

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, July 22, 2013 at 7:00PM

Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:04 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	☐	X
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	☐	X
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

***Notice of Executive Session

Public Comment on Agenda - None

Presentations - None

Communications -

1. Superintendent's Report – Mr. Cleaver
 - Summer Wellness Program can be accessed on our website/blog at www.Lehightonsummerwellness.weebly.com Showcases the program with helpful reference materials. Thanks to Rachel Quinn, Jake Molchany and the MS Administration.
 - The SHINE program has acquired funding for the 2013-2014 school year. Many of our students take part in these after school programs.
 - Asbestos Removal Projects have been completed at EP and MA and the air quality tests indicate an all clear.
 - A Public Auction is scheduled for Thursday, August 15, 2013 at noon to be held in the back of the ADM building. Complete info can be found on our website.
2. Board President's Report – Mr. Ahner
3. Lehigh Memorial Library Report – Mr. Finnegan - absent
4. Legislative Policy Committee of PSBA Report – Mr. Resh
 - Ed. Funding will show a small increase
 - The House and Senate will be on recess until September 20, 2013
5. Title I Advisory Committee Report – Mr. Zimmerman
 - Report on Title I Summer Camps
6. CCTI Report - Mr. Yenser - absent
7. CLIU Report – Mr. Wentz
 - IU Transportation In-Service to be held on 8/15/13 at the LASD High School
 - One of our teachers (Selene Polaha) hired by the IU
 - Our Asst. Supervisor of Sp. Ed. Resigned (Sandy Machalik) to go to Panther Vly.
8. Student Representative Report – none
9. Solicitor's Report – Attorney William Schwab – e-mailed
10. Building/Grounds Report - Mr. Wentz
 - Projects at EP and MA reviewed
 - The Track and Field track is open to the public, but please try to keep to the outer track because of excessive wear.
11. LCCC – Mr. Stern - none
12. Academic Affairs Committee Report – Mr. Stern
 - The committee will begin again with the new school year

Approval of Minutes -

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to approve the Minutes of the June 24, 2013, regular meeting.

VOTE: YES - 6 NO - ABSENT - 2 ABSTENTIONS - 1 (Stern)

Motion carried.

Financial Matter -

Activities Report Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Lehigh Area High School Activities Fund for June 2013.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Payment Of Bills MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Payment of Bills:

General Fund	\$ 911,033.27
Benefits	\$ 331.90
Food Service Fund	\$ 13,462.65
Capital Reserve	\$ -----
Athletic Fund	\$ <u>12,509.38</u>
Total	\$ 937,337.20

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Treasurer's Report MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Per Capita/ Occ. Tax Exemptions MOTION by Mr. Hill, SECONDED by Mr. Krause to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Wyoming Vly. Alcohol & Drug Proposal Approved MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the Request for Proposal from Wyoming Valley Alcohol and Drug Services, Inc. for Alcohol, Tobacco and Other Drug Education and Prevention Services: Evidence-Based or Innovative Prevention Programs for Grades K-12 at a cost of \$216/day for 180 days for a total amount of \$38,000. Additionally, LASD agrees to reimburse WVADS, Inc. at a rate of \$65.00 per hour for any community program request outside the school contracted hours of service as defined in the RFP.

Mr. Hill requested that the total amount be amended to \$38,880.00. MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to amend amount of motion.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

J. Schwab Contract Approved MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$46,080, to be paid from IDEA Funding (2013-2014).

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

CLIU 21/ Archipelago Learning Consortium Agreement Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Addendum to District Agreement for CLIU21 / Archipelago Learning Consortium Adding Additional Licensing for Elementary at a cost of \$7,790.00. LASD has a 3-year agreement with CLIU21 / Archipelago for Grades 5-12 at cost of \$10,620.20. The total cost to the district for 2013-2014 school year is \$18,410.20. This licensing includes Study Island (Math, Reading, Writing, Science, Social Studies), Keystone Preparation (Algebra I), College and Career Readiness Package (includes Study Island, Keystone Prep, AP Test Prep, SAT Prep), and CLIU21 Integration Training.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

CLIU #21 MOTION by Mr. Resh, SECONDED by Mr. Stern to approve the 5-Year Child
Child Abuse Abuse Recognition and Reporting Tracking Software Contract with CLIU #21 at a
Tracking cost of \$1,200 for 2013-2014 and \$500 / year for 2014- 2015, 2015- 2016, 2016 - 2017,
System 2017 - 2018. This system will provide an unlimited amount of employees to
Approved electronically complete the necessary requirements under Act 26. In addition, the
 system will provide an administrative interface to run reports and review employee
 completion status.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

BHA MOTION by Mr. Stern, SECONDED by Mr. Krause to approve the attached contract
Contract for services between LASD and BHA (Behavioral Health Associates).
Approved

