800.1 Approved MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the 2nd reading and adoption of the following Lehigh Area School District Policy:

1. #800 - Records Management
2. #800.1 - Retention of Records

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Winter
Credit
Recovery
Class
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the Lehigh Area High School to offer a winter credit recovery program for students at a cost not to exceed \$150 per class using the APEX Learning System for 15, 2-hour sessions for the month of February 2014.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Old Business for Discussion -

**Workshop
Board Mtgs.
Created**

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman that the motion of the Board dated September 30, 2013, creating a building committee of a whole shall be changed to a workshop Board meeting allowing the Board to vote and take action as may come before the Board.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

New Business for Discussion -

**Textbooks
Approved**

MOTION by Mr. Krause, SECONDED by Mr. Stern to approve the purchase of additional math text books for the elementary schools in an amount not to exceed \$4,000.00 as part of the Curriculum budget.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Courtesy of the floor / Public Comment -

1. **David Krause** - Board Review and Thanks to all board members with whom I served, as well as all staff, administration and solicitor.

Adjournment -

**Next regular scheduled meeting is the re-organization meeting on
Monday, December 2, 2013.**

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to adjourn the meeting at 9:00 p.m.

VOTE: YES - 9 NO - ABSENT - ABSTENTIONS -
Motion carried.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "J. Michael Malay, Jr.", is written over a horizontal line.

J. Michael Malay, Jr.
Board Secretary

(Minutes of November 18, 2013 include Pages 1 through 11)