

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, October 28, 2013 at 7:00PM

Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:04 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

Public Comment on Agenda - None

Presentations -

1. **Jonathan Cleaver** - PSBA Certificate to Dave Krause, Board Member, for 8 years of service.

Communications -

1. Superintendent's Report – Mr. Cleaver
 - Plan Con – Handout from Jim Vogel
 - Bldg. Committee Meeting on November 4, 2013 at 7 p.m.
 - Mr. Hill requested that a notice be placed in the newspaper and that it be a public meeting ... discussion on place
 - Mr. Ahner - possibly the high school, but may stay at Adm.
2. Board President's Report – Mr. Ahner
 - Fall athletics did very well
 - Extra-curricular activities are important to students
3. Lehigh Memorial Library Report – Mr. Finnegan - None
4. Legislative Policy Committee of PSBA Report – Mr. Resh
 - House and Senate on recess. Now is the time to contact.
 - Mr. Cleaver and Mr. Ahner participated in local Round table discussion.
5. Title I Advisory Committee Report – Mr. Zimmerman
 - October 16, 2013 – Title I Parent Night. 150 in attendance. Thanks to Mrs. Wagner.
6. CCTI Report - Mr. Yenser
 - Supervisor of Sp. Services retired
 - Nine LASD students on yearbook committee
 - Occupational therapist marketing program started.
7. CLIU Report – Mr. Wentz
 - Meeting October 21, 2013
 - Program at meeting featuring two deaf students daily routine
8. Student Representative Report – Nicole Schnell (absent) – Mr. Reichl reported:
 - SADD – Red Ribbon Week
 - FBLA – Competition 11/10 – 11/2013
 - FCCLA – 11/15/2013 Eastern Regional Competition
 - Red Cross –October 29, 2013 at High Rise
 - NHS Blood Drive – 11/19/2013
 - Bonfire on October 31, 2013
 - Senior Night on November 1, 2013 – game televised
 - 3 Students qualified for PMEA District Chorus
 - Mr. Stern acknowledged that the Homecoming Dance was awesome. Thanks for time and efforts.
9. Solicitor's Report – Attorney William Schwab – Written
 - The Mahoning Twp. Tax Collector has been ill for 5-6 weeks. He resigned last week.
 - By default the LASD business department will accept taxes.
 - Township taxes will go to the township office.
 - The Face amount will be accepted until October 31, 2013.
 - Mr. Malay added that those tax payments mailed to the township office were delivered today.
10. Building/Grounds Report - Mr. Wentz
 - Meeting on 10/15/2013
 - HS vestibule tiles need replacement.
 - Two double ovens were replaced.
 - The new truck and mower were received.

11. LCCC – Mr. Stern
 - The new enrollment numbers are down a bit.
 - In the process of searching for a new President. Hope to have for July 2014.
12. Academic Affairs Committee Report – Mr. Stern
 - October 21, 2013 – Mr. Tkach sent out an e-mail regarding testing results.
 - November 18, 2013 – Mr. Tkach will give a detailed report at the board meeting.
13. Mr. Ahner – Regarding the proposed perk testing to begin Wednesday (10/30) I would like to have us hold off to see if we are going in that direction. We only need to do the perk testing if we add on to Mahoning and close Shull-David.

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve the Minutes of the September 30, 2013, regular meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Fund MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Lehighton Area High School Activities Fund for September 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Payment Of Bills MOTION by Mr. Finnegan, SECONDED by Mr. Zimmerman to approve the Payment of Bills:

General Fund	\$ 755,404.94
Benefits	\$ 1,616.12
Food Service Fund	\$ 108,882.04
Capital Reserve	\$ _____
Athletic Fund	\$ <u>32,963.91</u>
Total	\$ 898,867.01

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Treasurer's
Reports**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Per Cap/
Occ. Tax
Exemptions**

MOTION by Mr. Hill, SECONDED by Mr. Finnegan to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Occ. Tax
Assessment
Changes**

MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve Occupational Tax Assessment Changes as per the attached list.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**PSBA
Value Pass
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Finnegan to approve the PSBA Value Pass at the annual cost of \$999.00 to permit registration of any of the board/administrators to attend PSBA workshops.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Professional Sub Rates Increased MOTION by Mr. Wentz, SECONDED by Mr. Hill to approve the increase of the daily rate of pay for Professional Substitutes (Teachers / Nurses) from \$80.00 per day to \$90.00 per day, effective November 11, 2013 (the start of the next pay period).