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Prevailing MOTION by Mr. Resh, SECONDED by Mr. Zimmerman to approve Resolution
Wage (#13/14-02) in support of the Prevailing Wage Reform.
Resolution

VOTE: YES - 6 NO - 1 - Hill ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 MOTION by Mr. Stern, SECONDED by Mr. Hill to approve the student accident
Student insurance policy from United States Fire Insurance Company purchased through
Accident Macolino Risk Management, Inc. in the amount of \$27,000.00 for Interscholastic
Insurance Sports / Football and voluntary rates at \$28 for School time and \$124 for 24 hour
Approved coverage for the 2013-2014 term.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the school breakfast
School and lunch prices for the 2013-2014 school year, per the attached schedule.
Meal Prices
Approved

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Surplus
Items For
Auction
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve the attached surplus items to be placed on the list for public auction.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Art Supply
Bids
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Art supply bids for the 2013-2014 budget year in the amount of \$19,000.51, effective July 1, 2013.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Metal Shop
Supply Bids
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Krause to approve the Metal Shop supply bids for the 2013-2014 budget year in the amount of \$3,774.32, effective July 1, 2013.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**1st Pymt.
MA Asbestos
Removal**

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve a payment to Power Component Systems in the amount of \$62,820.00, pending receipt of complete documentation. This is the first payment for completion of work for asbestos removal for Mahoning Elementary School as outlined in JMSI Project Manual #2013-06-04.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**1st Pymt.
EP Asbestos
Removal**

MOTION by Mr. Zimmerman, SECONDED by Mr. Resh to approve a payment to Sargent Enterprises in the amount of \$44,235.00, pending receipt of complete documentation. This is the first payment for completion of work for asbestos removal for East Penn Elementary School as outlined in JMSI Project Manual #2013-06-03.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Rebid for Propane MOTION by Mr. Hill, SECONDED by Mr. Wentz to rebid Propane for East Penn, Franklin, and Mahoning Elementary Schools.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Personnel -

Coursework Approved MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Floyd Brown** - August 26 - December 13, 2013 / Secondary Principal Internship (Masters K-12 Principal Certification)
2. **Kenneth Eck, Jr.** - September 3 - December 8, 2013 / Applying Advanced Technology (MS 21st Century Teaching & Learning)
3. **Kenneth Eck, Jr.** - October 7 - December 8, 2013 / Teaching Authentic Content (MS 21st Century Teaching & Learning)
4. **Craig Reichl** - Program of Study - Marywood University - Superintendent Letter of Eligibility
5. **Daniel Repsher** - August 26 - December 14, 2013 / Administrative Internship - Part 1 (Super. Letter of Eligibility, PHD program)
6. **Cody Schuler** - July 7 - August 7, 2013 / Foundations of the Middle Level Learner (Math - Secondary Ed.)
7. **Aaron Sebelin** - Program of Study - Marywood University - Superintendent Letter of Eligibility

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Substitutes Approved MOTION by Mr. Krause, SECONDED by Mr. Stern to approve the attached list of candidates for the **2013-2014 Substitute** list pending clearances.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Coaching Resignations Approved MOTION by Mr. Hill, SECONDED by Mr. Krause to accept the following coaching resignations:

1. **Jonathan Hakim** - Assistant Boys' Soccer Coach, for the 2013-2014 school year
2. **Jacob Marushak** - Head Cross Country Coach, for the 2013-2014 school year
3. **Erica Pagotta** - Assistant Cross Country Coach, for the 2013-2014 school year

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Athletic
Hires**

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the **Athletic** hires for the **2013-2014** school year (per attachment).

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Parental
Leaves
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve an uncompensated Parental Leave for the following employees:

1. **Emp. # 1309** - September 30, 2013 – January 1, 2014
2. **Emp. # 918** - To begin at the end of previously approved FMLA leave and continue for the duration of the 2013-2014 school year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Resignations
Accepted**

MOTION by Mr. Krause, SECONDED by Mr. Wentz to accept the notice of resignation for the following employees:

1. **Sandra Michalik** – Asst. Supervisor of Special Services – effective July 31, 2013
2. **Selene Polaha** – MS Teacher – effective July 16, 2013
3. **Ashley Kovatch** – Speech Therapist – effective July 15, 2013

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**F. Brown
Principal
Internship
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz acknowledge professional employee, **Floyd Brown**, to complete hours toward his Principal's Certification through Edinboro University beginning August 1, 2013 and continuing through the 2013-2014 school year, under the supervision of the High School Administration.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 Professional Hires Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Krause to approve the recommendation to hire the following employees effective for the start of the 2013-2014 school year in accordance with the respective contracts, pending clearances:

1. **Angela Harris** - Elementary School Librarian - Step 1 / Bachelors on the professional salary scale
2. **Joseph Zarelli** - Speech Therapist - Step 1 / Masters on the professional salary scale
3. **Trevor Miller** - HS Business Ed. Teacher - Step 1 / Bachelors on the professional salary scale
4. **Diane Schnell** - MS Title I / Gifted Teacher - Step 2 / Bachelors on the professional salary scale

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

L. Godek Hired as Para MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the recommendation to hire **Lucyna Godek**, as a Paraprofessional assigned to the East Penn Elementary Building, effective for the start of the 2013-2014 school year in accordance with the LAESPA contract, pending clearances, at a salary of \$14,783.00.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Super. Approved To Hire MOTION by Mr. Krause, SECONDED by Mr. Stern to authorize the Superintendent to hire individuals needed in order to be fully staffed for the opening of the **2013-2014** school year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Adm./Mgr. Comp. Plan Denied MOTION by Mr. Zimmerman, SECONDED by Mr. Resh to approve the Compensation Plan for Administrators and Managers as negotiated by Board Representatives for the period of July 1, 2013 to June 30, 2016.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	☐	☐	☐	X
Mr. Dave Krause, Member	☐	X	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	☐	X	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	☐	☐	X	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 4 NO - 2 ABSENT - 2 ABSTENTIONS - 1

Motion Denied.

Miscellaneous -

Super. Authorized To Approve Auction Surplus MOTION by Mr. Stern, SECONDED by Mr. Hill to authorize the Superintendent to approve items to the surplus list needed in order to be ready for the LASD Surplus Auction.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -

Motion carried.

Title IX Resolution Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve Resolution (#13/14-01) supporting the removal of Article XVI-C from the Public School Code of 1949. (The provisions of Title IX, which is federal law, are not applicable to local school districts and this state law exceeds the requirements of the federal law at the expense of our district. It is a necessity for the school districts to have the utmost flexibility in decisions regarding sports program offerings and facilities based on overall interest of the student body and the financial ability of the school district to provide such programs.)

VOTE: YES - 6 NO - 1 - Stern ABSENT - 2 ABSTENTIONS -

Programs -

Use of School Property MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve Use of School Property for:

1. **LAHS Softball (Greg Poremba)** - December 1, 2013 - February 23, 2014 - Sundays (12:30 - 3:30 p.m.) to use the HS Gym for open gym softball practice.
2. **Ss. Peter & Paul CYO Program (Phil Liszka)** - March 8, 2014 (Snowdate March 15) (8 a.m. - 7 p.m.) - to use the Middle School Gym for the purpose of holding the "10th Annual Biddy Basketball Tournament".

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to table request #1 for LAHS Softball until schedule conflicts can be resolved

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Altered Motion carried.

Field Hockey Game Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Resh to approve the Varsity & JV Field Hockey teams to play their October 12, 2013 home game vs. Archbishop John Carroll at Iron Lakes Sports Club at a budgeted cost of \$95 an hour, not to exceed 3 hours of use.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 Ex-Curr./Athletic Code of Conduct Approved MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the revisions made to the Lehighton Extracurricular / Athletic Code of Conduct for the 2013-2014 school year.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

LAHS Cheerleaders Approved MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the Lehighton Cheerleading Squad to participate in all games, practices, competitions, and camps for the 2013-2014 school year, while representing the Lehighton Area School District.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

1st Reading MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the **1st**
Policy # **reading** of the revisions of the following Lehigh Area School District Policies:
240.1 / 360 1. **#240.1** - Contests/Academic/Performance Competitions
 2. **#360** - Employee Driver Qualifications & Records

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Keystone MOTION by Mr. Stern, SECONDED by Mr. Hill to approve the Lehigh Area
Remediation High School to offer a Keystone remediation course for those 12th graders that
Course scored Basic or Below after school during the fall semester at no cost to the students.
Approved The class will be offered after school and on a Saturday for 6 hours and successful
 completion of the course will meet the Keystone graduation requirement.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the
Of Bills additional Payment of Bills:

General Fund (2013)	\$	6,189.44
General Fund (2014)	\$	80,091.11
---Health Benefits	\$	719.90
Food Service Fund	\$	_____
Capital Reserve	\$	_____
Athletic Fund (2013)	\$	2,152.12
Athletic Fund (2013)	\$	<u>240.00</u>
Total	\$	89,392.77

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

*** An Executive Session was called from 7:49 p.m. - 8:00 p.m. ***

Adm/Mgr. MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to approve the draft of the
Draft of Compensation Plan for Administrators and Managers subject to two changes as
Comp. discussed by the Board dealing with new hires and specifying health care cost share
Plan in the contract.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

- 2. Mr. Krause** - Questioned an update from the Stadium Committee.
Mr. Cleaver addressed the question.

Courtesy of the floor / Public Comment - None

Adjournment -

Next regular scheduled meeting is Monday, August 26, 2013.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to adjourn the meeting at 8:09 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of July 22, 2013 include Pages 1 through 13)