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Bus. Adm. Approved To Process MA Twp. Payments MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve that the Business Administrator shall have in his sole discretion the right to grant discounts and waive penalties for unprocessed payments for Mahoning Township.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Coaches Clinic Approved MOTION by Mr. Wentz, SECONDED by Mr. Finnegan to approve the following coaches: Bernie Shea, Bill Brong, Amber Konek, James Blakeslee, and one coach to be announced, to attend the 32nd Annual All-Star Track and Field/Cross Country Clinic on December 5-6, 2013, at Atlantic City, NJ, at a budgeted cost not to exceed \$900.00.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Personnel -

Coursework Approved MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. Jena Wank - December 2 - 27, 2013 / Effective Classroom Mgmt. (Ed. Dev. & Strategies)
2. Jena Wank - February 3 - 28, 2014 / Data Driven Instruction in Schools (Ed. Dev. & Strategies)

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Substitutes Approved MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve the attached list of candidates for the 2013-2014 Substitute list pending clearances.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Athletic Hires MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Athletic hires for the 2013-2014 school year (per attachment).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Resignations Accepted MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to accept the following support resignations:
1. **Renee Garrison** - Paraprofessional - assigned to Franklin - effective October 25, 2013.
2. **Verna Dunbar** - Part-time Cleaner - assigned to the Middle School - effective February 18, 2014.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

S. Fink Hired As LT Sub Title I Math MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the recommendation to hire Sarah Fink as a Long-Term Substitute for the Elementary Title I Math position assigned to Shull-David Elementary, Step 1 Bachelors (\$37,980.00) on the professional salary scale, retroactive to October 1, 2013 and effective until the end of the 2013-14 school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Parental Leave Approved MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve a parental leave for Employee #1083, effective January 2, 2014 and continuing 60 days, returning to work on April 1, 2014.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Tenure Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following professional employee for tenure:
1. **Natasha Brown** – Family Consumer Science / MS – hired 7-26-2010

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

G. Kosciolk MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to acknowledge Gregory
Hired as Kosciolk, High School Special Education Teacher, to complete hours toward his
Sp. Ed. Principal's Certification through California University, beginning in November 2013
Teacher and continuing through the 2014 school year under the supervision of the High School Administration.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Hires for Remediation Course MOTION by Mr. Finnegan, SECONDED by Mr. Zimmerman to approve Richard Bennett and Sharon Leitzel to teach the Keystone Remediation Classes in the beginning of November 2013 for a total of six (6) hours per subject area at the LEA contracted rate.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

**FMLA
Leaves**

MOTION by Mr. Hill, SECONDED by Mr. Finnegan to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #955** – effective September 30, 2013

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Miscellaneous -

**School
Journey
Requests**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following School Enrichment Journey requests:

1. **MS Grade 8 (Todd Serfass / Sherry Hoffman)** – October 29, 2013 (7:30 a.m. – 3 p.m.) – to travel to DeSales University for the 5th Annual LV Youth Leadership & Ethics Conference.
2. **HS - FCCLA (Julie McHugh)** – November 15, 2013 (6:45 a.m. – 4 p.m.) – to travel to Delaware Vly. Tech HS, Folcroft, PA for the FCCLA Eastern Regional Leadership Meeting.
3. **MS Grade 7 & 8 Band (Beth Hudlow)** – December 7, 2013 (8 a.m. – 3 p.m.) – to travel to Parkland High School to audition for District 10 Band.
4. **HS - FBLA (Kim Mychalyszyn-Simko/Matthew Fisher)** – December 16, 2013 to travel to East Stroudsburg South HS for the FBLA Region 21 Leadership Conference Competition.
5. **HS ACDA Honor Choirs(David Perkins)** – February 5 – 8, 2014
– to travel to Baltimore MD to audition for the HS Honor Choir and Chinese Repertoire Choirs.
6. **HS Science Olympiad Team (Doug Bowman)** – February 15, 2014 (7 a.m. – 5 p.m.) – to travel to Harriton High School for competition.
7. **MS & HS Odyssey of the Mind (Beth Hudlow/Mike Windbeck/Bob Ronemus)**
– March 1, 2014 (7 a.m. – 9 p.m.) to travel to Pocono Mtn. West High School to compete in the OM Regional Tournament.
8. **MS Flute Ensemble (Beth Hudlow)** – March 24, 2014 (8 a.m. – 5 p.m. to travel to The State Capitol Bldg., Harrisburg, PA to perform at an English Tea.
9. **MS Selected Grade 8 Students (Laura Welkey)** – April 8, 2014 (10 a.m. – 2 p.m.) to travel to Central Moravian Church, Bethlehem, PA to attend a free Bach Choir Concert.
10. **MS & HS Odyssey of the Mind (Beth Hudlow/Mike Windbeck/Bob Ronemus)** – April 12, 2014 (7 a.m. – 11 p.m.) to travel to Berwick High School to compete in the OM State Finals.
11. **HS Juniors (Doug Bowman)** – April 28, 2014 (7:30 a.m. – 4:30 p.m.) to travel to Wilkes University for Engineering Olympics.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Homebound Approved MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve homebound instruction for the following student: **Student #56239.**

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Programs -

Use of School Property MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve Use of School Property for:

1. **Lehighton Volleyball Boosters (Lynn Jordan)** - November 3, 2013 to use the HS cafeteria for the HS Volleyball Banquet.
2. **HS Cheering Parents Club (Sarah Devitt)** - November 19, 2013 to use the High School gym to host a UCA Choreography Camp. The cost of the camp will be funded by the cheerleading Parents Group.
3. **TNT Studio of Dance (Deb Strausberger)** - December 5 & 6, 2013 (5 - 8:30 p.m.) to use the MS Auditorium/Band hallway restrooms for the purpose of their Annual Christmas Dance Recital.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Policy #906.1/Form 2nd Reading/Adoption MOTION by Mr. Krause, SECONDED by Mr. Hill to approve the **2nd reading and adoption** of the following Lehighton Area School District Policy:

1. **#906.1 and Attachment (Form)** - Title I Parent Complaints

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Policy # 800 & #800.1 1st Reading MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the **1st reading** of the following Lehighton Area School District Policy:

1. **#800** - Records Management
2. **#800.1** - Retention of Records

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Boys B'Ball
Practice
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve the Boys Basketball team to hold a practice on Sunday, December 8, 2013 instead of Tuesday, December 10, 2013. This will allow the team to practice and prepare for their game on Monday, December 9, 2013. The players will be given off on Tuesday, December 10, 2013 to meet with PIAA practice requirements.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Addendum -

**C. Brong
Hired As
Para**

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to approve the recommendation to hire the following employee in accordance with the LAESP contract, pending clearances:

1. **Christina Brong** - for the position of Paraprofessional - at an annual salary of \$14,783.00 pro-rated, with an effective date of October 29, 2013.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

**Perk Testing
Tabled**

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to defer all perk testing and breaching septic systems until the next board meeting.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	X	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	☐	X	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - 2 ABSENT - ____ ABSTENTIONS - ____
Motion carried.

**Septic
Testing
Estimate
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Resh to permit Mr. Cleaver and Mr. Hauser to get an estimate for septic testing for East Penn and Mahoning Elementary schools.

VOTE: YES - 8 NO - 1 (Krause) ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Dave Krause - Questioned why Mr. Tkach's email did not have testing results.
.. Mr. Cleaver responded that the scores are still not listed on the PDE Performance Profile

8:25 p.m. - Mr. Hill left the board room - returned at 8:26 p.m.

Courtesy of the floor / Public Comment -

1. Frank Tamburro - Maintenance Budget for all schools
2. David Bradley - Finances / budgets / Ethics

Adjournment -

Next regular scheduled meeting is Monday, November 18, 2013.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to adjourn the meeting at 8:31 p.m.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of October 28, 2013 include Pages 1 through 11)